

NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, April 20th, 2023

5:00 P.M. REGULAR BOARD MEETING

Teleconference Location:
Director Richard Snyder
10 Pomander Walk
Belvedere CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Walk Belvedere CA 94920

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of March 16th, 2023 Regular Board Meeting Minutes & March 28th, 2023 Special Board Meeting Minutes (Rubio)
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from March 9th, 2023, through April 13th, 2023 (JP Morgan Chase Bank, check no. 9632 through check no. 9701, all transactions totaling \$781,354.22) and receive March 2023, payroll, in the sum of \$185,190.27 (Dohrmann)
3. Approval of amendment of Professional Service Agreement for Burke, Williams, Sorensen, LLP (Rubio)

MANAGEMENT REPORTS:

4. District Manager Summary Report (Rubio)

NEW BUSINESS:

5. Consideration of adoption of Resolution No. 2023-02: Confirming the SD5 Organization Chart and Publicly Available Pay Scale for FY2023-2024: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (5.6%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2023 (Rubio) – Action

6. Review and Approval of Bay Area Chemical Consortium (BACC) bids for sodium bisulfite and sodium hypochlorite and authorizing the District Manager to enter into contracts with the low bidder for the procurement of those chemicals (Rubio) - Action
7. **Financial Outlook & Sewer Service Rate Hike Considerations**
 - a. Presentation by HF&H of Final Rate Analysis for proposed increase in sewer service charges.- Action (Rubio)
 - b. Consideration of approval of content of Proposition 218 Legal Notice to property owners of proposed increase in sewer service charges and public hearing, and authorization to issue Public Notice- Action (Rubio)
 - c. Consideration of setting date and time for two (2) public workshops for the Proposed Increase in sewer service charges: scheduled for Wednesday May 10, 2023 and Wednesday May 24, 2023 at 5 pm at the District office. – Action (Rubio)
 - d. Consideration of Setting Date and Time for Public Hearing for Proposed Increase in Sewer Service Charges and First Reading of Ordinance No. 2023-01: An ordinance establishing a single sewer service rate and increasing the Sewer Service Charges district wide– for June 22, 2023 at 5 p.m. – Action (Rubio)
8. Review and consideration of Fiscal Year 2023-2024 Preliminary SD5 Reserve Policies for the District 1 zone (Rubio) – Action
9. Consideration of approval of Fiscal Year 2023-2024 Preliminary Budget for the District 1 zone in preparation for Public Notice to be provided at the June 22, 2023 Special Board Meeting for consideration of approval and adoption of the Fiscal Year 2023-2024 Final Budget (Rubio) – Action
10. Consideration of Approval and Adoption of Fiscal Year 2023-2024 Final SD5 Strategic Plan (Rubio) – Action

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

11. Capital Improvement Program Committee (Carapiet/Arias-Montez)
12. Finance & Fiscal Oversight Committee (Arias-Montez/Snyder)
13. Governance Committee (Snyder/Benediktsson)
14. Personnel Committee (Snyder/Carapiet)
15. Ad Hoc Committee – Paradise Drive (Carapiet/Benediktsson)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

16. Annual Pollution Prevention (P2) & Outreach Report

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on May 18, 2023, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting