

A G E N D A
Sanitary District No. 5 of Marin County
Special Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Wednesday, December 27, 2012, 12:00 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

CLOSED SESSION

PUBLIC EMPLOYMENT

Title: Interim District Manager

NEW BUSINESS

1. Consideration of Amendment to the Contract Between CalPERS and Sanitary District No. 5 of Marin County:
 - a. Consideration of Adopting Resolution No. 2012-16: Resolution Authorizing an Amendment to the Contract Between the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of Sanitary District No. 5 of Marin County to Provide Section 20475 (Different Level of Benefits), Section 21353 (2% @ 60 Supplemental formula) and Section 20037 (Three-Year Final Compensation) Providing a Second Tier of Different Level of Benefits for New Miscellaneous Members (Miller) – Action
 - b. Consideration of Authorizing the Execution of Required CalPERS Certification:
 - i. Certification of Final Action of Governing Body – PERS-CON-5 (Miller) – Action
2. Consideration of Adopting Resolution No. 2012-17: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adjusting the District's Employer Contribution under the Public Employees' Medical and Hospital Care Act with Respect to Members of the Employees of Sanitary District No. 5 of Marin County Bargaining Unit (Miller) – Action

3. Consideration of Adopting Position Classification and Salary Step Range Modifications:
 - a. Consideration of Adopting Pay Scale that Updates the Salary Step Numbers Corresponding with Monthly Salary Levels (Miller) – Action
 - b. Consideration of Adopting “Administrative/Finance Specialist” Position Description and Salary Step Range, and Authorizing District Manager to Advertise Vacancy for this Position (Miller) – Action
 - c. Consideration of Modifying the Classification Title of “Maintenance/Collection System Worker” to “Treatment Plant/Collection System Maintenance Worker,” Modifying this Position Description, Adopting Updated Salary Step Range for this Position, and Authorizing District Manager to Advertise Vacancy for this Position (Miller) – Action
 - d. Consideration of Adopting Updated Salary Step Range for “Wastewater Treatment Plant Operator-In-Training/Maintenance Worker Trainee” Position (Miller) – Action
 - e. Consideration of Modifying the Classification Title of “Office/Finance Manager II” to “Finance and Administrative Services Manager II” (Miller) – Action
 - f. Consideration of Modifying the Classification Title of “Administrative Assistant” to “Executive Assistant” (Miller) – Action
 - g. Consideration of Eliminating “Main Plant Rehabilitation Project Special Consultant” Position (Miller) – Action

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 15, 2013, at 6:30 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or lhenriksen@sani5.org at least two days prior to the meeting.