

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, May 14, 2015**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by Vice President Snyder at 5:00 P.M.

ROLL CALL

Directors present: Richard Snyder, Vice President
John Carapiet, Secretary
Catharine Benediktsson, Director
Tod Moody, Director

Directors absent: Michael Lasky, President

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Administrative / Finance Specialist

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP
Seth Cole, Alliant Insurance Services, Inc.
P.J. Skarlanic, Alliant Insurance Services, Inc.
Nick Franceschine, North Bay Pensions

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Director Benediktsson requested an update on payment from Pt. Tiburon
- Secretary Carapiet requested a Personnel Committee meeting to review employee evaluation forms and procedures
- Director Benediktsson asked that the Sanitary District No. 5 of Marin County Public Employee Salary Range chart be updated with relevant positions only
- V.P. Snyder requested a Governance Committee meeting to address the equalization of Tiburon and Belvedere tax obligations
- V.P. Snyder requested Alliant Insurance Services/CSRMA send Manager Rubio a summary of ancillary coverages, including commercial crime

CONSENT CALENDAR

1. Approval of April 9, 2015, Regular Board Meeting Minutes (Dohrmann)
2. Approval of all Warrants for April 8 through May 7, 2015, Check No. 7713 through Check No. 7765, in the amount of \$187,915.19 (Dohrmann)
3. Receipt of Financial Reports for April, 2015 (Dohrmann)
4. Approval of Revised Sanitary District No. 5 of Marin County's Salary Range Chart, from July 1 through November 21, 2015, in Response to CalPERS Audit No. P13-058, Finding #3C (Rubio)

Discussion by the Board. Motion (Benediktsson/Moody) to approve Consent Calendar Items No. 1 through No. 4. Passed (4-0-0-1).

Vice Pres. Snyder moved to Agenda Item No. 8, as described on the agenda, to this time.

NEW BUSINESS

8. CSRMA Presentation on Current Insurance Coverage for SD5 (Seth Cole, Alliant Insurance Services)

Seth Cole and JP Skarlanic, of Alliant Insurance Services, a member of California Sanitation Risk Management Authority (CSRMA), gave a comprehensive presentation specific to Sanitary District No. 5's current policies, providing written material, as well as discussion of additional risk coverage, and responding to questions from the Board. Discussion by the Board.

Vice Pres. Snyder moved to recess for a short break at 5:55p.m.

Vice Pres. Snyder called the Regular Board Meeting back to order at 6:01p.m.

9. North Bay Pensions Presentation on Current CalPERS Unfunded Aggregate Liability, Asset and Non-Asset Liabilities for SD5 (Nick Franceschine, North Bay Pensions)

Nick Franceschine, of North Bay Pensions, reviewed and discussed documents received from CalPERS (Actuarial Valuation, as of June 30, 2013, received in December, 2014), providing information on outstanding liabilities owed to CalPERS, and responded to questions from the Board. Discussion by the Board.

Vice Pres. Snyder moved to Agenda Item No. 5, as described on the agenda, to this time.

MANAGEMENT REPORTS

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report of current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS (Cont'd):

6. PUBLIC HEARING: Fiscal Year 2015-2016 Final Budget

a. Public Comment

No public comments were made at this time.

- b. Consideration of Adoption of FY 2015-2016 Final Budget by Resolution No. 2015-03: A Resolution Approving Fiscal Year 2015-2016 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2015-2016 (Dohrmann) – Action

Discussion by the Board. Motion (Benediktsson/Moody) to Adopt Resolution No. 2015-03: A Resolution Approving Fiscal Year 2015-2016 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2015-2016. Passed (4-0-0-1).

7. Consideration of Adoption of Resolution No. 2015-04: Determination of Appropriations Limit for Fiscal Year 2015-2016 (Dohrmann) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Adopt Resolution No. 2015-04: Determination of Appropriations Limit for Fiscal Year 2015-2016. Passed (4-0-0-1).

Vice Pres. Snyder moved to Agenda Item No. 10, as described on the agenda, to this time.

10. Consideration of Adoption of Resolution No. 2015-05: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,034.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2015-2016 (Dohrmann) – Action

Discussion by the Board. Motion (Moody/Carapiet) to Adopt Resolution No. 2015-05: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,034.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2015-2016. Passed (4-0-0-1).

11. Consideration of Adoption of Resolution No. 2015-06: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,985.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2015-2016 (Dohrmann) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Adopt Resolution No. 2015-06: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,985.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2015-2016. Passed (4-0-0-1).

12. Consideration and Approval of Resolution No. 2015-07, a Resolution of the Governing Body of Sanitary District No. 5 of Marin County, Proposing an Election be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate with Any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department (Dohrmann) – Action

Discussion by the Board. Motion (Benediktsson/Carapiet) to Adopt Resolution No. 2015-07, a Resolution of the Governing Body of Sanitary District No. 5 of Marin County, Proposing an Election be Held in Its Jurisdiction; Requesting the Board of Supervisors to Consolidate with Any Other Election Conducted on Said Date, and Requesting Election Services by the Marin County Elections Department. Passed (4-0-0-1).

UNFINISHED BUSINESS:

13. Review of April's Tabled Item: Resolution No. 2015-02: A Resolution to Tax Defer Member Paid Contributions – IRC 414(h)(2) Employer Pick-Up – Action (Rubio)

Discussion by the Board. No Action taken on Resolution No. 2015-02.

COMMITTEE REPORTS:

14. Capital Improvement Program Committee (Lasky/Carapiet)

15. Governance Committee (Snyder/Benediktsson)

16. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Action Item Log provided

17. Personnel Committee (Carapiet/Snyder)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

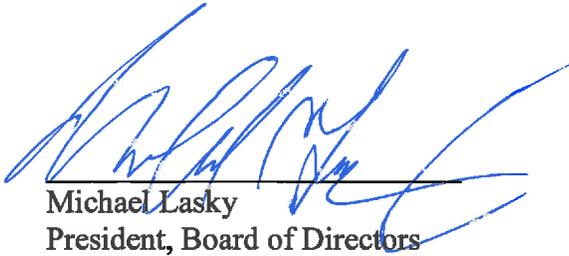
INFORMATIONAL ITEMS:

ADJOURNMENT

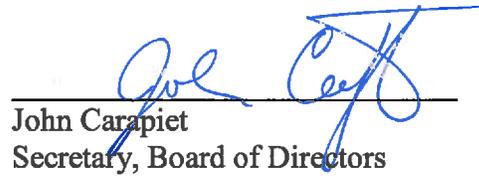
The Board adjourned at 6:36 p.m. to a Regular Board Meeting on June 11, 2015, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Michael Lasky
President, Board of Directors



John Carapiet
Secretary, Board of Directors