

SANITARY DISTRICT NO. 5 OF MARIN COUNTY
2001 Paradise Drive
Tiburon, California 94920

AGENDA
Special Finance & Fiscal Oversight Committee Special Meeting
Thursday, August 10th 2023, 4:30 p.m.

Teleconference Location:
Director Richard Snyder
10 Pomander Way
Belvedere CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE
BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM
10 POMANDER WAY, BELVEDERE CA 94920

- I. Roll Call**
- II. Public Comments**
- III. New Business**
 - 1. Warrants for July 14th through August 10th 2023**
 - 2. Financial reports for July 2023**
 - 3. Review and Discuss HF&H Contract Amendment for completion of Sewer Rate Study and for the Proposed work for the connection fee update.**
 - 4. Upcoming District obligations for August 2023 through September 2023**
- IV. Adjournment**

This Committee may be attended by Board Members who do not serve on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

Accessible public meetings: Any member of the public who needs accommodations should email the Office Manager, at rdohrmann@sani5.org, who will use her best efforts to provide as much accessibility as possible while also maintaining public safety.

Warrant List Summary

July 14 through August 10, 2023

Num	Date	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
9906	08/10/23	Access Answering Service	Acct #4080C, Answering Service - August 2023	-75.90
9907	08/10/23	Alameda Electrical Distributors, Inc.	Acct #56156: Electrical parts & supplies - July 2023	-1,323.89
9908	08/10/23	Alhambra	Acct #547945611762129, Water - July 2023	-313.30
9909	08/10/23	AT&T	Acct #960732-76375559 - July 2023	-676.87
9957	08/10/23	Balf, Abigail	EE Incentive Program - July 2023	-1,144.20
9910	08/10/23	Banshee Networks, Inc.	Acct #400M14, M.P. Parts & Service - July 2023	-2,421.55
9911	08/10/23	Bay City Boiler	Acct #274428, M.P. Flue - July 2023	-1,170.00
9912	08/10/23	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples - June 2023 (AJE FY23-24)	-1,296.00
9913	08/10/23	Burke, Williams & Sorensen, LLP	Legal Advice - July 2023	-2,043.00
9914	08/10/23	California Association of Sanitation A...	CASA Membership Dues - July 2023	-675.00
EFT	08/10/23	CalPERS	EFT Health Premium, Cust #4163206459 - August 2023	-21,796.07
9915	08/10/23	Caltest Analytical Laboratory	Acct: Tiburon5: M.P./P.C. Lab Sampling - June (AJE FY22-23) - Aug...	-3,652.75
9916	08/10/23	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract - July 2023	-280.90
9917	08/10/23	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear - July 2023	-140.00
9958	08/10/23	Collodi, Peter	Standby Mileage Reimb., April - July, 2023 (AJE FY22-23)	-192.57
9918	08/10/23	Comcast	Acct# 963 425 517, VOIP Service - August 2023	-374.81
9919	08/10/23	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable - August 2...	-453.88
9920	08/10/23	County of Marin - Central Collections	FY23-24 LAFCO Charges - July 2023	-3,356.05
9921	08/10/23	CSRMA California Sanitation Risk Mg...	Phys. Property + W.C., FY2023-2024	-112,014.62
9922	08/10/23	D&K Auto Service	SD5 Vehicle Maint. - July 2023	-174.42
EFT	08/10/23	Deluxe	New SD5 Checks - July 2023	-915.78
9923	08/10/23	Department of Motor Vehicles	Acct #037060, DL Pull Notices / Replenishment - August 2023	-150.00
9924	08/10/23	DKF Solutions Group, LLC	My Safety Officer Subscription + CalOSHA Training - July 2023	-7,796.08
9964	08/10/23	Fastenal Company	CAPET0959, M.P. Supplies - June (AJE FY22-23) + July 2023	-11,186.41
9926	08/10/23	Goodman Building Supply Co.	Acct #20070, M.P. Supplies - August 2023	-185.38
9927	08/10/23	Grainger	Acct #810128785, M.P. Supplies - July 2023	-200.15
9959	08/10/23	Hage, Ross M.	FY23-24 Incentives/Hlth & Wellness - August 2023	-600.00
9928	08/10/23	HDR Engineering, Inc.	Consulting, SD5 MP Digester - May & June 2023 (FY AJE22-23)	-6,640.26
9960	08/10/23	Hill, Arlee S	Misc. Reimb A Hill, Certification Reimb. - June 2023 (AJE FY22-23)	-925.00
9929	08/10/23	Home Depot Credit Services	#6035322005164334: M.P. Supplies - June (AJE FY22-23) - July 2023	-139.97
9930	08/10/23	Ireland Robinson Hadley	31 Alcatraz Permit Fees Refund - July 2023	-11,602.00
9931	08/10/23	Jackson's Hardware, Inc.	Acct #7601, Supplies - July 2023	-338.87
9932	08/10/23	JM Integration, LLC	M.P. Parts & Service - May 2023 (AJE FY22-23) - July 2023	-19,427.97
9933	08/10/23	Ken Grady Company, Inc.	SD5 Plant Parts - July 2023	-1,371.75
9934	08/10/23	Koffler Electrical Mechanical Repair	Cust #00-SAN060, M.P. Parts & Srv. - June 2023 (AJE FY22-23)	-3,654.76
9935	08/10/23	Larry Walker Associates, Inc.	Tech Support for M.P. NPDES Reg. Assistance - February - June 20...	-9,973.50
9936	08/10/23	Lystek Int'l, LTD	Biosolids Transport - June 2023 (AJE FY22-23)	-768.13
9937	08/10/23	Marin County Tax Collector	Acct #170796, Cust #21603, LAFCO Service Charges for FY23-24 - ...	-3,356.05
9938	08/10/23	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental - July 2023	-270.53
9939	08/10/23	Mill Valley Refuse Service, Inc.	Acct #063092, SLUDGE TRANSPORT - July 2023	-3,844.00
9940	08/10/23	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck Service - July 2023	-282.69
9941	08/10/23	Pacific Gas & Electric	Acct #2908031411-4, Utilities - July 2023	-26,464.14
9942	08/10/23	pdblowers, Inc.	P.C. Parts & Srv. Blowers - June 2023 (AJE FY22-23)	-8,199.41
EFT	08/10/23	PERS	EFT PERS Pension - July 2023	-25,756.27
EFT	07/17/23	PERS	EFT PERS Spec. Comp./Holiday - 7.4.2023	-124.81
9943	08/10/23	Robert L Talavera, LLC	SSGIS ArcView Support - July 2023	-1,050.00
9961	08/10/23	Rosser, John	Standby Mileage Reimb., J Rosser, June 2023 (AJE FY22-23) - July ...	-5,916.22
9944	08/10/23	Roy's Sewer Service, Inc.	P&L - July 2023	-780.00
9965	08/10/23	Royal Wholesale	Acct#: 50-93968: M.P. Supplies - May 2022 (AJE FY22-23)	-6,496.76
9963	08/10/23	Salazar, Ignacio	Raingear/Boots Reimb - August 2023	-375.71
9905	08/03/23	Serramonte Ford	SD5 Trucks - August 2023	-29,485.75
9904	08/03/23	Serramonte Ford	SD5 Trucks - August 2023	-29,485.75
9946	08/10/23	Special District Risk Management Au...	Member #7665, Life, Vision, DDS & LTD Ins - September 2023	-2,038.33
9947	08/10/23	Staples, Inc.	Acct #60111000714, Office Supplies - June 2023 (FY22-23 AJE)	-366.04
EFT	08/10/23	State Water Resources Control Board	I Salazar - SWRCB Application Fee, WWTP Operator G1 - July 2023	-125.00
9948	08/10/23	Town of Tiburon	Fuel - May + June - 2023 (AJE FY22-23)	-3,610.72
9949	08/10/23	Underground Service Alert	Acct #165410, Annual Fee - July 2023	-875.03
9950	08/10/23	Underground Service Alert of NorCal ...	Acct #165410, Annual Fee, FY23-24 Tickets & CA Fees - July 2023	-315.20
9951	08/10/23	Univar	Cust ID #STDT001, Chemicals - June (AJE FY22-23) - July 2023	-16,382.26
9952	08/10/23	US Bank	Acct#:4246 0445 5565 3611, June - July 2023 (AJE FY22-23)	-8,434.82
9953	08/10/23	USABlueBook	Cust #933682, M.P. Parts & Lab Supplies - July 2023	-3,837.87
9954	08/10/23	USP Technologies	Cust #: UCO500893, Chemicals - July 2023	-8,139.26
9955	08/10/23	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - June - July 2023 ...	-549.79
9956	08/10/23	Water Components & Building Supply	Acct #454, M.P. Supplies - July 2023	-72.54
Total JP Morgan Chase - Primary 7399				-416,086.74
TOTAL				-416,086.74

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Item 1

Num	Date	Name	Memo	Account	Class	Paid Amount
EFT	08/10/23	CalPERS	EFT Health Premium, Cust #4163206459 - August 2023	JP Morgan Chase - Primary 7399		
			Active Employee Health - August 2023	8020.05 · Employee Health	SD5	-20,716.58
			Retiree Health - August 2023	8022.05 · Retiree Health	SD5	-1,079.49
TOTAL						-21,796.07
EFT	08/10/23	State Water Resources Control Board	I Salazar - SWRCB Application Fee, WWTP Operator G1 - July 2023	JP Morgan Chase - Primary 7399		
			I Salazar - SWRCB Application Fee: WWTP Operator (G1) - July 2023	6025 · Dues & Subscriptions	SD5	-125.00
TOTAL						-125.00
EFT	08/10/23	Deluxe	New SD5 Checks - July 2023	JP Morgan Chase - Primary 7399		
			EFT: Item #SSLT104-2, Ordered new checks/warrants, Dbl signature + hologram ...	6008 · Audit & Accounting	SD5	-915.78
TOTAL						-915.78
EFT	08/10/23	PERS	EFT PERS Pension - July 2023	JP Morgan Chase - Primary 7399		
			Retirement July 2023 (Classic 1600 Rate): ER @ 15.95%; EE @ 8.0% (AJE FY22...	8019.05 · PERS Retirement	SD5	-14,264.76
			Retirement June 2023 (PEPRA Rates: ER @ 7.68%; EE @ 7.75% (AJE FY22-23)	8019.05 · PERS Retirement	SD5	-11,491.51
TOTAL						-25,756.27
9904	08/03/23	Serramonte Ford	SD5 Trucks - August 2023	JP Morgan Chase - Primary 7399		
			2023 Truck, VIN #3FTT W8E9, 9PRA 63710 - August 2023	9229.8 · Vehicle Replacement	SD5	-29,485.75
TOTAL						-29,485.75
9905	08/03/23	Serramonte Ford	SD5 Trucks - August 2023	JP Morgan Chase - Primary 7399		
			2023 Truck, VIN #3FTT W8E9 8PRA 65514 - August 2023	9229.8 · Vehicle Replacement	SD5	-29,485.75
TOTAL						-29,485.75
9906	08/10/23	Access Answering Service	Acct #4080C, Answering Service - August 2023	JP Morgan Chase - Primary 7399		
			Inv #29846, Answering Service re SSO & Alarm Notifications - August 2023	8510 · Data/Alarms/IT Supp & Licensing	SD5	-75.90
TOTAL						-75.90
9907	08/10/23	Alameda Electrical Distributors, Inc.	Acct #56156: Electrical parts & supplies - July 2023	JP Morgan Chase - Primary 7399		
			Inv #S5609121.004, #S5609121.005 (PO#753069), Electrical parts & supplies- Jul...	7027 · Electrical & Instrument	SD5	-1,323.89
TOTAL						-1,323.89

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08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9908	08/10/23	Alhambra	Acct #547945611762129, Water - July 2023	JP Morgan Chase - Primary 7399		
			Inv #12012314 052623, Water - July 2023	7023 · Janitorial Supplies & Service	SD5	-305.47
			Inv #12012314 052623, Water - July 2023	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise ...	-7.83
TOTAL						-313.30
9909	08/10/23	AT&T	Acct #960732-76375559 - July 2023	JP Morgan Chase - Primary 7399		
			PC Plant Telephones - July 2023	8532 · Paradise Cove Telephones	Tiburon:Paradise ...	-379.96
			PC Pumps & Lines Telephones - July 2023	8533 · Pumps & Lines Telephones	Tiburon:Paradise ...	-7.02
			Tib Pumps & Lines Telephones - July 2023	8533 · Pumps & Lines Telephones	Tiburon	-289.89
TOTAL						-676.87
9910	08/10/23	Banshee Networks, Inc.	Acct #400M14, M.P. Parts & Service - July 2023	JP Morgan Chase - Primary 7399		
			Inv #15945: SD5 IT Support/Software upgrades/software subscriptions renewals +...	8510 · Data/Alarms/IT Supp & Licensing	SD5	-2,421.55
TOTAL						-2,421.55
9911	08/10/23	Bay City Boiler	Acct #274428, M.P. Flue - July 2023	JP Morgan Chase - Primary 7399		
			Inv #26918 (PO#RC754215), M.P. ER Boiler, rewired + lower switchover gas pres...	7022 · Plant Maint. Parts & Service	SD5	-1,170.00
TOTAL						-1,170.00
9912	08/10/23	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples - June 2023 (AJE FY23-24)	JP Morgan Chase - Primary 7399		
			Inv #150135: M.P. Samples - June 2023 (AJE FY23-24)	7051 · Main Plant Lab Monitoring	Belvedere	-515.02
			Inv #150135: P.C. Samples - June 2023 (AJE FY23-24)	7052 · Paradise Cove Monitoring	Tiburon:Paradise ...	-55.00
			Inv #150135: M.P. Samples - June 2023 (AJE FY23-24)	7051 · Main Plant Lab Monitoring	Tiburon	-725.98
TOTAL						-1,296.00
9913	08/10/23	Burke, Williams & Sorensen, LLP	Legal Advice - July 2023	JP Morgan Chase - Primary 7399		
			Inv #304889, Legal Advice - July 2023	6039 · Legal	SD5	-2,043.00
TOTAL						-2,043.00
9914	08/10/23	California Association of Sanitation ...	CASA Membership Dues - July 2023	JP Morgan Chase - Primary 7399		
			Inv #7333, SD5 CASA 2022 Membership Dues, 7.1.2023 - 6.30.2024	6025 · Dues & Subscriptions	SD5	-675.00
TOTAL						-675.00

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9915	08/10/23	Caltest Analytical Laboratory	Acct: Tiburon5: M.P./P.C. Lab Sampling - June (AJE FY22-23) - August 2023	JP Morgan Chase - Primary 7399		
			Inv #710069, #710166, #710382, #710490, #710544, #710635 - July - August 2023	7051 · Main Plant Lab Monitoring	SD5	-1,692.90
			Inv #700068, #710167, #710304, #710543, 710545 - July 2023	7042 · Paradise Supplies & Chemicals	SD5	-1,553.25
			Inv #709144, #710010 - June 2023 (AJE FY22-23)	7051 · Main Plant Lab Monitoring	Belvedere	-168.74
			Inv #709144, #710010 - June 2023 (AJE FY22-23)	7051 · Main Plant Lab Monitoring	Tiburon	-237.86
TOTAL						-3,652.75
9916	08/10/23	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract - July 2023	JP Morgan Chase - Primary 7399		
			Inv #3840477, Inv #3841022, Konica Multi-purpose copier (C308) contract - July 2...	6047 · Office Supplies	SD5	-280.90
TOTAL						-280.90
9917	08/10/23	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear - July 2023	JP Morgan Chase - Primary 7399		
			Inv #4160861566, #4161575991, #4162271212, #4162977167 - July 2023	8520 · Personal Protection/Safety Wear	SD5	-140.00
TOTAL						-140.00
9918	08/10/23	Comcast	Acct# 963 425 517, VOIP Service - August 2023	JP Morgan Chase - Primary 7399		
			Inv #170234004, VOIP Phone Service (14) Land Line Phones - August 2023	8531 · Main Plant Telephones	SD5	-374.81
TOTAL						-374.81
9919	08/10/23	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable - August 2023	JP Morgan Chase - Primary 7399		
			Bundle: Cable, Internet & Land Line Phones -- August 2023	8510 · Data/Alarms/IT Supp & Licensing	SD5	-324.79
			Bundle: Land Line Phones -- August 2023	8531 · Main Plant Telephones	SD5	-125.86
			Bundle: Land Line Phones -- August 2023	8532 · Paradise Cove Telephones	Tiburon:Paradise ...	-3.23
TOTAL						-453.88
9920	08/10/23	County of Marin - Central Collections	FY23-24 LAFCO Charges - July 2023	JP Morgan Chase - Primary 7399	SD5	
			Central Collections - LAFCO FY23-24	7062 · Permits/Fees - General	SD5	-3,272.15
			Central Collections - LAFCO FY23-24	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise ...	-83.90
TOTAL						-3,356.05
9921	08/10/23	CSRMA California Sanitation Risk M...	Phys. Property + W.C., FY2023-2024	JP Morgan Chase - Primary 7399		
			Inv #7207, Property Ins. Premium, 7.1.2023-6.30.2024	6033.1 · Insurance - SD5 Property	SD5	-63,641.62
			Inv #7152, Workers' Compensation Deposit, 7.1.2023 - 6.30.2024	8023 · Workers Comp Insurance	SD5	-48,373.00
TOTAL						-112,014.62

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Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9922	08/10/23	D&K Auto Service	SD5 Vehicle Maint. - July 2023 Inv #75335, PO#754KC, F250 SuperDuty XLT, oil change + lights - July 2023	JP Morgan Chase - Primary 7399 7072 · Maintenance	SD5	-174.42
TOTAL						-174.42
9923	08/10/23	Department of Motor Vehicles	Acct #037060, DL Pull Notices / Replenishment - August 2023 Fund replenishment for pull notices - August 2023	JP Morgan Chase - Primary 7399 6025 · Dues & Subscriptions	SD5	-150.00
TOTAL						-150.00
9924	08/10/23	DKF Solutions Group, LLC	My Safety Officer Subscription + CalOSHA Training - July 2023 Inv #21477, #21514, #21398, #21443, 21531 (PO #160861), DKF CalOSHA Safet...	JP Morgan Chase - Primary 7399 8515 · Safety	SD5	-7,796.08
TOTAL						-7,796.08
9926	08/10/23	Goodman Building Supply Co.	Acct #20070, M.P. Supplies - August 2023 Inv #875002 (PO#AB875002), M.P supplies - August 2023	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies	SD5	-185.38
TOTAL						-185.38
9927	08/10/23	Grainger	Acct #810128785, M.P. Supplies - July 2023 Inv #9775906580, #9745934555 (PO#655736), tools + motor 1/3 HP, 450RPM, 56...	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies	SD5	-200.15
TOTAL						-200.15
9928	08/10/23	HDR Engineering, Inc.	Consulting, SD5 MP Digester - May & June 2023 (FY AJE22-23) Inv #1200537413, HDR Consulting, SD5 M.P. Digester Rehab & Cleaning- June 2... Inv #1200537413, HDR Consulting, SD5 M.P. Digester Rehab & Cleaning- June 2... Inv #1200522380, HDR Consulting, SD5 P.C. Preparation of technical reports re p...	JP Morgan Chase - Primary 7399 9213 · M.P. Digester 9213 · M.P. Digester 6017 · Consulting Fees	Belvedere Tiburon Tiburon:Paradise ...	-301.69 -425.27 -5,913.30
TOTAL						-6,640.26
9929	08/10/23	Home Depot Credit Services	#6035322005164334: M.P. Supplies - June (AJE FY22-23) - July 2023 Inv #068233 / 0526160 (PO#952171), M.P. Supplies - July 2023 Inv #068233 / 0526160 (PO#952171), M.P. Supplies - RETURNED 7.11.2023 Inv #030614 / 1033039 (PO#652187), M.P. Supplies - June 2023 (AJE FY22-23) Inv #030614 / 1033039 (PO#652187), M.P. Supplies - June 2023 (AJE FY22-23) HD Credit - June 2023 HD Credit - June 2023	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies	SD5 SD5 Belvedere Tiburon Belvedere Tiburon	-480.48 480.48 -72.93 -102.80 14.84 20.92
TOTAL						-139.97

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9930	08/10/23	Ireland Robinson Hadley	31 Alcatraz Permit Fees Refund - July 2023	JP Morgan Chase - Primary 7399		
			31 Alcatraz Ave (Permit #NB23-021), Remodel (5 add'l fixture)s - Cnnxn Fees: RE...	5900.30 · Connection Permit Fees	Belvedere	-100.00
			31 Alcatraz Ave (Permit #NB23-021), Remodel (5 add'l fixtures) - Clxn Fees: REF...	5900.31 · Collection	Belvedere	-6,687.00
			31 Alcatraz Ave (Permit #NB23-021), Remodel (5 add'l fixtures) - Trx Fees: REFU...	5900.34 · Treatment	Belvedere	-4,815.00
TOTAL						-11,602.00
9931	08/10/23	Jackson's Hardware, Inc.	Acct #7601, Supplies - July 2023	JP Morgan Chase - Primary 7399		
			Inv #133994 (PO#PC952173), Inv #134132 (PO#AB754159) Supplies - July 2023	7021 · Plant Maintenance Supplies	SD5	-338.87
TOTAL						-338.87
9932	08/10/23	JM Integration, LLC	M.P. Parts & Service - May 2023 (AJE FY22-23) - July 2023	JP Morgan Chase - Primary 7399		
			Inv #23278 (Agmnt #Q230413): Troubleshooting at multiple mechanical sites + SC...	7022 · Plant Maint. Parts & Service	SD5	-11,311.35
			Inv #23280 (Agmnt #Q230413): Set-up and test router configuratians; programmin...	7022 · Plant Maint. Parts & Service	SD5	-8,116.62
TOTAL						-19,427.97
9933	08/10/23	Ken Grady Company, Inc.	SD5 Plant Parts - July 2023	JP Morgan Chase - Primary 7399		
			Inv #5610 (P.O. #RC754206), Swivel Kit + Mounting adapter - July 2023	7022 · Plant Maint. Parts & Service	SD5	-702.75
			Inv #5681 (PO#RC754206). ATI Sensor - July 2023	7022 · Plant Maint. Parts & Service	SD5	-669.00
TOTAL						-1,371.75
9934	08/10/23	Koffler Electrical Mechanical Repair	Cust #00-SAN060, M.P. Parts & Srvc. - June 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Inv #0103418-IN (PO#DL954038), (1) 30.0 HP Motor - June 2023 (AJE FY22-23)	7022 · Plant Maint. Parts & Service	Belvedere	-1,516.73
			Inv #0103418-IN (PO#DL954038), (1) 30.0 HP Motor - June 2023 (AJE FY22-23)	7022 · Plant Maint. Parts & Service	Tiburon	-2,138.03
TOTAL						-3,654.76
9935	08/10/23	Larry Walker Associates, Inc.	Tech Support for M.P. NPDES Reg. Assistance - February - June 2023 (AJE F...	JP Morgan Chase - Primary 7399		
			Inv #00113.11-2, Inv #00113.11-3 Regulatory Assistance, 1.31.2023 (AJE FY22-23)	7062 · Permits/Fees - General	Belvedere	-3,460.37
			Inv #00113.11-2, Inv#00113.11-3 Regulatory Assistance, 1.31.2023 (AJE FY22-23)	7055 · MP Dilution Study	Tiburon:Paradise ...	-224.00
			Inv #00113.11-2, Inv #00113.11-3 Regulatory Assistance, 1.31.2023 (AJE FY22-23)	7062 · Permits/Fees - General	Belvedere	-4,877.88
			Inv #00113.11-4 Regulatory Assisance, through 6.30.2023 (AJE FY22-23)	7062 · Permits/Fees - General	Belvedere	-585.67
			Inv #00113.11-4 Regulatory Assisance, through 6.30.2023 (AJE FY22-23)	7062 · Permits/Fees - General	Tiburon	-825.58
TOTAL						-9,973.50

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9936	08/10/23	Lystek Int'l, LTD	Biosolids Transport - June 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Inv #153-703, Biosolids Transport to Lystek Facility (8.21WT) - June 2023 (AJE F...	7029 · Main Plant Sludge Disposal	Belvedere	-318.77
			Inv #153-703, Biosolids Transport to Lystek Facility (8.21WT) - June 2023 (AJE F...	7029 · Main Plant Sludge Disposal	Tiburon	-449.36
TOTAL						-768.13
9937	08/10/23	Marin County Tax Collector	Acct #170796, Cust #21603, LAFCO Service Charges for FY23-24 - August 20...	JP Morgan Chase - Primary 7399		
			Cust #21603, LAFCO Service Charges for FY23-24	6021 · County Fees	SD5	-3,212.75
			Cust #21603, LAFCO Service Charges for FY23-24	6021 · County Fees	Tiburon:Paradise ...	-143.30
TOTAL						-3,356.05
9938	08/10/23	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental - July 2023	JP Morgan Chase - Primary 7399		
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental - July 2023	7023 · Janitorial Supplies & Service	SD5	-270.53
TOTAL						-270.53
9939	08/10/23	Mill Valley Refuse Service, Inc.	Acct #063092, SLUDGE TRANSPORT - July 2023	JP Morgan Chase - Primary 7399		
			Sludge Transport/Exchange only: 10 loads - July 2023	7029 · Main Plant Sludge Disposal	SD5	-3,844.00
TOTAL						-3,844.00
9940	08/10/23	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck Service - July 2023	JP Morgan Chase - Primary 7399		
			Inv #00060643 (PO#xxx), Vactor Truck Ignition Switch - July 2023	7072 · Maintenance	SD5	-282.69
TOTAL						-282.69
9941	08/10/23	Pacific Gas & Electric	Acct #2908031411-4, Utilities - July 2023	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, SD5 Utilities - July 2023	8542 · Main Plant Utilities	SD5	-20,193.41
			Acct #2908031411-4, P.C. Plant Utilities - July 2023	8543 · Paradise Cove Utilities	Tiburon:Paradise ...	-2,101.28
			Acct #2908031411-4, SD5 Pump St Utilities - July 2023	8544 · Pump Station Utilities	SD5	-3,859.90
			Acct #2908031411-4, P.C. Pump St Utilities - July 2023	8544 · Pump Station Utilities	Tiburon:Paradise ...	-309.55
TOTAL						-26,464.14
9942	08/10/23	pdblwers, Inc.	P.C. Parts & Srvc, Blowers - June 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Inv #81974 + #81786 (PO#954021) P.C. Parts & Service: (2) 33-URAI-J + (1) 36-...	7041 · Paradise Parts & Service	Tiburon:Paradise ...	-8,199.41
TOTAL						-8,199.41

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9943	08/10/23	Robert L Talavera, LLC	SSGIS ArcView Support - July 2023	JP Morgan Chase - Primary 7399		
			Inv #RLT0723F1, SSGIS ArcView Support: Upload pipe history data, install, test, tr...	8510 · Data/Alarms/IT Supp & Licensing	SD5	-1,050.00
TOTAL						-1,050.00
9944	08/10/23	Roy's Sewer Service, Inc.	P&L - July 2023	JP Morgan Chase - Primary 7399		
			Inv #222403, Cleared sewer line from 202-210 Beach Rd., Belvedere	7011 · Pumps & Lines Maintenance	SD5	-780.00
TOTAL						-780.00
9946	08/10/23	Special District Risk Management Au...	Member #7665, Life, Vision, DDS & LTD Ins - September 2023	JP Morgan Chase - Primary 7399		
			Life, Vision, DDS & LTD Ins - Inv #H42711 - September 2023	8020.05 · Employee Health	SD5	-2,038.33
TOTAL						-2,038.33
9947	08/10/23	Staples, Inc.	Acct #60111000714, Office Supplies - June 2023 (FY22-23 AJE)	JP Morgan Chase - Primary 7399		
			Inv #3290296831, Office Supplies - June 2023 (FY22-23 AJE)	6047 · Office Supplies	Belvedere	-148.43
			Inv #3290296831, Office Supplies - June 2023 (FY22-23 AJE)	6047 · Office Supplies	Tiburon:Paradise ...	-9.15
			Inv #3290296831, Office Supplies - June 2023 (FY22-23 AJE)	6047 · Office Supplies	Tiburon	-208.46
TOTAL						-366.04
9948	08/10/23	Town of Tiburon	Fuel - May + June - 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Fuel - May 2023 (AJE FY22-23)	7071 · Fuel	Belvedere	-643.91
			Fuel - May 2023 (AJE FY22-23)	7071 · Fuel	Tiburon:Paradise ...	-39.70
			Fuel - May 2023 (AJE FY22-23)	7071 · Fuel	Tiburon	-904.34
			Fuel - June 2023 (AJE FY22-23)	7071 · Fuel	Belvedere	-820.23
			Fuel - June 2023 (AJE FY22-23)	7071 · Fuel	Tiburon:Paradise ...	-50.57
			Fuel - June 2023 (AJE FY22-23)	7071 · Fuel	Tiburon	-1,151.97
TOTAL						-3,610.72
9949	08/10/23	Underground Service Alert	Acct #165410, Annual Fee - July 2023	JP Morgan Chase - Primary 7399		
			Inv #2023165410, Annual Dues, based on # of tickets SD5 req'd in 2023 - July 2023	7011 · Pumps & Lines Maintenance	SD5	-875.03
TOTAL						-875.03
9950	08/10/23	Underground Service Alert of NorCal...	Acct #165410, Annual Fee, FY23-24 Tickets & CA Fees - July 2023	JP Morgan Chase - Primary 7399		
			Inv #23USB165410, Annual Dues, based on # of tickets (SD5: 510), July 2023	7011 · Pumps & Lines Maintenance	SD5	-315.20
TOTAL						-315.20

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9951	08/10/23	Univar	Cust ID #STDT001, Chemicals - June (AJE FY22-23) - July 2023	JP Morgan Chase - Primary 7399		
			Inv #51348560 (PO #AB754168) Sodium Bisulfite 25% (\$1.4750/Gal) - July 2023	7024 · Main Plant Chemicals	SD5	-9,712.32
			Inv #51314714 (PO #AB754155) Sodium Bicarbite Crystals (\$0.7900/Gal) - July 2...	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise ...	-1,924.14
			Inv #51257684 (PO#AB653695) Sodium Hypochlorite 12.5% (\$1.4640/Gal) - June ...	7024 · Main Plant Chemicals	Belvedere	-1,969.51
			Inv #51257684 (PO#AB653695) Sodium Hypochlorite 12.5% (\$1.4640/Gal) - June ...	7024 · Main Plant Chemicals	Tiburon	-2,776.29
TOTAL						-16,382.26
9952	08/10/23	US Bank	Acct#:4246 0445 5565 3611, June - July 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			QB Subscription Renewal + Acct Support + clean-up - July 2023	6008 · Audit & Accounting	SD5	-1,537.50
			Zoom - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Belvedere	-35.67
			Zoom - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Tiburon:Paradise ...	-2.20
			Zoom - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Tiburon	-50.10
			SD5 BBQ - July 2023	6018.1 · Meetings & Travel	SD5	-69.45
			Loew's Hotel, KC, MO - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Belvedere	-288.81
			Loew's Hotel, KC, MO - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Tiburon:Paradise ...	-17.81
			Loew's Hotel, KC, MO - June 2023 (AJE FY22-23)	6018.1 · Meetings & Travel	Tiburon	-405.61
			38th Annual Tri-State Registration (3) + 2 SWA Tickets + Rental car +Golden Nug...	6018.1 · Meetings & Travel	SD5	-1,207.75
			CWEA Redwood Empire Con't Ed - June 2023 (AJE FY22-23)	6020 · Continuing Education	Belvedere	-16.22
			CWEA Redwood Empire Con't Ed - June 2023 (AJE FY22-23)	6020 · Continuing Education	Tiburon:Paradise ...	-1.00
			CWEA Redwood Empire Con't Ed - June 2023 (AJE FY22-23)	6020 · Continuing Education	Tiburon	-22.78
			CWEA Redwood Empire Con't Ed + QWI G4/5 Review - July 2023	6020 · Continuing Education	SD5	-725.00
			Home Depot (TR) - June 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Belvedere	-23.09
			Home Depot (TR) - June 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Tiburon	-32.56
			Home Depot (TR), MOJO cleaning solution - July 2023	7021 · Plant Maintenance Supplies	SD5	-605.28
			Janitorial Supplies + Alhambra H2O - June, 2023 (AJE FY22-23)	7023 · Janitorial Supplies & Service	Belvedere	-124.33
			Janitorial Supplies + Alhambra H2O - June, 2023 (AJE FY22-23)	7023 · Janitorial Supplies & Service	Tiburon	-175.25
			Janitorial Supplies - July 2023	7023 · Janitorial Supplies & Service	SD5	-68.13
			#0822/9545: Amazon - lab supplies - May - June 2023 (AJE FY22-23)	7025 · Lab Supplies & Chemicals	Belvedere	-225.08
			#0822/9545: Amazon - lab supplies - May - June 2023 (AJE FY22-23)	7025 · Lab Supplies & Chemicals	Tiburon	-317.28
			#0822/9545: Amazon - lab supplies - July 2023	7025 · Lab Supplies & Chemicals	SD5	-530.82
			Propane Exchange (2) + Petroleum (on back-order) - July 2023	7071 · Fuel	SD5	-140.39
			Napa Auto - June 2023 (AJE FY22-23)	7072 · Maintenance	Belvedere	-14.29
			Napa Auto - June 2023 (AJE FY22-23)	7072 · Maintenance	Tiburon:Paradise ...	-0.88
			Napa Auto - June 2023 (AJE FY22-23)	7072 · Maintenance	Tiburon	-20.07
			Safety Training (CMC Rescue) - July 2023	8515 · Safety	SD5	-1,777.47
TOTAL						-8,434.82
9953	08/10/23	USABlueBook	Cust #933682, M.P. Parts & Lab Supplies - July 2023	JP Morgan Chase - Primary 7399		
			Inv #00073899 (PO#AB754160), Latex Gloves - July 2023	8515 · Safety	SD5	-1,072.09
			Inv #00086236 + Inv #00088089 (PO#AB754170), PlantPro 10# BioBlock - July 20...	7025 · Lab Supplies & Chemicals	SD5	-2,765.78
TOTAL						-3,837.87

**Sanitary Distr. No.5 of Marin Co.
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08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9954	08/10/23	USP Technologies	Cust #: UCO500893, Chemicals - July 2023	JP Morgan Chase - Primary 7399		
			Inv #CIN470013108 (PO #RC754212) Sulfelox Totes (\$7.5500/Gal) - July 2023	7024 · Main Plant Chemicals	SD5	-8,139.26
TOTAL						-8,139.26
9955	08/10/23	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - June - July 2023 (AJE FY2...	JP Morgan Chase - Primary 7399		
			Inv #9934368494: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea...	8531 · Main Plant Telephones	Belvedere	-170.89
			Inv #9934368494: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea...	8532 · Paradise Cove Telephones	Tiburon:Paradise ...	-0.11
			Inv #9934368494: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea...	8531 · Main Plant Telephones	Tiburon	-240.12
			Inv #9934368494: Monthly Charges for BPS Telephone lines (BPS#2, #13+#14 / T...	8533 · Pumps & Lines Telephones	Belvedere	-19.32
			Inv #9934368494: Monthly Charges for P.C. PS Telephone lines (SF#1+#2+P.C. ...	8533 · Pumps & Lines Telephones	Tiburon:Paradise ...	-19.32
			Inv #9934368494: Taxes, Gov't Surcharges & Fees - June 2023 (AJE Y22-23)	8531 · Main Plant Telephones	Belvedere	-7.97
			Inv #9934368494: Taxes, Gov't Surcharges & Fees - June 2023 (AJE Y22-23)	8532 · Paradise Cove Telephones	Tiburon:Paradise ...	-0.49
			Inv #9934368494: Taxes, Gov't Surcharges & Fees - June 2023 (AJE Y22-23)	8531 · Main Plant Telephones	Tiburon	-11.20
			Inv #9934368494: Monthly SD5 EE Cell phone Charges - July 2023	8531 · Main Plant Telephones	SD5	-76.94
			Inv #9934368494: Monthly Charges for BPS + P.C. Telephone lines - July 2023	8532 · Paradise Cove Telephones	SD5	-3.43
TOTAL						-549.79
9956	08/10/23	Water Components & Building Supply	Acct #454, M.P. Supplies - July 2023	JP Morgan Chase - Primary 7399		
			Inv #30612601 (PO#PC952170), M.P. Maint. Supplies - July 2023	7021 · Plant Maintenance Supplies	SD5	-72.54
TOTAL						-72.54
9957	08/10/23	Balf, Abigail	EE Incentive Program - July 2023	JP Morgan Chase - Primary 7399		
			Safety Boot Allowance: FY23-24 Boot Allowance - July 2023	8515.01 · Boot Allowance	SD5	-144.20
			EE Incentive: FY23-24 EE Incentive Program: CSU - Sac: Cert #620834 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
TOTAL						-1,144.20
9958	08/10/23	Collodi, Peter	Standby Mileage Reimb., April - July, 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Standby Mileage Reimbursement, 4.1.2023 - 6.6.2023 (AJE FY22-23)	6018.2 · Standby Mileage Expense Reimb	Belvedere	-110.04
			Standby Mileage Reimbursement, 4.1.2023 - 6.6.2023 (AJE FY22-23)	6018.2 · Standby Mileage Expense Reimb	Tiburon:Paradise ...	-27.51
			Standby Mileage Reimbursement, June - July 2023	6018.2 · Standby Mileage Expense Reimb	SD5	-55.02
TOTAL						-192.57
9959	08/10/23	Hage, Ross M.	FY23-24 Incentives/Hlth & Wellness - August 2023	JP Morgan Chase - Primary 7399		
			FY23-24 Health & Wellness - August 2023	8021.05 · EE Health & Wellness	SD5	-600.00
TOTAL						-600.00

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9960	08/10/23	Hill, Arlee S	Misc. Reimb A Hill, Certification Reimb. - June 2023 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			A Hill - NASSCO recertification reimbursement - June 2023 (AJE FY22-23)	6025 · Dues & Subscriptions	Belvedere	-375.09
			A Hill - NASSCO recertification reimbursement - June 2023 (AJE FY22-23)	6025 · Dues & Subscriptions	Tiburon:Paradise ...	-23.13
			A Hill - NASSCO recertification reimbursement - June 2023 (AJE FY22-23)	6025 · Dues & Subscriptions	Belvedere	-526.78
TOTAL						-925.00
9961	08/10/23	Rosser, John	Standby Mileage Reimb., J Rosser, June 2023 (AJE FY22-23) - July 2023	JP Morgan Chase - Primary 7399		
			Standby Mileage Reimbursement, 6.20.2023 (AJE FY22-23)	6018.2 · Standby Mileage Expense Reimb	Belvedere	-57.36
			Standby Mileage Reimbursement, 7.14.2023	6018.2 · Standby Mileage Expense Reimb	SD5	-57.36
			FY23-24 EE Incentive Program: CSU- Sac: Cert #625411 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
			FY23-24 EE Incentive Program: CSU- Sac: Cert #625413 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
			FY23-24 EE Incentive Program: CSU- Sac: Cert #625410 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
			FY23-24 EE Incentive Program: CSU- Sac: Cert #625414 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
			FY23-24 EE Incentive Program: CSU- Sac: Cert #625412 - July 2023	8005 · Employee Incentives	SD5	-1,000.00
			Reimbursement for CSU-Sac Water Program Materials (Books + Scantrons) (5) - ...	6020 · Continuing Education	SD5	-551.50
			FY23-24 Health & Wellness Program	8021.05 · EE Health & Wellness	SD5	-250.00
TOTAL						-5,916.22
9963	08/10/23	Salazar, Ignacio	Raingear/Boots Reimb - August 2023	JP Morgan Chase - Primary 7399		
			FY23-24: Boot Allowance Reimbursement - August 2023	8515.01 · Boot Allowance	SD5	-200.00
			PPE/Uniforms - August 2023	8520 · Personal Protection/Safety Wear	SD5	-175.71
TOTAL						-375.71
9964	08/10/23	Fastenal Company	CAPET0959, M.P. Supplies - June (AJE FY22-23) + July 2023	JP Morgan Chase - Primary 7399		
			Inv #66270 (PO#654038), Shop Cabinets - July 2023	7022 · Plant Maint. Parts & Service	SD5	-8,329.23
			Inv #66469 (PO#954039), 66317 (PO#654038) - Bolt Clamp SHOP RESTOCK - J...	7021 · Plant Maintenance Supplies	SD5	-1,087.94
			Inv #65823 (PO#654038), Safety supplies, latex gloves restock - June 2023 AJE (...)	8515 · Safety	Belvedere	-286.87
			Inv #65823 (PO#654038), Safety supplies, latex gloves restock - June 2023 AJE (...)	8515 · Safety	Tiburon:Paradise ...	-17.69
			Inv #65823 (PO#654038), Safety supplies, latex gloves restock - June 2023 AJE (...)	8515 · Safety	Tiburon	-402.88
			Inv #65823 (PO#654038), SHOP RESTOCK - June 2023 (FY22-23)	7021 · Plant Maintenance Supplies	Belvedere	-73.53
			Inv #65823 (PO#654038), SHOP RESTOCK - June 2023 (FY22-23)	7021 · Plant Maintenance Supplies	Tiburon	-103.65
			Inv #65823 (PO#654012), Latex Gloves - June 2023 (AJE FY22-23)	8515 · Safety	Belvedere	-367.12
			Inv #65823 (PO#654012), Latex Gloves - June 2023 (AJE FY22-23)	8515 · Safety	Tiburon	-517.50
TOTAL						-11,186.41

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

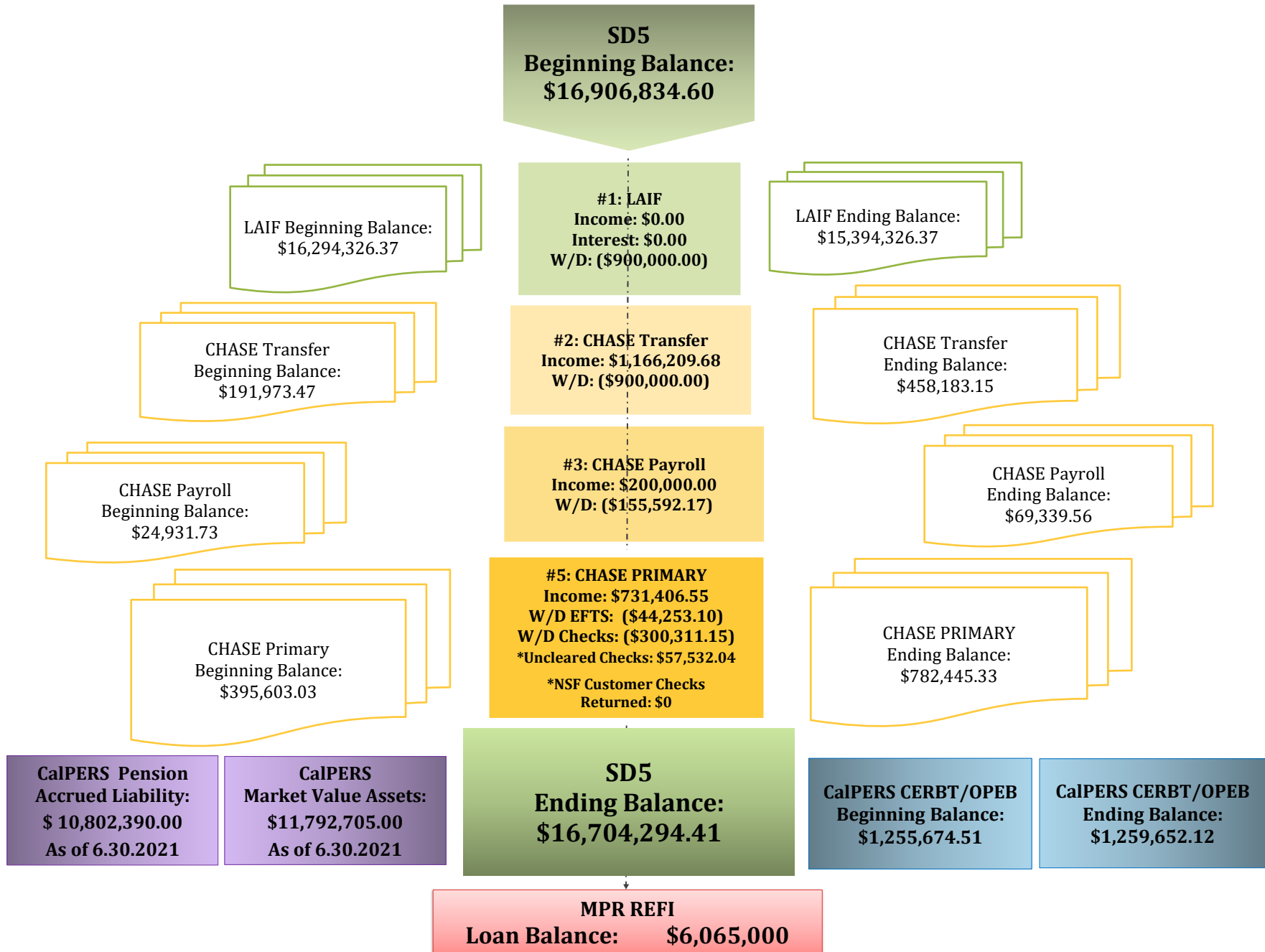
08/07/23

August 3 - 10, 2023

Num	Date	Name	Memo	Account	Class	Paid Amount
9965	08/10/23	Royal Wholesale	Acct#: 50-93968: M.P. Supplies - May 2022 (AJE FY22-23)	JP Morgan Chase - Primary 7399		
			Inv #7914-1052143 (PO#652177), M.P. Parts - May 2023 (AJE FY22-23)	7022 · Plant Maint. Parts & Service	Belvedere	-1,219.03
			Inv #7914-1052143 (PO#652177), M.P. Parts - May 2023 (AJE FY22-23)	7022 · Plant Maint. Parts & Service	Tiburon	-1,718.40
			Inv #7914-1054891 (PO#652177), M.P. Supplies - April 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Belvedere	-1,394.74
			Inv #7914-1054891 (PO#652177), M.P. Supplies - April 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Tiburon	-1,966.08
			Inv #7914-1055214 (PO#652177), P.C. Supplies - July 2023	7042 · Paradise Supplies & Chemicals	SD5	-416.62
			Credit memo #79149009022986 - June 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Belvedere	90.52
			Credit memo #79149009022986 - June 2023 (AJE FY22-23)	7021 · Plant Maintenance Supplies	Tiburon	127.59
TOTAL						-6,496.76

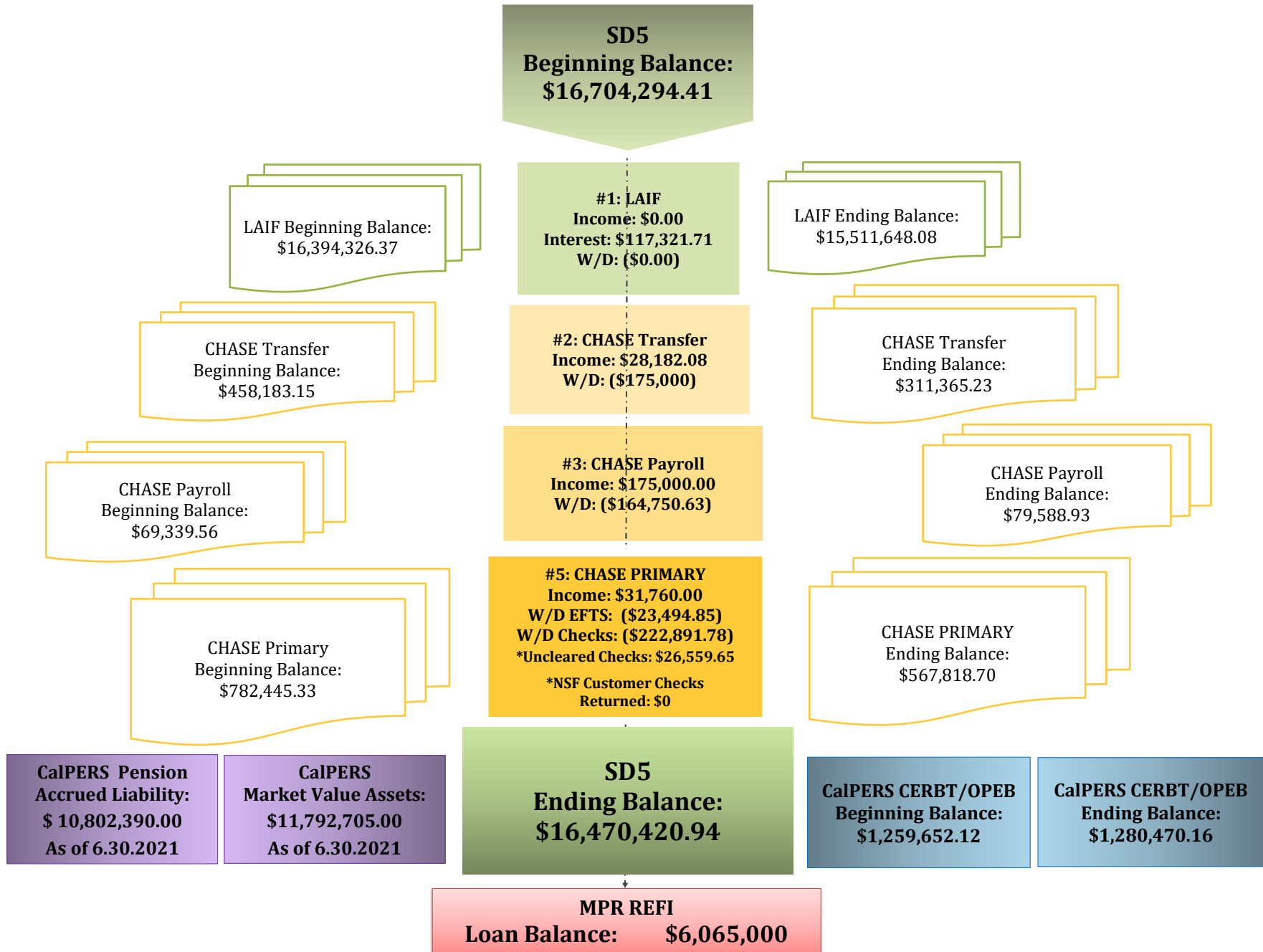
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: June 2023



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: July 2023





NOTICE OF AUTOMATIC PAYMENT

Paychex of New York LLC
1535 Scenic Avenue Suite 100
Costa Mesa CA 92626

Client # 0082 Y400-2116
Invoice # 2023071201

AUTOMATIC PAYMENT \$344.23

This amount will be deducted from the following bank account at or after 12:01 A.M on 7/14/23.

XXXXXXXXXXXXXXXX506

ADDRESS SERVICE REQUESTED

0082 Y400-2116
SANITARY DISTRICT NO 5
2001 Paradise Dr
Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2023062801 Due 06/30/23				334.98
Payment Received - Thank You				-334.98
Balance Forward				0.00
Total New Charges				344.23
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				344.23

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
07/14/23	Paychex Productivity	07/12/23	15	364.50
	Quarter End Delivery			4.00
	Delivery		1	16.54
	Client Discount			-40.81
	Total New Charges			344.23
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				344.23

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Thank you for choosing Paychex.

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/14/23: \$86,749.93

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	86,749.93	
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	86,749.93	
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	10,177.80	
	CASH REQUIRED FOR CHECK DATE 07/14/23	<u>96,927.73</u>	

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
07/13/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	60,474.47	60,474.47
07/13/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings		
				Social Security	5,556.90	
				Medicare	1,299.61	
				Fed Income Tax	8,722.23	
				CA Income Tax	3,717.85	
				Total Withholdings	<u>19,296.59</u>	
				Employer Liabilities		
				Social Security	5,556.90	
				Medicare	1,299.61	
				Fed Unemploy	2.90	
				CA Disability	101.60	
				CA Unemploy	17.38	
				CA Emp Train	0.48	
				Total Liabilities	<u>6,978.87</u>	26,275.46
				EFT FOR 07/13/23		86,749.93
				TOTAL EFT		86,749.93

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
07/14/23	Refer to your records for account Information		Payroll	Employee Deductions		
				401A Member Contribu	4,514.07	
				Calpers 457B Roth	1,012.00	
				Calpers 457B TRDL	1,834.06	
				Med 125	194.61	

NOTICE OF AUTOMATIC PAYMENT



Paychex of New York LLC
 1535 Scenic Avenue Suite 100
 Costa Mesa CA 92626

Client # 0082 Y400-2116
 Invoice # 2023072701

AUTOMATIC PAYMENT \$334.98

This amount will be deducted from the following bank account at or after 12:01 A.M on 7/31/23.

XXXXXXXXXXXXXXXXX506

ADDRESS SERVICE REQUESTED

0082 Y400-2116
 SANITARY DISTRICT NO 5
 2001 Paradise Dr
 Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2023071201 Due 07/14/23				344.23
Payment Received - Thank You				-344.23
Balance Forward				0.00
Total New Charges				334.98
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				334.98

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
07/31/23	Paychex Productivity	07/27/23	14	358.60
	Delivery		1	16.54
	Client Discount			-40.16
	Total New Charges			334.98
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				334.98

Thank you for choosing Paychex.

CASH REQUIREMENTS

(Prior to Processing)

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 07/31/23: \$71,985.35

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	71,985.35	
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	71,985.35	
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	10,169.47	
	CASH REQUIRED FOR CHECK DATE 07/31/23	82,154.82	

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		BANK DRAFT AMOUNTS & OTHER TOTALS
07/28/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	45,285.36	45,285.36
07/28/23	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings		
				Social Security	4,706.40	
				Medicare	1,100.69	
				Fed Income Tax	10,517.07	
				CA Income Tax	4,452.00	
				Total Withholdings	20,776.16	
				Employer Liabilities		
				Social Security	4,706.38	
				Medicare	1,100.69	
				Fed Unemploy	2.16	
				CA Disability	101.27	
				CA Unemploy	12.97	
				CA Emp Train	0.36	
				Total Liabilities	5,923.83	26,699.99
				EFT FOR 07/28/23		71,985.35
				TOTAL EFT		71,985.35

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
07/31/23	Refer to your records for account	Information	Payroll	Employee Deductions		
				401A Member Contribu	4,565.70	
				Calpers 457B Roth	1,012.00	
				Calpers 457B TRDL	1,838.13	
				Med 125	194.61	

Sanitary Distr. No.5 of Marin Co.
Comparative Balance Sheet
As of July 31, 2023

	<u>Jul 31, 23</u>	<u>Jun 30, 23</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
JP Morgan Chase - Payroll 7506	78,821.26	68,571.89	10,249.37
JP Morgan Chase - Primary 7399	942,624.83	1,131,691.04	-189,066.21
JP Morgan Chase - Transfer 7522	-88,634.77	58,183.15	-146,817.92
Local Agency Investment Fund			
Belvedere			
Belvedere Capital & CIP Reserve	4,585,323.71	4,585,323.71	0.00
Belvedere Disaster RecoveryFund	356,250.00	356,250.00	0.00
Belvedere Operating	1,159,193.96	1,159,193.96	0.00
Belvedere Operating Reserve	516,923.05	516,923.05	0.00
Belvedere PERS Retirement Trust	356,250.00	356,250.00	0.00
Total Belvedere	<u>6,973,940.72</u>	<u>6,973,940.72</u>	<u>0.00</u>
Tiburon			
Tiburon Capital & CIP Reserve	5,139,742.28	5,139,742.28	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Tiburon Operating	1,426,535.08	1,309,213.37	117,321.71
Tiburon Operating Reserve	683,930.00	683,930.00	0.00
Tiburon PERS Retirement Trust	643,750.00	643,750.00	0.00
Total Tiburon	<u>8,537,707.36</u>	<u>8,420,385.65</u>	<u>117,321.71</u>
Total Local Agency Investment Fund	<u>15,511,648.08</u>	<u>15,394,326.37</u>	<u>117,321.71</u>
Total Checking/Savings	16,444,459.40	16,652,772.45	-208,313.05
Accounts Receivable	25,528.05	0.00	25,528.05
Other Current Assets	881.92	881.92	0.00
Total Current Assets	<u>16,470,869.37</u>	<u>16,653,654.37</u>	<u>-182,785.00</u>
Fixed Assets	19,118,200.30	19,118,200.30	0.00
TOTAL ASSETS	<u>35,589,069.67</u>	<u>35,771,854.67</u>	<u>-182,785.00</u>
LIABILITIES & EQUITY	35,589,069.67	35,771,854.67	-182,785.00

Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 · Property Taxes / AD VALOREM				
5001.2 · TEETER	4,818.52	905,000.00	-900,181.48	0.5%
5002 · UNSEC	0.00	15,000.00	-15,000.00	0.0%
5003 · PUNS / PRIOR UNSECURED	0.00	1,500.00	-1,500.00	0.0%
5004 · REDEMPTION / RDMPT	131.35	0.00	131.35	100.0%
5006 · SPLU	0.00	0.00	0.00	0.0%
5041 · SUPSEC	1,428.58	20,000.00	-18,571.42	7.1%
5043 · SECU	0.00	0.00	0.00	0.0%
5046 · Excess ERAF	0.00	255,314.00	-255,314.00	0.0%
5280 · HOPTR	0.00	3,000.00	-3,000.00	0.0%
5483 · Other tax	0.00	7,000.00	-7,000.00	0.0%
Total 5000 · Property Taxes / AD VALOREM	6,378.45	1,206,814.00	-1,200,435.55	0.5%
5007 · Sewer Service Charge				
5007.1 · Sewer Service - Tiburon Ops	11,879.14	4,861,118.00	-4,849,238.86	0.2%
5007.2 · Sewer Service-Belv Ops	7,578.44	0.00	7,578.44	100.0%
5007.3 · Sewer Service-Belv Cap	2,346.05	0.00	2,346.05	100.0%
5007.4 · Other User Fees	0.00	38,700.00	-38,700.00	0.0%
5007.5 · Sewer Service - Tiburon Cap	0.00	246,296.00	-246,296.00	0.0%
Total 5007 · Sewer Service Charge	21,803.63	5,146,114.00	-5,124,310.37	0.4%
5201 · Interest				
5201.1 · Interest County of Marin	0.00	0.00	0.00	0.0%
5201.2 · Interest LAIF	117,321.71	100,000.00	17,321.71	117.3%
Total 5201 · Interest	117,321.71	100,000.00	17,321.71	117.3%
5900.10 · Paradise Sewer Line Ext. Fees	0.00	15,479.10	-15,479.10	0.0%
5900.3 · Connection Fees				
5900.30 · Connection Permit Fees	600.00	16,250.00	-15,650.00	3.7%
5900.31 · Collection	8,019.00	200,000.00	-191,981.00	4.0%
5900.34 · Treatment	15,515.00	200,000.00	-184,485.00	7.8%
Total 5900.3 · Connection Fees	24,134.00	416,250.00	-392,116.00	5.8%
5900.4 · Inspection Permit Fees	400.00	16,250.00	-15,850.00	2.5%
5900.5 · SASM Expense Reimb.	25,528.05	75,000.00	-49,471.95	34.0%
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
Total Income	195,565.84	6,976,007.10	-6,780,441.26	2.8%
Gross Profit	195,565.84	6,976,007.10	-6,780,441.26	2.8%
Expense				
6000 · Administrative Expenses				
6001 · Advertising	0.00	2,000.00	-2,000.00	0.0%
6002 · Outreach & Newsletter	0.00	0.00	0.00	0.0%
6008 · Audit & Accounting	2,453.28	40,000.00	-37,546.72	6.1%
6017 · Consulting Fees	12,350.70	100,000.00	-87,649.30	12.4%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	3,175.06	15,000.00	-11,824.94	21.2%
6018.2 · Standby Mileage Expense Reimb	307.29	8,000.00	-7,692.71	3.8%
Total 6018 · Travel & Meetings	3,482.35	23,000.00	-19,517.65	15.1%
6020 · Continuing Education	2,456.50	10,000.00	-7,543.50	24.6%
6021 · County Fees	3,356.05	16,590.00	-13,233.95	20.2%
6024 · Director Fees	4,800.00	9,000.00	-4,200.00	53.3%
6025 · Dues & Subscriptions	1,906.80	33,000.00	-31,093.20	5.8%
6026 · Elections	0.00	0.00	0.00	0.0%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Bu...
6033 · Insurance				
6033.1 · Insurance - SD5 Property	63,641.62	100,000.00	-36,358.38	63.6%
6033.2 · Insurance - SD5 Liability	0.00	60,000.00	-60,000.00	0.0%
6033.3 · Insurance - SD5 Auto	3,505.00	10,000.00	-6,495.00	35.1%
Total 6033 · Insurance	67,146.62	170,000.00	-102,853.38	39.5%
6039 · Legal	2,870.00	50,000.00	-47,130.00	5.7%
6047 · Office Supplies	1,024.94	11,000.00	-9,975.06	9.3%
6056 · Postage	0.00	1,300.00	-1,300.00	0.0%
6059 · Pollution Prevention/Public Edu	0.00	5,500.00	-5,500.00	0.0%
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total 6000 · Administrative Expenses	101,847.24	471,390.00	-369,542.76	21.6%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	6,970.23	200,000.00	-193,029.77	3.5%
7013 · Emergency Line Repair	0.00	100,000.00	-100,000.00	0.0%
Total 7010 · Pumps & Lines Maintenance	6,970.23	300,000.00	-293,029.77	2.3%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	8,376.71	80,000.00	-71,623.29	10.5%
7022 · Plant Maint. Parts & Service	68,970.45	300,000.00	-231,029.55	23.0%
7023 · Janitorial Supplies & Service	1,572.83	10,000.00	-8,427.17	15.7%
7024 · Main Plant Chemicals	13,453.58	165,000.00	-151,546.42	8.2%
7025 · Lab Supplies & Chemicals	7,985.39	25,000.00	-17,014.61	31.9%
7027 · Electrical & Instrument	5,109.66	30,000.00	-24,890.34	17.0%
7028 · Grounds Maintenance	0.00	8,000.00	-8,000.00	0.0%
7029 · Main Plant Sludge Disposal	12,941.84	55,000.00	-42,058.16	23.5%
Total 7020 · Main Plant Maintenance	118,410.46	673,000.00	-554,589.54	17.6%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	14,199.41	20,000.00	-5,800.59	71.0%
7042 · Paradise Supplies & Chemicals	3,905.14	6,500.00	-2,594.86	60.1%
7043 · Paradise Sludge Disposal	0.00	3,000.00	-3,000.00	0.0%
Total 7040 · Paradise Cove Plant Maint	18,104.55	29,500.00	-11,395.45	61.4%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	6,420.32	50,000.00	-43,579.68	12.8%
7052 · Paradise Cove Monitoring	407.45	10,000.00	-9,592.55	4.1%
7053 · Chronic Toxicity	3,030.00	15,000.00	-11,970.00	20.2%
Total 7050 · Monitoring	9,857.77	75,000.00	-65,142.23	13.1%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	0.00	0.00	0.00	0.0%
7062 · Permits/Fees - General	13,021.65	50,000.00	-36,978.35	26.0%
7063 · Paradise Cove Permits/Fees	83.90	9,000.00	-8,916.10	0.9%
7064 · Paradise Cove NPDES Renewal	0.00	0.00	0.00	0.0%
Total 7060 · Permits/Fees	13,105.55	59,000.00	-45,894.45	22.2%
7070 · Truck Maintenance				
7071 · Fuel	3,775.80	20,000.00	-16,224.20	18.9%
7072 · Maintenance	706.60	30,000.00	-29,293.40	2.4%
Total 7070 · Truck Maintenance	4,482.40	50,000.00	-45,517.60	9.0%
Total 7000 · Ops & Maintenance Expenses	170,930.96	1,186,500.00	-1,015,569.04	14.4%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
 July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Bu...
8000 · Salaries and Benefits Expenses				
8001 · Salaries	122,844.81	1,598,548.00	-1,475,703.19	7.7%
8003 · Overtime	8,391.20	100,000.00	-91,608.80	8.4%
8004 · Standby Pay	6,934.73	80,000.00	-73,065.27	8.7%
8005 · Employee Incentives	19,000.00	60,000.00	-41,000.00	31.7%
8006 · Vacation Buyout	8,968.00	80,000.00	-71,032.00	11.2%
8013 · Payroll Taxes	12,930.60	110,000.00	-97,069.40	11.8%
8015 · Payroll/Bank Fees	679.21	7,000.00	-6,320.79	9.7%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	39,255.57	272,332.00	-233,076.43	14.4%
8019.08 · PERS Retirement - CalPERS UAL	0.00	0.00	0.00	0.0%
Total 8019 · PERS Retirement	39,255.57	272,332.00	-233,076.43	14.4%
8020 · Employee Health				
8020.05 · Employee Health	24,793.24	290,000.00	-265,206.76	8.5%
8021 · Employee Health Deductions	-389.22	0.00	-389.22	100.0%
Total 8020 · Employee Health	24,404.02	290,000.00	-265,595.98	8.4%
8022 · Retiree Health				
8022.05 · Retiree Health	1,079.49	80,144.00	-79,064.51	1.3%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	140,000.00	-140,000.00	0.0%
Total 8022 · Retiree Health	1,079.49	220,144.00	-219,064.51	0.5%
8023 · Workers Comp Insurance	48,373.00	58,000.00	-9,627.00	83.4%
Total 8000 · Salaries and Benefits Expenses	298,860.63	2,882,024.00	-2,583,163.37	10.4%
8500 · Other Operating Expenses				
8510 · Data/Alarms/IT Supp & Licensing	12,933.58	100,000.00	-87,066.42	12.9%
8515 · Safety	20,425.73	60,000.00	-39,574.27	34.0%
8520 · Personal Protection/Safety Wear	1,000.69	15,000.00	-13,999.31	6.7%
8530 · Telephone				
8531 · Main Plant Telephones	1,136.88	11,000.00	-9,863.12	10.3%
8532 · Paradise Cove Telephones	460.38	500.00	-39.62	92.1%
8533 · Pumps & Lines Telephones	1,071.03	7,000.00	-5,928.97	15.3%
Total 8530 · Telephone	2,668.29	18,500.00	-15,831.71	14.4%
8540 · Utilities				
8541 · Water	1,716.14	9,000.00	-7,283.86	19.1%
8542 · Main Plant Utilities	39,713.65	230,000.00	-190,286.35	17.3%
8543 · Paradise Cove Utilities	4,131.63	22,000.00	-17,868.37	18.8%
8544 · Pump Station Utilities	8,945.77	48,000.00	-39,054.23	18.6%
Total 8540 · Utilities	54,507.19	309,000.00	-254,492.81	17.6%
Total 8500 · Other Operating Expenses	91,535.48	502,500.00	-410,964.52	18.2%
Total Expense	663,174.31	5,042,414.00	-4,379,239.69	13.2%
Net Ordinary Income	-467,608.47	1,933,593.10	-2,401,201.57	-24.2%
Other Income/Expense				
Other Expense				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9201.1 · M.P. Roll-Up Doors	0.00	75,000.00	-75,000.00	0.0%
9201.2 · M.P. Corrosion Protection	0.00	150,000.00	-150,000.00	0.0%
9208 · M.P. Chem Feed Trx Pump Rplcmnt	19,382.74	0.00	19,382.74	100.0%
9213 · M.P. Digester				
9213.1 · Digester Rehab	6,395.53	600,000.00	-593,604.47	1.1%
Total 9213 · M.P. Digester	6,395.53	600,000.00	-593,604.47	1.1%

Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses July 2023 through June 2024

	Jul '23 - Jun 24	Budget	\$ Over Budget	% of Bu...
9216 · M.P. Secondary Clarifier				
9216.1 · Scum Removal Project FY22-23	0.00	300,000.00	-300,000.00	0.0%
Total 9216 · M.P. Secondary Clarifier	0.00	300,000.00	-300,000.00	0.0%
9217 · SD5 Shop Rplcmnt /Ops Control				
9217.1 · FY23-24 Shop Rehab	0.00	100,000.00	-100,000.00	0.0%
Total 9217 · SD5 Shop Rplcmnt /Ops Control	0.00	100,000.00	-100,000.00	0.0%
9229.8 · Vehicle Replacement	58,971.50			
Total 9200 · Main Plant Equipment Capital	84,749.77	1,225,000.00	-1,140,250.23	6.9%
9300 · Pumps & Lines Capital				
9301 · Tiburon Sewer Line Rehab Prog	0.00	0.00	0.00	0.0%
9303 · CCTV Sewer Project	0.00	250,000.00	-250,000.00	0.0%
9304 · Belvedere Sewer Line Rehab Prog	0.00	0.00	0.00	0.0%
9305 · Valve/Wet Well Replacements				
9305.2 · Tiburon Wet Well Rehab	0.00	50,000.00	-50,000.00	0.0%
Total 9305 · Valve/Wet Well Replacements	0.00	50,000.00	-50,000.00	0.0%
9306 · PS Pump & Valve Replacements	0.00	100,000.00	-100,000.00	0.0%
9309 · BPS #1 Generator Replcmnt	0.00	600,000.00	-600,000.00	0.0%
9313 · Manholes/Rodholes	5,000.00	75,000.00	-70,000.00	6.7%
Total 9300 · Pumps & Lines Capital	5,000.00	1,075,000.00	-1,070,000.00	0.5%
9400 · Paradise Cove Capital				
9407 · P.C. Pump Replacement	0.00	25,000.00	-25,000.00	0.0%
9408 · P.C. Access Rd Imprvmnts	0.00	100,000.00	-100,000.00	0.0%
Total 9400 · Paradise Cove Capital	0.00	125,000.00	-125,000.00	0.0%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	0.00	50,000.00	-50,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	0.00	25,000.00	-25,000.00	0.0%
9530 · Undesignated Cap - P & L	0.00	50,000.00	-50,000.00	0.0%
Total 9500 · Undesignated Capital	0.00	125,000.00	-125,000.00	0.0%
Total 9100 · Capital Expenditures	89,749.77	2,550,000.00	-2,460,250.23	3.5%
9700 · Debt Service				
9730 · Debt Service - MPR Project				
9730.01 · MPR Loan - Principal	0.00	595,000.00	-595,000.00	0.0%
9730.02 · MPR Loan - Interest	0.00	157,790.00	-157,790.00	0.0%
Total 9730 · Debt Service - MPR Project	0.00	752,790.00	-752,790.00	0.0%
Total 9700 · Debt Service	0.00	752,790.00	-752,790.00	0.0%
Total Other Expense	89,749.77	3,302,790.00	-3,213,040.23	2.7%
Net Other Income	-89,749.77	-3,302,790.00	3,213,040.23	2.7%
Net Income	-557,358.24	-1,369,196.90	811,838.66	40.7%

**Sanitary Distr. No.5 of Marin Co.
Zone Report
July 2023**

08/07/23

	Paradise Cove (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 · Property Taxes / AD VALOREM					
5001.2 · TEETER	205.75	4,612.77	4,818.52	0.00	4,818.52
5004 · REDEMPTION / RDMPT	5.61	125.74	131.35	0.00	131.35
5041 · SUPSEC	61.00	1,367.58	1,428.58	0.00	1,428.58
Total 5000 · Property Taxes / AD VALOREM	272.36	6,106.09	6,378.45	0.00	6,378.45
5007 · Sewer Service Charge					
5007.1 · Sewer Service - Tiburon Ops	507.24	11,371.90	11,879.14	0.00	11,879.14
5007.2 · Sewer Service-Belv Ops	0.00	0.00	0.00	7,578.44	7,578.44
5007.3 · Sewer Service-Belv Cap	0.00	0.00	0.00	2,346.05	2,346.05
5007.5 · Sewer Service - Tiburon Cap	0.00	0.00	0.00	0.00	0.00
Total 5007 · Sewer Service Charge	507.24	11,371.90	11,879.14	9,924.49	21,803.63
5201 · Interest					
5201.2 · Interest LAIF	0.00	58,902.07	58,902.07	58,419.64	117,321.71
Total 5201 · Interest	0.00	58,902.07	58,902.07	58,419.64	117,321.71
5900.5 · SASM Expense Reimb.	0.00	14,158.94	14,158.94	11,369.11	25,528.05
Total Income	779.60	90,539.00	91,318.60	79,713.24	171,031.84
Gross Profit	779.60	90,539.00	91,318.60	79,713.24	171,031.84
Expense					
6000 · Administrative Expenses					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6008 · Audit & Accounting	0.00	0.00	0.00	0.00	0.00
6017 · Consulting Fees	153.51	3,675.16	3,828.67	2,608.73	6,437.40
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	27.44	625.12	652.56	445.10	1,097.66
6018.2 · Standby Mileage Expense Reimb	0.00	0.00	0.00	0.00	0.00
6018.3 · SASM Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
Total 6018 · Travel & Meetings	27.44	625.12	652.56	445.10	1,097.66
6020 · Continuing Education	28.51	649.22	677.73	462.27	1,140.00
6024 · Director Fees	120.00	2,733.60	2,853.60	1,946.40	4,800.00
6025 · Dues & Subscriptions	0.80	18.11	18.91	12.89	31.80
6039 · Legal	20.68	470.98	491.66	335.34	827.00
6047 · Office Supplies	9.46	215.26	224.72	153.28	378.00
6056 · Postage	0.00	0.00	0.00	0.00	0.00
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
Total 6000 · Administrative Expenses	360.40	8,387.45	8,747.85	5,964.01	14,711.86
7000 · Ops & Maintenance Expenses					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	0.00	0.00	0.00	5,000.00	5,000.00
Total 7010 · Pumps & Lines Maintenance	0.00	0.00	0.00	5,000.00	5,000.00
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	1,387.06	1,387.06	983.98	2,371.04
7022 · Plant Maint. Parts & Service	0.00	22,083.69	22,083.69	15,666.21	37,749.90
7023 · Janitorial Supplies & Service	0.00	367.91	367.91	261.21	629.12
7024 · Main Plant Chemicals	0.00	-5,349.12	-5,349.12	-3,794.68	-9,143.80
7025 · Lab Supplies & Chemicals	0.00	2,425.67	2,425.67	1,720.76	4,146.43
7026 · SASM Supplies & Chem	0.00	11,514.22	11,514.22	8,168.21	19,682.43
7027 · Electrical & Instrument	94.65	2,155.99	2,250.64	1,535.13	3,785.77
7028 · Grounds Maintenance	0.00	0.00	0.00	0.00	0.00
7029 · Main Plant Sludge Disposal	0.00	4,872.88	4,872.88	3,456.83	8,329.71
Total 7020 · Main Plant Maintenance	94.65	39,458.30	39,552.95	27,997.65	67,550.60

**Sanitary Distr. No.5 of Marin Co.
Zone Report
July 2023**

08/07/23

	Paradise Cove (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
7040 · Paradise Cove Plant Maint					
7041 · Paradise Parts & Service	6,000.00	0.00	6,000.00	0.00	6,000.00
7042 · Paradise Supplies & Chemicals	3.30	0.00	3.30	0.00	3.30
Total 7040 · Paradise Cove Plant Maint	6,003.30	0.00	6,003.30	0.00	6,003.30
7050 · Monitoring					
7051 · Main Plant Lab Monitoring	0.00	1,801.69	1,801.69	1,278.13	3,079.82
7052 · Paradise Cove Monitoring	352.45	0.00	352.45	0.00	352.45
Total 7050 · Monitoring	352.45	1,801.69	2,154.14	1,278.13	3,432.27
7070 · Truck Maintenance					
7071 · Fuel	0.62	14.06	14.68	10.01	24.69
7072 · Maintenance	5.36	122.02	127.38	86.87	214.25
Total 7070 · Truck Maintenance	5.98	136.08	142.06	96.88	238.94
Total 7000 · Ops & Maintenance Expenses	6,456.38	41,396.07	47,852.45	34,372.66	82,225.11
8000 · Salaries and Benefits Expenses					
8001 · Salaries	0.00	-4,512.12	-4,512.12	-3,200.90	-7,713.02
8005 · Employee Incentives	325.00	7,403.50	7,728.50	5,271.50	13,000.00
8019 · PERS Retirement					
8019.05 · PERS Retirement	561.36	12,787.70	13,349.06	9,105.20	22,454.26
Total 8019 · PERS Retirement	561.36	12,787.70	13,349.06	9,105.20	22,454.26
8020 · Employee Health					
8021 · Employee Health Deductions					
8021.05 · EE Health & Wellness	45.00	1,025.10	1,070.10	729.90	1,800.00
Total 8021 · Employee Health Deductions	45.00	1,025.10	1,070.10	729.90	1,800.00
Total 8020 · Employee Health	45.00	1,025.10	1,070.10	729.90	1,800.00
Total 8000 · Salaries and Benefits Expenses	931.36	16,704.18	17,635.54	11,905.70	29,541.24
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensing	190.82	4,346.89	4,537.71	3,095.10	7,632.81
8515 · Safety	34.82	793.34	828.16	564.87	1,393.03
8520 · Personal Protection/Safety Wear	16.54	377.44	393.98	291.00	684.98
8530 · Telephone					
8531 · Main Plant Telephones	0.00	0.00	0.00	0.00	0.00
8532 · Paradise Cove Telephones	73.16	0.00	73.16	0.00	73.16
8533 · Pumps & Lines Telephones	10.10	725.38	735.48	0.00	735.48
Total 8530 · Telephone	83.26	725.38	808.64	0.00	808.64
8540 · Utilities					
8541 · Water	0.00	887.86	887.86	828.28	1,716.14
8542 · Main Plant Utilities	0.00	11,419.34	11,419.34	8,100.90	19,520.24
8543 · Paradise Cove Utilities	2,030.35	0.00	2,030.35	0.00	2,030.35
8544 · Pump Station Utilities	302.28	2,963.93	3,266.21	1,510.11	4,776.32
Total 8540 · Utilities	2,332.63	15,271.13	17,603.76	10,439.29	28,043.05
Total 8500 · Other Operating Expenses	2,658.07	21,514.18	24,172.25	14,390.26	38,562.51
Total Expense	10,406.21	88,001.88	98,408.09	66,632.63	165,040.72
Net Ordinary Income	-9,626.61	2,537.12	-7,089.49	13,080.61	5,991.12

Sanitary Distr. No.5 of Marin Co.
Zone Report
July 2023

	Paradise Cove (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
Other Income/Expense					
Other Expense					
9100 · Capital Expenditures					
9200 · Main Plant Equipment Capital					
9208 · M.P. Chem Feed Trx Pump Rplcmnt	0.00	11,338.91	11,338.91	8,043.83	19,382.74
9213 · M.P. Digester	0.00	3,316.11	3,316.11	2,352.46	5,668.57
Total 9200 · Main Plant Equipment Capital	0.00	14,655.02	14,655.02	10,396.29	25,051.31
9300 · Pumps & Lines Capital					
9313 · Manholes/Rodholes	0.00	0.00	0.00	5,000.00	5,000.00
Total 9300 · Pumps & Lines Capital	0.00	0.00	0.00	5,000.00	5,000.00
Total 9100 · Capital Expenditures	0.00	14,655.02	14,655.02	15,396.29	30,051.31
Total Other Expense	0.00	14,655.02	14,655.02	15,396.29	30,051.31
Net Other Income	0.00	-14,655.02	-14,655.02	-15,396.29	-30,051.31
Net Income	-9,626.61	-12,117.90	-21,744.51	-2,315.68	-24,060.19

2:55 PM

08/07/23

Accrual Basis

Sanitary Distr. No.5 of Marin Co.
Monthly O.T. Report
July 2023

Type	Date	Num	Name	Memo	Amount	Balance
Alvarez, Joel						
Check	07/30/23	526	Alvarez, Joel	02.00 Hrs. O.T. @ 1.5x	147.57	147.57
Total Alvarez, Joel					147.57	147.57
Balf, Abigail						
Check	07/14/23	512	Balf, Abigail	02.00 Hrs. O.T. @ 1.5x	120.72	120.72
Check	07/30/23	527	Balf, Abigail	02.00 Hrs. O.T. @ 1.5x	175.27	295.99
Check	07/30/23	527	Balf, Abigail	Pro-rated reimbursement Salary (7.15.2023)	6.76	302.75
Total Balf, Abigail					302.75	302.75
Bilsborough, Chad						
Check	07/14/23	513	Bilsborough, Chad	04.00 Hrs O.T. @ 1.5x	308.14	308.14
Check	07/30/23	528	Bilsborough, Chad	04.00 Hrs O.T. @ 1.5x	488.07	796.21
Check	07/30/23	528	Bilsborough, Chad	12.00 Hrs. O.T. @ 2.0x	1,301.52	2,097.73
Check	07/30/23	528	Bilsborough, Chad	04.00 Hrs O.T. @ 1.5x	17.25	2,114.98
Total Bilsborough, Chad					2,114.98	2,114.98
Cottrell, Rulon						
Check	07/14/23	515	Cottrell, Rulon	09.00 Hrs. O.T. @ 1.5x	975.55	975.55
Check	07/14/23	515	Cottrell, Rulon	01.50 Hrs. O.T. @ 2.0x	216.79	1,192.34
Check	07/30/23	530	Cottrell, Rulon	09.00 Hrs. O.T. @ 1.5x	487.86	1,650.20
Check	07/30/23	530	Cottrell, Rulon	01.50 Hrs. O.T. @ 2.0x	763.10	2,413.30
Check	07/30/23	530	Cottrell, Rulon	Pro-rated reimbursement Salary (7.27.2023)	54.63	2,467.93
Check	07/30/23	530	Cottrell, Rulon	Pro-rated reimbursement Salary (7.27.2023)	12.14	2,480.07
Total Cottrell, Rulon					2,480.07	2,480.07
Dohrmann, Robin						
Check	07/14/23	516	Dohrmann, Robin	01.50 Hrs. O.T. @ 1.5x	140.45	140.45
Check	07/30/23	531	Dohrmann, Robin	01.50 Hrs. O.T. @ 1.5x	296.64	437.09
Check	07/30/23	531	Dohrmann, Robin	Pro-rated reimbursement Salary (7.27.2023)	7.87	444.96
Total Dohrmann, Robin					444.96	444.96
La Torre, Daniel P.						
Check	07/14/23	519	La Torre, Daniel P.	04.00 Hrs. O.T. @ 1.5x	131.09	131.09
Check	07/30/23	534	La Torre, Daniel P.	01.00 Hrs. O.T. @ 1.5x	103.83	234.92
Check	07/30/23	534	La Torre, Daniel P.	Pro-rated reimbursement Salary (7.27.2023)	7.34	242.26
Check	07/30/23	534	La Torre, Daniel P.	Pro-rated reimbursement Salary (7.27.2023)	11.01	253.27
Total La Torre, Daniel P.					253.27	253.27
Rosser, John						
Check	07/14/23	521	Rosser, John	00.00 Hrs. @ 1.5x	1,613.67	1,613.67
Check	07/30/23	536	Rosser, John	00.00 Hrs. @ 1.5x	448.43	2,062.10
Check	07/30/23	536	Rosser, John	Pro-rated reimbursement Salary (7.27.2023)	90.36	2,152.46
Check	07/30/23	536	Rosser, John	Pro-rated reimbursement Salary (7.27.2023)	81.55	2,234.01
Total Rosser, John					2,234.01	2,234.01
Salazar, Ignacio						
Check	07/14/23	524	Salazar, Ignacio	02.00 Hrs. O.T. @ 1.5x	109.49	109.49
Check	07/30/23	538	Salazar, Ignacio	02.00 Hrs. O.T. @ 1.5x	28.91	138.40
Check	07/30/23	538	Salazar, Ignacio	Pro-rated reimbursement Salary (7.27.2023)	6.13	144.53
Total Salazar, Ignacio					144.53	144.53
Triola, Joseph						
Check	07/14/23	525	Triola, Joseph	03.00 Hrs. O.T. @ 1.5x	254.79	254.79
Check	07/30/23	539	Triola, Joseph	Pro-rated reimbursement Salary (7.27.2023)	14.27	269.06
Total Triola, Joseph					269.06	269.06
TOTAL					8,391.20	8,391.20

590 Ygnacio Valley Road, Suite 105
Walnut Creek, California 94596
Telephone: 925/977-6950
www.hfh-consultants.com

John W. Farnkopf, PE
Laith B. Ezzet, CMC
Richard J. Simonson
Marva M. Sheehan, CPA
Robert C. Hilton

July 31, 2023

Tony Rubio
District Manager
Sanitary District No. 5 of Marin County
P.O. Box
Tiburon, CA 94920

Submitted electronically to trubio@sani5.org

Subject: Sewer Rates Study – Amendment Request

Dear Tony Rubio:

Sanitary District No. 5 of Marin County (District) hired HF&H Consultants LLC to conduct a two-phased, sewer rate study to set rates for FY 2022-23 through FY 2027-28. Except for assessing the District's miscellaneous fees, we have completed all items that were part of the initial scope.

Request for Additional Work Performed

At the District's request, we made additional presentations to the Finance Committee and Board of Directors as part of the rate study. The original scope of the contract specified making one presentation to the District's Finance Committee and making two presentations to the Board of Directors. We made the following additional presentations at the District's request:

- Jan 11 – Finance Committee Meeting
- Jan 19 – Board of Directors Meeting
- Feb 16 – Board of Directors Meeting
- March 16 – Board of Directors Meeting
- April 20 – Board of Directors Meeting

We are requesting a budget amendment of \$6,000 to the original contract for the additional presentations made to the District to support the rate study. As of July 1, 2023, \$223.72 remains from the original contract total of \$64,095. With this transmittal, we are requesting a change order for \$6,000 to complete the original remaining scope for the District.

Beyond the initial rate study, the District has separately requested additional support from HF&H to conduct a connection fee study.

Tony Rubio
July 31, 2023
Page 2 of 3

Amendment for Supplemental Scope

The District's Connection Fee is subject to Section 66000 of the Government Code, referred to as the Mitigation Fee Act. The purpose of the fee is to reimburse existing rate payers for the cost they incurred providing capacity for future connections. Section 66013(a) states that connection fees for service "shall not exceed the estimated reasonable cost of providing the service". Agencies that charge connection fees are therefore responsible for providing documentation that demonstrates that their connection fees are not excessive.

The courts generally regard fees as being reasonable if they are not capricious, arbitrary, or discriminatory. Fees are capricious if there is no factual basis for the underlying data used to make the calculations. Fees are arbitrary if there is no logical rationale for choosing among alternatives. Fees are discriminatory if they disproportionately allocate costs to one class of service at the expense of another class.

Connection Fee Study Work Plan

With the foregoing considerations in mind, the following work plan is proposed.

Task 1. Collection and Review Data. Working with District staff, we will collect and review the District's inventory of existing facilities that currently provide service and the recent capital improvement plan for future improvements to existing facilities and/or construction of new facilities. The previous model will be referenced to guide our data request.

Task 2. Calculate Connection Fees. With the information collected in Task 1, we will estimate the cost of existing facilities by escalating the original costs from the date of acquisition to today. If the District's records are incomplete, we will work with District staff to create a reasonable approximation of the sewer system's facilities, which we will carefully document for future reference.

The value of future, planned facilities will also be included in the calculation. A simple spreadsheet model will be prepared consolidating the inventory, cost, and acquisition date information for the sewer system's existing and future facilities. The model will also reflect any adjustments that are warranted. For example, significant developer contributions may be excluded because they do not constitute costs borne by rate payers for which reimbursement is required. The nature of any adjustments will be discussed with District staff prior to including them in the model.

Task 3. Communicate Results. A brief report or technical memorandum will be prepared describing the derivation of the connection fees. The report will be prepared in draft and final form. The report will contain an appendix of the assets that are included in the calculation and any other support documents. The report text and appendix will document the current connection fees as well as provide a solid basis for future updates.

We will present the final report to the Board at a public hearing.

Tony Rubio
July 31, 2023
Page 3 of 3

Staffing, Budget Estimate, and Schedule

The project will continue to be staffed by Gabe Sasser and me, with assistance from qualified staff. We will compile background information, prepare the analyses, develop a model, and produce a report. This approach will allow us to complete the project in a timely manner. We estimate that a total not-to-exceed budget of \$14,000 is required for this additional scope to complete the connection fee study. The District will be billed on a time-and-expenses basis, according to the contract's schedule of hourly rates previously approved.

Work can begin immediately in August once the best available data is compiled. Depending on the condition of the data and level of assistance, that is needed, 60 to 90 days should be sufficient to complete the work.

Amendment Summary

Collectively, we are requesting a budget amendment for \$20,000. We are requesting \$6,000 for previous out-of-scope work performed as part of the rate study, at the request of the District. Further, we are submitting an additional scope and budget amendment for \$14,000 to conduct the connection fee study requested by the District. These budget amendments will increase the total not-to-exceed project budget to \$84,095.

* * * * *

We appreciate your consideration of this request and look forward to continuing to be of assistance to the District. If you have any questions regarding our request, please do not hesitate to contact me at 925-977-6957 or rsimonson@hfh-consultants.com.

Sincerely,
HF&H CONSULTANTS, LLC



Richard J. Simonson
Senior Vice President

July 2023

July 2023							August 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30	31		
30	31												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
2	3 Prep for CIP & Finance Meetings!	4	5 Jayne Mulloy!!! + PERS Retirement DUE 4:00pm Sanitary District	6	7 Board of Directors \$	8
9 Board of Directors \$	10 Timesheets: Part I, Act II 2:00pm Sanitary District 5	11	12 9:30AM CIP Mtg:	13 2:00PM Governance 2:30PM Finance 4:00pm Ark Deadline @	14 SASM BILL: APR - JUN	15 CalPERS 457
16 SASM BILL: APR - JUN	17	18	19	20 5PM SD5 Reg Board Mtg: 3rd Thursday ea/mo.	21	22
23	24 Timesheets: Part II, Act II	25	26	27	28	29
30 CalPERS 457	31	Aug 1	2	3	4	5

August 2023

August 2023							September 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	15	16	17	18	19	17	18	19	20	21	22	23
27	28	22	23	24	25	26	24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1	2	3	4	5
		Check CalPERS' Website (Document History) for Annual Valuation Reports - Classic (1600) + PEPR (27151)				
		Dan LaTorre's Hire Date: 8.1.2005				Jayne Mulloy!!! + PERS Retirement DUE
6	7	8	9	10	11	12
Check CalPERS' Website (Document History) for Annual Valua	Prep for CIP & Finance Meetings!		4:30PM CIP Mtg: 2nd Wednesday ea/mo:	4:30PM Finance Meeting: 2nd Thursday ea/mo: 4:00pm Ark Deadline @ High Noon today!		
13	14	15	16	17	18	19
	Timesheets: Part I, Act II	CalPERS 457		5PM SD5 Reg Board Mtg: 3rd Thursday ea/mo.		
20	21	22	23	24	25	26
27	28	29	30	31	Sep 1	2
	Timesheets: Part II, Act II		CalPERS 457			