

**Minutes of a Special Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Wednesday, April 1, 2015**

**SPECIAL BOARD MEETING**

**CALL TO ORDER** by President Lasky at 10:06 A.M.

**ROLL CALL**            Directors present:    Michael Lasky, President  
   Richard Snyder, Vice President  
   John Carapiet, Secretary  
   Catharine Benediktsson, Director  
   Tod Moody, Director

   Staff present:            Tony Rubio, District Manager  
   Robin Dohrmann, Administrative/Finance Specialist

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

- Director Benediktsson requested that, in the future, Staff provide longitudinal analysis of new-hire salary (overhead costs, such as overtime, retirement, health, etc.), be provided to the Personnel Committee prior to hire
- President Lasky & Director Benediktsson requested the Finance Committee review early payment options for the remaining CalPERS Unfunded Aggregate Liability expenses at the next Regular Board Meeting
- Vice President Snyder recommended bringing California Sanitation Risk Management Authority (CSRMA) in to educate SD5 Board & Staff members on insurance coverage currently provided
- Director Moody suggested Staff review and reassess Operations vs. Capital ratios, as they should be determined by demands of the current budget
  - Director Benediktsson advised that, in the past, Staff had been advised to use prudence in consideration when reviewing the ratio

- President Lasky inquired about running a public outreach article in The Ark Newspaper pertaining to so-called “flushable” baby wipes and the sizable problems they often cause in our SD5 sewer system
- Secretary Carapiet applauded District Manager Rubio for doing a great job on presenting the FY2015-2016 Budget

## **NEW BUSINESS**

### **1. BUDGET WORKSHOP**

- A. Review Fiscal Year 2015-2016 Preliminary Budget (Rubio/Dohrmann)
  - i. Operating Budget Review
  - ii. Capital Budget Review
  - iii. Capital Improvement Program

Pres. Lasky adjourned for a lunch break at 12:00 P.M.

### **CALL TO ORDER** by President Lasky at 12:32 P.M.

- B. Consideration of Approval of the Fiscal Year 2015-2016 Preliminary Budget in Preparation for Public Notice Provided at May 14<sup>th</sup> Regular Board Meeting for Consideration of the Approval and Adoption of Fiscal Year 2015-2016 Final Budget (Dohrmann) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Approve Fiscal Year 2015-2016 Budget for Public Notice Provided at May 14<sup>th</sup> Regular Board Meeting. Passed unanimously, all present.

## **OLD BUSINESS**

### **2. Review of Candidates and Election of LAFCO Special District Member, with Preferred Rankings (Rubio) – Action**

Discussion by the Board. Motion (Snyder/Moody) to nominate SD5 Director John Carapiet as first choice candidate for LAFCO Special District Member, and Lew Kious, as second choice candidate. Passed unanimously, all present.

### **3. Review of Candidates and Election of LAFCO Alternate Special District Member, with Preferred Rankings (Rubio) – Action**

Discussion by the Board. Motion (Snyder/Benediktsson) to nominate Lew Kious as first choice candidate for LAFCO Special District Member. Passed unanimously, all present.

### **4. Review and Nomination of California Special District’s Association (CSDA) Bay Area Network, Seat A (Rubio) – Action**

Discussion by the Board. Motion (Snyder/Benediktsson) to nominate SD5 Director Richard Snyder for California Special District's Association (CSDA) Bay Area Network, Seat A. Passed unanimously, all present.

## ADJOURNMENT

The Board adjourned at 1:42 p.m. to a Regular Board Meeting on April 9, 2015, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

*L.S.*  
*Michael Lasky*  
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Michael Lasky  
President, Board of Directors

*John Carapiet*  
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John Carapiet  
Secretary, Board of Directors