Minutes of a Special Board Meeting at Sanitary District No. 5 of Marin County Thursday, May 6, 2021

2:00 P.M. SPECIAL BOARD MEETING – BUDGET WORKSHOP

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting: Join Zoom Meeting by clicking on the following link:

https://us02web.zoom.us/j/6230620778

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

2:00 P.M. SPECIAL BOARD MEETING - OPEN SESSION

CALL TO ORDER by President Richard Snyder at 2:00 P.M.

ROLL CALL

Directors present:

Richard Snyder, President

John Carapiet, Vice President Omar Arias-Montez, Secretary Catharine Benediktsson, Director

Tod Moody, Director

Staff present:

Tony Rubio, District Manager

Robin Dohrmann, Office Manager

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were on public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

• Director Moody suggested actively searching for qualifying federal and/or state grants for Special Districts/wastewater utilities, etc.

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NEW BUSINESS

1. Review and approve Cove Road Force Main Project change orders #12 through #16, and final progress payment #11, in the amount of \$189,361 (one hundred eighty-nine, three hundred sixty one dollars only) for final closeout (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Arias-Montez) to approve Change Orders #12 through #16, and final progress payment #11, in the amount of \$189,361 (one hundred eighty-nine, three hundred sixty one dollars only) for final closeout. Passed (4-1-0-0).

2. BUDGET WORKSHOP

- A. Review Fiscal Year 2021-2022 Preliminary Budget (Rubio)
 - i. Operating budget review
 - ii. Capital budget review
 - iii. Capital Improvement Program
- B. Review and discuss SD5 Strategic Plan. Provide updates to plan consistent with FY2021-2022 Budget Review (Rubio) Action

Discussion by the Board. Item #2B was tabled to the Regular Board Meeting on May 20, 2021

C. Review and consideration of Fiscal Year 2021-2022 Preliminary SD5 Reserve Policies for the Tiburon and Belvedere zones (Rubio) – Action

Discussion by the Board. Item #2C was tabled to the Regular Board Meeting on May 20, 2021

3. Consideration of approval of Fiscal Year 2021-2022 Preliminary Budget in preparation for Public Notice to be provided at the May 20, 2021 Regular Board Meeting for consideration of approval and adoption of the Fiscal Year 2021-2022 Final Budget (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Arias-Montez) to approve of Fiscal Year 2021-2022 Preliminary Budget in preparation for Public Notice to be provided at the May 20, 2021 Regular Board Meeting for consideration of approval and adoption of the Fiscal Year 2021-2022 Final Budget. Passed unanimously.

ADJOURNMENT

The Board adjourned at 4:43 p.m.to a Regular Board Meeting on May 20, 2021, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County.

Approved:

Richard Snyder

President, Board of Directors

Attest:

Omar Arias-Montez

Secretary, Board of Directors