

Catharine Benediktsson, President
Richard Snyder, Vice President
Roy Fedotoff, Secretary

Maureen Johnson, Director
Michael Lasky, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Tuesday, November 20, 2012, 7:00 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957.6

Employee Organization: Employees of Sanitary District No. 5 of Marin County

Agency designated representative: Alison Neufeld

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of October 16, 2012, Regular Board Meeting Minutes (Henriksen)
2. Approval of October 19, 2012, Special Board Meeting Minutes (Henriksen)
3. Approval of All Warrants for October 2012 and Main Plant Rehabilitation Project Warrants for November 2012 (Miller)
4. Receipt of Financial Reports for October 2012 (Miller)

MANAGEMENT REPORTS

5. Main Plant Rehabilitation Project Progress Report (Wing)
6. District Management Summary Report and Operations & Maintenance Report (Miller/Rubio)

NEW BUSINESS

7. Consideration of Authorizing District Manager to Negotiate and Execute Amended Professional Services Agreement with Carollo Engineers, Inc. to Provide Additional Design Services for Main Plant Rehabilitation Project Office Accessibility Improvements for an Amount Not to Exceed \$29,866.00 (Miller) – Action
8. Consideration of Authorizing District Manager to Negotiate and Execute Professional Services Agreement with Larry Walker Associates to Provide Technical Support during Main Wastewater Treatment Plant NPDES Permit Reissuance for an Amount Not to Exceed \$44,775.00 (Miller) – Action
9. Consideration of Authorizing District Manager to Execute Contract with Lowest Qualified Bidder for the Annual Gravity Sanitary Sewer Line Small Machine Cleaning Program for the Belvedere Zone (Miller) – Action
10. Consideration of Authorizing District Manager to Execute Contract with Lowest Qualified Bidder for the Annual Gravity Sanitary Sewer Line Small Machine Cleaning Program for the Tiburon Zone (Miller) – Action
11. Consideration of Adopting New Combined Wastewater Treatment Plant Operator-In-Training/Maintenance Worker Trainee Position Description and Salary Step Range and Authorizing District Manager to Advertise for Position (Miller) – Action
12. Consideration of Adopting Administrative and Finance Specialist Position Description and Salary Step Range and Authorizing District Manager to Advertise for Position (Miller) – Action

UNFINISHED BUSINESS: None

COMMITTEE REPORTS

13. Capital Improvement Program Committee (Fedotoff/Lasky)
14. Governance Committee (Benediktsson/Snyder)
15. Main Plant Rehabilitation Oversight Committee (Fedotoff/Lasky)
16. Finance & Fiscal Oversight Committee (Benediktsson/Snyder)
17. Communication Committee (Lasky/Snyder)
18. Personnel Committee (Snyder/Lasky)
19. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)
20. Ad Hoc Labor Advisory Committee (Snyder/Lasky)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 18, 2012, at 7:00 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or lhenriksen@sani5.org at least two days prior to the meeting.*