

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

2001 Paradise Drive
Tiburon, California 94920

AGENDA

**Governance Committee Special Meeting
Monday, February 13th 2023, 10:00 a.m.**

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling-in will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778

or join by phone:

Call in number: (669) 900-9128

Participant Code: 623 062 0778

I. Roll Call

II. Public Comments

III. New Business

- 1. Review and discuss (Draft) Sewer Lateral CCTV(Closed Circuit Television) Policy**
- 2. Verbal discussion regarding District Wide policy review and updates.**

IV. Adjournment

*This Committee may be attended by Board Members who do not serve on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment. **Accessible public meetings:** Any member of the public who needs accommodations should email the Office Manager, at rdohrmann@sani5.org, who will use her best efforts to provide as much accessibility as possible while also maintaining public safety.*

Sanitary District No. 5 of Marin County

POLICY HANDBOOK

POLICY TITLE: Sewer Lateral CCTV Policy

POLICY NUMBER: 6060

6060.1 The districts sewer lateral inspection program was established in 2014 as a way to address the increasing number of public and private sewer spills caused by private sewer lateral and to mitigate/eliminate inflow and infiltration into the districts sewer system. Throughout the years, the sewer lateral inspection program continues to develop and evolve in response to the community's needs.

6060.2 The district requires CCTV video submission of the private sewer lateral inspections for staff to review. There are numerous ways CCTV video inspections can be submitted, which often lead to confusion and miscommunication for the plumbing contractors, property owners, and staff. Additionally, there is on-going cyber threat potential of receiving unknown media files from the public. To better organize and streamline the submittal process, staff will be requiring the use of the Forward Lateral cloud software program as a means to receiving, organizing, and reviewing sewer lateral inspections from plumbing contractors.

6060.4 Forward Lateral serves as a cloud-based review/approval program for sewer lateral inspections between the district, the plumbing contractor, and property owner/real estate agents.

6060.5 Video submission to the District can be completed by visiting app.goforwardlateral.com- or scan QR code _____ registering a new account and begin submitting videos.