

**Minutes of a Regular Board Meeting
Sanitary District No. 5 of Marin County
Thursday, July 15, 2021**

5:00 P.M. REGULAR BOARD MEETING

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778

or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by President Richard Snyder at 5:00 P.M.

ROLL CALL

Directors present: Richard Snyder, President
John Carapiet, Vice President
Omar Arias-Montez, Secretary
Catharine Benediktsson, Director
Tod Moody, Director

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

- Vice President (VP) Carapiet applauded The Ark's article (7.7.2021) re "San5 plans sewer line upgrades in \$6.6M budget"
- Director Benediktsson inquired into the celebration of SD5's upcoming centennial anniversary
- VP Carapiet requested staff look into parcels in unincorporated Tiburon that may or may not be contributing ad valorem tax to SD5 Tiburon Property Tax income

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS (cont'd):

- President Snyder suggested bringing the unincorporated addresses to legal counsel's attention
- Director Moody broached the subject of SD5 in-person meetings for future discussion
- President Snyder inquired into the upcoming MOU negotiations
- Secretary Arias-Montez inquired into the upcoming SD5 rate study

CONSENT CALENDAR:

1. Approval of June 17, 2021, Regular Board Meeting Minutes (Dohrmann)
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from June 9th through July 13th, 2021 (JP Morgan Chase Bank, check no. 8302 through check no. 8367, all transactions totaling \$314,607.69) and receive June 2021 payroll, in the sum of \$106,653.79 (Dohrmann)
3. Receipt of Financial Reports for June 2021 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Moody) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. Approval of Resolution No. 2021-05: A Resolution Accepting Completion and Directing District Manager to File Notice of Completion for the Cove Road Force Main Project

Discussion by the Board. Motion (Arias-Montez/Moody) to approve Resolution No. 2021-05: A Resolution Accepting Completion and Directing District Manager to File Notice of Completion for the Cove Road Force Main Project. Passed unanimously.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS: None

6. Capital Improvement Program Committee (Moody/Arias-Montez) - None
7. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) - None
8. Governance Committee (Moody/Carapiet) - None
9. Personnel Committee (Benediktsson/Snyder) - None
10. Renewable Energy Strategies Ad Hoc Committee (Carapiet/Moody) – Verbal update

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT


The Board adjourned at 5:25 p.m. to a Regular Board Meeting on August 19, 2021, at 5:00 p.m.

Approved:



Richard Snyder
President, Board of Directors

Attest:



Omar Arias-Montez
Secretary, Board of Directors