

**Minutes of a Regular Board Meeting
Sanitary District No. 5 of Marin County
Thursday, June 17, 2021**

5:00 P.M. REGULAR BOARD MEETING

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778

or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by President Richard Snyder at 5:00 P.M.

ROLL CALL

Directors present: Richard Snyder, President
John Carapiet, Vice President
Omar Arias-Montez, Secretary
Catharine Benediktsson, Director
Tod Moody, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Others in attendance: Benjamin Stock, Burke, Williams, & Sorensen, LLC
Hank & Shelby McWhinny, Pt. Tiburon residents
Trudy Costello, Pt. Tiburon residents

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

- President Snyder requested Staff prepare another agenda item in August 2021 re feasibility of recycled water for beneficial reuse

CONSENT CALENDAR:

1. Approval of May 20, 2021, Regular Board Meeting Minutes (Dohrmann)
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from May 12th through June 8th, 2021 (JP Morgan Chase Bank, check no. 8143 through check no. 8301, all transactions totaling \$231,606.63) and receive May 2021 payroll, in the sum of \$105,125.44 (Dohrmann)
3. Receipt of Financial Reports for May 2021 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Carapiet) to approve Items No. 1. through No. 3 on the Consent Calendar. Passed unanimously.

President Snyder moved to New Business, Item #9 (5:05 p.m.), for consideration, as described on the agenda to this time.

9. Review and discuss feasibility of recycled water for beneficial reuse – **discussion only**

Mr. & Mrs. McWhinny spoke briefly of their knowledge and prior experience with recycled water entities and programs regarding cost and resource savings; they recommended SD5 review Palo Alto's recycling water process. Discussion by the Board included salinity, dechlorination, possible SASM participation, and costs. Direction given to District Manager.

President Snyder moved to New Business, Item #4 (5:22 p.m.), for consideration, as described on the agenda to this time.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. PUBLIC HEARING: Fiscal Year 2021-2022 Budget

- a. Public Comment

- b. Consideration of adoption of Resolution No. 2021-04: A Resolution Approving and Adopting Fiscal Year 2021-2022 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2021-2022 (Rubio/Dohrmann) – Action

Discussion by the Board. Motion (Arias-Montez/Carapiet) to adopt Resolution No. 2021-04: A Resolution Approving and Adopting Fiscal Year 2021-2022 Final Budget and Fixing the District's Tax Allocation for Fiscal Year 2021-2022, with the condition of three corrections to be made (#1: Pg. 6, Line 7: change from "\$12 million" to "\$14 million"; #2. Pg. 11: change from "Audi" to "Audit"; #3: Pg. 15, Line 20: from "paygo" to "pay-as-you-go") on the Comprehensive version of the FY2021-2022 Final Budget. Passed unanimously.

6. Review & approve updates to SD5 Strategic Plan (FY2021-2022) – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Arias-Montez) to approve updates at the SD5 Strategic Plan for FY2021-2022. Passed unanimously.

7. Declaration of surplus property (1 item) – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Moody) to approve the Declaration of SD5 surplus property. Passed unanimously.

8. Review and authorize the District Manager to award chemical contracts for FY2021-2022 received through the Bay Area Chemical Consortium Group bidding process – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Arias-Montez) to authorize District Manager to award chemical contracts for FY2021-2022 received through the Bar Area Chemical Consortium Group bidding process. Passed unanimously.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS: None

10. Capital Improvement Program Committee (Moody/Arias-Montez) – verbal & written reports provided
11. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) – verbal reports provided
12. Governance Committee (Moody/Carapiet) – N/A
13. Personnel Committee (Benediktsson/Snyder) – N/A
14. Renewable Energy Strategies Ad Hoc Committee (Carapiet/Moody) – verbal report provided

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION (5:46 p.m.)

15. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed Sessions are not open to the public).

a) Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to Government Code section 54956.9(d)(4): (3 potential cases)

16. Report out of Closed Session


No action taken.


ADJOURNMENT

The Board adjourned at 5:52 p.m. to a Regular Board Meeting on July 15, 2021, at 5:00 p.m.

Approved:

Attest:


Richard Snyder
President, Board of Directors


Omar Arias-Montez
Secretary, Board of Directors