

Catharine Benediktsson, President
Michael Lasky, Vice President
John Carapiet, Secretary

Tod Moody, Director
Richard Snyder, Director

**Minutes of a Special Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Friday, January 23, 2015**

SPECIAL BOARD MEETING – CLOSED SESSION

CALL TO ORDER by President Benediktsson at 2:03 P.M.

ROLL CALL

Directors present: Catharine Benediktsson, President
Michael Lasky, Vice President
John Carapiet, Secretary
Tod Moody, Director
Richard Snyder, Director

Staff present: Tony Rubio, District Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

1. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed Sessions are not open to the public).
 - a. Conference with Real Property Negotiators
 - i. Government Code Section 54956.8
 1. Property: (APN 059-181-07)
 2. District Negotiator: Tony Rubio, District Manager
 3. Negotiating Parties: Sanitary District No. 5, Yujie Ma, Jay Behmke and Kathleen Clancy
 4. Under Negotiation: Price and Terms
2. Report out of Closed Session at 2:23 P.M.: Direction given, however no reportable action taken for item 1.

SPECIAL BOARD MEETING – OPEN SESSION

CALL TO ORDER by President Benediktsson at 2:24 P.M.

Motion (Lasky/Snyder) to nominate Secretary Carapiet as the incumbent Secretary of the Board of Directors of Sanitary District No. 5 of Marin County for the 2015 term. Passed unanimously, all present.

2. Appointment of Committee Members

Discussion by the Board on providing Board President with recommendation for appointing Directors to the following Sanitary District No. 5 of Marin County Committees for the 2015 term:

- Finance & Fiscal Oversight Committee:** Chair: Director Catharine Benediktsson
Member: Director Tod Moody
Alternate: Secretary John Carapiet
- Capital Improvement Program Committee:** Chair: President Michael Lasky
Member: Secretary John Carapiet
Alternate: Director Tod Moody
- Governance Committee:** Chair: Vice President Richard Snyder
Member: Director Catharine Benediktsson
Alternate: Director Tod Moody
- Personnel Committee:** Chair: Secretary John Carapiet
Member: Vice President Richard Snyder
Alternate: Director Catharine Benediktsson

CONSENT CALENDAR

3. Approval of December 15, 2015, Special Board Meeting Minutes (Dohrmann)
4. Approval of December 18, 2015, Special Board Meeting Minutes (Dohrmann)
5. Approval of all Warrants for December 10, 2014 – January 13, 2015, Check No. 7496 through No. 7552, in the sum of \$241,798.07 (Dohrmann)
6. Receipt of Financial Reports for December, 2014 (Dohrmann)
7. Review of Badawi & Associates' FY 2013-2014 Year-End Exit Conference (Dohrmann/Rubio)
8. Review and Approval of CalPERS Audit #P13-58, Finding #1: Revised Salary Ranges for FY2009/10 – FY2013-14 (Dohrmann/Rubio)

Discussion by the Board. Motion (Moody/Snyder) to approve Consent Calendar Items No. 3 through No. 8. Passed unanimously, all present.

MANAGEMENT REPORTS

9. District Management Summary Report (Rubio)

District Manager, Tony Rubio presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS

10. Consideration and approval of Resolution No. 2015-01: A Resolution Amending the Regular Board Meeting Day and Time, and Order of Agenda Items, as Listed in the Rules of Procedure for Sanitary District No. 5 of Marin County – Action (Stock)

Discussion by the Board. Motion (Benediktsson/Carapiet) to approve Resolution No. 2015-01: A Resolution Amending the Regular Board Meeting Day and Time, and Order of Agenda Items, as Listed in the Rules of Procedure for Sanitary District No. 5 of Marin County. Passed unanimously, all present.

11. Consideration and Acceptance of Mar West Pump Station No. 5, Phase 1 Improvements Proposal for Construction Engineering Services from Nute Engineering – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to approve the Mar West Pump Station No. 5, Phase 1 Improvements Proposal for Construction Engineering Services from Nute Engineering, contingent upon a clarification in wording on Page 2, at Schedule B –Services: “Once every two weeks,” is to replace “Bi-weekly.” Passed unanimously, all present.

12. Review and Consideration of Marin LAFCO Call for Nominations for Special District Election – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to nominate Secretary John Carapiet for Marin LAFCO Special Districts Election. Passed unanimously, all present.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

13. Capital Improvement Program Committee (Lasky/Moody) - Action Item Log provided

14. Governance Committee (Snyder/Benediktsson)

15. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) - Action Item Log provided

- SD5 Condensed Statement of Activities

Discussion by the Board. As Chair of the Finance & Fiscal Oversight Committee, President Benediktsson reviewed the Statement with the Board and responded to questions posed.

16. Personnel Committee (Snyder/Carapiet)

17. Ad Hoc Pt. Tiburon Committee (Benediktsson/Carapiet) - Board consensus to remove Ad Hoc Pt. Tiburon Committee from Committee List.

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE:

- Fully Executed Mutual Waiver and Cooperation Agreement between the Town of Tiburon and Sanitary District No. 5 of Marin County
- Fully Executed Mutual Waiver and Cooperation Agreement between the City of Belvedere and Sanitary District No. 5 of Marin County
- 2014/2015 Form 700 Statements of Economic Interests & Reference Pamphlet

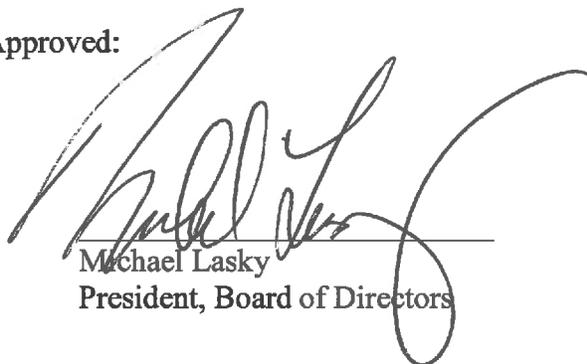
INFORMATIONAL ITEMS:

- Copy of Notice of Public Hearing re: Ordinance No. 2014-01(B), published in The Ark
- Copy of Notice of Public Hearing re: Ordinance No. 2014-02, published in The Ark

ADJOURNMENT

The Board adjourned at 3:39 p.m. to a Regular Board Meeting on February 12th, 2015, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



Michael Lasky
President, Board of Directors

Attest:



John Carapiet
Secretary, Board of Directors