

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, March 12, 2015**

REGULAR BOARD MEETING

CALL TO ORDER by President Lasky at 5:00 P.M.

ROLL CALL

Directors present: Michael Lasky, President
Richard Snyder, Vice President
John Carapiet, Secretary
Catharine Benediktsson, Director
Tod Moody, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Administrative / Finance Specialist

Consultants present: Mitesh Desai, Badawi & Associates

Others Present: Lew Kious, President of SASM

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

- Lew Kious presented his history and experience within the local sanitation municipality, outlining his qualifications for the open seat as LAFCO Special District Representative

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Vice President Snyder requested discussion of local business grease trap FOG ordinances be addressed
- Director Benediktsson requested staff and Board research the history of Belvedere's tax collection, relating to SD5's allocation/distribution
- President Lasky advised, upon recently meeting with Fani Hansen (of 2088 Paradise Drive), she requested a list of residents currently connected to Tiburon Pump Station No. 4
- Secretary Carapiet inquired about the general condition of the wet-well and six submerged, private laterals connected to Tiburon Pump Station #4, and the need to test for salt water intrusion
- Director Benediktsson requested the Public Notice of Sanitary District No. 5's Financial

Standing be published on the SD5 website, in tandem with the FY2013-2014 Board-Approved Final Audit

- President Lasky requested a general monthly “Burn-Rate” report/graph, be made available to the Board by May
- Director Benediktsson requested addressing the new upcoming 2% Employee Paid Member Contributions
- Director Benediktsson requested the current Correspondence Items be addressed at the Special Board Meeting on April 1, 2015

CONSENT CALENDAR

1. Approval of February 12, 2015, Regular Board Meeting Minutes (Dohrmann)

Motion (Moody/Benediktsson) to approve Consent Calendar Item No. 1. Passed unanimously, all present.

2. Approval of all Warrants for February 6 through March 5, 2015; Check No. 7601 through No. 7658, in the sum of \$316,076.70 (Dohrmann)

Motion (Benediktsson/Snyder) to approve Consent Calendar Item No. 2. Passed unanimously, all present.

3. Receipt of Financial Reports for February, 2015 (Dohrmann)

General Board consensus to receive and accept Item No. 3.

MANAGEMENT REPORTS

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS

5. Acceptance of FY 2013-2014 District Audit (A. Badawi) – Action (Rubio)

Mitesh Desai, of Badawi & Associates, provided written and oral presentations, outlining the ethical standards and goals used to conduct this year’s Audit, while also reviewing the FY2013-2014 Audit, answering any questions or concerns from the Board. Discussion by the Board. Motion (Snyder/Carapiet) to accept the FY 2013-2014 District Audit. Passed unanimously, all present.

UNFINISHED BUSINESS:

- Public Outreach Discussion: Director Moody suggested videos be used for SD5 Plant tours, possibly through the eyes Del Mar Middle School students (via head-lamp style cameras)

COMMITTEE REPORTS:

6. Capital Improvement Program Committee (Lasky/Carapiet) – Action Item Log provided
7. Governance Committee (Snyder/Benediktsson)
8. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Action Item Log provided
9. Personnel Committee (Carapiet/Snyder)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE:

- LAFCO Election for LAFCO Special District Members and Ballot Form
- California Special Districts Association (CSDA) Call for Nominations – Board of Directors, Seat A: Bay Area Network

INFORMATIONAL ITEMS: None

ADJOURNMENT

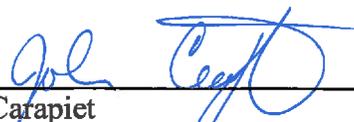
The Board adjourned at 6:15 p.m. to a Special Board Meeting on April 1, 2015, at 10:00 a.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

A handwritten signature in blue ink, appearing to read "M. Lasky" with "V.P." written below it.

Michael Lasky
President, Board of Directors

A handwritten signature in blue ink, appearing to read "John Carapiet".

John Carapiet
Secretary, Board of Directors