

**NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, September 15, 2022**

5:00 P.M. REGULAR BOARD MEETING

COVID-19 ADVISORY NOTICE

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-07 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 – Action
2. Approval of August 18, 2022, Regular Board Meeting Minutes (Mulloy)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from August 12th, 2022, through September 8th, 2022 (JP Morgan Chase Bank, check no. 9110 through check no. 9193, all transactions totaling (\$949,352.49) and receive August 2022, payroll, in the sum of \$147,672.10 (Dohrmann)
4. Receipt of Financial Reports for August 2022 (Dohrmann)
5. County of Marin's Board of Supervisors' 2022 Biennial Notice – Conflict of Interest Form: No Changes to SD5 Conflict of Interest Code (Rubio)

MANAGEMENT REPORTS:

6. District Manager Summary Report (Rubio)

NEW BUSINESS:

7. Review financial projections through FY2025-2026 – GovInvest (I Summer)
8. Review and Consideration to accept lowest bid for the 2022 Sewer Rehabilitation Project – Tiburon & Belvedere, and authorizing the District Manager to issue a Notice to Proceed (Rubio) – Action
9. Review and Discuss Request for Proposal (RFP) for the Main Plant (MP) and Paradise Cove (PC) Plant CIP Program Review and Staff Occupancy Optimization Project & provide direction to the District Manager to issue out the RFP (Rubio) – Action
10. Review and discuss service bulletin for Main Plant (MP) Blower variable frequency drives (VFD's) and quote for replacements & authorize the District Manager to place order for 3 new replacement VFD's. (Rubio) – Action
11. Review and discuss Encroachment Permit for Tiburon Pump Station#3 adjacent to 2200 Mar East street. Property (2200 Mar East) is currently under design and review at the Town of Tiburon. (Rubio) – Discussion only

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

12. Capital Improvement Program Committee (Arias-Montez/Moody)
13. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez)
14. Governance Committee (Moody/Snyder)
15. Personnel Committee (Snyder/Carapiet)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 20, 2022, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.

RESOLUTION 2021-08

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

A RESOLUTION PROCLAIMING THE CONTINUING NEED TO MEET BY TELECONFERENCE IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953

WHEREAS, on January 30, 2020, the World Health Organization declared the COVID-19 outbreak a public health emergency of international concern; and

WHEREAS, on March 4, 2020, the Governor of the State of California declared a state of emergency in order to address the COVID-19 pandemic; and

WHEREAS, on March 3, 2020, Marin County declared a local emergency due to the COVID-19; and

WHEREAS, to allow local government bodies to safely conduct public meetings during the COVID-19 pandemic as well as to ensure public access to governmental meetings, the Governor of the State of California issued Executive Orders N-25-20 and N-29-20, which streamlined notice requirements for teleconference meetings under the Ralph M. Brown Act; and

WHEREAS, the Sanitary District No. 5 (“District”) has been conducting meetings of the District Board as well as its Committees pursuant to the provisions of these executive orders since their issuance; and

WHEREAS, the California State Legislature approved and the Governor signed AB 361 into law, which amended the Ralph M. Brown Act to allow local legislative bodies to continue meeting by teleconference during a gubernatorial proclaimed state of emergency if the local legislative body determines, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees (California Government Code section 54953(e)(1)(B)); and

WHEREAS, the State of Emergency remains in effect; and

WHEREAS, COVID-19 continues to threaten the health and lives of District residents; and

WHEREAS, there is scientific consensus that variants of COVID-19, such as the Delta variant, are highly transmissible in indoor settings; and

WHEREAS, in individuals that are vaccinated, breakthrough cases of COVID-19 are becoming increasingly common; and

WHEREAS, AB 361 requires the District to reconsider the circumstances of the emergency and review whether it continues to directly impact the ability of the members to meet safely in person;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Sanitary District No. 5 does hereby resolve, declare, determine, and order as follows:

SECTION 1. The above recitals are correct and are material to this Resolution and are incorporated into this Resolution as findings of the District Board.

SECTION 2. Pursuant to the requirements of Government Code Section 54953 (e)(3), the District Board makes the following findings:

- A) The District Board has considered the circumstances of the continuing state of emergency;
- B) The state of emergency continues to directly impact the ability of the members and the public to meet safely in person;
- C) Due to COVID-19, holding meetings in person will present imminent risks to the health and safety to attendees; and
- D) The District Board will continue to meet by teleconference in accordance with Government Code section 54953(e).

SECTION 3. The aforementioned findings apply to all Commissions, Committees, or advisory bodies of the District, which are classified as legislative bodies per Government Code Section 54952.

SECTION 4. The District Board will reconsider, not more than every 30 days, the circumstances of the emergency and review whether it continues to directly impact the ability of the members to meet safely in person.

SECTION 5. All portions of this resolution are severable. If an individual component of this resolution is adjudged by a court to be invalid and unenforceable, then the remaining portions will continue in effect.

* * * * *

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly passed and adopted by the Board of Directors of Sanitary District No. 5 of Marin County, California, at a meeting thereof duly held on the 21st day of October 2021, by the following vote:

AYES, and in favor thereof, Directors: *RICHARD SNYDER, JOHN CARAPIET, TOM MOODY, CATHERINE BENEDIKTSSON*

NOES, Directors: *NONE*

ABSENT, Directors: *OMAR AQUAS MONTEZ*

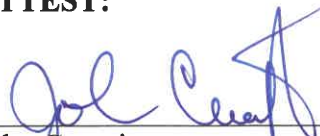
ABSTAIN, Directors: *NONE*

APPROVED:



Richard Snyder
President, Board of Directors

ATTEST:



John Carapiet
Vice President, Board of Directors

John Carapiet, President
Omar Arias-Montez, Vice President
Tod Moody, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

**Regular Board Meeting Minutes
at Sanitary District No. 5 of Marin County
Thursday, August 18, 2022**

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Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by Vice President Arias-Montez at 5:00 p.m.

ROLL CALL

Directors present: Omar Arias-Montez, Vice President
Tod Moody, Secretary
Richard Snyder, Director
Catharine Benediktsson, Director

Directors not present: John Carapiet, President

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager
Jayne Mulloy, Admin. Assistant
Benjamin Stock, Burke, Williams, & Sorensen, LLC

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

Director Benediktsson requested an Ad Hoc Committee be established re: TPS #4.

Secretary Moody requested Item 6 on the Consent Calendar be removed from the Consent Calendar to allow for further discussion and consideration.

Director Benediktsson requested that the August 18th, 2022 Regular Board Meeting Minutes contain the following statement:

No matter what happens with SCADA, everything in the plant can be operated manually.

CONSENT CALENDAR:

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 – Action
2. Approval of July 21, 2022, Regular Board Meeting Minutes (Dohrmann/Mulloy)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from July 15th, 2022, through August 15th, 2022 (JP Morgan Chase Bank, check no. 9062 through check no. 9119, all transactions totaling(\$-230,028.91) and receive July 2022, payroll, in the sum of \$228,381.00 (Dohrmann)
4. Receipt of Financial Reports for July 2022 (Dohrmann)
5. Approval of DKF Solutions Group Quote for Cal OSHA Training Management program. Development of online training courses and providing in-person required trainings (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to approve the Consent Calendar. Vote passed (4-0-0-1)

Vice President Arias-Montez moved to Item 6 (previously under Consent Calendar) to this time (5:12 p.m.)

6. Approval of JM Integration Proposal for Bi-Weekly Maintenance & Troubleshooting services for both plants and the District's 24 pump stations (Rubio)

District Manager, Tony Rubio responded to questions from the Board. Discussion by the Board. Motion (Moody/Snyder) to approve JM Integration Proposal for Bi-Weekly Maintenance & Troubleshooting services for both plants and the District's 24 pump stations. Vote passed (4-0-0-1)

Vice President Arias-Montez moved to Item 5 on the Consent Calendar to this time (5:16 p.m.) and recused himself due to a possible conflict of interest.

5. Approval of DKF Solutions Group Quote for Cal OSHA Training Management program. Development online training courses and providing in-person required trainings (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to approve DKF Solutions Group Quote for Cal OSHA Training Management program. Development of online training courses and providing in-person required trainings. Vote passed (3-0-1-1)

Vice President Arias-Montez moved to Item 7 District Manager Summary Report to this time (5:20 p.m.)

MANAGEMENT REPORTS:

7. District Manager Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

8. Review and Consideration to accept lowest bid for the 2022 Sewer Rehabilitation Project – Tiburon & Belvedere, and authorizing the District Manager to issue a Notice to Proceed (Rubio) – Action

District Manager, Tony Rubio, requested Item 8 under New Business be tabled to the September 15th, 2022 Regular Board Meeting pending review by legal counsel given that there was a bid protest.

9. Review and Discuss Dry Weather Primary Clarifier Capital Improvement Projects and authorize District Manager to proceed with equipment procurement (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to approve the use of an additional \$100,000 (unbudgeted) from Main Plant Capital Reserves for the Dry Weather Sedimentation Tank work (covers and helical). Vote passed (4-0-0-1)

10. Review and discuss Wet Weather Primary Clarifier floor emergency repair work proposals and authorize District Manager to schedule repairs (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to approve the use of \$24,000 (unbudgeted) from the Main Plant Capital Reserves for the emergency concrete repairs to the Wet Weather Primary Sedimentation Tank. Vote passed (4-0-0-1)

11. Declaration of Surplus Property- Ford Ranger (Rubio) – Action

Discussion by the Board. Motion (Snyder/Moody) to approve the District Manager’s recommendation to declare the Ford Ranger as Surplus Property and proceed with disposal. Vote passed (4-0-0-1)

12. Provide authorization to District Manager to negotiate the procurement of 2 Ford Maverick Hybrids as they become available (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to approve and authorize the District Manager to negotiate and procure 2 Ford Maverick Hybrids trucks, not to exceed \$30,000 per vehicle. Vote passed (4-0-0-1)

13. Discussion regarding memorial ideas for Tim O’Day and review of charitable organizations he was a part of for those wishing to make personnel contributions (Rubio) – Action

Discussion by the Board. Vice President Arias-Montez requested the District Manager report back on costs associated with a memorial plaque. No action taken.

14. Discussion regarding Main Plant Landscaping proposal (Rubio) – Action

Discussion by the Board. Vice President Arias-Montez requested the District Manager to obtain additional proposals or modify the existing proposal. No action taken.

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

15. Capital Improvement Program Committee (Carapiet/Moody) - Verbal report
16. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Verbal report
17. Governance Committee (Moody/Snyder) – Verbal report
18. Personnel Committee (Snyder/Carapiet) – N/A

OTHER BUSINESS: None

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT

The Board adjourned at 5:55 p.m. (Snyder/Benediksson) to a Regular Board Meeting on September 15, 2022, at 5:00 p.m. Vote passed (4-0-0-1)

Approved:

Attest:

Omar Arias-Montez
Vice President, Board of Directors

Tod Moody
Secretary, Board of Directors

**Sanitary Distr. No.5 of Marin Co.
Warrant List Summary**

Item #3

09/06/22

August 15 through September 8, 2022

Date	Num	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
08/18/22	EFT	PERS	CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY...	-307.12
08/18/22	EFT	PERS	CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY...	-8,404.00
08/18/22	EFT	CalPERS	EFT Health Premium, Cust #4163206459 - September 2022	-19,487.57
08/15/22	9110	Alameda Electrical Distributors, Inc.	Cust #56156, M.P. Supplies - August 2022	-5,347.90
08/15/22	9111	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract - July 2022	-179.53
08/15/22	9112	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service - July 2022	-181.09
08/15/22	9113	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, July 2022	-579.38
08/15/22	9114	HDR Engineering, Inc.	Consulting, MCSD5 Staffing Assmnt - Jan - Mar 2022 (AJE FY21-22)	-19,955.95
08/15/22	9115	MidAmerica	Acct#: SD5MARIN0G5, 2022 Rates, Supplemental 2022	-6,505.58
08/15/22	9116	Pacific Gas & Electric	Acct #2908031411-4, Utilities - July 2022	-22,995.67
08/15/22	9117	Special District Risk Management Au...	Member #7665, Life, Vision, DDS & LTD Ins. - September 2022	-1,533.42
08/15/22	9118	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - August 2022	-411.04
08/15/22	9119	Triola, Joseph	Reimb. for SD5 P.C. Parts & SD5 Trucks/Standby Mileage Reimb - July 2022	-77.83
08/18/22	9120	Air Dale Compressors, Inc.	M.P. Parts & Service - June 2022 (AJE FY21-22)	-1,168.09
08/18/22	9121	Nevada Seal & Pump	CIP: M.P. Digester Rehab Project - August 2022	-16,573.41
08/18/22	9122	Sewer Tek	Acct #400M14, M.P. P&L Relocating - June 2022	-2,000.00
08/18/22	9124	Rubio, Antonio	Reimb. for Travel (WEF), Meals/diem & Transp - May 2022	-414.00
08/18/22	9125	Salazar, Ignacio	EE Incentive + Ed. Reimb - August 2022	-1,116.55
08/22/22	9126	Maggiola & Ghilotti, Inc.	M&G Project #6159, M.P. Digester Rehab Project - April 2022 (AJE FY21-22)	-11,618.53
08/22/22	9127	Robert L Talavera, LLC	SSGIS ArcView Support, June 2022 (AJE FY21-22)	-488.45
09/08/22	9151	Access Answering Service	Acct #4080C, Answering Service - September 2022	-66.00
09/08/22	9152	AAAA Generator Services, Inc.	SD5 Portable Generators - August 2022	-7,355.00
09/08/22	9153	Ad-Lite Crane Service, Inc.	Crane Service @ M.P. Host Skimmer - August 2022	-1,095.00
09/08/22	9154	Alameda Electrical Distributors, Inc.	Cust #56156, M.P. Supplies - June - August 2022 (AJE FY21-22)	-8,205.92
09/08/22	9155	Alhambra	Acct #547945611762129, Water - July - August 2022	-137.87
09/08/22	9156	AT&T	Acct #960732-76375559 - August 2022	-842.86
09/08/22	9157	AVEVA	Cust #SANI5, SCADA Sys. Maint. & IT Support Contract Renewal, December...	-975.00
09/08/22	9158	Banshee Networks, Inc.	Computer/IT Support, E-Media Installations - June 2022 (AJE FY21-22)	-3,618.39
09/08/22	9159	Bay City Boiler	Acct #274428, M.P. Boiler - July 2022	-121.06
09/08/22	9160	BGE Solutions	M.P. Equip Maintenance - August 2022	-4,682.07
09/08/22	9161	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples - June & July 2022 (AJE FY21-22)	-3,238.00
09/08/22	9162	Burke, Williams & Sorensen, LLP	Legal Advice - July 2022	-1,147.50
09/08/22	9163	Cal-Steam, Inc.	Cust ID# 89563, M.P. Supplies, August 2022	-413.52
09/08/22	9164	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract - August 2022	-164.81
09/08/22	9165	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear - August 2022	-313.23
09/08/22	9166	CWEA	Membership & Cert Renewal Fees, July 2022	-404.00
09/08/22	9167	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription - August & September 2022	-700.00
09/08/22	9168	Fastenal Company	CASA10962, M.P. Supplies, Parts & Service - August 2022	-353.78
09/08/22	9169	Goodman Building Supply Co.	Acct #20070, M.P. & P.C. Supplies + PPE - August 2022	-609.05
09/08/22	9170	Gopher-It Trenchless	Emergency Repairs & Lateral Repairs - August 2022	-18,000.00
09/08/22	9171	Grainger	Acct #810128785, M.P. Supplies & Safety supplies - August 2022	-3,850.24
09/08/22	9172	Harrington Industrial Plastics LLC	Cust #:044227, M.P. Supplies - July & August 2022	-2,158.14
09/08/22	9173	Home Depot Credit Services	M.P. & P.C. Supplies - August 2022	-595.35
09/08/22	9174	Jackson's Hardware, Inc.	Acct #7601, Safety Boots + lab supplies - July 2022	-231.06
09/08/22	9175	Ken Grady Company, Inc.	SD5 P&L Parts - August 2022	-4,160.23
09/08/22	9176	Marin Water	Water, June - August 2022 (AJE FY2022-23)	-1,636.63
09/08/22	9177	MidAmerica	Acct#: SD5MARIN0G5, 2023 Rates, Jan - Jun 2023	-43,026.48
09/08/22	9178	MidAmerica Administrative & Retire...	HRA Retiree Health Reimb. Admin Fees, 2Q22 - September 2022	-225.00
09/08/22	9179	Mill Valley Refuse Service, Inc.	Acct #063092, SLUDGE TRANSPORT - July 2022	-1,800.00
09/08/22	9180	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, July & August 2022	-526.24
09/08/22	9181	Nute Engineering Corp.	Consulting & Engr. Svcs - August 2022	-2,640.78
09/08/22	9182	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck Service - August 2022	-5,342.90
09/08/22	9183	PTC	Cust #619101, SCADA /Modbusware Suite - October 2022	-269.00
09/08/22	9184	Shape Incorporated	Acct #400M14, PCP P&L - thru August 2022	-1,725.92
09/08/22	9185	U.S. Bank	Acct#: 4246 0470 0067 9545, July - August 2022	-11,387.72
09/08/22	9186	Univar	Cust ID #STDT001, Chemicals - August 2022	-12,401.07
09/08/22	9187	USA BlueBook	Cust #933682, M.P. & Lab Supplies - August 2022	-318.63
09/08/22	9188	Waste Management of Redwood Lan...	Acct #507-0000190-1507-2, Sludge Disposal - August 2022	-673.04
09/08/22	9189	Water Components & Building Supply	Acct #454, M.P. Supplies - August 2022	-1,068.10
09/08/22	9190	WorkSmart Automation, Inc.	SD5 Comm System Maintenance - August 2022	-185.00
09/08/22	9191	Zions Bank Corporation, N.A.	CB&T: #0001400000098948, MPR Refi, Oct 2022	-677,584.00
09/08/22	9192	La Torre, Daniel P.	Supplies Reimb - August 2022	-15.86
09/08/22	9193	Rosser, John	Incentive Program complete for FY22-23 - J Rosser	-5,742.93

Total JP Morgan Chase - Primary 7399

-949,352.49

TOTAL

-949,352.49

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

09/06/22

August 15 through September 8, 2022

Date	Num	Name	Memo	Account	Class	Paid Amount
08/18/22	EFT	PERS	CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - PEPRA Members (271...	JP Morgan Chase - Primary 7399		
			CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - PEPRA Members (2715...	8019.08 · PERS Retirement - CalPER...	Belvedere	-127.45
			CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - PEPRA Members (2715...	8019.08 · PERS Retirement - CalPER...	Tiburon	-179.67
TOTAL						-307.12
08/18/22	EFT	PERS	CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - Classic Members (1600)	JP Morgan Chase - Primary 7399		
			CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - Classic Members (160...	8019.08 · PERS Retirement - CalPER...	Belvedere	-3,487.66
			CalPERS Unfunded Accrued Liability (UAL) Lump Sum Payment for SD5 FY19-20 - Classic Members (160...	8019.08 · PERS Retirement - CalPER...	Tiburon	-4,916.34
TOTAL						-8,404.00
08/18/22	EFT	CalPERS	EFT Health Premium, Cust #4163206459 - September 2022	JP Morgan Chase - Primary 7399		
			Active Employee Health Premium - September 2022	8020.05 · Employee Health	Belvedere	-7,506.83
			Active Employee Health Premium - September 2022	8020.05 · Employee Health	Tiburon:Paradise Cove	-462.81
			Active Employee Health Premium - September 2022	8020.05 · Employee Health	Tiburon	-10,542.88
			Retiree Health Premium - September 2022	8022.05 · Reitree Health	Belvedere	-362.52
			Retiree Health Premium - September 2022	8022.05 · Reitree Health	Tiburon:Paradise Cove	-22.35
			Retiree Health Premium - September 2022	8022.05 · Reitree Health	Tiburon	-509.13
			Active Employee Health Premium - September 2022 - Admin Fee	8020.05 · Employee Health	Belvedere	-24.77
			Active Employee Health Premium - September 2022 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-1.53
			Active Employee Health Premium - September 2022 - Admin Fee	8020.05 · Employee Health	Tiburon	-34.79
			Retiree Health Premium - September 2022 - Admin Fee	8022.05 · Reitree Health	Belvedere	-8.09
			Retiree Health Premium - September 2022 - Admin Fee	8022.05 · Reitree Health	Tiburon:Paradise Cove	-0.50
			Retiree Health Premium - September 2022 - Admin Fee	8022.05 · Reitree Health	Tiburon	-11.37
TOTAL						-19,487.57
08/15/22	9110	Alameda Electrical D...	Cust #56156, M.P. Supplies - August 2022	JP Morgan Chase - Primary 7399		
			Inv #S5347140.002 & S5347140.003 (PO#57743), Inv #S5362246.006 (PO#954074): M.P. Supplies - Augu...	7021 · Plant Maintenance Supplies	Belvedere	-369.46
			Inv #S5347140.002 & S5347140.003 (PO#57743), Inv #S5362246.006 (PO#954074): M.P. Supplies - Augu...	7021 · Plant Maintenance Supplies	Tiburon	-520.81
			Inv #S5387529.001 (PO#854082), #S5387534.001 (PO#954085), #S5367791.001 (PO#954075): M.P. Suppl...	7021 · Plant Maintenance Supplies	Belvedere	-1,849.92
			Inv #S5387529.001 (PO#854082), #S5387534.001 (PO#954085), #S5367791.001 (PO#954075): M.P. Suppl...	7021 · Plant Maintenance Supplies	Tiburon	-2,607.71
TOTAL						-5,347.90
08/15/22	9111	Caltronics Business ...	Acct #SD15, Multi-purpose Copier Contract - July 2022	JP Morgan Chase - Primary 7399		
			Inv Inv #3550797 & Inv #3489487, Konica Multi-purpose copier (C308) contract - July 2022	6047 · Office Supplies	Belvedere	-72.80
			Inv Inv #3550797 & Inv #3489487, Konica Multi-purpose copier (C308) contract - July 2022	6047 · Office Supplies	Tiburon:Paradise Cove	-4.49
			Inv Inv #3550797 & Inv #3489487, Konica Multi-purpose copier (C308) contract - July 2022	6047 · Office Supplies	Tiburon	-102.24
TOTAL						-179.53
08/15/22	9112	Cintas Corporation #...	Acct #626-00821, PPE/Safetywear + Service - July 2022	JP Morgan Chase - Primary 7399		
			#4124092741, #4124729368, #4125439483, #4126113550, #4126804791, PPE/Safetwear + Service - July ...	8520 · Personal Protection/Safety Wear	Belvedere	-126.47
			#4124092741, #4124729368, #4125439483, #4126113550, #4126804791, PPE/Safetwear + Service - July ...	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-7.80
			#4124092741, #4124729368, #4125439483, #4126113550, #4126804791, PPE/Safetwear + Service - July ...	8520 · Personal Protection/Safety Wear	Tiburon	-177.62
			#9013, #410931643 Credits - July 2022	8520 · Personal Protection/Safety Wear	Belvedere	53.04
			#9013, #410931643 Credits - July 2022	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	3.27

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			#9013, #410931643 Credits - July 2022	8520 · Personal Protection/Safety Wear	Tiburon	74.49
TOTAL						-181.09
08/15/22	9113	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, July 2022	JP Morgan Chase - Primary 7399		
			Bundle: Cable (\$219.75+\$71.33 add'l fees) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-118.03
			Bundle: Cable (\$219.75+\$71.33 add'l fees) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-7.28
			Bundle: Cable (\$219.75+\$71.33 add'l fees) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-165.77
			Bundle: Internet (\$19.95) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-8.09
			Bundle: Internet (\$19.95) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.50
			Bundle: Internet (\$19.95) - July 2022	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-11.36
			Bundle: Land Line Phones (\$249.50+ \$18.85 add'l Fees) - July 2022	8531 · Main Plant Telephones	Belvedere	-108.82
			Bundle: Land Line Phones (\$249.50+ \$39.75 add'l Fees) - July 2022	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-6.71
			Bundle: Land Line Phones (\$249.50+ \$39.75 add'l Fees) - July 2022	8531 · Main Plant Telephones	Tiburon	-152.82
TOTAL						-579.38
08/15/22	9114	HDR Engineering, Inc.	Consulting, MCSD5 Staffing Assmnt - Jan - Mar 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #1200451807 HDR Consulting, SD5 Staffing Assessment Jan - Mar 2022 (AJE FY21-22)	6017 · Consulting Fees	Belvedere	-7,176.16
			Inv #1200451807 HDR Consulting, SD5 Staffing Assessment Jan - Mar 2022 (AJE FY21-22)	6017 · Consulting Fees	Tiburon:Paradise Cove	-582.71
			Inv #1200451807 HDR Consulting, SD5 Staffing Assessment Jan - Mar 2022 (AJE FY21-22)	6017 · Consulting Fees	Tiburon	-12,197.08
TOTAL						-19,955.95
08/15/22	9115	MidAmerica	Acct#: SD5MARIN0G5, 2022 Rates, Supplemental 2022	JP Morgan Chase - Primary 7399		
			(2022 Rates) HRA Retiree Supplemental Health Reimbursement - thru December 2022	8022.05 · Reitree Health	Belvedere	-2,638.01
			(2022 Rates) HRA Retiree Supplemental Health Reimbursement - thru December 2022	8022.05 · Reitree Health	Tiburon:Paradise Cove	-162.64
			(2022 Rates) HRA Retiree Supplemental Health Reimbursement - thru December 2022	8022.05 · Reitree Health	Tiburon	-3,704.93
TOTAL						-6,505.58
08/15/22	9116	Pacific Gas & Electric	Acct #2908031411-4, Utilities - July 2022	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, Main Plant Utilities - July 2022	8542 · Main Plant Utilities	Belvedere	-6,934.29
			Acct #2908031411-4, P.C. Plant Utilities - July 2022	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-2,129.27
			Acct #2908031411-4, Main Plant Utilities - July 2022	8542 · Main Plant Utilities	Tiburon	-9,774.84
			Acct #2908031411-4, Belv Pump St Utilities - July 2022	8544 · Pump Station Utilities	Belvedere	-1,278.66
			Acct #2908031411-4, P.C. Pump St Utilities - July 2022	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-270.25
			Acct #2908031411-4, Tib Pump St Utilities - July 2022	8544 · Pump Station Utilities	Tiburon	-2,608.36
TOTAL						-22,995.67
08/15/22	9117	Special District Risk ...	Member #7665, Life, Vision, DDS & LTD Ins. - September 2022	JP Morgan Chase - Primary 7399		
			Employee Life & ADD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Belvedere	-55.15
			Employee Life & ADD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.40
			Employee Life & ADD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon	-77.45
			Employee LTD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Belvedere	-140.04
			Employee LTD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon:Paradise Cove	-8.63
			Employee LTD Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon	-196.68
			Employee DDS Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Belvedere	-364.13
			Employee DDS Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon:Paradise Cove	-22.45
			Employee DDS Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon	-511.41
			Employee Vision Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Belvedere	-62.48

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			Employee Vision Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.85
			Employee Vision Insurance - Inv #39241 - September 2022	8020.05 · Employee Health	Tiburon	-87.75
TOTAL						-1,533.42
08/15/22	9118	Verizon Wireless	Acct #0342125502-00001: iPhones & BPS Comm - August 2022	JP Morgan Chase - Primary 7399		
			Inv #9901157584: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea EE) + (2 iPads (\$70 t...	8531 · Main Plant Telephones	Belvedere	-133.74
			Inv #9901157584: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea EE) + (2 iPads (\$70 t...	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-8.25
			Inv #9901157584: Monthly SD5 EE Cell phone Charges (@ \$175/mo.Plan+\$15/ea EE) + (2 iPads (\$70 t...	8531 · Main Plant Telephones	Tiburon	-187.83
			Inv #9901157584: Monthly Charges for BPS Telephone lines (BPS#2, #13+#14 / Telstar) - August 2022	8533 · Pumps & Lines Telephones	Belvedere	-35.00
			Inv #9901157584: Monthly Charges for P.C. PS Telephone lines (SF#1+#2+P.C. Plant / Telstar) - Au...	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-35.00
			Inv #9901157584: Taxes, Gov't Surcharges & Fees - August 2022	8531 · Main Plant Telephones	Belvedere	-4.55
			Inv #9901157584: Taxes, Gov't Surcharges & Fees - August 2022	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.28
			Inv #9901157584: Taxes, Gov't Surcharges & Fees - August 2022	8531 · Main Plant Telephones	Tiburon	-6.39
TOTAL						-411.04
08/15/22	9119	Triola, Joseph	Reimb. for SD5 P.C. Parts & SD5 Trucks/Standby Mileage Reimb - July 2022	JP Morgan Chase - Primary 7399		
			Reimb. for Utility Truck - July 2022	7072 · Maintenance	Belvedere	-9.26
			Reimb. for Utility Truck & P.C. Parts - July 2022	7072 · Maintenance	Tiburon:Paradise Cove	-0.57
			Reimb. for Utility Truck - July 2022	7072 · Maintenance	Tiburon	-13.01
			Standby Mileage - Belvedere only	6018.2 · Standby Mileage Expense Re...	Belvedere	-54.99
TOTAL						-77.83
08/18/22	9120	Air Dale Compresso...	M.P Parts & Service - June 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #453 (PO#954221), Parts & Service: Air compressor service at M.P. - June 2022 (AJE FY21-22)	7022 · Plant Maint. Parts & Service	Belvedere	-484.76
			Inv #453 (PO#954221), Parts & Service: Air compressor service at M.P. - June 2022 (AJE FY21-22)	7022 · Plant Maint. Parts & Service	Tiburon	-683.33
TOTAL						-1,168.09
08/18/22	9121	Nevada Seal & Pump	CIP: M.P. Digester Rehab Project - August 2022	JP Morgan Chase - Primary 7399		
			Inv #NSP5003, PO #TR, Parts for M.P. Digester Rehab Project (22-23 CIP) - August 2022	9213.1 · Digester Rehab	Belvedere	-6,877.97
			Inv #NSP5003, PO #TR, Parts for M.P. Digester Rehab Project (22-23 CIP) - August 2022	9213.1 · Digester Rehab	Tiburon	-9,695.44
TOTAL						-16,573.41
08/18/22	9122	Sewer Tek	Acct #400M14, M.P. P&L Relocating - June 2022	JP Morgan Chase - Primary 7399		
			Inv #2020/1070, (PO#TR) - Emergency Line Repair at 2450 Spanish Trail - August 2022	7013 · Emergency Line Repair	Tiburon	-2,000.00
TOTAL						-2,000.00
08/18/22	9124	Rubio, Antonio	Reimb. for Travel (WEF), Meals/diem & Transp - May 2022	JP Morgan Chase - Primary 7399		
			Meals/Diem re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (4 days)	6018.1 · Meetings & Travel	Belvedere	-72.99
			Meals/Diem re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (4 days)	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-4.50
			Meals/Diem re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (4 days)	6018.1 · Meetings & Travel	Tiburon	-102.51
			Mileage re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (400 mi., @ \$0.585, round trip)	6018.1 · Meetings & Travel	Belvedere	-94.89
			Mileage re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (400 mi., @ \$0.585, round trip)	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-5.85
			Mileage re CASA Conference - Tahoe, CA 08.09.22 - 08.12.2022 (400 mi., @ \$0.585, round trip)	6018.1 · Meetings & Travel	Tiburon	-133.26

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TOTAL						-414.00
08/18/22	9125	Salazar, Ignacio	EE Incentive + Ed. Reimb - August 2022	JP Morgan Chase - Primary 7399		
			Employee Incentive/Con't Ed Stipend: Completion of CSUSac, Advanced Waste Treatment, Cert #60056...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Completion of CSUSac,Advanced Waste Treatment, Cert #600565...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Completion of CSUSac,Advanced Waste Treatment, Cert #600565...	8005 · Employee Incentives	Tiburon	-569.50
			Reimb. re registration and materials for CSUSac, Advanced Waste Treatment - September 2022	6020 · Continuing Education	Belvedere	-47.26
			Reimb. re registration and materials for CSUSac, Advanced Waste Treatment - September 2022	6020 · Continuing Education	Tiburon:Paradise Cove	-2.91
			Reimb. re registration and materials for CSUSac, Advanced Waste Treatment - September 2022	6020 · Continuing Education	Tiburon	-66.38
TOTAL						-1,116.55
08/22/22	9126	Maggiora & Ghilotti, ...	M&G Project #6159, M.P. Digester Rehab Project - April 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			M&G Job #6184/ Inv. #11849 - Digester Rehab: replace flange at drain line - April 2022 (AJE FY21...	9213.1 · Digester Rehab	Belvedere	-4,304.67
			M&G Job #6184/ Inv. #11849 - Digester Rehab: replace flange at drain line - April 2022 (AJE FY21...	9213.1 · Digester Rehab	Tiburon	-7,313.86
TOTAL						-11,618.53
08/22/22	9127	Robert L Talavera, L...	SSGIS ArcView Support, June 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #RLT0622F1, SSGIS ArcView Support: Upload pipe history data, install, train & support for ne...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-175.65
			Inv #RLT0622F1, SSGIS ArcView Support: Upload pipe history data, install, train & support for ne...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-14.26
			Inv #RLT0622F1, SSGIS ArcView Support: Upload pipe history data, install, train & support for ne...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-298.54
TOTAL						-488.45
09/08/22	9151	Access Answering S...	Acct #4080C, Answering Service - September 2022	JP Morgan Chase - Primary 7399		
			Inv #28651, Answering Service, September 2022 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-26.76
			Inv #28651, Answering Service, September 2022 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.65
			Inv #28651, Answering Service, September 2022 - SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-37.59
TOTAL						-66.00
09/08/22	9152	AAAA Generator Ser...	SD5 Portable Generators - August 2022	JP Morgan Chase - Primary 7399		
			Inv #52318 (PO#95423), Annual Maint. @ M.P. Kohler Portable 20KW Generator - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-1,064.48
			Inv #52318 (PO#95423), Annual Maint. @ PC Portable Cummins 500KW Generator - August 2022	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-4,790.00
			Inv #52318 (PO#95423), Annual Maint. @ M.P. Kohler Portable 20KW Generator - August 2022	7022 · Plant Maint. Parts & Service	Tiburon	-1,500.52
TOTAL						-7,355.00
09/08/22	9153	Ad-Lite Crane Servic...	Crane Service @ M.P. Host Skimmer - August 2022	JP Morgan Chase - Primary 7399		
			Inv #17989, Crane service:Hoist/Host Skimmer at M.P. - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-454.43
			Inv #17989, Crane service:Hoist/Host Skimmer at M.P. - August 2022	7022 · Plant Maint. Parts & Service	Tiburon	-640.57
TOTAL						-1,095.00
09/08/22	9154	Alameda Electrical D...	Cust #56156, M.P. Supplies - June - August 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #S5391274.001 (PO#954084): M.P. Supplies - August 2022	7011 · Pumps & Lines Maintenance	Belvedere	-83.39
			Inv #S5391274.001 (PO#954084): M.P. Supplies - August 2022	7011 · Pumps & Lines Maintenance	Tiburon	-117.56

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			Inv #S5363627.001 (PO#54067): M.P. Supplies - June - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-144.28
			Inv #S5363627.001 (PO#54067): M.P. Supplies - June - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-203.39
			Inv #S5402728.001, .002, .003, 004 (PO#954090): P.C. PSs #1 & #2 (AJE FY21-22)	9403.1 · Cellular	Tiburon:Paradise Cove	-761.51
			Inv #S5362246.001, .002 (PO#954074): P.C. Plant - Electrical upgrades - June 2022	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-568.63
			Inv #S5363808.001, .002, .003 (PO#954075): PC Plant - Electrical upgrades - July 2022	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-4,201.91
			Inv #S5363627.002, S5367791.001, S5387529.001 (PO#954075) - Electrical Upgrades - July - August ...	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-991.91
			Inv #S5387529.001 (PO#954082) - PG&E Upgrade - August 2022	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-1,879.37
			Credits	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	512.25
			Credits	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	233.78
TOTAL						-8,205.92
09/08/22	9155	Alhambra	Acct #547945611762129, Water - July - August 2022	JP Morgan Chase - Primary 7399		
			Inv #12012314 081922, Water, thru 7.20.2022 - July - August 2022	7023 · Janitorial Supplies & Service	Belvedere	-55.91
			Inv #12012314 081922, Water, thru 7.20.2022 - July - August 2022	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-3.45
			Inv #12012314 081922, Water, thru 7.20.2022 - July - August 2022	7023 · Janitorial Supplies & Service	Tiburon	-78.51
TOTAL						-137.87
09/08/22	9156	AT&T	Acct #960732-76375559 - August 2022	JP Morgan Chase - Primary 7399		
			PC Plant Telephones - August 2022	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-520.58
			PC Pumps & Lines Telephones - August 2022	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-8.27
			Tib Pumps & Lines Telephones - August 2022	8533 · Pumps & Lines Telephones	Tiburon	-314.01
TOTAL						-842.86
09/08/22	9157	AVEVA	Cust #SANI5, SCADA Sys. Maint.& IT Support Contract Renewal, December 2022 (AJE FY23-24)	JP Morgan Chase - Primary 7399		
			Quote#288825.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-197.68
			Quote#288825.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-12.19
			Quote#288825.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-277.63
			Quote#266592.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-197.68
			Quote#266592.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-12.19
			Quote#266592.1 - Site ID#118116, SCADA System Maintenance & IT Support, Invensys Software Suppor...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-277.63
TOTAL						-975.00
09/08/22	9158	Banshee Networks, I...	Computer/IT Support, E-Media Installations - June 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #15501 & Inv #15551: 06.30.22 - 8.01.2022: SD5 IT Support/Software upgrades/software subscri...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-1,467.26
			Inv #15501 & Inv #15551: 06.30.22 - 8.01.2022: SD5 IT Support/Software upgrades/software subscri...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-90.46
			Inv #15501 & Inv #15551: 06.30.22 - 8.01.2022: SD5 IT Support/Software upgrades/software subscri...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-2,060.67
TOTAL						-3,618.39
09/08/22	9159	Bay City Boiler	Acct #274428, M.P. Boiler - July 2022	JP Morgan Chase - Primary 7399		
			Inv #W20262 (PO#954222), M.P. Micron Filters (3) - July 2022	7022 · Plant Maint. Parts & Service	Belvedere	-50.24
			Inv #W20262 (PO#954222), M.P. Micron Filters (3) - July 2022	7022 · Plant Maint. Parts & Service	Tiburon	-70.82
TOTAL						-121.06
09/08/22	9160	BGE Solutions	M.P. Equip Maintenance - August 2022	JP Morgan Chase - Primary 7399		

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			Inv #208 (PO#954230), M.P.: Flame arrestor, Torch Valves & WGB Modifications - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-1,943.06
			Inv #208 (PO#954230), M.P.: Flame arrestor, Torch Valves & WGB Modifications - August 2022	7022 · Plant Maint. Parts & Service	Tiburon	-2,739.01
TOTAL						-4,682.07
09/08/22	9161	Brelje and Race Lab...	M.P./P.C. Plant Samples - June & July 2022 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #143769: M.P. Samples - June 2022 (AJE FY21-22)	7051 · Main Plant Lab Monitoring	Belvedere	-662.08
			Inv #143769: P.C. Samples - June 2022 (AJE FY21-22)	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-57.00
			Inv #143769: M.P. Samples - June 2022 (AJE FY21-22)	7051 · Main Plant Lab Monitoring	Tiburon	-1,124.92
			Inv #143770: M.P. Samples - July 2022	7051 · Main Plant Lab Monitoring	Belvedere	-518.75
			Inv #143770: P.C. Samples - July 2022	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-144.00
			Inv #143770: M.P. Samples - July 2022	7051 · Main Plant Lab Monitoring	Tiburon	-731.25
TOTAL						-3,238.00
09/08/22	9162	Burke, Williams & S...	Legal Advice - July 2022	JP Morgan Chase - Primary 7399		
			Inv #289482, DCS - July 2022	6039 · Legal	Belvedere	-114.96
			Inv #289482, DCS - July 2022	6039 · Legal	Tiburon:Paradise Cove	-7.09
			Inv #289482, DCS - July 2022	6039 · Legal	Tiburon	-161.45
			Inv #289482, Record Retention - July 2022	6039 · Legal	Belvedere	-56.57
			Inv #289482, Record Retention - July 2022	6039 · Legal	Tiburon:Paradise Cove	-3.49
			Inv #289482, Record Retention - July 2022	6039 · Legal	Tiburon	-79.45
			Inv #289482, T-B 2022 Sewer Rehab Project Dispute - June 2022 (AJE FY21-22)	6039 · Legal	Belvedere	-242.69
			Inv #289482, T-B 2022 Sewer Rehab Project Dispute - June 2022 (AJE FY21-22)	6039 · Legal	Tiburon:Paradise Cove	-14.96
			Inv #289482, T-B 2022 Sewer Rehab Project Dispute - June 2022 (AJE FY21-22)	6039 · Legal	Tiburon	-340.85
			Inv #289482, Permits - July 2022	6039 · Legal	Belvedere	-51.09
			Inv #289482, Permits - July 2022	6039 · Legal	Tiburon:Paradise Cove	-3.15
			Inv #289482, Permits - July 2022	6039 · Legal	Tiburon	-71.75
TOTAL						-1,147.50
09/08/22	9163	Cal-Steam, Inc.	Cust ID# 89563, M.P. Supplies, August 2022	JP Morgan Chase - Primary 7399		
			Inv #4373761 (PO#954088), M.P. Supplies -- August 2022	7021 · Plant Maintenance Supplies	Belvedere	-171.61
			Inv #4373761 (PO#954088), M.P. Supplies -- August 2022	7021 · Plant Maintenance Supplies	Tiburon	-241.91
TOTAL						-413.52
09/08/22	9164	Caltronics Business ...	Acct #SD15, Multi-purpose Copier Contract - August 2022	JP Morgan Chase - Primary 7399		
			Inv Inv #3572454, Konica Multi-purpose copier (C308) contract - August 2022	6047 · Office Supplies	Belvedere	-66.83
			Inv Inv #3572454, Konica Multi-purpose copier (C308) contract - August 2022	6047 · Office Supplies	Tiburon:Paradise Cove	-4.12
			Inv Inv #3572454, Konica Multi-purpose copier (C308) contract - August 2022	6047 · Office Supplies	Tiburon	-93.86
TOTAL						-164.81
09/08/22	9165	Cintas Corporation #...	Acct #626-00821, PPE/Safetywear - August 2022	JP Morgan Chase - Primary 7399		
			#4127482683, #4128162721, #4128843388, #4129526859 - August 2022	8520 · Personal Protection/Safety Wear	Belvedere	-56.90
			#4127482683, #4128162721, #4128843388, #4129526859 - August 2022	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-3.51
			#4127482683, #4128162721, #4128843388, #4129526859 - August 2022	8520 · Personal Protection/Safety Wear	Tiburon	-79.92
			Add'l Inv#s: #1903256886,Tix#: C091596-900	8520 · Personal Protection/Safety Wear	Belvedere	-36.71
			Add'l Inv#s: #1903256886,Tix#: C091596-900	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-2.26
			Add'l Inv#s: #1903256886,Tix#: C091596-900	8520 · Personal Protection/Safety Wear	Tiburon	-51.55
			Add'l Inv #1903240364, Tix #C091596-002	8520 · Personal Protection/Safety Wear	Belvedere	-23.83

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			Add'l Inv #1903240364, Tix #C091596-002	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-1.47
			Add'l Inv #1903240364, Tix #C091596-002	8520 · Personal Protection/Safety Wear	Tiburon	-33.47
			Add'l Inv#s: #1903256886, Tix #C091596-003	8520 · Personal Protection/Safety Wear	Belvedere	-9.57
			Add'l Inv#s: #1903256886, Tix #C091596-003	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-0.59
			Add'l Inv#s: #1903256886, Tix #C091596-003	8520 · Personal Protection/Safety Wear	Tiburon	-13.45
TOTAL						-313.23
09/08/22	9166	CWEA	Membership & Cert Renewal Fees, July 2022	JP Morgan Chase - Primary 7399		
			J Alvarez (#406719), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Belvedere	-81.91
			J Alvarez (#406719), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-5.05
			J Alvarez (#406719), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Tiburon	-115.04
			J Rosser (#54889), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Belvedere	-81.91
			J Rosser (#54889), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-5.05
			J Rosser (#54889), CWEA Membership Dues FY22-23, 7.1.2022 - 6.30.2023	6025 · Dues & Subscriptions	Tiburon	-115.04
TOTAL						-404.00
09/08/22	9167	DKF Solutions Grou...	My Safety Officer Monthly Subscription - August & September 2022	JP Morgan Chase - Primary 7399		
			Inv #20682, My Safety Officer Monthly Subscription Fee - August 2022	8515 · Safety	Belvedere	-141.93
			Inv #20682, My Safety Officer Monthly Subscription Fee - August 2022	8515 · Safety	Tiburon:Paradise Cove	-8.75
			Inv #20682, My Safety Officer Monthly Subscription Fee - August 2022	8515 · Safety	Tiburon	-199.32
			Inv #20744, My Safety Officer Monthly Subscription Fee - September 2022	8515 · Safety	Belvedere	-141.93
			Inv #20744, My Safety Officer Monthly Subscription Fee - September 2022	8515 · Safety	Tiburon:Paradise Cove	-8.75
			Inv #20744, My Safety Officer Monthly Subscription Fee - September 2022	8515 · Safety	Tiburon	-199.32
TOTAL						-700.00
09/08/22	9168	Fastenal Company	CASA10962, M.P. Supplies, Parts & Service - August 2022	JP Morgan Chase - Primary 7399		
			Inv #62512 (PO#954201), Inv #62514 & Inv #62514 (PO#160273), MP Supplies - August	7021 · Plant Maintenance Supplies	Belvedere	-146.82
			Inv #62512 (PO#954201), Inv #62514 & Inv #62514 (PO#160273), MP Supplies - August	7021 · Plant Maintenance Supplies	Tiburon	-206.96
TOTAL						-353.78
09/08/22	9169	Goodman Building S...	Acct #20070, M.P. & P.C. Supplies + PPE - August 2022	JP Morgan Chase - Primary 7399		
			Inv #852726 (PO#954083), Inv #852628 (PO#286896), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-39.42
			Inv #852726 (PO#954083), Inv #852628 (PO#286896), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-55.56
			Inv #852556 (PO#954212), M.P. Lab Supplies - August 2022	7025 · Lab Supplies & Chemicals	Belvedere	-71.78
			Inv #852556 (PO#954212), M.P. Lab Supplies - August 2022	7025 · Lab Supplies & Chemicals	Tiburon	-101.19
			Inv #853033 (PO#753075), M.P. P&L, Belvedere - August 2022	7011 · Pumps & Lines Maintenance	Belvedere	-77.77
			Inv #850246 (PO#1331CB), M.P. Supplies - July 2022	7021 · Plant Maintenance Supplies	Belvedere	-60.52
			Inv #850246 (PO#1331CB), M.P. Supplies - July 2022	7021 · Plant Maintenance Supplies	Tiburon	-85.31
			Inv #850351 (PO#954072), P.C. paint supplies, - July 2022	7021 · Plant Maintenance Supplies	Tiburon:Paradise Cove	-117.50
TOTAL						-609.05
09/08/22	9170	Gopher-It Trenchless	Emergency Repairs & Lateral Repairs - August 2022	JP Morgan Chase - Primary 7399		
			Inv #G2924, ER Repair at 2030 Paradise Dr. - July 2021 (AJE FY21-22)	7013 · Emergency Line Repair	Tiburon	-8,200.00
			Inv #G2996, SD5 portion of lateral repairs (50%), as agreed with Caprice - July 2021 (AJE FY21-22)	7011 · Pumps & Lines Maintenance	Tiburon	-9,800.00
TOTAL						-18,000.00

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09/08/22	9171	Grainger	Acct #810128785,M.P. Supplies & Safety supplies - August 2022	JP Morgan Chase - Primary 7399		
			Inv #9401498812, #9401924593 (PO#954210), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-588.01
			Inv #9401498812, #9401924593 (PO#954210), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-828.87
			Inv #9392748159 (PO#954147), M.P. Parts & Service (pumps) - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-577.68
			Inv #9392748159 (PO#954147), M.P. Parts & Service (pumps) - August 2022	7022 · Plant Maint. Parts & Service	Tiburon	-814.31
			Inv #9400587466 (PO#954209), M.P. Lab supplies - August 2022	7025 · Lab Supplies & Chemicals	Belvedere	-129.23
			Inv #9400587466 (PO#954209), M.P. Lab supplies - August 2022	7025 · Lab Supplies & Chemicals	Tiburon	-182.17
			Inv #9408425248 (PO#954215), (Fire) Safety Supplies - August 2022	8515 · Safety	Belvedere	-302.94
			Inv #9408425248 (PO#954215), (Fire) Safety Supplies - August 2022	8515 · Safety	Tiburon	-427.03
TOTAL						-3,850.24
09/08/22	9172	Harrington Industrial...	Cust #:044227, M.P. Supplies - July & August 2022	JP Morgan Chase - Primary 7399		
			Inv #006N3685 & Inv #006N3686 (PO#160263) - M.P. Supplies (Restock) - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-94.94
			Inv #006N3685 & Inv #006N3686 (PO#160263) - M.P. Supplies (Restock) - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-133.82
			Inv #006N3070 (PO#160263) - M.P. Supplies (Restock) - July 2022	7021 · Plant Maintenance Supplies	Belvedere	-800.69
			Inv #006N3070 (PO#160263) - M.P. Supplies (Restock) - July 2022	7021 · Plant Maintenance Supplies	Tiburon	-1,128.69
TOTAL						-2,158.14
09/08/22	9173	Home Depot Credit ...	M.P. & P.C. Supplies - August 2022	JP Morgan Chase - Primary 7399		
			Inv #316269185 (PO#954226), M.P. Supplies - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-210.80
			Inv #06570113308 (PO#954227) - P.C. Supplies - August 2022	7041 · Paradise Parts & Service	Tiburon	-87.40
			Inv #316269185 (PO#954226), M.P. Supplies - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-297.15
TOTAL						-595.35
09/08/22	9174	Jackson's Hardware,...	Acct #7601, Safety Boots + lab supplies - July 2022	JP Morgan Chase - Primary 7399		
			Inv #112643 (PO#954235 - RC), Safety Boots - August 2022	8520 · Personal Protection/Safety Wear	Belvedere	-87.21
			Inv #112643 (PO#954235 - RC), Safety Boots - August 2022	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-5.38
			Inv #112643 (PO#954235 - RC), Safety Boots - August 2022	8520 · Personal Protection/Safety Wear	Tiburon	-122.48
			Inv #109542 (PO#954078). M.P. supplies - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-6.64
			Inv #109542 (PO#954078). M.P. supplies - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-9.35
TOTAL						-231.06
09/08/22	9175	Ken Grady Company...	SD5 P&L Parts - August 2022	JP Morgan Chase - Primary 7399		
			Inv #5315A (P.O. #753072 , Tib & Belv P&L parts - August 2022	7011 · Pumps & Lines Maintenance	Belvedere	-1,726.50
			Inv #5315A (P.O. #753072 , Tib & Belv P&L parts - August 2022	7011 · Pumps & Lines Maintenance	Tiburon	-2,433.73
TOTAL						-4,160.23
09/08/22	9176	Marin Water	Water, June - August 2022 (AJE FY2022-23)	JP Morgan Chase - Primary 7399		
			Cust #:424793, Golden Gate BPS - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Belvedere	-83.29
			Cust #:424791, Cove Rd. BPS - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Belvedere	-83.29
			Cust #:558095, San Rafael Ave. BPS - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Belvedere	-83.29
			Cust #138856, Mar West TPS - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Tiburon	-83.29
			Cust #100098, M.P. - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Belvedere	-540.94
			Cust #100098, M.P. - Water, June - August 2022 (AJE FY2022-23)	8541 · Water	Tiburon	-762.53

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TOTAL						-1,636.63
09/08/22	9177	MidAmerica	Acct#: SD5MARIN0G5, 2023 Rates, Jan - Jun 2023 (2023 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2023 - Trust Funding (2023 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2023 - Trust Funding (2023 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2023 - Trust Funding	JP Morgan Chase - Primary 7399 8022.05 · Reitree Health 8022.05 · Reitree Health 8022.05 · Reitree Health	Belvedere Tiburon:Paradise Cove Tiburon	-17,447.24 -1,075.66 -24,503.58
TOTAL						-43,026.48
09/08/22	9178	MidAmerica Adminis...	HRA Retiree Health Reimb. Admin Fees, 2Q22 - September 2022 Inv #MAR20328, HRA Retiree Health Reimburs. Administration Fees, 2Q22 - September 2022 Inv #MAR20328, HRA Retiree Health Reimburs. Administration Fees, 2Q22 - September 2022 Inv #MAR20328, HRA Retiree Health Reimburs. Administration Fees, 2Q22 - September 2022	JP Morgan Chase - Primary 7399 8022.05 · Reitree Health 8022.05 · Reitree Health 8022.05 · Reitree Health	Belvedere Tiburon:Paradise Cove Tiburon	-91.24 -5.63 -128.13
TOTAL						-225.00
09/08/22	9179	Mill Valley Refuse Se...	Acct #063092, SLUDGE TRANSPORT - July 2022 Acct #63092, Sludge Transport/Exchange only, 7.1.22, 7.12.22, 7.21.22, 7.26.22 Acct #63092, Sludge Transport/Exchange only, 7.1.22, 7.12.22, 7.21.22, 7.26.22	JP Morgan Chase - Primary 7399 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon	-747.00 -1,053.00
TOTAL						-1,800.00
09/08/22	9180	Mill Valley Refuse Se...	Acct #032945, Garbage Service + 1 yd rental, July & August 2022 Garbage Service, Including 1 yd trash + 1 yd cardboard rental - July 2022 Garbage Service, Including 1 yd trash + 1 yd cardboard rental - July 2022 Garbage Service, Including 1 yd trash + 1 yd cardboard rental - August 2022 Garbage Service, Including 1 yd trash + 1 yd cardboard rental - August 2022	JP Morgan Chase - Primary 7399 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service	Belvedere Tiburon Belvedere Tiburon	-97.49 -165.63 -97.49 -165.63
TOTAL						-526.24
09/08/22	9181	Nute Engineering Co...	Consulting & Engr. Svcs - August 2022 Inv #22174, FY22-23 Sewer Improvement Project, Belvedere - August 2022 Inv #22174, FY22-23 Sewer Improvement Project, Belvedere - August 2022	JP Morgan Chase - Primary 7399 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Tiburon	-1,056.31 -1,584.47
TOTAL						-2,640.78
09/08/22	9182	Owen Equipment Sa...	Acct #C10655, SD5 Vactor Truck Service - August 2022 W.O. #00057345 (PO# 753078), Vactor Truck Service - August 2022 W.O. #00057345 (PO# 753078), Vactor Truck Service - August 2022 W.O. #00057345 (PO# 753078), Vactor Truck Service - August 2022	JP Morgan Chase - Primary 7399 9227.8 · Rodder/Vactor Truck 9227.8 · Rodder/Vactor Truck 9227.8 · Rodder/Vactor Truck	Belvedere Tiburon:Paradise Cove Tiburon	-2,166.55 -133.57 -3,042.78
TOTAL						-5,342.90
09/08/22	9183	PTC	Cust #619101, SCADA /Modbusware Suite - October 2022 Quote #Q1391062, SCADA /Modbusware Suite + Maintenance Agrmnt - October 2022 Quote #Q1391062, SCADA /Modbusware Suite + Maintenance Agrmnt - October 2022 Quote #Q1391062, SCADA /Modbusware Suite + Maintenance Agrmnt - October 2022	JP Morgan Chase - Primary 7399 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Belvedere Tiburon:Paradise Cove Tiburon	-109.08 -6.73 -153.19

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TOTAL						-269.00
09/08/22	9184	Shape Incorporated	Acct #400M14, PCP P&L - thru August 2022	JP Morgan Chase - Primary 7399		
			Inv #1310 (PO#753063), Parts at Seafirth Pump Stations - July 2022	7011 · Pumps & Lines Maintenance	Tiburon:Paradise Cove	-600.68
			Inv #1342 (PO #753068), Truck Maintenance re lifting hook @ Boom Truck - August 2022	7072 · Maintenance	Belvedere	-228.14
			Inv #1342 (PO #753068), Truck Maintenance re lifting hook @ Boom Truck - August 2022	7072 · Maintenance	Tiburon:Paradise Cove	-14.07
			Inv #1342 (PO #753068), Truck Maintenance re lifting hook @ Boom Truck - August 2022	7072 · Maintenance	Tiburon	-320.41
			Inv #1342 (PO #753068), Parts & Service re lifting hook @ Boom Truck - August 2022	7011 · Pumps & Lines Maintenance	Belvedere	-228.14
			Inv #1342 (PO #753068), Parts & Service re lifting hook @ Boom Truck - August 2022	7011 · Pumps & Lines Maintenance	Tiburon:Paradise Cove	-14.07
			Inv #1342 (PO #753068), Parts & Service re lifting hook @ Boom Truck - August 2022	7011 · Pumps & Lines Maintenance	Tiburon	-320.41
TOTAL						-1,725.92
09/08/22	9185	U.S. Bank	Acct#: 4246 0470 0067 9545, July - August 2022	JP Morgan Chase - Primary 7399		
			Zoom Platform re SD5 Meetings - Meetings at SD5 - July/August 2022	6018.1 · Meetings & Travel	Belvedere	-181.33
			Zoom Platform re SD5 Meetings - Meeting at PC Plant - July/August 2022	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-37.66
			Zoom Platform re SD5 Meetings - Meetings at SD5 - July/August 2022	6018.1 · Meetings & Travel	Tiburon	-255.61
			Travel Accomodations - CASA Conference @ Tahoe, CA - July/August 2022	6018.1 · Meetings & Travel	Belvedere	-435.39
			Travel Accomodations - CASA Conference @ Tahoe, CA - July/August 2022	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-26.84
			Travel Accomodations - CASA Conference @ Tahoe, CA - July/August 2022	6018.1 · Meetings & Travel	Tiburon	-611.47
			Office supplies/Amazon/Office Depot - July/August 2022	6047 · Office Supplies	Belvedere	-167.02
			Office supplies/Amazon/Office Depot - July/August 2022	6047 · Office Supplies	Tiburon:Paradise Cove	-10.30
			Office supplies/Amazon/Office Depot - July/August 2022	6047 · Office Supplies	Tiburon	-234.56
			USPO Return-Receipt postage - July 2022	6056 · Postage	Belvedere	-72.99
			USPO Return-Receipt postage - July 2022	6056 · Postage	Tiburon:Paradise Cove	-4.50
			USPO Return-Receipt postage - July 2022	6056 · Postage	Tiburon	-102.51
			Exhaust fan for BPS#1 + Exhaust wrap (Belv only)	7011 · Pumps & Lines Maintenance	Belvedere	-1,069.24
			Plant Supplies - July/August 2022	7021 · Plant Maintenance Supplies	Belvedere	-312.17
			Plant Supplies - July/August 2022	7021 · Plant Maintenance Supplies	Tiburon	-440.04
			New Vents+motor for fan, Webcam for microsopes, cable re poly blends @ Lab; Display repair @ Hon...	7022 · Plant Maint. Parts & Service	Belvedere	-972.49
			New Vents+motor for fan, Webcam for microsopes, cable re poly blends @ Lab; Display repair @ Hon...	7022 · Plant Maint. Parts & Service	Tiburon	-1,370.86
			Recurring Amazon order re janitorial supplies - July/August 2022	7023 · Janitorial Supplies & Service	Belvedere	-82.53
			Recurring Amazon order re janitorial supplies - July/August 2022	7023 · Janitorial Supplies & Service	Tiburon	-116.33
			Lab supplies/Amazon - July/August 2022	7025 · Lab Supplies & Chemicals	Belvedere	-416.25
			Lab supplies/Amazon - July/August 2022	7025 · Lab Supplies & Chemicals	Tiburon	-586.77
			Forklift Fuel Refill - July/August 2022	7071 · Fuel	Belvedere	-38.12
			Forklift Fuel Refill - July/August 2022	7071 · Fuel	Tiburon:Paradise Cove	-2.35
			Forklift Fuel Refill - July/August 2022	7071 · Fuel	Tiburon	-53.53
			SD5 Fleet Maintenance + dent repairs (On-site) - July/August 2022	7072 · Maintenance	Belvedere	-914.02
			SD5 Fleet Maintenance + dent repairs (On-site) - July/August 2022	7072 · Maintenance	Tiburon:Paradise Cove	-56.35
			SD5 Fleet Maintenance + dent repairs (On-site) - July/August 2022	7072 · Maintenance	Tiburon	-1,283.69
			Lock-out/Tag-outs+ Palm Leather work gloves; Forklift Safety Training - July/August 2022	8515 · Safety	Belvedere	-621.55
			Lock-out/Tag-outs+ Palm Leather work gloves; Forklift Safety Training - July/August 2022	8515 · Safety	Tiburon:Paradise Cove	-38.32
			Lock-out/Tag-outs+ Palm Leather work gloves; Forklift Safety Training - July/August 2022	8515 · Safety	Tiburon	-872.93
TOTAL						-11,387.72
09/08/22	9186	Univar	Cust ID #STDT001, Chemicals - August 2022	JP Morgan Chase - Primary 7399		
			Inv #50507288 (PO #954216) Sodium Bisulfite 25% (\$1.4750/Gal) - August 2022	7024 · Main Plant Chemicals	Belvedere	-3,125.64
			Inv #50507288 (PO #954216) Sodium Bisulfite 25% (\$1.4750/Gal) - August 2022	7025 · Lab Supplies & Chemicals	Tiburon:Paradise Cove	-192.70
			Inv #50507288 (PO #954216) Sodium Bisulfite 25% (\$1.4750/Gal) - August 2022	7024 · Main Plant Chemicals	Tiburon	-4,389.78
			Inv #50456580 (PO #160296), Sodium Hypochlorite 12.5% (\$0.7001/Gal) - August 2022	7024 · Main Plant Chemicals	Belvedere	-1,070.91
			Inv #50456580 (PO #160296), Sodium Hypochlorite 12.5% (\$0.7001/Gal) - August 2022	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-66.02
			Inv #50456580 (PO #160296), Sodium Hypochlorite 12.5% (\$0.7001/Gal) - August 2022	7024 · Main Plant Chemicals	Tiburon	-1,504.02
			Inv #50493592 (PO#160284), Sodium Bicarbonate (\$0.76/#) - August 2022	7024 · Main Plant Chemicals	Belvedere	-832.09

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			Inv #50493592 (PO#160284), Sodium Bicarbonate (\$0.76/#) - August 2022	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-51.30
			Inv #50493592 (PO#160284), Sodium Bicarbonate (\$0.76/#) - August 2022	7024 · Main Plant Chemicals	Tiburon	-1,168.61
TOTAL						-12,401.07
09/08/22	9187	USA BlueBook	Cust #933682, M.P. & Lab Supplies - August 2022	JP Morgan Chase - Primary 7399		
			Inv #086205 (PO#954142), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-88.52
			Inv #086205 (PO#954142), M.P. Supplies - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-124.78
			Inv #058481 (PO#1160297) Lab supplies & Checmicals - August 2022	7025 · Lab Supplies & Chemicals	Belvedere	-43.71
			Inv #058481 (PO#1160297) Lab supplies & Checmicals - August 2022	7025 · Lab Supplies & Chemicals	Tiburon	-61.62
TOTAL						-318.63
09/08/22	9188	Waste Management ...	Acct #507-0000190-1507-2, Sludge Disposal - August 2022	JP Morgan Chase - Primary 7399		
			Inv #0106172-1507-3 Sludge Disposal - 2 Drop-offs + Reg-waste approval fee - August 2022	7029 · Main Plant Sludge Disposal	Belvedere	-279.31
			Inv #0106172-1507-3 Sludge Disposal - 2 Drop-offs + Reg-waste approval fee - August 2022	7029 · Main Plant Sludge Disposal	Tiburon	-393.73
TOTAL						-673.04
09/08/22	9189	Water Components ...	Acct #454, M.P. Supplies - August 2022	JP Morgan Chase - Primary 7399		
			Inv #30588817 (PO#753080), M.P. Maint. Supplies - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-104.77
			Inv #30588817 (PO#753080), M.P. Maint. Supplies - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-147.68
			Inv #30588817 (PO#753080), P&L Supplies, Belvedere only - August 2022	7011 · Pumps & Lines Maintenance	Belvedere	-48.89
			Inv #30589331 (PO#286897), Broken line at M.P. - August 2022	7022 · Plant Maint. Parts & Service	Belvedere	-318.21
			Inv #30589331 (PO#286897), Broken line at M.P. - August 2022	7022 · Plant Maint. Parts & Service	Tiburon	-448.55
TOTAL						-1,068.10
09/08/22	9190	WorkSmart Automat...	SD5 Comm System Maintenance - August 2022	JP Morgan Chase - Primary 7399		
			Inv #5208, SCADA Programming/Assist TelStar - new installation; new status screens at all remote...	9403.1 · Cellular	Tiburon:Paradise Cove	-185.00
TOTAL						-185.00
09/08/22	9191	Zions Bank Corporat...	CB&T: #000140000098948, MPR Refi, Oct 2022	JP Morgan Chase - Primary 7399		
			#0001400000098948 - MPR Refi Pmt - Principal due 10/1/22 (B: 35.22%)	9701 · MPR Bond REFI - Principal	Belvedere	-209,559.00
			#0001400000098948 - MPR Refi Pmt - Principal due 10/1/22 (T: 64.78%)	9701 · MPR Bond REFI - Principal	Tiburon	-385,441.00
			#0001400000098948 - MPR Refi Pmt - Interest due 10/1/22 (B: 35.22%)	9702 · MPR Bond REFI - Interest	Belvedere	-29,086.08
			#0001400000098948 - MPR Refi Pmt - Interest due 10/1/22 (T: 64.78%)	9702 · MPR Bond REFI - Interest	Tiburon	-53,497.92
TOTAL						-677,584.00
09/08/22	9192	La Torre, Daniel P.	Supplies Reimb - August 2022	JP Morgan Chase - Primary 7399		
			Supplies Reimb (Gaskets) - August 2022	7021 · Plant Maintenance Supplies	Belvedere	-6.58
			Supplies Reimb (Gaskets) - August 2022	7021 · Plant Maintenance Supplies	Tiburon	-9.28
TOTAL						-15.86
09/08/22	9193	Rosser, John	Incentive Program complete for FY22-23 - J Rosser	JP Morgan Chase - Primary 7399		

**Sanitary Distr. No.5 of Marin Co.
Warrant List Detail**

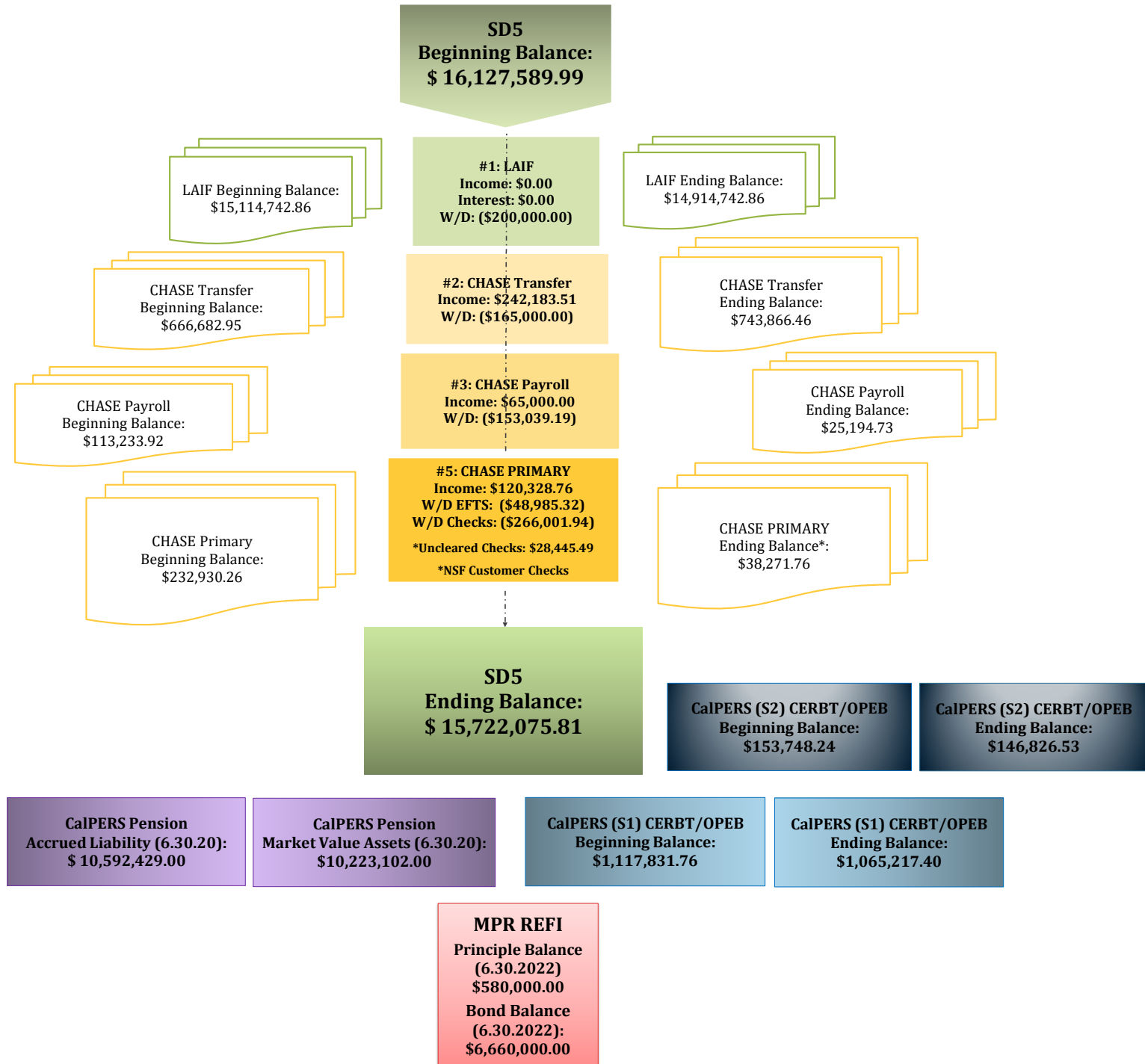
August 15 through September 8, 2022

Date	Num	Name	Memo	Account	Class	Paid Amount
			Employee Incentive/Con't Ed Stipend: Secondary Treatment @ CSU - Sac, thru August 2022 (Cert #60...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Secondary Treatment @ CSU - Sac, thru August 2022 (Cert #60...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Secondary Treatment @ CSU - Sac, thru August 2022 (Cert #60...	8005 · Employee Incentives	Tiburon	-569.50
			Employee Incentive/Con't Ed Stipend: Pretreatment Facility Inspection @ CSU - Sac, thru July 202...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Pretreatment Facility Inspection @ CSU - Sac, thru July 202...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Pretreatment Facility Inspection @ CSU - Sac, thru July 202...	8005 · Employee Incentives	Tiburon	-569.50
			Employee Incentive/Con't Ed Stipend: Membrane Bioreactors @ CSU - Sac, thru August 2022 (Cert #6...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Membrane Bioreactors @ CSU - Sac, thru August 2022 (Cert #6...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Membrane Bioreactors @ CSU - Sac, thru August 2022 (Cert #6...	8005 · Employee Incentives	Tiburon	-569.50
			Employee Incentive/Con't Ed Stipend: Small h2O Systems Video Info Series @ CSU - Sac, thru Augus...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Small h2O Systems Video Info Series @ CSU - Sac, thru Augus...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Small h2O Systems Video Info Series @ CSU - Sac, thru Augus...	8005 · Employee Incentives	Tiburon	-569.50
			Employee Incentive/Con't Ed Stipend: Trx @ Metal Wastestreams @ CSU - Sac, thru August 2022 (Cer...	8005 · Employee Incentives	Belvedere	-405.50
			Employee Incentive/Con't Ed Stipend: Trx @ Metal Wastestreams @ CSU - Sac, thru August 2022 (Cer...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.00
			Employee Incentive/Con't Ed Stipend: Trx @ Metal Wastestreams @ CSU - Sac, thru August 2022 (Cer...	8005 · Employee Incentives	Tiburon	-569.50
			Con't Ed Books (Sac State H2o Programs above): Registration + Materials, 8.3.2022	6020 · Continuing Education	Belvedere	-301.26
			Con't Ed Books (Sac State H2o Programs above): Registration + Materials, 8.3.2022	6020 · Continuing Education	Tiburon:Paradise Cove	-18.57
			Con't Ed Books (Sac State H2o Programs above): Registration + Materials, 8.3.2022	6020 · Continuing Education	Tiburon	-423.10

TOTAL -5,742.93

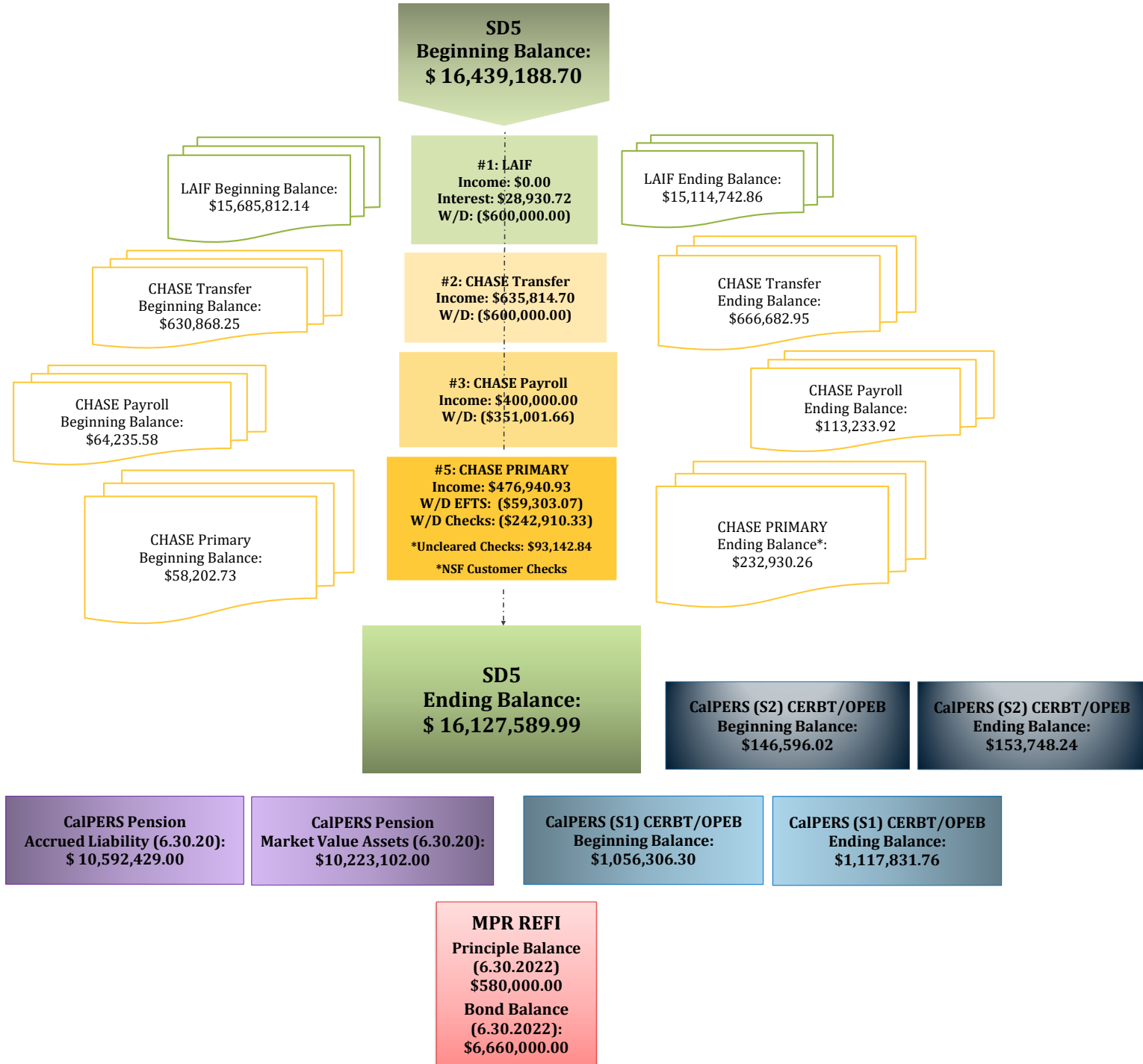
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: August 2022



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: July 2022



NOTICE OF AUTOMATIC PAYMENT

PAYCHEX

Paychex of New York LLC
 1535 Scenic Avenue Suite 100
 Costa Mesa CA 92626

Client # 0082 Y4
 Invoice # 202208



AUTOMATIC PAYMENT \$260.69

This amount will be deducted from the following bank account at or after 12:01 A.M on 8/12/22.

XXXXXXXXXXXXXXXXX506

ADDRESS SERVICE REQUESTED

0082 Y400-2116
 SANITARY DISTRICT NO 5
 2001 Paradise Dr
 Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2022072601 Due 07/29/22				252.55
Payment Received - Thank You				-252.55
Balance Forward				0.00
Total New Charges				260.69
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				260.69

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
08/12/22	Paychex Productivity	08/10/22	14	339.10
	Delivery		1	16.54
	Client Discount		1	-94.95
	Total New Charges			260.69
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				260.69

Handwritten initials 'M' and 'R'.

Thank you for choosing Paychex.

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/12/22: \$77,257.77

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	77,257.77
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	77,257.77
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	6,010.12
	CASH REQUIRED FOR CHECK DATE 08/12/22	83,267.89

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	BANK DRAFT AMOUNTS & OTHER TOTALS
08/11/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	42,294.63
08/11/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Readychex®	Check Amounts	4,686.99
					EFT FOR 08/11/22
08/12/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings	46,981.62
				Social Security	4,723.97
				Medicare	1,118.26
				Fed Income Tax	13,101.07
				CA Income Tax	5,333.43
				Total Withholdings	24,276.73
				Employer Liabilities	
				Social Security	4,724.03
				Medicare	1,118.28
				Fed Unemploy	13.57
				CA Disability	39.56
				CA Unemploy	101.72
				CA Emp Train	2.26
				Total Liabilities	5,999.42
					EFT FOR 08/12/22
					30,276.15
					TOTAL EFT
					77,257.77

NOTICE OF AUTOMATIC PAYMENT

PAYCHEX

Paychex of New York LLC
 1535 Scenic Avenue Suite 100
 Costa Mesa CA 92626

Client # 0082 Y400-
 Invoice # 20220810

PR #2

AUTOMATIC PAYMENT \$260.69

This amount will be deducted from the following bank account at or after 12:01 A.M on 8/12/22.

XXXXXXXXXXXXXXXXX506

ADDRESS SERVICE REQUESTED

0082 Y400-2116
 SANITARY DISTRICT NO 5
 2001 Paradise Dr
 Tiburon, California 94920-1937

PAYCHEX TRIED TO
 CHARGE JTS 457
 AMOUNT AGAIN -
 ↓ ERROR
 SEE PR #3

For questions regarding your account, please call (844) 729-9247

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2022072601 Due 07/29/22				252.55
Payment Received - Thank You				-252.55
Balance Forward				0.00
Total New Charges				260.69
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				260.69

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
08/12/22	Paychex Productivity	08/10/22	14	339.10
	Delivery		1	16.54
	Client Discount		1	-94.95
	Total New Charges			260.69
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				260.69

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R

Thank you for choosing Paychex.

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/12/22: \$1,338.67

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	1,338.67
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	1,338.67
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	967.23
	CASH REQUIRED FOR CHECK DATE 08/12/22	2,305.90

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
08/11/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	653.13
					EFT FOR 08/11/22
08/12/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings	653.13
					132.81
					31.06
					228.42
					129.38
					521.67
					132.81
					31.06
					163.87
					685.54
					EFT FOR 08/12/22
					685.54
					TOTAL EFT
					1,338.67

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
08/12/22	Refer to your records for account	Information	Payroll	Employee Deductions	967.23
					967.23
					967.23
					TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES
					967.23

PAYCHEX

NOTICE OF AUTOMATIC PAYMENT

Paychex of New York LLC
1535 Scenic Avenue Suite 100
Costa Mesa CA 92626

Client # 0082 Y40
Invoice # 202208

PR#3

AUTOMATIC PAYMENT \$211.87

This amount will be deducted from the following bank account at or after 12:01 A.M on 8/12/22.

ADDRESS SERVICE REQUESTED

0082 Y400-2116
SANITARY DISTRICT NO 5
2001 Paradise Dr
Tiburon, California 94920-1937

XXXXXXXXXXXXXXXX506

PAYCHEX PAID JT
SALARY 2nd TIME -
STILL NEEDS CORRECTION

For questions regarding your account, please call (844) 729-9247

Page 1 of 1

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2022072601 Due 07/29/22				252.55
Payment Received - Thank You				-252.55
Balance Forward				0.00
Pending Automatic Payment for Invoice#2022081001 - will be Collected on 08/12/22				260.69
Total New Charges				211.87
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				472.56

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
08/12/22	Paychex Productivity	08/10/22	2	271.30
	Delivery		1	16.54
	Client Discount		1	-75.97
	Total New Charges			211.87
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				211.87

Ⓟ 211.87

Thank you for choosing Paychex.

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/12/22: \$1,250.00

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	1,250.00
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	1,250.00
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	-1,250.00
	CASH REQUIRED FOR CHECK DATE 08/12/22	0.00

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - *Your financial institution will initiate transfer to Paychex at or after 12:01 A.M. on transaction date.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
08/11/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	1,250.00
					EFT FOR 08/11/22
					1,250.00
					EFT FOR 08/12/22
					0.00
TOTAL EFT					1,250.00

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - *Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.*

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
08/12/22	Refer to your records for account	Information	Payroll	Employee Deductions	
				401A Member Contribu	
				Calpers 457B Roth	-1,250.00
				Total Deductions	-1,250.00
TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES					-1,250.00

PAYCHEX WILL MAKE THESE TAX DEPOSIT(S) ON YOUR BEHALF - *This information serves as a record of payment.*

<u>DUE DATE</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		
08/17/22	Taxpay®	FED IT PMT Group	25,341.77	REPLACEMENT



NOTICE OF AUTOMATIC PAYMENT

Paychex of New York LLC
1535 Scenic Avenue Suite 100
Costa Mesa CA 92626

Client # 0082 Y400-2116
Invoice # 2022082901

AUTOMATIC PAYMENT \$252.55

This amount will be deducted from the following bank account at or after 12:01 A.M on 8/31/22.

XXXXXXXXXXXXXXXXX506

ADDRESS SERVICE REQUESTED

0082 Y400-2116
SANITARY DISTRICT NO 5
2001 Paradise Dr
Tiburon, California 94920-1937

For questions regarding your account, please call (844) 729-9247

ACCOUNT SUMMARY				AMOUNT
Previous Balance on Invoice#2022082401 Due 08/24/22				150.00
Previous Balance on Invoice#2022082402 Due 08/24/22				207.81
Payment Received - Thank You				-150.00
Payment Received - Thank You				-207.81
Balance Forward				0.00
Total New Charges				252.55
Account Balance (Includes Balance Forward, New Charges, and Pending Automatic Payments)				252.55

CHECK DATE	DESCRIPTION OF SERVICE	PROCESSING DATE	# TRANSACTIONS	AMOUNT
NEW CHARGES				
08/31/22	Paychex Productivity	08/29/22	12	327.80
	Delivery		1	16.54
	Client Discount		1	-91.79
	Total New Charges			252.55
Automatic Payment (Includes New Charges and applicable credits from Balance Forward above)				252.55

Handwritten initials

Thank you for choosing Paychex.

CASH REQUIREMENTS

CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR ELECTRONIC FUNDS TRANSFERS (EFT) FOR CHECK DATE 08/31/22: \$66,203.49

IMPORTANT COVID-19 INFORMATION: If you filed IRS Form 7200, please notify your Paychex representative to avoid owing a balance at the end of the quarter and ensure your Form 941 is accurate.

TRANSACTION SUMMARY

SUMMARY BY TRANSACTION TYPE -	TOTAL ELECTRONIC FUNDS TRANSFER (EFT)	66,203.49
	CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT	66,203.49
	TOTAL REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES	6,392.30
	CASH REQUIRED FOR CHECK DATE 08/31/22	72,595.79

TRANSACTION DETAIL

ELECTRONIC FUNDS TRANSFER - Your financial institution will initiate transfer to Paychex *at or after 12:01 A.M.* on transaction date.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>BANK DRAFT AMOUNTS & OTHER TOTALS</u>
08/30/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Direct Deposit	Net Pay Allocations	41,477.72	41,477.72
EFT FOR 08/30/22						41,477.72 P
08/31/22	JPMORGAN CHASE BANK,	xxxxxxxxxxxxx506	Taxpay®	Employee Withholdings		
				Social Security	3,363.93	
				Medicare	985.76	
				Fed Income Tax	11,301.58	
				CA Income Tax	4,608.18	
				Total Withholdings	20,259.45	
				Employer Liabilities		
				Social Security	3,363.92	
				Medicare	985.75	
				Fed Unemploy	7.85	
				CA Disability	48.64	
				CA Unemploy	58.85	
				CA Emp Train	1.31	
				Total Liabilities	4,466.32	24,725.77
EFT FOR 08/31/22						24,725.77 P
TOTAL EFT						66,203.49

REMAINING DEDUCTIONS / WITHHOLDINGS / LIABILITIES - Paychex does not remit these funds. You must ensure accurate and timely payment of applicable items.

<u>TRANS. DATE</u>	<u>BANK NAME</u>	<u>ACCOUNT NUMBER</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>		<u>TOTAL</u>
08/31/22	Refer to your records for account Information		Payroll	Employee Deductions		
				401A Member Contribu	3,436.16	
				Calpers 457B	300.00	
				Calpers 457B Roth	2,510.00	

slc
P

Sanitary Distr. No.5 of Marin Co.
Comparative Balance Sheet
As of August 31, 2022

	<u>Aug 31, 22</u>	<u>Jul 31, 22</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
JP Morgan Chase - Payroll 7506	22,764.96	112,783.92	-90,018.96
JP Morgan Chase - Primary 7399	10,276.27	140,237.42	-129,961.15
JP Morgan Chase - Transfer 7522	743,866.46	666,682.95	77,183.51
Local Agency Investment Fund			
Belvedere			
Belvedere Capital & CIP Reserve	2,904,925.54	2,915,881.88	-10,956.34
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
Belvedere Operating	2,953,596.44	3,106,579.68	-152,983.24
Belvedere Operating Reserve	516,923.05	516,923.05	0.00
Belvedere PERS Retirement Trust	356,250.00	356,250.00	0.00
Total Belvedere	<u>7,087,945.03</u>	<u>7,251,884.61</u>	<u>-163,939.58</u>
Tiburon			
Tiburon Capital & CIP Reserve	4,677,342.66	4,657,300.76	20,041.90
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Tiburon Operating	1,378,025.17	1,234,127.49	143,897.68
Tiburon Operating Reserve	483,930.00	683,930.00	-200,000.00
Tiburon PERS Retirement Trust	643,750.00	643,750.00	0.00
Total Tiburon	<u>7,826,797.83</u>	<u>7,862,858.25</u>	<u>-36,060.42</u>
Total Local Agency Investment Fund	<u>14,914,742.86</u>	<u>15,114,742.86</u>	<u>-200,000.00</u>
Total Checking/Savings	<u>15,691,650.55</u>	<u>16,034,447.15</u>	<u>-342,796.60</u>
Accounts Receivable			
Accounts Receivable	19,138.76	95,362.38	-76,223.62
Total Accounts Receivable	<u>19,138.76</u>	<u>95,362.38</u>	<u>-76,223.62</u>
Other Current Assets			
Petty Cash	881.92	881.92	0.00
Prepaid Expense	48,532.70	48,532.70	0.00
Total Other Current Assets	<u>49,414.62</u>	<u>49,414.62</u>	<u>0.00</u>
Total Current Assets	<u>15,760,203.93</u>	<u>16,179,224.15</u>	<u>-419,020.22</u>
Fixed Assets	<u>20,408,185.19</u>	<u>20,408,185.19</u>	<u>0.00</u>
TOTAL ASSETS	<u>36,168,389.12</u>	<u>36,587,409.34</u>	<u>-419,020.22</u>
LIABILITIES & EQUITY	36,168,389.12	36,587,409.34	-419,020.22

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses - July through August 2022
Per End of Year (FY21-22) Adjustments

	Jul - Aug 22	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 · Property Taxes				
5001.2 · TEETER	0.00	875,000.00	-875,000.00	0.0%
5002 · UNSEC	0.00	16,000.00	-16,000.00	0.0%
5003 · PUNS / PRIOR UNSECURED	0.00	300.00	-300.00	0.0%
5004 · REDEMPTION / RDMPT	132.02	0.00	132.02	100.0%
5006 · SPLU	0.00	500.00	-500.00	0.0%
5041 · SUPSEC	0.00	15,000.00	-15,000.00	0.0%
5043 · SECU	0.00	0.00	0.00	0.0%
5046 · Excess ERAF	0.00	400,334.00	-400,334.00	0.0%
5280 · HOPTR	0.00	3,333.00	-3,333.00	0.0%
5483 · Other tax	0.00	0.00	0.00	0.0%
Total 5000 · Property Taxes	132.02	1,310,467.00	-1,310,334.98	0.0%
5007 · Sewer Service Charge				
5007.1 · Sewer Service - Tiburon Ops	0.00	2,368,000.00	-2,368,000.00	0.0%
5007.2 · Sewer Service-Belv Ops	8,511.21	1,570,581.00	-1,562,069.79	0.5%
5007.3 · Sewer Service-Belv Cap	5,295.82	605,719.00	-600,423.18	0.9%
5007.4 · Other User Fees	0.00	38,700.00	-38,700.00	0.0%
5007.5 · Sewer Service - Tiburon Cap	16,748.13	0.00	16,748.13	100.0%
Total 5007 · Sewer Service Charge	30,555.16	4,583,000.00	-4,552,444.84	0.7%
5201 · Interest				
5201.1 · Interest County of Marin	18.13	0.00	18.13	100.0%
5201.2 · Interest LAIF	0.00	100,000.00	-100,000.00	0.0%
Total 5201 · Interest	18.13	100,000.00	-99,981.87	0.0%
5900.10 · Paradise Sewer Line Ext. Fees				
5900.10 · Paradise Sewer Line Ext. Fees	0.00	14,040.00	-14,040.00	0.0%
5900.3 · Connection Fees				
5900.30 · Connection Permit Fees	1,100.00	10,000.00	-8,900.00	11.0%
5900.31 · Collection	28,823.00	125,000.00	-96,177.00	23.1%
5900.34 · Treatment	30,495.00	125,000.00	-94,505.00	24.4%
Total 5900.3 · Connection Fees	60,418.00	260,000.00	-199,582.00	23.2%
5900.4 · Inspection Permit Fees				
5900.4 · Inspection Permit Fees	2,600.00	10,000.00	-7,400.00	26.0%
5900.5 · SASM Expense Reimb.				
5900.5 · SASM Expense Reimb.	15,450.76	100,000.00	-84,549.24	15.5%
5900.9 · Other Income				
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
Total Income	109,174.07	6,377,607.00	-6,268,432.93	1.7%
Gross Profit	109,174.07	6,377,607.00	-6,268,432.93	1.7%
Expense				
6000 · Administrative Expenses				
6001 · Advertising	0.00	1,000.00	-1,000.00	0.0%
6002 · Outreach & Newsletter	20.00	1,000.00	-980.00	2.0%
6008 · Audit & Accounting	0.00	40,000.00	-40,000.00	0.0%
6017 · Consulting Fees	87.78	100,000.00	-99,912.22	0.1%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	521.71	7,000.00	-6,478.29	7.5%
6018.2 · Standby Mileage Expense Reimb	54.99	10,000.00	-9,945.01	0.5%
Total 6018 · Travel & Meetings	576.70	17,000.00	-16,423.30	3.4%
6020 · Continuing Education				
6020 · Continuing Education	281.56	10,000.00	-9,718.44	2.8%
6021 · County Fees				
6021 · County Fees	3,606.20	16,590.00	-12,983.80	21.7%
6024 · Director Fees				
6024 · Director Fees	0.00	9,000.00	-9,000.00	0.0%
6025 · Dues & Subscriptions				
6025 · Dues & Subscriptions	10,443.14	31,000.00	-20,556.86	33.7%
6026 · Elections				
6026 · Elections	0.00	9,000.00	-9,000.00	0.0%
6033 · Insurance Property & Liability				
6033.1 · PLP Public Entity Phys Damage	45,558.14	45,000.00	558.14	101.2%
6033.2 · General Liability	0.00	58,000.00	-58,000.00	0.0%
6033.3 · Physical Property Damage - Auto	4,298.00	8,000.00	-3,702.00	53.7%
Total 6033 · Insurance Property & Liability	49,856.14	111,000.00	-61,143.86	44.9%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses - July through August 2022
Per End of Year (FY21-22) Adjustments

	Jul - Aug 22	Budget	\$ Over Budget	% of Bu...
6039 · Legal	0.00	50,000.00	-50,000.00	0.0%
6047 · Office Supplies	837.44	10,000.00	-9,162.56	8.4%
6056 · Postage	6.73	1,200.00	-1,193.27	0.6%
6059 · Pollution Prevention/Public Edu	9,107.68	5,000.00	4,107.68	182.2%
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.0%
Total 6000 · Administrative Expenses	74,823.37	411,790.00	-336,966.63	18.2%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	6,156.58	100,000.00	-93,843.42	6.2%
7013 · Emergency Line Repair	2,000.00	50,000.00	-48,000.00	4.0%
Total 7010 · Pumps & Lines Maintenance	8,156.58	150,000.00	-141,843.42	5.4%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	25,970.41	27,000.00	-1,029.59	96.2%
7022 · Plant Maint. Parts & Service	35,815.20	150,000.00	-114,184.80	23.9%
7023 · Janitorial Supplies & Service	1,075.71	9,000.00	-7,924.29	12.0%
7024 · Main Plant Chemicals	5,800.67	120,000.00	-114,199.33	4.8%
7025 · Lab Supplies & Chemicals	1,333.28	21,000.00	-19,666.72	6.3%
7027 · Electrical & Instrument	2,503.37	15,000.00	-12,496.63	16.7%
7028 · Grounds Maintenance	0.00	5,000.00	-5,000.00	0.0%
7029 · Main Plant Sludge Disposal	3,267.27	50,000.00	-46,732.73	6.5%
7030 · Main Plant Outfall	0.00	0.00	0.00	0.0%
Total 7020 · Main Plant Maintenance	75,765.91	397,000.00	-321,234.09	19.1%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	252.24	15,000.00	-14,747.76	1.7%
7042 · Paradise Supplies & Chemicals	81.88	6,500.00	-6,418.12	1.3%
7043 · Paradise Sludge Disposal	3,180.00	3,000.00	180.00	106.0%
Total 7040 · Paradise Cove Plant Maint	3,514.12	24,500.00	-20,985.88	14.3%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	1,938.00	45,000.00	-43,062.00	4.3%
7052 · Paradise Cove Monitoring	1,358.50	12,500.00	-11,141.50	10.9%
7053 · Chronic Toxicity	0.00	0.00	0.00	0.0%
Total 7050 · Monitoring	3,296.50	57,500.00	-54,203.50	5.7%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	0.00	40,000.00	-40,000.00	0.0%
7062 · Permits/Fees - General	15,618.32	50,000.00	-34,381.68	31.2%
7063 · Paradise Cove Permits/Fees	42.53	9,000.00	-8,957.47	0.5%
Total 7060 · Permits/Fees	15,660.85	99,000.00	-83,339.15	15.8%
7070 · Truck Maintenance				
7071 · Fuel	0.00	15,000.00	-15,000.00	0.0%
7072 · Maintenance	597.84	20,000.00	-19,402.16	3.0%
Total 7070 · Truck Maintenance	597.84	35,000.00	-34,402.16	1.7%
Total 7000 · Ops & Maintenance Expenses	106,991.80	763,000.00	-656,008.20	14.0%
8000 · Salaries and Benefits Expenses				
8001 · Salaries	237,396.68	1,504,000.00	-1,266,603.32	15.8%
8003 · Overtime	31,730.76	125,000.00	-93,269.24	25.4%
8004 · Standby Pay	14,816.02	80,000.00	-65,183.98	18.5%
8005 · Employee Incentives	1,000.00	60,000.00	-59,000.00	1.7%
8006 · Vacation Buyout	31,542.45	65,000.00	-33,457.55	48.5%
8013 · Payroll Taxes	16,158.96	162,665.00	-146,506.04	9.9%
8015 · Payroll/Bank Fees	2,505.97	101,047.00	-98,541.03	2.5%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	25,512.87	262,992.00	-237,479.13	9.7%
8019.06 · PERS Retirement - RBP	0.00	350.00	-350.00	0.0%
8019.08 · PERS Retirement - CalPERS UAL	9,503.04	0.00	9,503.04	100.0%
8019.10 · PERS Retirement Trust	0.00	0.00	0.00	0.0%
8019 · PERS Retirement - Other	0.00			
Total 8019 · PERS Retirement	35,015.91	263,342.00	-228,326.09	13.3%

Sanitary Distr. No.5 of Marin Co. Annual Budget vs Actual Expenses - July through August 2022 Per End of Year (FY21-22) Adjustments

	Jul - Aug 22	Budget	\$ Over Budget	% of Bu...
8020 · Employee Health				
8020.05 · Employee Health	51,523.90	319,272.00	-267,748.10	16.1%
8021 · Employee Health Deductions	-534.86	0.00	-534.86	100.0%
Total 8020 · Employee Health	50,989.04	319,272.00	-268,282.96	16.0%
8022 · Retiree Health				
8022.05 · Retiree Health	8,932.27	91,592.00	-82,659.73	9.8%
8022.06 · OPEB Adjustment	0.00	0.00	0.00	0.0%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	118,400.00	-118,400.00	0.0%
Total 8022 · Retiree Health	8,932.27	209,992.00	-201,059.73	4.3%
8023 · Workers Comp Insurance	22,388.99	57,275.00	-34,886.01	39.1%
Total 8000 · Salaries and Benefits Expenses	458,477.05	2,953,593.00	-2,495,115.95	15.5%
8500 · Other Operating Expenses				
8510 · Data/Alarms/IT Supp & Licensing	23,791.47	80,000.00	-56,208.53	29.7%
8515 · Safety	5,522.86	60,000.00	-54,477.14	9.2%
8520 · Personal Protection/Safety Wear	645.01	15,000.00	-14,354.99	4.3%
8530 · Telephone				
8531 · Main Plant Telephones	925.24	11,000.00	-10,074.76	8.4%
8532 · Paradise Cove Telephones	563.34	500.00	63.34	112.7%
8533 · Pumps & Lines Telephones	462.27	7,000.00	-6,537.73	6.6%
Total 8530 · Telephone	1,950.85	18,500.00	-16,549.15	10.5%
8540 · Utilities				
8541 · Water	0.00	8,000.00	-8,000.00	0.0%
8542 · Main Plant Utilities	16,709.13	220,000.00	-203,290.87	7.6%
8543 · Paradise Cove Utilities	2,129.27	20,000.00	-17,870.73	10.6%
8544 · Pump Station Utilities	4,157.27	45,000.00	-40,842.73	9.2%
Total 8540 · Utilities	22,995.67	293,000.00	-270,004.33	7.8%
Total 8500 · Other Operating Expenses	54,905.86	466,500.00	-411,594.14	11.8%
Total Expense	695,198.08	4,594,883.00	-3,899,684.92	15.1%
Net Ordinary Income	-586,024.01	1,782,724.00	-2,368,748.01	-32.9%
Other Income/Expense				
Other Expense				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9202 · M.P. Drainage				
9202.1 · Infl Smple Rm+Secondary Drains	0.00	75,000.00	-75,000.00	0.0%
9202.2 · Load-out & Filtering	0.00	30,000.00	-30,000.00	0.0%
Total 9202 · M.P. Drainage	0.00	105,000.00	-105,000.00	0.0%
9203 · M.P. Flare Rehabilitation	0.00	0.00	0.00	0.0%
9204 · M.P. Boiler Replacement				
9204.1 · M.P. Boiler Exhaust Piping	0.00	30,000.00	-30,000.00	0.0%
9204 · M.P. Boiler Replacement - Other	0.00	0.00	0.00	0.0%
Total 9204 · M.P. Boiler Replacement	0.00	30,000.00	-30,000.00	0.0%
9206 · Infl Dry Weather Pump Rplcmnt	0.00	40,000.00	-40,000.00	0.0%
9208 · M.P. Chem Feed Trx Pump Rplcmnt	0.00	20,000.00	-20,000.00	0.0%
9209 · ScrewPress PolyBlend Redundancy	0.00	35,000.00	-35,000.00	0.0%
9212 · M.P. Headworks Grinder Rplcmnt				
9212.1 · Explosion Proof Electric Hoist	0.00	0.00	0.00	0.0%
9212 · M.P. Headworks Grinder Rplcmnt - Other	0.00	25,000.00	-25,000.00	0.0%
Total 9212 · M.P. Headworks Grinder Rplcmnt	0.00	25,000.00	-25,000.00	0.0%
9217 · SD5 Shop Rplcmnt /Ops Control	0.00	0.00	0.00	0.0%
9218 · Generator Control Panel	0.00	0.00	0.00	0.0%
9219 · Cl2 Flash Mixer	0.00	15,000.00	-15,000.00	0.0%
9225.94 · Bus. Server Upgrade & Rplcmnt	0.00	100,000.00	-100,000.00	0.0%
9229.8 · Vehicle Replacement	0.00	75,000.00	-75,000.00	0.0%
Total 9200 · Main Plant Equipment Capital	0.00	445,000.00	-445,000.00	0.0%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses - July through August 2022
Per End of Year (FY21-22) Adjustments

	Jul - Aug 22	Budget	\$ Over Budget	% of Bu...
9300 · Pumps & Lines Capital				
9227.8 · Rodder/Vactor Truck	4,415.80	0.00	4,415.80	100.0%
9301 · Tiburon Sewer Line Rehab Prog	0.00	1,000,000.00	-1,000,000.00	0.0%
9302 · PS Control Panel Upgrades	0.00	0.00	0.00	0.0%
9304 · Belvedere Sewer Line Rehab Prog	0.00	100,000.00	-100,000.00	0.0%
9305 · Valve/Wet Well Replacements				
9305.1 · Belvedere Wet Well Rehab	0.00	75,000.00	-75,000.00	0.0%
9305.2 · Tiburon Wet Well Rehab	0.00	50,000.00	-50,000.00	0.0%
Total 9305 · Valve/Wet Well Replacements	0.00	125,000.00	-125,000.00	0.0%
9306 · PS Pump & Valve Replacements	2,669.21	50,000.00	-47,330.79	5.3%
9307 · PS Generator Replacement	0.00	100,000.00	-100,000.00	0.0%
9309 · BPS #1 Generator Replcmnt	0.00	500,000.00	-500,000.00	0.0%
9310 · BPS Communication Project	0.00	0.00	0.00	0.0%
9313 · Manholes/Rodholes	0.00	75,000.00	-75,000.00	0.0%
9314 · Portable Emergency Generators	0.00	0.00	0.00	0.0%
9315 · TPS Communication Project	0.00	0.00	0.00	0.0%
Total 9300 · Pumps & Lines Capital	7,085.01	1,950,000.00	-1,942,914.99	0.4%
9400 · Paradise Cove Capital				
9403 · P.C. Communication Upgrades				
9403.1 · Cellular	0.00	0.00	0.00	0.0%
Total 9403 · P.C. Communication Upgrades	0.00	0.00	0.00	0.0%
9406 · P.C. Plant Grit Removal	0.00	50,000.00	-50,000.00	0.0%
Total 9400 · Paradise Cove Capital	0.00	50,000.00	-50,000.00	0.0%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	0.00	25,000.00	-25,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	0.00	0.00	0.00	0.0%
9530 · Undesignated Cap - P & L	0.00	50,000.00	-50,000.00	0.0%
Total 9500 · Undesignated Capital	0.00	75,000.00	-75,000.00	0.0%
Total 9100 · Capital Expenditures	7,085.01	2,520,000.00	-2,512,914.99	0.3%
9700 · Debt Service				
9701 · MPR Bond REFI - Principal	0.00	610,000.00	-610,000.00	0.0%
9702 · MPR Bond REFI - Interest	0.00	150,412.00	-150,412.00	0.0%
9703 · MPR Bond Refi - Admin Fees	0.00	0.00	0.00	0.0%
Total 9700 · Debt Service	0.00	760,412.00	-760,412.00	0.0%
Total Other Expense	7,085.01	3,280,412.00	-3,273,326.99	0.2%
Net Other Income	-7,085.01	-3,280,412.00	3,273,326.99	0.2%
Net Income	-593,109.02	-1,497,688.00	904,578.98	39.6%

Sanitary Distr. No.5 of Marin Co.
Zone Report
August 2022

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 · Property Taxes					
5001.2 · TEETER	-197.46	-4,123.29	-4,320.75	0.00	-4,320.75
5004 · REDEMPTION / RDMPT	-0.62	111.22	110.60	0.00	110.60
5041 · SUPSEC	-41.86	-874.07	-915.93	0.00	-915.93
5046 · Excess ERAF	0.00	0.00	0.00	0.00	0.00
5483 · Other tax	-0.07	-1.37	-1.44	0.00	-1.44
Total 5000 · Property Taxes	-240.01	-4,887.51	-5,127.52	0.00	-5,127.52
5201 · Interest					
5201.1 · Interest County of Marin	0.83	17.30	18.13	0.00	18.13
5201.2 · Interest LAIF	0.00	-14,319.76	-14,319.76	-14,610.96	-28,930.72
Total 5201 · Interest	0.83	-14,302.46	-14,301.63	-14,610.96	-28,912.59
5900.3 · Connection Fees					
5900.30 · Connection Permit Fees	100.00	0.00	100.00	200.00	300.00
5900.31 · Collection	0.00	387.00	387.00	1,486.00	1,873.00
5900.34 · Treatment	0.00	535.00	535.00	1,070.00	1,605.00
Total 5900.3 · Connection Fees	100.00	922.00	1,022.00	2,756.00	3,778.00
5900.4 · Inspection Permit Fees	0.00	800.00	800.00	300.00	1,100.00
Total Income	-139.18	-17,467.97	-17,607.15	-11,554.96	-29,162.11
Gross Profit	-139.18	-17,467.97	-17,607.15	-11,554.96	-29,162.11
Expense					
6000 · Administrative Expenses					
6001 · Advertising	-23.33	-488.35	-511.68	-287.32	-799.00
6002 · Outreach & Newsletter	0.50	11.39	11.89	8.11	20.00
6008 · Audit & Accounting	0.00	0.00	0.00	0.00	0.00
6017 · Consulting Fees	0.00	-16,396.54	-16,396.54	-10,896.91	-27,293.45
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	-14.44	-278.25	-292.69	-126.94	-419.63
6018.2 · Standby Mileage Expense Reimb	0.00	-32.25	-32.25	36.01	3.76
Total 6018 · Travel & Meetings	-14.44	-310.50	-324.94	-90.93	-415.87
6020 · Continuing Education	-126.89	-49.91	-176.80	-13.42	-190.22
6021 · County Fees	90.16	2,053.73	2,143.89	1,462.31	3,606.20
6024 · Director Fees	-110.96	-2,322.56	-2,433.52	-1,366.48	-3,800.00
6025 · Dues & Subscriptions	311.17	6,507.64	6,818.81	3,624.33	10,443.14
6039 · Legal	-490.33	-10,270.32	-10,760.65	-6,042.35	-16,803.00
6047 · Office Supplies	-142.67	-3,461.75	-3,604.42	-1,979.27	-5,583.69
6056 · Postage	-0.60	-12.52	-13.12	-7.10	-20.22
6059 · Pollution Prevention/Public Edu	362.00	7,670.09	8,032.09	1,075.59	9,107.68
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
Total 6000 · Administrative Expenses	-145.39	-17,069.60	-17,214.99	-14,513.44	-31,728.43
7000 · Ops & Maintenance Expenses					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	-3,365.61	791.28	-2,574.33	891.77	-1,682.56
7013 · Emergency Line Repair	0.00	2,000.00	2,000.00	0.00	2,000.00
Total 7010 · Pumps & Lines Maintenance	-3,365.61	2,791.28	-574.33	891.77	317.44
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	11,324.58	11,324.58	8,370.52	19,695.10
7022 · Plant Maint. Parts & Service	4,934.32	-9,267.48	-4,333.16	2,126.19	-2,206.97
7023 · Janitorial Supplies & Service	0.00	128.87	128.87	150.72	279.59
7024 · Main Plant Chemicals	0.00	-831.53	-831.53	-78.45	-909.98
7025 · Lab Supplies & Chemicals	0.00	248.72	248.72	218.14	466.86
7026 · SASM Supplies & Chem	0.00	-5,768.75	-5,768.75	-3,395.28	-9,164.03
7027 · Electrical & Instrument	0.00	0.00	0.00	0.00	0.00
7028 · Grounds Maintenance	0.00	0.00	0.00	0.00	0.00
7029 · Main Plant Sludge Disposal	0.00	-883.54	-883.54	-441.75	-1,325.29
Total 7020 · Main Plant Maintenance	4,934.32	-5,049.13	-114.81	6,950.09	6,835.28

**Sanitary Distr. No.5 of Marin Co.
Zone Report
August 2022**

09/12/22

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
7040 · Paradise Cove Plant Maint					
7041 · Paradise Parts & Service	251.32	0.92	252.24	0.00	252.24
7042 · Paradise Supplies & Chemicals	-201.43	0.00	-201.43	0.00	-201.43
7043 · Paradise Sludge Disposal	3,180.00	0.00	3,180.00	0.00	3,180.00
Total 7040 · Paradise Cove Plant Maint	3,229.89	0.92	3,230.81	0.00	3,230.81
7050 · Monitoring					
7051 · Main Plant Lab Monitoring	0.00	-2,478.41	-2,478.41	-1,321.69	-3,800.10
7052 · Paradise Cove Monitoring	651.80	0.00	651.80	0.00	651.80
7053 · Chronic Toxicity	-2,225.00	0.00	-2,225.00	0.00	-2,225.00
Total 7050 · Monitoring	-1,573.20	-2,478.41	-4,051.61	-1,321.69	-5,373.30
7060 · Permits/Fees					
7062 · Permits/Fees - General	2.19	3,493.23	3,495.42	12,122.90	15,618.32
7063 · Paradise Cove Permits/Fees	42.53	0.00	42.53	0.00	42.53
Total 7060 · Permits/Fees	44.72	3,493.23	3,537.95	12,122.90	15,660.85
7070 · Truck Maintenance					
7071 · Fuel	-101.59	-2,126.38	-2,227.97	-1,251.06	-3,479.03
7072 · Maintenance	10.66	250.60	261.26	189.54	450.80
Total 7070 · Truck Maintenance	-90.93	-1,875.78	-1,966.71	-1,061.52	-3,028.23
Total 7000 · Ops & Maintenance Expenses	3,179.19	-3,117.89	61.30	17,581.55	17,642.85
8000 · Salaries and Benefits Expenses					
8001 · Salaries	2,535.60	75,164.22	77,699.82	41,127.45	118,827.27
8001.1 · Salaries Reimbursed by SASM	-183.57	-3,842.45	-4,026.02	-2,260.71	-6,286.73
8003 · Overtime	352.56	8,031.40	8,383.96	5,718.58	14,102.54
8004 · Standby Pay	183.69	4,410.82	4,594.51	2,979.37	7,573.88
8005 · Employee Incentives	-150.20	-3,097.70	-3,247.90	-1,752.10	-5,000.00
8006 · Vacation Buyout	393.72	8,968.94	9,362.66	6,386.14	15,748.80
8007 · Voluntary Deductions	0.00	-191.01	-191.01	0.00	-191.01
8008 · Deferred Comp 457	0.00	-3,350.00	-3,350.00	0.00	-3,350.00
8013 · Payroll Taxes	1,094.61	-11,409.50	-10,314.89	17,754.55	7,439.66
8015 · Payroll/Bank Fees	58.44	549.17	607.61	947.87	1,555.48
8019 · PERS Retirement					
8019.05 · PERS Retirement	371.09	6,396.74	6,767.83	6,019.10	12,786.93
8019.08 · PERS Retirement - CalPERS UAL	0.00	5,096.01	5,096.01	3,615.11	8,711.12
8019 · PERS Retirement - Other	0.00	0.00	0.00	0.00	0.00
Total 8019 · PERS Retirement	371.09	11,492.75	11,863.84	9,634.21	21,498.05
8020 · Employee Health					
8020.05 · Employee Health	534.68	21,822.65	22,357.33	13,906.85	36,264.18
8021 · Employee Health Deductions					
8021.05 · EE Health & Wellness	0.00	0.00	0.00	0.00	0.00
8021.10 · EE Medical Opt-Out	0.00	800.00	800.00	0.00	800.00
8021 · Employee Health Deductions - Other	-4.82	-209.24	-214.06	-78.22	-292.28
Total 8021 · Employee Health Deductions	-4.82	590.76	585.94	-78.22	507.72
Total 8020 · Employee Health	529.86	22,413.41	22,943.27	13,828.63	36,771.90
8022 · Retiree Health					
8022.05 · Retiree Health	233.68	4,449.09	4,682.77	3,335.54	8,018.31
Total 8022 · Retiree Health	233.68	4,449.09	4,682.77	3,335.54	8,018.31
Total 8000 · Salaries and Benefits Expenses	5,419.48	113,589.14	119,008.62	97,699.53	216,708.15
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensing	179.05	9,822.20	10,001.25	241.79	10,243.04
8515 · Safety	44.53	1,083.50	1,128.03	868.71	1,996.74
8520 · Personal Protection/Safety Wear	11.74	281.05	292.79	188.64	481.43
8530 · Telephone					
8531 · Main Plant Telephones	0.00	165.37	165.37	140.22	305.59
8532 · Paradise Cove Telephones	-357.22	0.00	-357.22	16.80	-340.42
8533 · Pumps & Lines Telephones	35.00	0.00	35.00	-171.89	-136.89
Total 8530 · Telephone	-322.22	165.37	-156.85	-14.87	-171.72

Sanitary Distr. No.5 of Marin Co.
Zone Report
August 2022

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
8540 · Utilities					
8541 · Water	0.00	-883.11	-883.11	-718.00	-1,601.11
8542 · Main Plant Utilities	0.00	223.63	223.63	1,312.80	1,536.43
8543 · Paradise Cove Utilities	36.31	0.00	36.31	0.00	36.31
8544 · Pump Station Utilities	-21.05	143.96	122.91	-98.31	24.60
Total 8540 · Utilities	<u>15.26</u>	<u>-515.52</u>	<u>-500.26</u>	<u>496.49</u>	<u>-3.77</u>
Total 8500 · Other Operating Expenses	<u>-71.64</u>	<u>10,836.60</u>	<u>10,764.96</u>	<u>1,780.76</u>	<u>12,545.72</u>
Total Expense	<u>8,381.64</u>	<u>104,238.25</u>	<u>112,619.89</u>	<u>102,548.40</u>	<u>215,168.29</u>
Net Ordinary Income	<u>-8,520.82</u>	<u>-121,706.22</u>	<u>-130,227.04</u>	<u>-114,103.36</u>	<u>-244,330.40</u>
Other Income/Expense					
Other Expense					
9100 · Capital Expenditures					
9200 · Main Plant Equipment Capital					
9204 · M.P. Boiler Replacement	0.00	0.00	0.00	0.00	0.00
9213 · M.P. Digester					
9213.1 · Digester Rehab	0.00	10,455.35	10,455.35	7,417.06	17,872.41
Total 9213 · M.P. Digester	<u>0.00</u>	<u>10,455.35</u>	<u>10,455.35</u>	<u>7,417.06</u>	<u>17,872.41</u>
9218 · Generator Control Panel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total 9200 · Main Plant Equipment Capital	<u>0.00</u>	<u>10,455.35</u>	<u>10,455.35</u>	<u>7,417.06</u>	<u>17,872.41</u>
9300 · Pumps & Lines Capital					
9227.8 · Rodder/Vactor Truck	110.40	2,514.79	2,625.19	1,790.61	4,415.80
9306 · PS Pump & Valve Replacements	2,669.21	0.00	2,669.21	0.00	2,669.21
9314 · Portable Emergency Generators	0.00	0.00	0.00	0.00	0.00
Total 9300 · Pumps & Lines Capital	<u>2,779.61</u>	<u>2,514.79</u>	<u>5,294.40</u>	<u>1,790.61</u>	<u>7,085.01</u>
Total 9100 · Capital Expenditures	<u>2,779.61</u>	<u>12,970.14</u>	<u>15,749.75</u>	<u>9,207.67</u>	<u>24,957.42</u>
Total Other Expense	<u>2,779.61</u>	<u>12,970.14</u>	<u>15,749.75</u>	<u>9,207.67</u>	<u>24,957.42</u>
Net Other Income	<u>-2,779.61</u>	<u>-12,970.14</u>	<u>-15,749.75</u>	<u>-9,207.67</u>	<u>-24,957.42</u>
Net Income	<u>-11,300.43</u>	<u>-134,676.36</u>	<u>-145,976.79</u>	<u>-123,311.03</u>	<u>-269,287.82</u>

Sanitary Distr. No.5 of Marin Co.
Monthly O.T. Report
August 2022

09/12/22

Accrual Basis

Type	Date	Num	Name	Memo	Amount	Balance
Balf, Abigail						
Check	08/12/22	208	Balf, Abigail	5.00 Hrs. O.T. @ 1.5x	287.40	287.40
Check	08/12/22	208	Balf, Abigail	1.00 Hrs. O.T. @ 2.0x	76.64	364.04
Check	08/30/22	230	Balf, Abigail	6.00 Hrs. O.T. @ 1.5x	344.88	708.92
Check	08/30/22	230	Balf, Abigail	1.00 Hrs. O.T. @ 2.0x	76.64	785.56
Total Balf, Abigail					785.56	785.56
Bilsborough, Chad						
Check	08/12/22	209	Bilsborough, Chad	13.50 Hrs O.T. @ 1.5x	990.43	990.43
Check	08/12/22	209	Bilsborough, Chad	02.00 Hrs. O.T. @ 2.0x	195.64	1,186.07
Check	08/30/22	231	Bilsborough, Chad	46.00 Hrs O.T. @ 1.5x	3,374.79	4,560.86
Check	08/30/22	231	Bilsborough, Chad	03.00 Hrs. O.T. @ 2.0x	293.46	4,854.32
Total Bilsborough, Chad					4,854.32	4,854.32
Cottrell, Rulon						
Check	08/12/22	211	Cottrell, Rulon	28.50 Hrs. O.T. @ 1.5x	2,942.06	2,942.06
Check	08/12/22	211	Cottrell, Rulon	03.00 Hrs. O.T. @ 2.0x	412.92	3,354.98
Check	08/30/22	233	Cottrell, Rulon	25.50 Hrs. O.T. @ 1.5x	2,632.37	5,987.35
Check	08/30/22	233	Cottrell, Rulon	02.00 Hrs. O.T. @ 2.0x	275.28	6,262.63
Total Cottrell, Rulon					6,262.63	6,262.63
Dohrmann, Robin						
Check	08/30/22	234	Dohrmann, Robin	7.00 Hrs. O.T. @ 1.5x	655.41	655.41
Total Dohrmann, Robin					655.41	655.41
La Torre, Daniel P.						
Check	08/12/22	220B	La Torre, Daniel P.	02.00 Hrs. O.T. @ 1.5x	187.26	187.26
Check	08/12/22	220B	La Torre, Daniel P.	01.00 Hrs. O.T. @ 2.0x	124.84	312.10
Check	08/30/22	235	La Torre, Daniel P.	05.00 Hrs. O.T. @ 1.5x	468.15	780.25
Total La Torre, Daniel P.					780.25	780.25
TOTAL					13,338.17	13,338.17

2022 Local Agency Biennial Notice

Name of Agency: Sanitary District No. 5 of Marin County

Mailing Address: P.O. Box 227, Tiburon, CA 94920

Contact Person: Tony Rubio Phone No. 415.435.1501

Email: trubio@sani5.org Alternate Email: rdohrmann@sani5.org

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

CONFLICT OF INTEREST CODE

SANITARY DISTRICT NO. 5 OF MARIN COUNTY

Updated October 17, 2016

A. PURPOSE

The purposes of this Code are to provide for the disclosure of assets, investments, interests in real property, income, and business positions of designated District employees which may be materially affected by their official actions and to provide for the disqualification of designated employees from participation in District decisions in which they may have a financial interest.

B. BACKGROUND

The Political Reform Act of 1974, Government Code Sections 81000 *et seq.*, requires state and local agencies to adopt and promulgate Conflict of Interest Codes.

The California Fair Political Practices Commission has, pursuant to its authority under Section 83112 of the Government Code, adopted a regulation which contains the terms of a standard Conflict of Interest Code. This regulation is codified at Title 2 California Code of Regulations Section 18730. This regulation may be incorporated by reference by local agencies and, together with the designation of employees and disclosure categories, meets the requirements of the Political Reform Act.

C. ADOPTION OF CONFLICT OF INTEREST CODE

1. The terms of Title 2 California Code of Regulations Section 18730 are hereby incorporated by reference and, together with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of Sanitary District No 5 of Marin County (“District”).

2. Designed positions are set forth in the attached Appendix and are those positions whose duties entail the making or participating in the making of decisions which may foreseeably have a material impact on financial interests. Each person filing a designated position, and any person filing a designated position on a temporary or acting basis, shall

disclose all of the information required under Section 3 of this Code, on forms provided by the District.

3. No person holding a position listed in Section 2, immediately above, shall make or participate in the making of a decision when he or she has a financial interest, as defined in Section 87103 of the California Government Code, when it is reasonably foreseeable that the interest may be affected materially by the decision.

4. Designated employees shall file their Statements of Economic Interests with the District, which will make the statements available for public inspection and reproduction (Government Code Section 81800). Statements of designated employees will be retained by the District. Elected officials and the District Manager shall file their Statements of Economic Interests with the District, however the District shall then transmit said statements to the County of Marin.

5. As provided in Government Code Section 82011, the code reviewing body is the Marin County Board of Supervisors. Pursuant to Title 2 California Code of Regulations Section 18227, the Marin County Clerk shall be the official responsible for receiving and retaining statements of economic interests filed with the Board of Supervisors.

6. The District Manager shall have the power to designate positions for disclosure required by this Code on an interim basis pending Board review. Such designations shall be made if the District Manager determines that the position entails the making or participating in the making of decisions which may foreseeably have a material effect on financial interests.

7. Subsequent amendments to Title 2 California Code of Regulations Section 18730 duly adopted by the Fair Political Practices Commission, after public notice and hearings, are also hereby incorporated by reference unless the Board of Directors of the District, within 90

days after the date on which an amendment to Section 18730 becomes effective, adopts a resolution providing that the amendment is not to be incorporated into this Code.

8. This Conflict of Interest Code supersedes any Conflict of Interest Code previously adopted by the District.

9. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code section 81000, *et seq.*). The provisions of this Code are in addition to Government Code Section 87100 and other laws pertaining to conflicts of interest, including, but not limited to, Government Code Section 1090, *et seq.*

APPENDIX

EXHIBIT 1

SANITARY DISTRICT NO. 5 OF MARIN COUNTY LIST OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES FOR CONFLICT OF INTEREST CODE

Each person holding any position listed below must file statements disclosing the kinds of financial interests shown for the employee's position. Statements must be filed at the times and on the forms prescribed by law. Failure to file statements on time may result in penalties, including but not limited to late fines.

<u>Designated Positions</u>	<u>Disclosure Category</u>
Office/Finance Manager	1,2,3,4
Wastewater Facilities Manager	1,2,3,4
Consultants**	1,2,3,4

It has been determined that the positions listed below must automatically file a statement of economic interests pursuant to Government Code Section 87200:

Directors
District Manager
District Attorney

** 2 California Code of Regulations Section 18701(b) defines "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (1) Makes a Governmental decision whether to:
 - (i) Approve a rate, rule, or regulation;
 - (ii) Adopt or enforce a law;
 - (iii) Issue, deny, suspend, or revoke any permit license, application, certificate, approval, order, or similar authorization or entitlement;
 - (iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - (v) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
 - (vi) Grant agency approval to a plan, design, report, study, or similar item;
 - (vii) Adopt, or grant agency approval of policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (2) Serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The District Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. (See Government Code § 82019 and FPPC Regulations § 18219 and 18734.) Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (See Government Code § 81008.)

Nothing herein excuses any consultant from any other provisions of this Conflict of Interest Code, specifically those dealing with disqualification.

EXHIBIT 2
DESCRIPTION OF DISCLOSURE CATEGORIES

An investment, interest in real property, or income is reportable if the business entity in which the investment is held, the interest in real property, or the income or source of income may likely be affected materially by any decision made or participated in by the designated person because of his or her position.

Category 1. Investments

A designated employee assigned to Category 1 is required to disclose investments that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for investments.

Category 2. Interests in Real Property

A designated employee assigned to Category 2 is required to disclose interests in real property that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for interests in real property.

Category 3. Income

A designated employee assigned to Category 3 is required to disclose income that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for income.

Category 4. Business Positions

A designated employee assigned to Category 4 is required to disclose any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management that may be materially affected by any decision made or participated in by the designated employee. The employee should complete the appropriate schedules of Form 700 for business positions.

Sanitary District No. 5 of Marin County



District Management Report

August 2022

Contents:

- Transmittal Memo
- Financial/Budgetary
- HR & Personnel
- Business Administration
- Collection System Performance
- Treatment Plant Performance – Paradise Cove
- Treatment Plant Performance – Main Plant
- Pollution Prevention Activities
- Continuing Education & Safety Training
- Capital Improvement Projects

Transmittal Memo

Date: September 15, 2022
To: Board of Directors
From: Tony Rubio, District Manager
Subject: Management Report for August 2022

Fiscal Status

Period Covered: July 1, 2022 –August 31, 2022
Percent of Fiscal Year: 16%
Percent of Budgeted Income to Date: 1.7%
Percent of Budgeted Expenditures to Date: NA% (operating only)

Personnel

Separations: None
New Hires: 1
Promotions: None
Recruitment Activities: 1

Regulatory Compliance

MP Collection System WDR Compliance: Full Compliance with all regulations
PC Collection System WDR Compliance: Full Compliance with all regulations
MP NPDES Permit Compliance: Full Compliance with all regulations
PC NPDES Permit Compliance: Full Compliance with all regulations
BAAQMD Compliance: Full Compliance with all regulations
Significant Comments: None

Summary of Operational Highlights are on the following pages.

Significant Events for the Month of July 2022 Include:

Financial/Budgetary/Business Administration

- Board and committee meetings will continue to be held virtually in compliance with AB361 and status of need will be reviewed every month.
- End of fiscal year audit 21-22 underway- items still being re-allocated to FY21-22 expenditures
- Gov-Invest provided CalPERS future UAL estimates based on recently published rate of returns at CalPERS
- Met with CSW Stroh personnel regarding Paradise Cove plant collection system connections for up to 14 homes.
- Met with Owner of 2088 Paradise Drive about planned improvements at their property.

HR and Personnel

- Recruitment of Collection System to begin middle of September
- Offer of employment for OIT to begin September 26

Continuing Education and Safety Training.

- Work with DKF solutions on District safety program updates on going -Companion online training modules review (several)

Collection System Performance

Main Plant Tiburon/Belvedere:

- Submitted 1 Category 3 SSOs for the month of July to RWQCB on CIWQS (15 gallons 9 11 St Bernard- Tiburon)

Paradise Cove:

- Submitted No Spill report for month of July to RWQCB on CIWQS

Treatment Plant Performance

Paradise Cove:

- Satisfactory plant performance during month of July
- Met with and provided tour to MASS group during the month of July

Main Plant:

- Submitted July 2022 Monthly SMR and DMR to the RWQCB on CIWQS

Pollution Prevention Activities

- Marin County Fair- CB worked booth and provided information to fair attendees (outreach data to be provided within the next month or two)

Capital Improvement Projects

- 2022 Sewer Rehab Bids Received
- Kicked off Digester Rehabilitation Project meetings with HDR

Glossary of Terms

- **B.O.D. (Biochemical Oxygen Demand):** Measurement of the effluent's capacity to consume dissolved oxygen to stabilize all remaining organic matter. The permit limits for our effluent for discharge into San Francisco bay require that we remove 85% influent B.O.D. and meet a weekly average of less than 45mg/l and a monthly average of less than 30 mg/l B.O.D.
- **TSS (Total Suspended Solids):** Measurement of suspended solids in the effluent. Our permit requires that we remove at least 85% of the influent TSS and that the effluent limit is less than 45 mg/l as a weekly average and less than 30 mg/l as a monthly average.
- **Chlorine Residual:** The plant effluent is disinfected with hypochlorite (chlorine "bleach") and then the residual chlorine is neutralized with sodium bisulfite to protect the bay. The effluent chlorine residual limit is 0.0 mg/l which we monitor continuously.
- **pH:** pH is a measurement of acidity with pH 7.0 being neutral and higher pH values being basic and lower pH values being acidic. Our permit effluent pH must stay within the range of 6.0-9.0, which we monitor continuously.
- **Coliform:** Coliform bacteria are the indicator organism for determination of the efficiency of the disinfection process. The lab culture samples of our effluent and the presence of coliform is an indication that pathogenic organisms may be present. This is reported as MPN/100 (number of coliform bacteria in 100 milliliters sample).
- **Flow Through Bioassay:** A 96 hour test in which we test the toxicity of our effluent to tiny fish (sticklebacks) in a flow through tank to determine the survivability under continuous exposure to our effluent. Our permit requires that we maintain a 90th percentile survival of at least 70% and an 11 sample median survival of at least 90%. In layman's terms, this means that out of the last 11 samples only one bioassay may fall below 70% survival and the middle value when all 11 samples are placed in numerical order must be at least 90%.
- **Metals Analysis:** Our permit requires that we analyze our effluent for many different metals on a monthly basis. We have permit limits for some metals. The metals are stated as a daily max and a monthly average limit. The daily max limit is the number we cannot exceed on any sample and the monthly average applies to all samples collected in any month. (although usually we are only required to take one).
- **F.O.G. (Fats, oils and grease):** Quarterly we are required to monitor our effluent for Fats, Oils and Grease.

Glossary of terms continued...

- **Headworks:** The point where all raw wastewater enters the treatment plant. In this building wastewater goes through 3 grinders to grind up all large objects that could possibly damage our influent and sludge pumps further down the treatment process.
- **Primary Sedimentation:** The next treatment process is a physical treatment process where solids that settle or float are removed and sent to the digesters for further processing.
- **Activated Sludge:** Next is the activate sludge process. This process is a biological wastewater treatment process that uses microorganisms to speed up the decomposition of wastes. When activated sludge is added to wastewater, the microorganisms feed and grow on waste particles in the wastewater. As the organisms grow and reproduce, more and more waste is removed, leaving the wastewater partially cleaned. To function efficiently, the mass of organisms needs a steady balance of food and oxygen. These tasks are closely monitored by the operations staff.
- **Secondary Clarification:** Next is secondary clarification, like primary sedimentation/clarification, this also is a physical treatment process where solids that settle or float are removed and sent to the next treatment process. The difference between Secondary Clarification and primary sedimentation is that the solids removed from the secondary clarifiers goes to 2 places. Some goes to waste to the DAFT and some goes back to the activated sludge process for further treatment. (*Microorganisms must be returned to the activated sludge process to keep an equal balance of food and microorganisms*).
- **DAFT (dissolved air floatation thickener):** Next is the DAFT. The dissolved air floatation thickening process uses air bubbles to thicken WAS(waste active sludge) solids removed from the secondary clarifier, by floating solids to the tank surface, where they are removed and sent to the digesters for final processing.
- **Sludge Digestion:** In the anaerobic digestion process, all the organic material removed from the primary sedimentation tanks and DAFT's are digested by anaerobic bacteria. The end products are methane, carbon dioxide, water and neutralized organic matter.
- **Solids Handling:** This is the process where all the neutralized sludge from the digester is finally treated. Sludge from the digester is pumped to the screw press where it is conditioned with a polymer (chemical that reacts with the sludge to remove the water from the sludge and bind the sludge particles together) in order to dewater the sludge and produce a dry cake for final disposal to the Redwood landfill.

Glossary of terms continued...

- **Disinfection:** This is the end point for the wastewater- at this point wastewater flows through the chlorine contact tank. This contact tank allows for enough contact time for chlorine solution to disinfect the wastewater. Sodium bisulfite is introduced at the end of the tank to neutralize any residual chlorine to protect the bay.
- **MLSS (mixed liquor suspended solids):** Suspended solids in the mixed liquor of an aeration tank measured in mg/l
- **MCRT (mean cell resident time):** An expression of the average time that a microorganism will spend in the activated sludge process.
- **SVI (sludge volume index):** This is a calculation used to indicate the settling ability of activated sludge in the secondary clarifier.
- **RAS (return activated sludge):** The purpose of returning activated sludge, is to maintain a sufficient concentration of activated sludge in the aeration tank.
- **WAS (waste activated sludge):** To maintain a stable process, the amount of solids added each day to the activated sludge process are removed as WAS. We track this by our MCRT which averages 3 days
- **TWAS (thickened waste activated sludge):** The WAS is thickened in the DAFT and the thickened sludge is then pumped to the digester.
- **MPN (most probable number):** Concentrations of total coliform bacteria are reported as the most probable number. The MPN is not the absolute count of the bacteria but a statistical estimate of their concentration.
- **Bio-solids:** Anaerobic digested sludge is pumped to a screw press where excess water is removed to reduce the volume (and weight) thus producing an end result called bio-solids.
- **Polymer:** Organic polymers are added to digested sludge to bring out the formation of larger particles by bridging to improve processing.

Wastewater Acronyms

ACWA	Assoc of California Water Agencies	APWA	American Public Works Association
AWWA	American Water Works Association	BAAQMD	Bay Area Air Quality Management District
BACWA	Bay Area Clean Water Agencies	BAPPG:	Bay Area Pollution Prevention Group
CASA	California Association of Sanitation Agencies	CSDA	California Special Districts Association
CSRMA:	California Sanitation Risk Management Authority	CAAQS	California Ambient Air Quality Standard
CalARP	California Accidental Release Prevention Program	CARB	California Air Resources Board
CDO	Cease and Desist Order	CECs	Constituents of Emerging Concern
CEQA	California Environmental Quality Act	CIWQS	California Integrated Water Quality System
CFR	Code of Federal Regulations	CMOM	Capacity, Management, Operation and Maintenance
CIWMB	California Integrated Waste Management Board	CPUC	California Public Utilities Commission
CSO	Combined Sewer Overflow	CTR	California Toxics Rule
CWA	Clean Water Act	CWAP	Clean Water Action Plan
CWARA	Clean Water Authority Restoration Act	CWEA	California Water Environment Association
DHS	Dept of Health Services	DTSC	Dept of Toxic Substances Control
EBEP	Enclosed Bays and Estuaries Plan	EDW	Effluent Dominated Water body
EIS/EIR	Environmental Impact Statement/Report	EPA	Environmental Protection Agency
ERAF	Educational Reserve Augmentation Fund	ESMP	Electronic Self-Monitoring Report
FOG	Fats, Oils and Grease	GASB	Government Accounting Standards Board
ISWP	Inland Surface Waters Plan	JPA	Joint Powers Authority
LAFCO	Local Agency Formation Commission	LOCC	League of California Cities
MACT	Maximum Achievable Control Technology (air controls)	MCL	Maximum Contaminant Level
MMP	Mandatory Minimum Penalty	MOU	Memorandum of Understanding
MUN	Municipal Drinking Water Use	NACWA	National Association of Clean Water Agencies
NGOs	Non Governmental Organizations	NOX	Nitrogen Oxides
NPDES	Nat'l Pollutant Discharge Elimination System	NRDC	Natural Resources Defense Council
NTR	National Toxics Rule	OWP:	Office of Water Programs
OSHA:	Occupational Safety and Health Administration	PCBs	Poly Chlorinated Biphenyls
POTWs	Publicly Owned Treatment Works	PCCPs	Pharmaceutical and personal Care Products
QA/QC	Quality Assurance / Quality Control	Region	IX Western Region of EPA (CA, AZ, NV & HI)
RFP	Request For Proposals	RMP	Risk Management Program
RFQ	Request For Qualifications	RWQCB	Regional Water Quality Control Board
SEP	Supplementary Environmental Projects	SIP	State Implementation Policy (CTR/NTR criteria)
SFEI:	San Francisco Estuary Institute	SRF	State Revolving Fund
SSO	Sanitary Sewer Overflow	SSMP	Sewer System Management Plan
SWRCB	State Water Resources Control Board	TMDL	Total Maximum Daily Load
WDR	Waste Discharge Requirements	WEF	Water Environment Federation
WERF	Water Environment Research Foundation	WET	Whole Effluent Toxicity or Waste Extraction Test
WMI	Watershed Management Initiative	WRFP	Water Recycling Funding Program
WRDA	Water Resource Development Act	WWTP	Wastewater Treatment Plant
WQBEL	Water Quality Based Effluent Limitation Agency	WWWIFA	Water and Wastewater Infrastructure Financing

CalPERS Pension Update

Sanitary District No. 5 of Marin County, CA
Board Meeting
September 15, 2022



Agenda



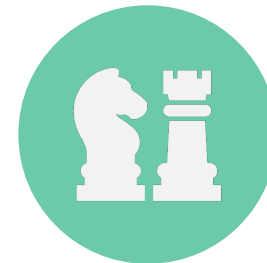
CalPERS
Pension Basics



Major Changes
to CalPERS



Impact of these
Changes on
CalPERS Costs



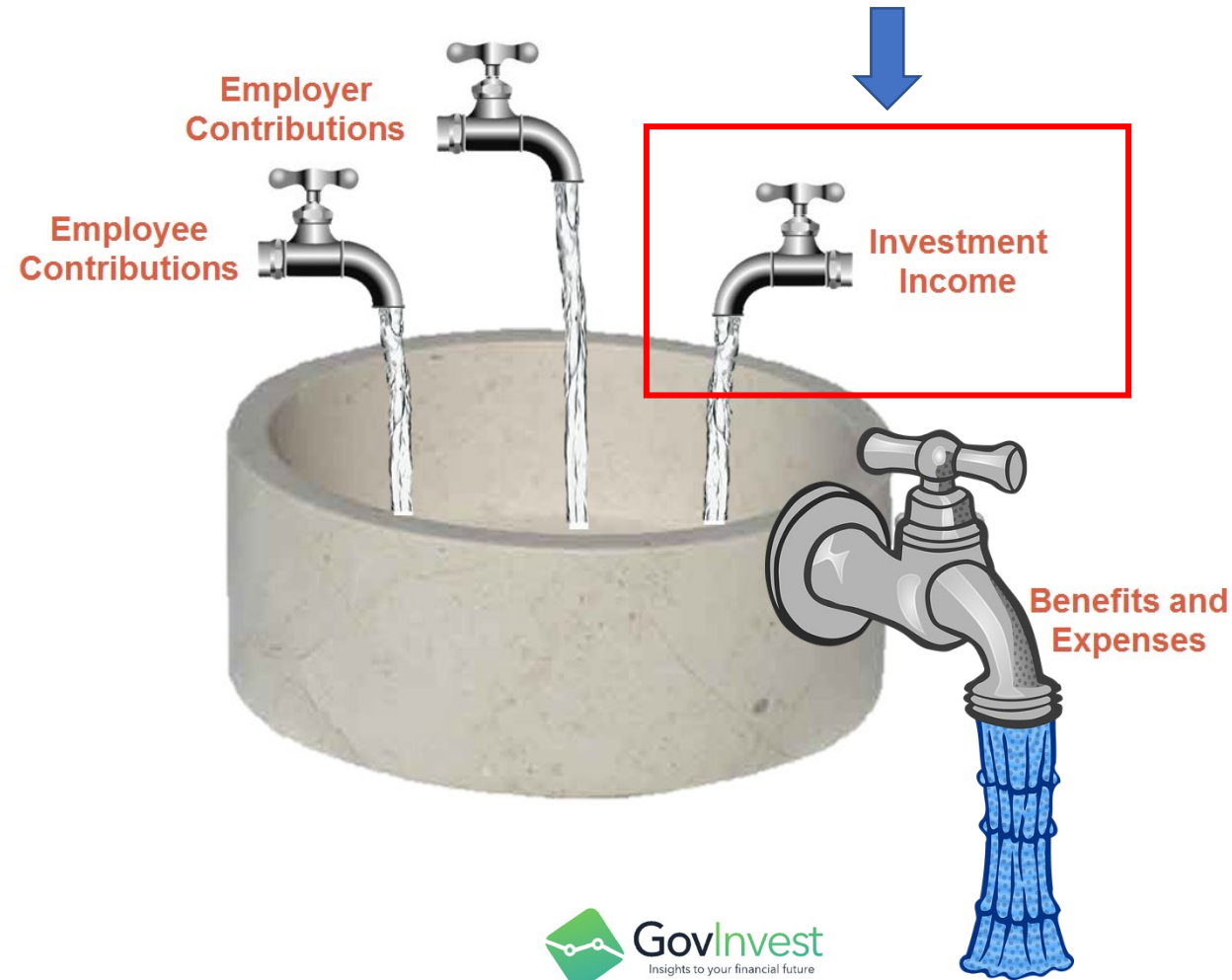
Getting
Back to
100%
Funded

CalPERS Pension Basics

Money going into CalPERS is equal to the Money coming out of CalPERS

Major Driver of
Plan Cost

Funding a Pension Plan

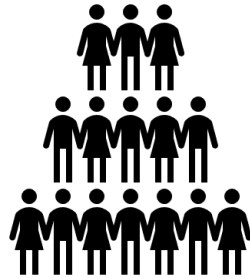


CalPERS Projects Future Benefit Payments using a Series of Assumptions



Economic

- Inflation
- Investment Return
- Salary Growth



Demographic

- Retirement
- Disability
- Death
- Termination

District has Two Miscellaneous Benefits

	<i>Miscellaneous</i>	<i>PEPRA Miscellaneous</i>
<i>Hire Date</i>	On or before 12/31/12	On or after 1/1/13
<i>Formula</i>	2.7% @ 55	2% @ 62
<i>Final Pay Period</i>	12 months	36 months
<i>COLA</i>	2% per year	2% per year
<i>Employee Contributions</i>	8% of pay	6.75% of pay (50% of Normal Cost)

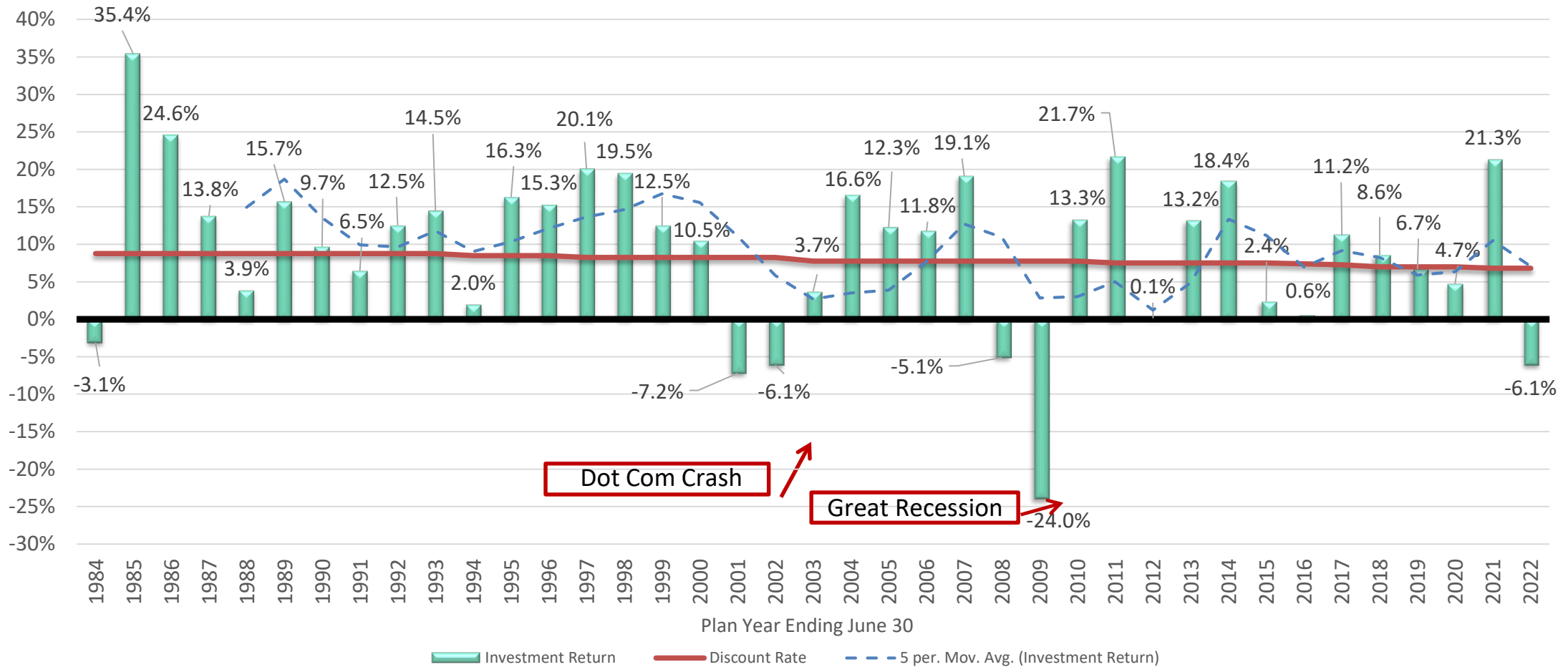
Major Changes to CalPERS

CalPERS Investment Return:

21.3% in 2020/21
-6.1% in 2021/22

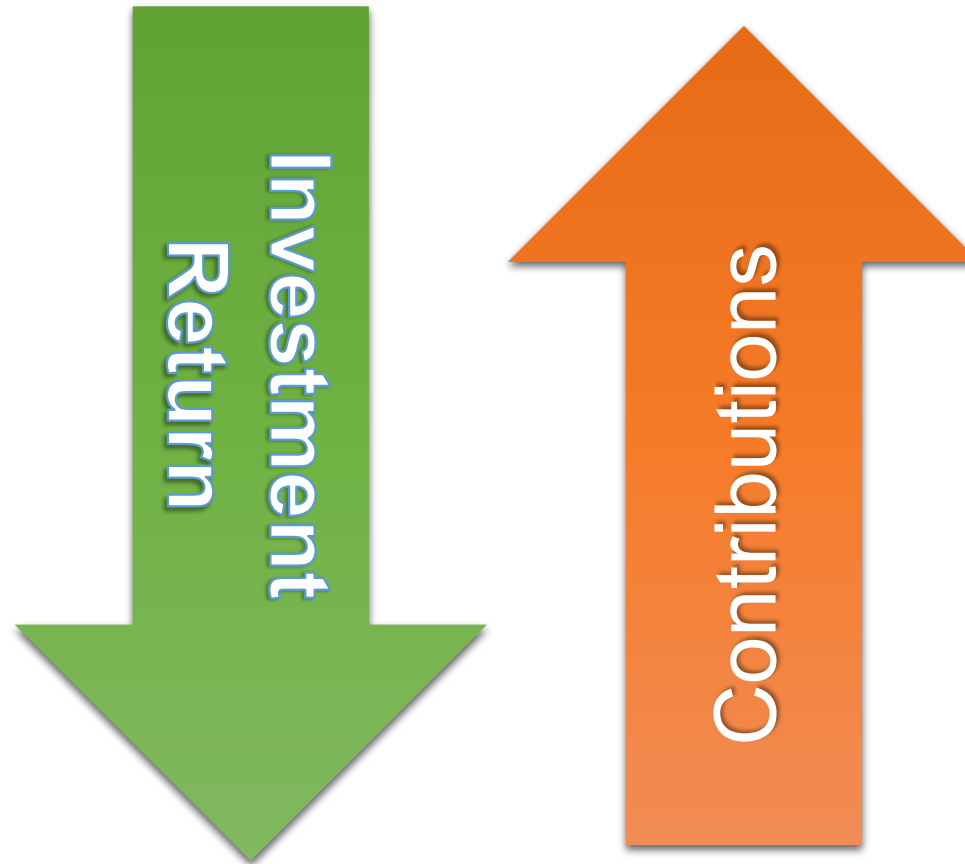
Strong return in 2020/21 followed by weak return in
21/22

CalPERS Actual Investment Returns versus Assumed Investment Return



Discount Rate = Assumed Investment Return Rate

Less Money from Investment Return means More Money Required from Contributions

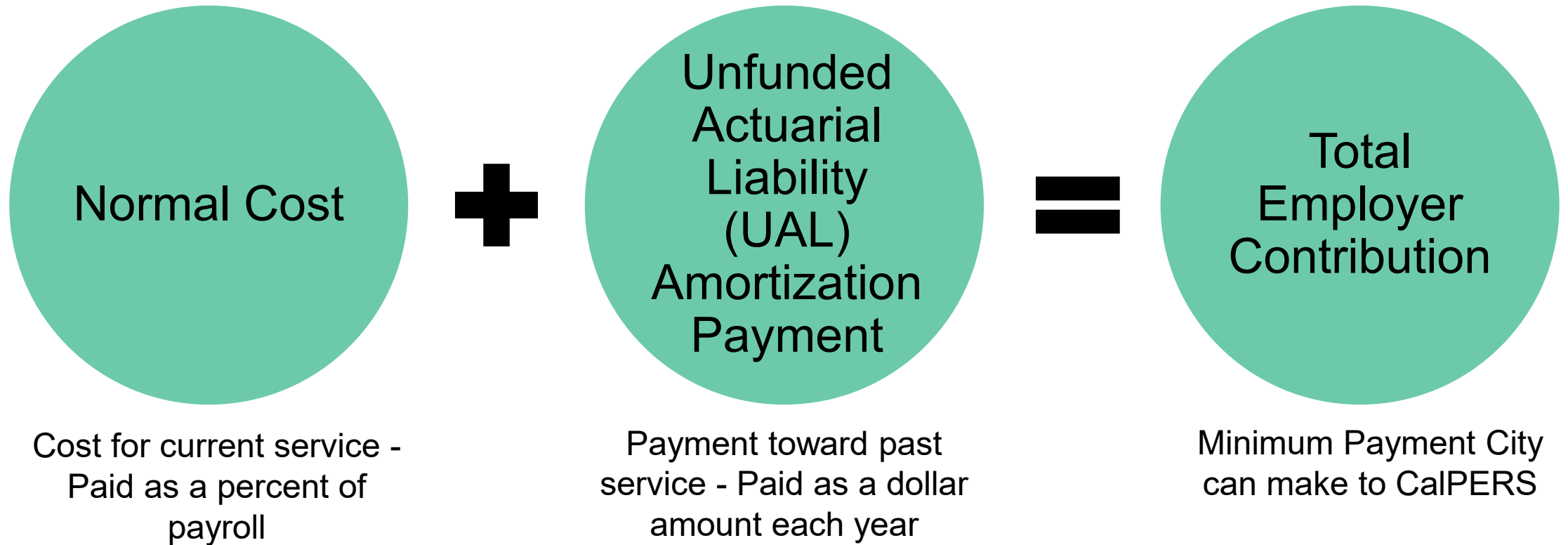


Impact of Changes

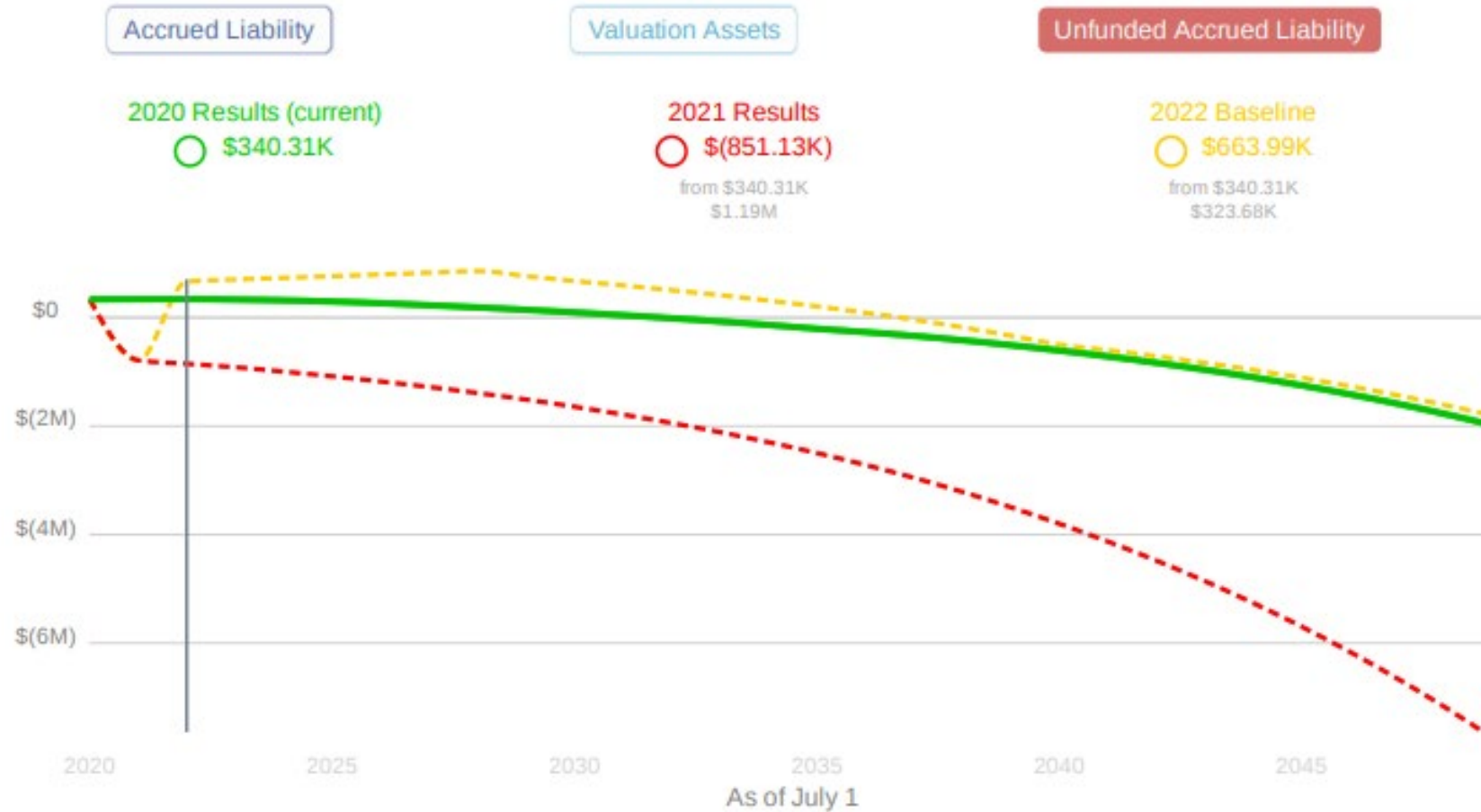
Employer Required Contributions



Actuarially Determined Contribution



Unfunded Accrued Liability



Funded Percentage

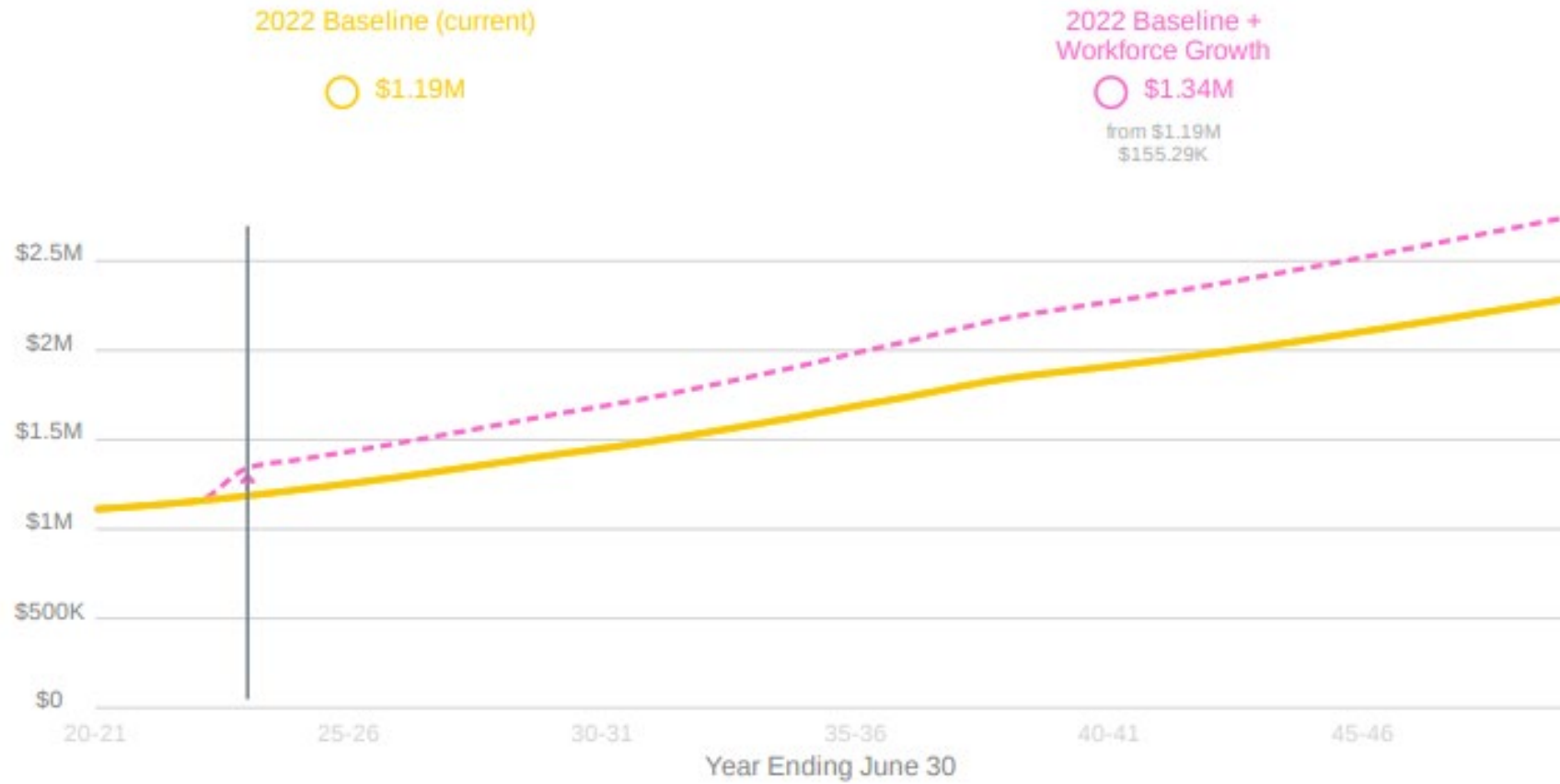


Other Changes

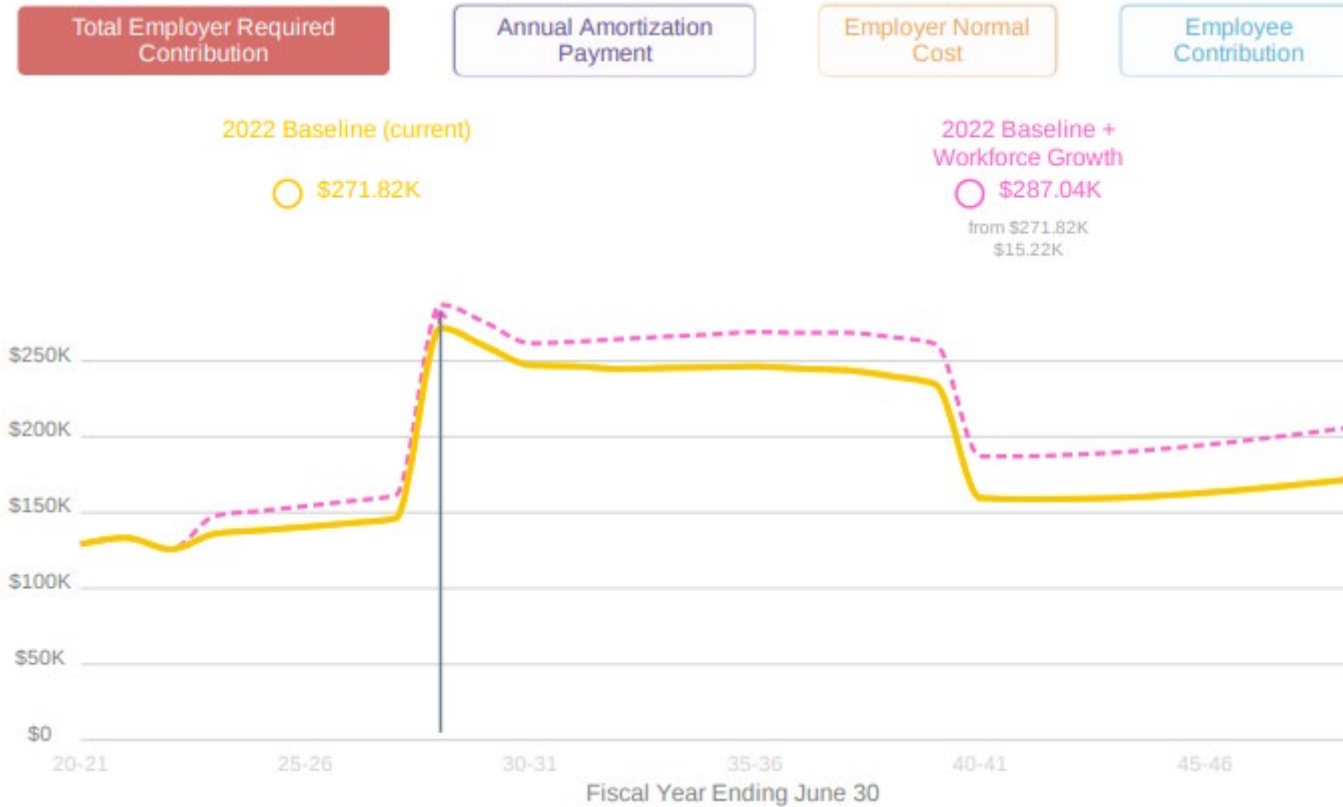
Growing Workforce

- The District workforce is projected to grow to 13 employees with Fiscal Year 2023 payroll of approximately \$1.5 Million

Payroll



Growing Workforce Increases the District's Normal Cost



Pessimistic Future Investment Scenario

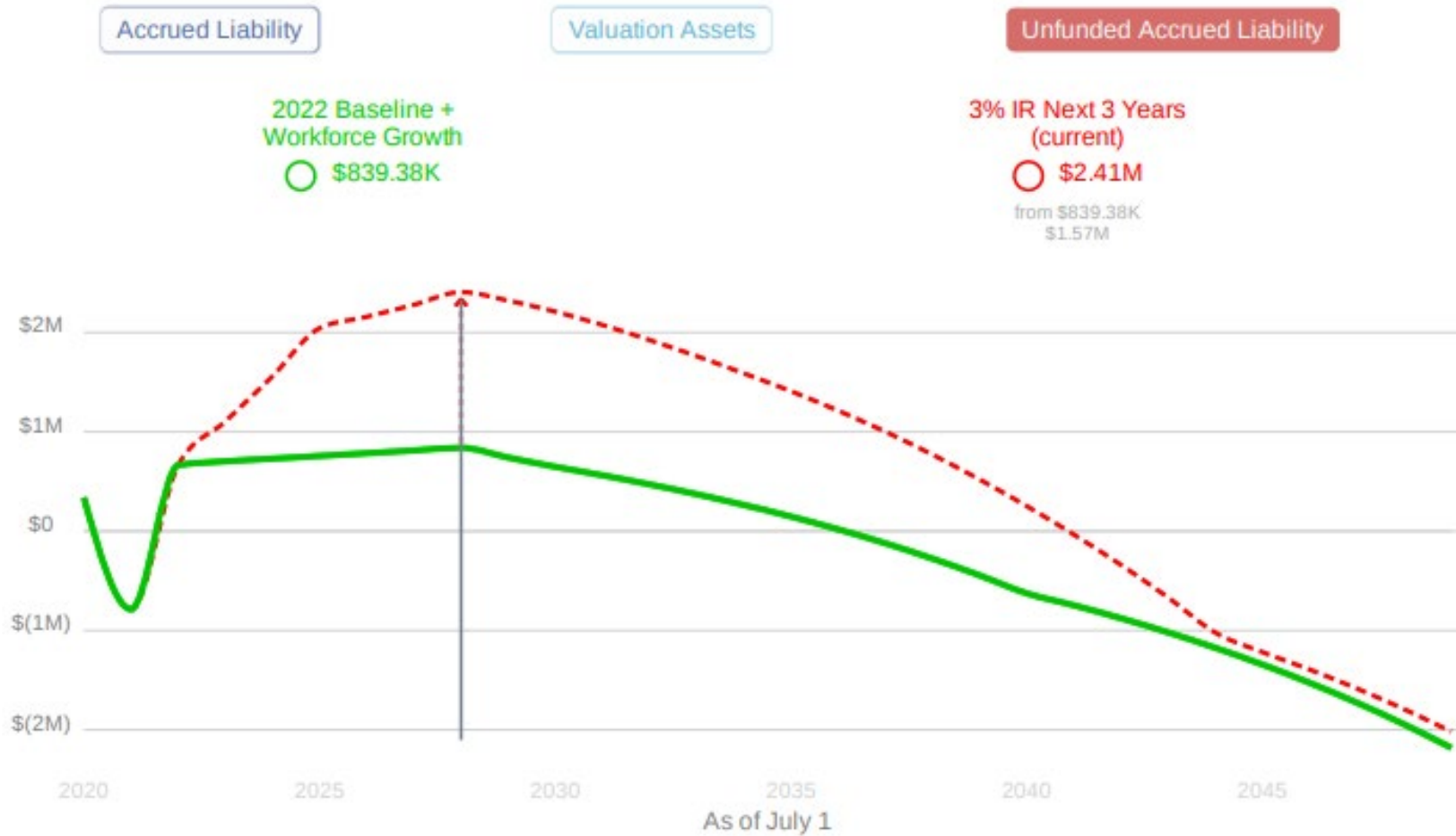
CalPERS Investment Advisors are Predicting Weak Markets for the Next Few Years

- To better understand the impact of continuing weak market, we have projected the District's contributions and funded position assuming investment returns of 3% per year for Fiscal Years 2023, 2024 & 2025.

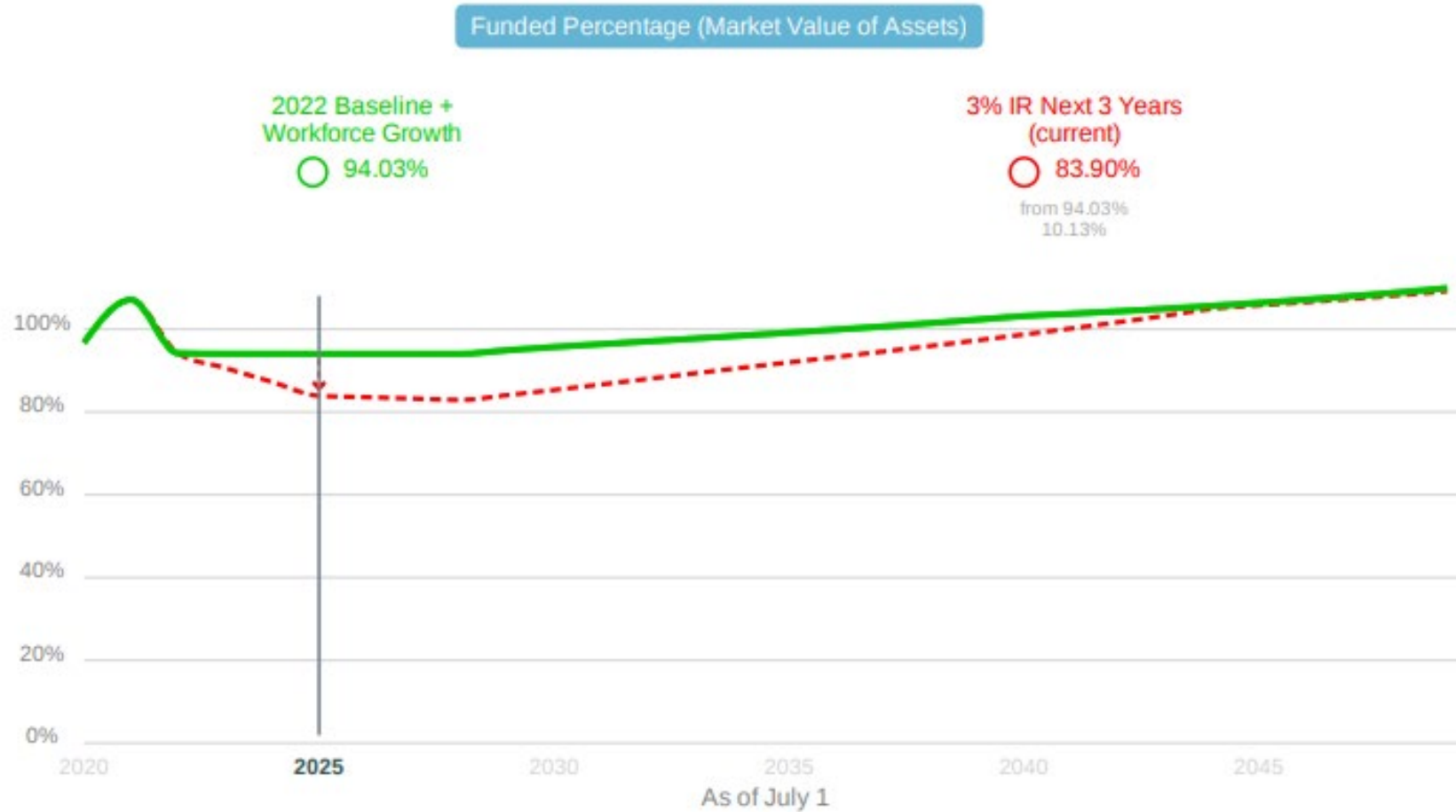
Employer Required Contribution



Unfunded Accrued Liability



Funded Percentage



Getting Back to 100% Funded

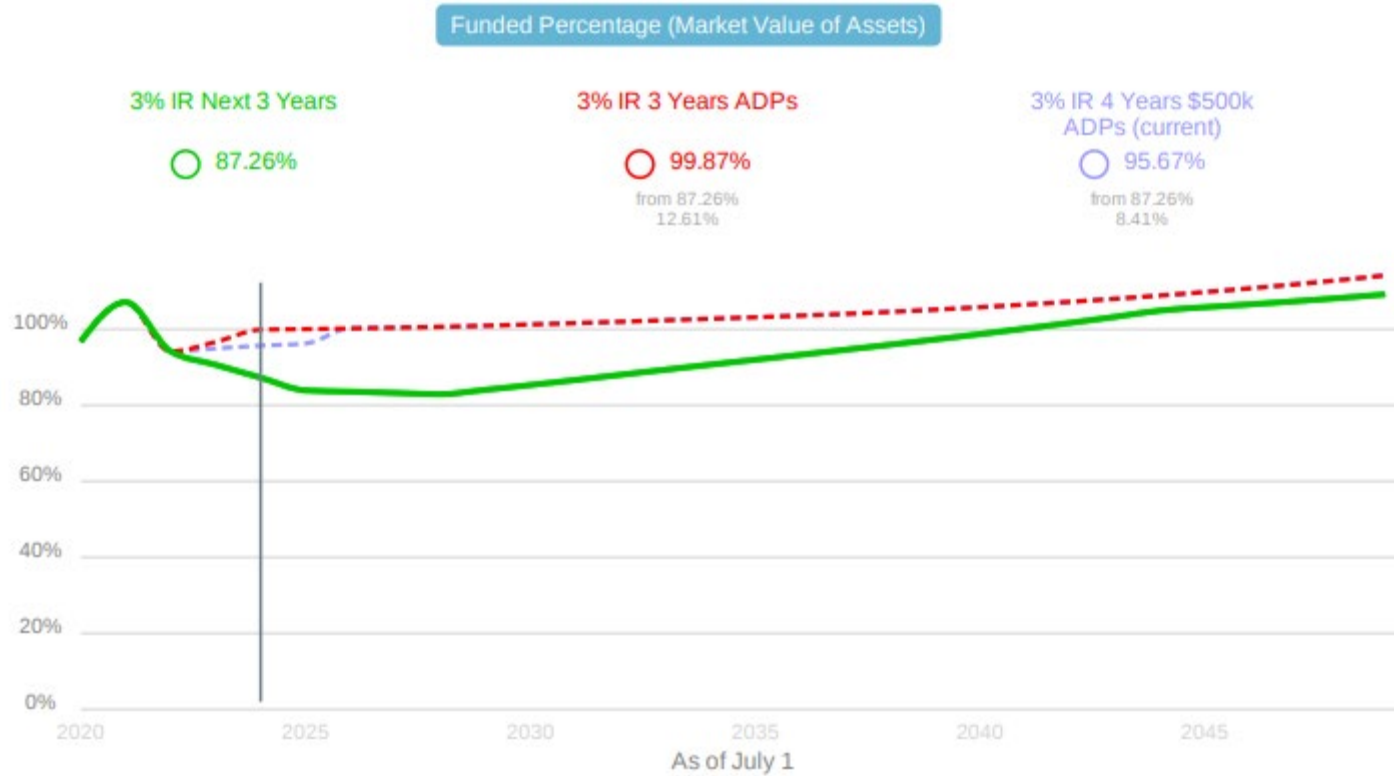
What would the District Need to do to Keep it's Funded Percentage at 100% under the Pessimistic Investment Scenario?

- Approach 1 – Bring the Plan back to 100% each year
 - '22-'23: \$700,000
 - '23-'24: \$800,000
 - '24-'25: \$450,000
- Approach 2 – Steady additional contributions over the next 4 years
 - '22-'23: \$500,000
 - '23-'24: \$500,000
 - '24-'25: \$500,000
 - '25-'26: \$500,000

Unfunded Accrued Liability



Funded Percentage



Questions



Disclaimer

While tested against actuarial valuation results, the software results will not necessarily match actuarial valuation results, as no two actuarial models are identical. The software offers financially sound projections and analysis; however, outputs do not guarantee compliance with standards under the Government Accounting Standards Board or Generally Accepted Accounting Principles. The software and this presentation are not prepared in accordance with standards as promulgated by the American Academy of Actuaries, nor do outputs or this presentation constitute Statements of Actuarial Opinion. GovInvest has used census data, plan provisions, and actuarial assumptions provided by Customer and/or Customer's actuary to develop the software for Customer. GovInvest has relied on this information without audit.

Sanitary District No. 5
AGENDA REPORT

DATE: September 15, 2022

TO: Board of Directors

FROM: Tony Rubio, District Manager

SUBJECT: Consideration of a Resolution Awarding a Contract for the 2022 Sewer Rehabilitation Project to Hardiman Construction in the amount of \$1,216,204, Rejecting Bid Protest of Glosage Engineering, Inc., Approving of an Overall Construction Budget of \$1,337,824.40, and determining that the Project is Exemption from the Requirements of the California Environmental Quality Act

RECOMMENDATION:

Approve the attached Resolution which takes the following actions regarding the 2022 Sewer Rehabilitation Project:

1. Approve the award of the Contract for the 2022 Sewer Rehabilitation Project to Hardiman Construction based on their submitted bid of \$1,216,204.
2. Reject the bid protest received from Glosage Engineering, Inc.
3. Approve the overall Estimated Construction Budget of \$1,337,824.40, which includes the construction cost, and a 10% contingency and monies for construction management, inspection, and testing.
4. Determining the project to be exempt from the requirements of the California Environmental Quality Act (CEQA).

BACKGROUND:

The 2022 Sewer Rehabilitation Project is comprised of the rehabilitation of approximately 5,140 linear feet of deteriorated six-inch diameter sewer located in the Town of Tiburon and the City of Belvedere under the base bid. The pipe will be rehabilitated via pipe bursting, which will minimize disturbance to residential backyards where the sewer is located in easements. Actual construction is planned to begin in late September 2022, prior to the wet weather season. The engineer's cost estimate for the project was \$1,417,649 for the base bid of 5,140 linear ft. of pipe rehabilitation.

Bids were advertised on July 22, 2022 and due on August 11, 2022. Public notice was also published in various online plan rooms. The following bids were received:

Bidder	Base Bid
Bay Pacific Pipeline, Inc.	\$1,283,130
Hardiman Construction	\$1,216,204
Glosage Engineering, Inc.	\$1,439,460

Staff examined the apparent low bid submitted by Hardiman Construction and found it to be responsive to the requirements of the bid documents.

On August 18, 2022, bidder Glosage Engineering, Inc. transmitted a protest of the bid of Hardiman Construction contending that Hardiman Construction is not sufficiently qualified to be a responsible bidder in accordance with the bid documents.

Public Contract Code Section 1103 defines “responsible bidder” to mean “a bidder who has demonstrated the attributes of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily perform the public works contract.” A bidder is “responsible” if it can perform the contract as promised. The concept of responsibility focuses on the contractor’s trustworthiness, quality, fitness and capacity to satisfactorily perform.

The District’s bid documents at Section 00460, paragraph B require that bidders list “at least three (3) sewer projects or other industrial projects or reasonably similar nature completed in the last seven (7) years of similar size and complexity that indicate the Bidder’s experience as a Contractor.”

District staff has carefully researched the three projects listed by Hardiman Construction in its bid. While it is true as Glosage points out that the values of the three projects were smaller than the District’s pending project, all three were pipe burst projects, and all three were successfully completed within the last two years as required by the District’s bid documents.

Accordingly, District staff has concluded that Hardiman has adequately demonstrated the requisite experience and qualifications to successfully complete the District’s project. Even if it is true that Glosage has more experience than Hardiman at performing the specific types of work required by the District’s project, applicable statutory and case law require the District to award the contract to the lowest responsible bidder. California courts have been vigilant in not excusing attempts by public entities to circumvent that requirement:

- One court held that because the statute required award to lowest responsible bidder, a county had no authority to select a bidder that a city thought was “superior” where both bidders were still responsible and that responsibility is a pass-fail test, not a test of the relative superiority of one bidder over another.
- Another court held that because the lowest responsible bidder statute applied, a city could not prefer the second-to-lowest bidder.
- The League of Cal. Cities, The Cal. Municipal Law Handbook explains, “If the lowest monetary bidder is responsible and submits a responsive bid, the contract must be awarded to the lowest monetary bidder even if another bidder is more responsible”.

For these reasons, District staff recommends the District Board of Directors award the 2022 Sewer Rehabilitation Project to Hardiman Construction and reject the protest of Glosage Engineering, Inc.

SCHEDULE OF CONSTRUCTION

The bid documents currently allow 120 working days (24 weeks) for the work to be completed. If approved, the work is estimated to start in mid to later September and be completed in early February 2023, subject to adjustment due to weather.

ENVIRONMENTAL REVIEW

This project is exempt from the California Environmental Quality Act pursuant to CEQA Guidelines section 15301(d), in that the project concerns the restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

FISCAL CONSIDERATIONS

Based on the recommended award amount, staff is proposing the following overall budget:

Construction	\$ 1,216,204
Construction Contingency (10%)	\$ 121,620.40
Estimated Construction Management & Inspection	\$ 7,546 (already approved)
Estimated Testing Costs	\$ TBD
Total Estimated Project Construction Budget	\$ 1,337,824.40

Funding for the project will come from the following sources:

• 2022 Capital Budget	\$1,100,000
• Capital Reserves	\$237,824.40
	TOTAL: \$1,337,824.40

COUNSEL REVIEW

District Counsel has reviewed and approved the Resolution as to form and legality.

By: Tony Rubio, District Manager

Attachment:

A. Resolution

RESOLUTION No. 2022-10

**A RESOLUTION AWARDING A CONTRACT FOR
2022 SEWER REHABILITATION PROJECT TO
HARDIMAN CONSTRUCTION IN THE AMOUNT OF \$1,216,204,
REJECTING BID PROTEST, APPROVING OF AN OVERALL
CONSTRUCTION BUDGET OF \$XXX, AND A DETERMINING THAT
THE PROJECT IS EXEMPTION FROM THE REQUIREMENTS OF
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

WHEREAS, in accordance with the requirements of the Public Contract Code, Sanitary District 5 solicited bids for the 2022 Sewer Rehabilitation Project ("Project"); and

WHEREAS, bids for the Project were opened on August 11, 2022, in accordance with the Public Contract Code and other applicable laws; and

WHEREAS, three bids were received ranging in price from \$1,216,204 to \$1,439,460; and

WHEREAS, the lowest responsive bid was submitted by Hardiman Construction in the amount of \$1,216,204; and

WHEREAS, staff has determined that the Hardiman Construction's bid is responsive and satisfies the bidding requirements for the Project; and

WHEREAS, a bid protest was received from Glosage Engineering, Inc.; and

WHEREAS, staff has verified that Hardiman Construction has adequately demonstrated that it is a responsible bidder in accordance with Public Contract Code 1103 by listing three projects of a similar nature that it successfully completed in the past two years, in accordance with the requirements of the District's bid documents at Section 00460, paragraph B; and

WHEREAS, the Project has been found to be exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15301(d) of Title 14 of the California Code of Regulations in that the project concerns the restoration or rehabilitation of deteriorated or damaged structures, facilities, or mechanical equipment to meet current standards of public health and safety.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SANITARY DISTRICT 5 AS FOLLOWS:

1. The above recitals are true and correct and are hereby incorporated into this Resolution as findings of the Board of Directors of Sanitary District 5.
2. In accordance with the Public Contract Code and other applicable laws, the Board of Directors of Sanitary District 5 hereby finds the bid of Hardiman Construction for the 2022 Sewer Rehabilitation Project to be the lowest, responsive responsible bid and waives any irregularities in such bid in accordance with applicable law.

3. The bid protest received for this project filed by Glosage Engineering, Inc. against Hardiman Construction is rejected.
4. The contract for the 2022 Sewer Rehabilitation Project is hereby awarded to Hardiman Construction in the amount of \$1,216,204 conditioned on Hardiman Construction's timely executing the Project contract and submitting all required documents, including, but not limited to, executed bonds/surety, certificates of insurance, and endorsements, in accordance with the Project bid documents.
5. The overall construction budget for the Project be established at \$1,337,824.40.
6. District staff is hereby directed to issue a Notice of Award to Hardiman Construction.
7. The Project has been found to be exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15301(d) of Title 14 of the California Code of Regulations.
8. All portions of this Resolution are severable. Should any individual component of this Resolution be adjudged to be invalid and unenforceable by a body of competent jurisdiction, then the remaining resolution portions shall be and continue in full force and effect, except as to those resolution portions that have been adjudged invalid. The Board of Directors of Sanitary District 5 hereby declares that it would have adopted this Resolution and each section, subsection, clause, sentence, phrase and other portion thereof, irrespective of the fact that one or more section subsection, clause sentence, phrase or other portion may be held invalid or unconstitutional.

[END OF RESOLUTION]

BOARD OF DIRECTORS
JOHN CARAPIET, PRESIDENT
CATHARINE BENEDIKTSSON,
TOD MOODY, RICHARD SNYDER
OMAR ARIAS

SANITARY DISTRICT NO. 5 OF MARIN COUNTY
2001 PARADISE DRIVE
P.O. BOX 227
TIBURON, CALIFORNIA 94920
TELEPHONE (415) 435-1501
FAX (415) 435-0221

ANTONIO RUBIO
DISTRICT MANAGER
ROBIN DOHRMANN
OFFICE MANAGER

Request for Proposal

Main Plant and Paradise Cove Plant CIP assessment and Occupancy Optimization evaluation and recommendations project.

A. Introduction:

Sanitary District No.5 of Marin County is soliciting proposals from Engineering design firms which may wish to provide a proposal for a technical report that included the evaluation of both of the Districts treatment plants scheduled Capital Improvement Projects and an assessment of staff occupancy optimization at the main plant and provide recommendations.

B. General Information

Sanitary District No.5 of Marin County (District) operates the Main Treatment Plant and its associated collection system. The Main Plant serves a current population of 8,400. The District owns and operates the Main Treatment Plant, which provides secondary treatment of domestic and commercial wastewater collected from the Town of Tiburon and the City of Belvedere and surrounding, unincorporated areas. The Main Plants collection system consists of 28.5 miles of gravity sewer line, 2.4 miles of force main and 22 pump stations within its service area. The treatment plant has an average dry weather design treatment capacity of .98 MGD and can treat up to 2.3 MGD through Secondary Treatment.

The District has an ongoing 10 year CIP (Capital Improvement Project) in which larger capital projects have been identified for completion within the 10 year period- projects are prioritized based off of current conditions and expected life expectancy. District staff has attempted to place estimates for each one of these projects.

The Main plant most recently went through a major rehabilitation project in 2014 in which most of the plants major mechanical equipment was replaced or rehabbed along with the replacement of most of the electrical equipment and the installation of a new SCADA system with enhanced automation and controls.

The Paradise Cove plant was upgraded in 2010 with a new Ashbrook Simon Hartley package plant. Two identical 20,000 gallon per day capacity plants were installed and placed in service. All new controls and equipment were installed as part of this project.

Staff occupancy at the plant consists of one office and a break room two small restrooms/locker rooms for a staff of 12. The District operates 4-10 shift scheduling and Monday through Friday are the main days in which staff are in attendance at the main plant. There are lone operators working on Saturday and Sunday only. The plant has a small lab that has been historically used as office space/working lab.

C. Scope of Services

Task 1 – Information Review, Staff Interviews, and Plant Tours

The purpose of this task is to compile and review information and documents relevant to the Capital Improvement Program to gain a thorough understanding of scheduled projects, estimated costs, current plant asset condition, issues, and future needs of the District.

Document and Data Review. The District will provide the following documents and data for the consultant's review.

- 10 year Capital Improvement Program List
- Current budget with 10 year projections
- District as builds of current break room and office and plant drawings (2014 Carollo)

Plant Tours and Staff Interviews

- Conduct a plant tour at both the main treatment facility and the paradise cove facility with Operations staff to get familiar with current state of operations and condition of equipment
- Make note of potential CIP projects not already identified in the Districts 10 year CIP (potential projects ie. Recycled water, UV disinfection, Anoxic Zone, Nutrient removal etc.)
- Conduct staff interviews with Operation and Maintenance staff regarding list of possible CIP projects
- Conduct staff interviews with Operations, Maintenance and Office staff regarding current occupancy conditions and make note of the needs of staff and perform site review and identify areas for optimization options,

Task 2 Prepare technical report identifying full list of potential projects and estimated costs and options for improved facilities occupancy.

- Prepare draft technical report that lists all current CIP listed projects and future CIP projects as determined by the engineer with a summary of the project and its purpose, estimated costs and anticipated year of completion.
- In the technical report include a section that identifies the current staff occupancy at both facilities and provide recommendations for improvements along with associated costs and anticipated years of completion.
- Submit Draft report to Staff for review.
- Prepare final technical report and present to board of directors
- Provide one electronic copy and 7 paper copies of technical report.

D. Schedule

September 15, 2022 Issue Request for Proposals

October 7, 2022 Deadline for receipt of RFP's

October 12, 2022 District completes RFP review.

October 20, 2022 District Board of Directors authorization to hire engineering firm to perform Main Plant and Paradise Cove Plant CIP assessment and staff occupancy evaluation report project.

November 16, 2022 Consultant presents draft report to District Manager .

December 15, 2022 Consultant present Final Technical Report to Board or Directors

E. Proposal Contents

- A brief letter of introduction acknowledging receipt of this RFP and describing the qualifications of the firm
- The current composition of the professional, technical and support staff.
- Proposed staff for this project and resumes of qualifications for each. Identify the name and amount of involvement of the principal consultant who will be assigned to the project.
- A list of similar projects with which your firm has been involved in the past 4 (four) years. Include a brief project description, the name and phone number of the client, the approximate value of the work, and the nature of your involvement.
- Business references.
- Estimated cost for delivery of technical report.

F. Selection Process

- Proposals are to be provided as an original and 5 (five) copies and one electronic PDF copy.
- Proposals will not be returned
- Proposals must be received by 1:00 pm on Friday October 7, 2022 Address proposals to :
Tony Rubio
District Manager
Sanitary District No.5 of Marin County
PO Box 227
Tiburon CA 94920
- Questions regarding this RFP shall be directed to the District Manager at 415-435-1501.
- Proposals will be reviewed by the District Manager and the Capital Improvement Committee which will prepare a list of firms ranked in order of preference. At least 2 (two) firms will be listed. This list will be submitted to the Board of Directors for their final approval.
- In the event that the committee is unable to make a clear selection, the District reserves the right to interview preferred firms for that expressed purpose.
- Should the District be unable to reach a satisfactory agreement with the Board of Directors designated firm, discussion will be held with the remaining firms on the list, in order of preference.
- The District reserves the right to reject any and all proposals and to terminate the selection process at any time, for any reason, without liability to the District.



SERVICE BULLETIN

NOTICE: The Type of Change and Recommended Compliance specified, reflects APG-Neuros's best judgment regarding the Service Bulletin. All questions should be directed to your Regional Manager or our spare parts team Specifications subject to change without notice.

NUMBER: 6.5/110
ISSUED: June 2022
REVISED:
PRODUCT: ALL
MODEL(S): NX Series Turbo Blowers
SUBJECT: Replacement of VFD

Type of Change: Product Reliability

Recommended Compliance: Within six (6) months

Purpose: To preventatively replace VFD's manufactured in or have been in operation since or before December 2014

GENERAL INFORMATION:

Incidents have occurred in the field where VFDs introduced before December 31, 2014, have failed. Further investigation into these incidents has led us to conclude that those VFDs have exceeded their expected operating hours.

APG-Neuros has introduced a new generation VFD that suits our customers' requirements and operating conditions. It includes hardware and VFD programming parameter modifications with complete installation instructions. Its key features are:

- Updated hardware having an STO cable from the control card to the power stage
- Updated operating controls from V/Hz to SCL control which results in better speed control

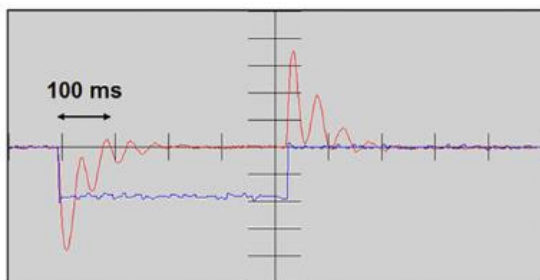


Fig 1 – V/Hz control

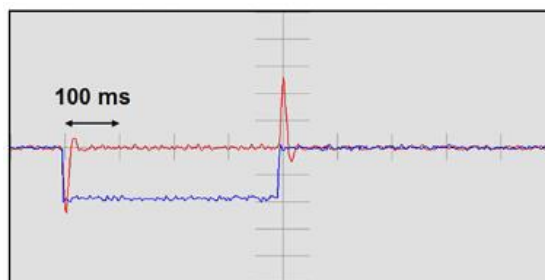


Fig 2 – SCL control

- Increased over-voltage level of 840 VDC
- A 3C3 coating on all printed circuit boards to protect from moisture, chemicals, and extreme temperature. Added protection against H₂S gasses
- Dielectric grease at all connectors

NOTICE: The Type of Change and Recommended Compliance specified, reflects APG-Neuros's best judgment regarding the Service Bulletin. All questions should be directed to your Regional Manager or our spare parts team Specifications subject to change without notice.

ACTION REQUIRED:

To preventatively replace existing VFDs in operation prior to December 31, 2014 with a new generation VFD model from APG-Neuros.

For further information about the service bulletin, please email us at servicebulletins@apg-neuros.com

To request a quote or to place an order, please email us at spareparts@apg-neuros.com

Storage Instructions:

If replacement VFDs are stored beyond one year, it is mandatory to follow the manufacture's recommendations prior to start-up.

Storage period < 1 year			
• Start-up without special measures			
Storage period 1...2 years			
• Operate frequency inverter one hour without modulation			
Storage period 2...3 years			
• Remove all cables from the power circuit; especially of braking resistor or module			
• Open control release			
• Connect variable transformer to inverter input			
• Increase variable transformer slowly to indicated input voltage (>1 min) and remain at least on the specified time.			
	Voltage class	Input voltage	Residence time
	400V	0...280V	15rpm
		280...400V	15rpm
		400...500V	1h
Storage period > 3 years			
• Input voltages as before, however double the times per year. Eventually change capacitors.			

Figure 3 Storage instructions



Quotation

Log Number AM-2022-0842-0
Created Date 8/18/2022
Last Modified Date 8/18/2022, 9:21 AM

Delivery address:

SANITARY DISTRICT NO.5 OF MARIN COUNTY
Casey Cottrell
2001 Paradise Drive
Tiburon, CA 94920
United States
(415) 435-1501
rcottrell@sani5.org

Invoice address:

SANITARY DISTRICT NO.5 OF MARIN COUNTY

Project Description

Project Name: SANITARY DISTRICT NO.5 OF MARIN COUNTY
Project Number:
Models: 12-0031
1 x P12-NX030-0005; 1 x P12-NX030-0006; 1 x P12-NX030-0007

Item	Quantity	Product Description	Discount	Product Code	Details	Sales Price	Total Price
1	3.00	3C3 Coated VFD for NX30	10.00%	ELE00311-0005.0	Lead Time: 26-30 weeks 10% Discount as per service bulletin **Cannot be combined with other discounts	USD 6,775.18	USD 18,292.99
2	1.00	Shipping Estimate**		SRV00011-0011.0	**To be adjusted on final invoice	USD 1,200.00	USD 1,200.00

Subtotal USD 21,525.54
Total Price USD 19,492.99
Grand Total USD 19,492.99

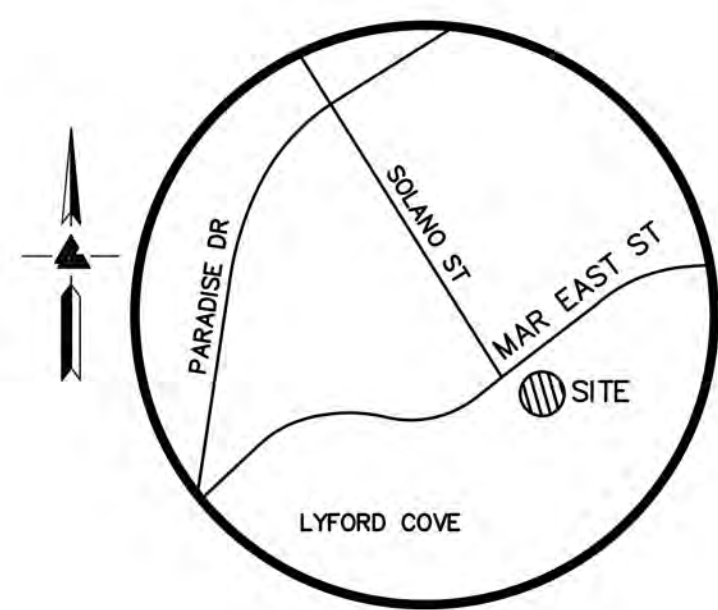
Price does not include applicable taxes

Quote Prepared By
Naomi Fleming
Aftermarket Specialist

Expiration Date
9/19/2022

- Payment method: CK, Wire transfer, Credit card
- Payment: Net 30 Days
- Shipping: PPA

Thank you for choosing APG-Neuros!



VICINITY MAP
NO SCALE

BENCHMARK

CITY OF BELVEDERE BENCHMARK
BENCHMARK 43
BRASS DISK STAMPED "CITY OF BELVEDERE
BENCHMARK", TOP OF CONCRETE CURB,
SW Y INTERSECTION OF
BEACH ROAD AND MAIN STREET
ELEVATION = 10.12'
(ADJUSTED TO NAVD 88 DATUM)

SITE BENCHMARK

SURVEY CONTROL POINT
MAG AND SHINER SET IN ASPHALT
ELEVATION = 21.96'
(NAVD 88 DATUM)

NOTES

ALL DISTANCES AND DIMENSIONS ARE
IN FEET AND DECIMALS.
BUILDING FOOTPRINTS ARE SHOWN TO
FINISHED MATERIAL (STUCCO/SIDING)
AT GROUND LEVEL.
FINISH FLOOR ELEVATIONS ARE TAKEN
AT DOOR THRESHOLD (EXTERIOR).
THE AREA OF THE SURVEYED LOT IS
14,215± SQUARE FEET / 0.33± ACRES

TREE NOTE

TREE SIZE, TYPE AND DRUPLINES ARE
BASED ON A VISUAL OBSERVATION.
FINAL DETERMINATION SHOULD BE
MADE BY THE PROJECT ARBORIST.

FEMA FLOOD NOTE

FLOOD ZONE: VE
100-YEAR BASE FLOOD ELEVATION
(BFE): 15' (NAVD88 DATUM)
PER FLOOD INSURANCE STUDY
TABLE 9, SAN FRANCISCO BAY AREA
COASTAL STUDY TRANSECT DATA
(TRANSECT B119)
FEMA FLOOD INSURANCE RATE MAP
NO.: 06041C0489E
EFFECTIVE DATE: MARCH 16, 2016
FEMA FLOOD INSURANCE STUDY FOR
MARIN COUNTY, CA
NO.: 06041CV001D
REVISED: AUGUST 15, 2017

EASEMENT NOTE

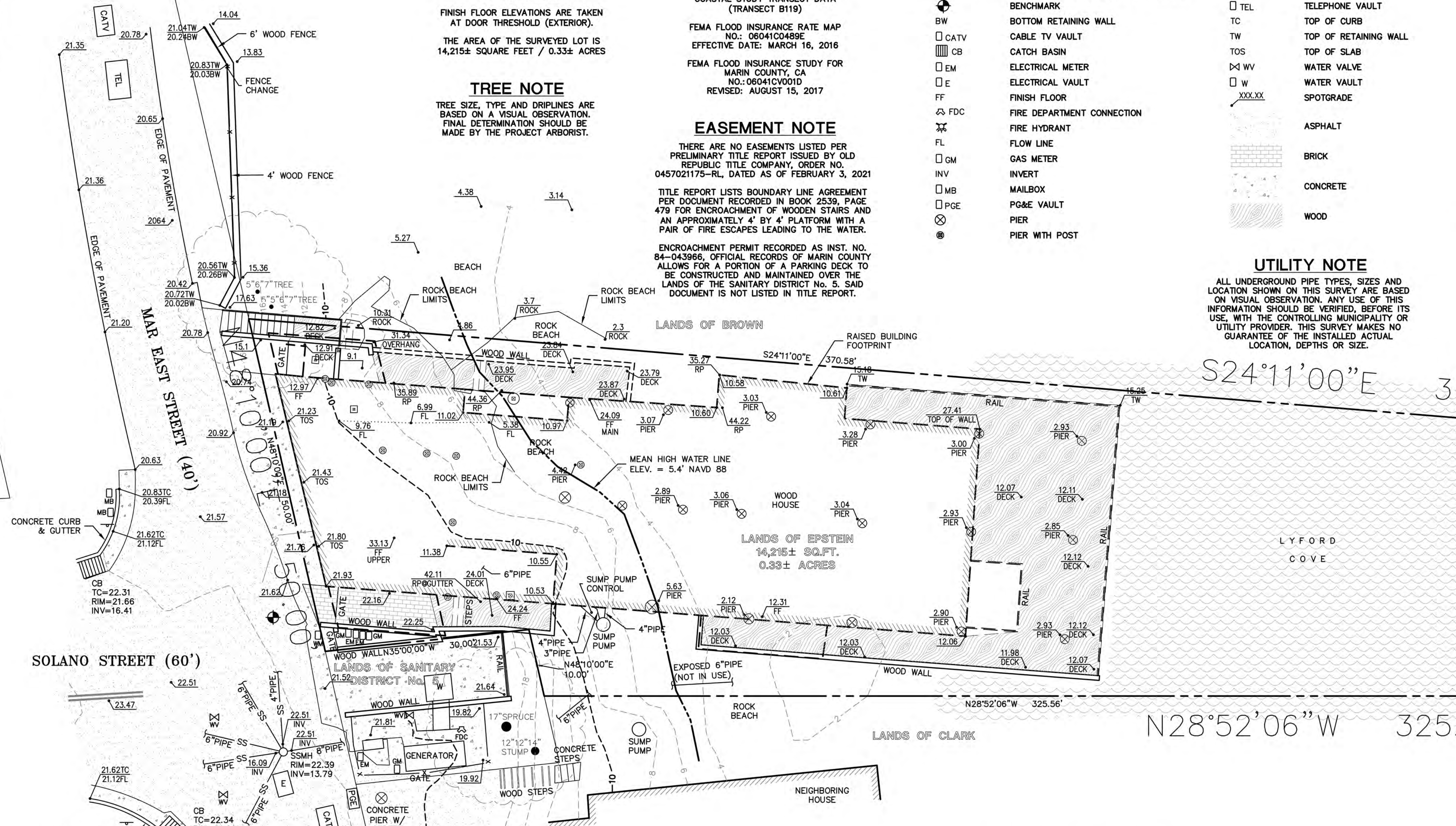
THERE ARE NO EASEMENTS LISTED PER
PRELIMINARY TITLE REPORT ISSUED BY OLD
REPUBLIC TITLE COMPANY, ORDER NO.
0457021175-RL, DATED AS OF FEBRUARY 3, 2021
TITLE REPORT LISTS BOUNDARY LINE AGREEMENT
PER DOCUMENT RECORDED IN BOOK 2539, PAGE
479 FOR ENCROACHMENT OF WOODEN STAIRS AND
AN APPROXIMATELY 4' BY 4' PLATFORM WITH A
PAIR OF FIRE ESCAPES LEADING TO THE WATER.
ENCROACHMENT PERMIT RECORDED AS INST. NO.
84-043966, OFFICIAL RECORDS OF MARIN COUNTY
ALLOWS FOR A PORTION OF A PARKING DECK TO
BE CONSTRUCTED AND MAINTAINED OVER THE
LANDS OF THE SANITARY DISTRICT NO. 5. SAID
DOCUMENT IS NOT LISTED IN TITLE REPORT.

LEGEND AND NOTES

- BOUNDARY LINE
- - - BUILDING OVERHANG LINE
- x - FENCE LINE
- SS - SANITARY SEWER LINE (PAINT MARKINGS)
- ⊕ BENCHMARK
- ⊕ BW BOTTOM RETAINING WALL
- ⊕ CATV CABLE TV VAULT
- ⊕ CB CATCH BASIN
- ⊕ EM ELECTRICAL METER
- ⊕ E ELECTRICAL VAULT
- ⊕ FF FINISH FLOOR
- ⊕ FDC FIRE DEPARTMENT CONNECTION
- ⊕ FL FIRE HYDRANT
- ⊕ FL FLOW LINE
- ⊕ GM GAS METER
- ⊕ INV INVERT
- ⊕ MB MAILBOX
- ⊕ PGE PG&E VAULT
- ⊕ PIER PIER
- ⊕ PIER WITH POST PIER WITH POST
- ⊕ RP ROOF PEAK
- ⊕ SSCO SANITARY SEWER CLEAN-OUT
- ⊕ SSMH SANITARY SEWER MAINTENANCE HOLE
- ⊕ STREET SIGN STREET SIGN
- ⊕ TEL TELEPHONE VAULT
- ⊕ TC TOP OF CURB
- ⊕ TW TOP OF RETAINING WALL
- ⊕ TOS TOP OF SLAB
- ⊕ WV WATER VALVE
- ⊕ W WATER VAULT
- ⊕ XXX.XX SPOTGRADE
- ASPHALT ASPHALT
- BRICK BRICK
- CONCRETE CONCRETE
- WOOD WOOD

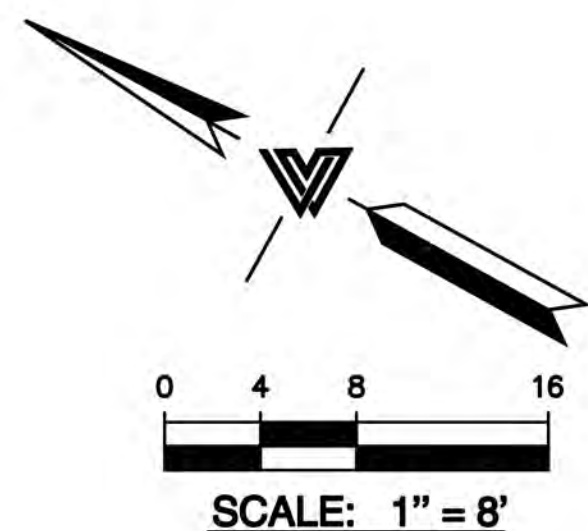
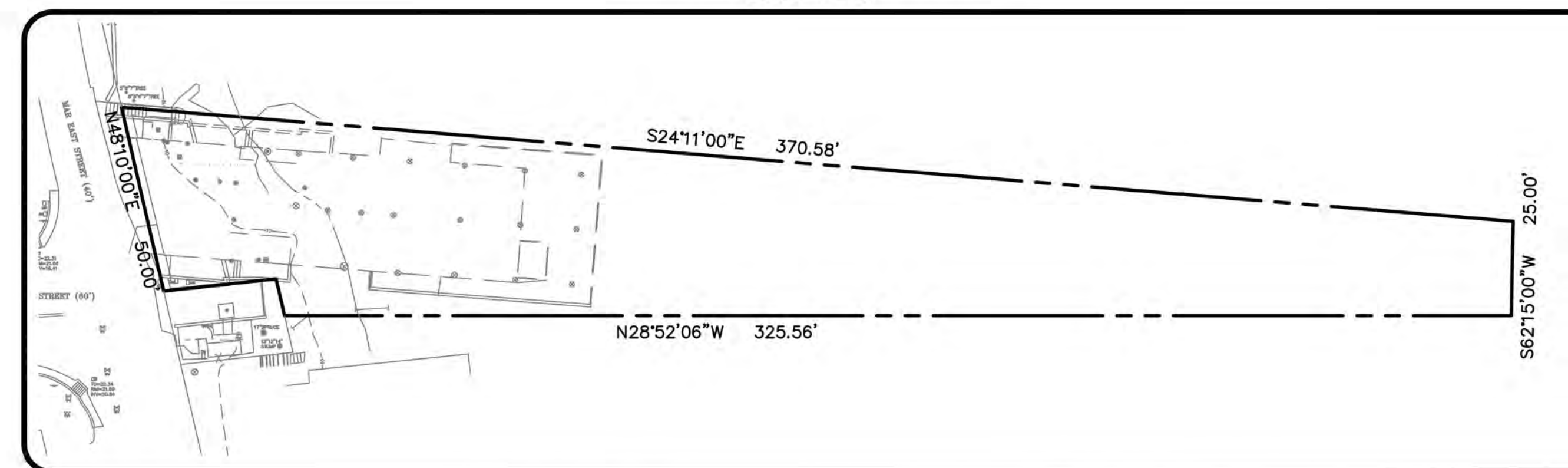
UTILITY NOTE

ALL UNDERGROUND PIPE TYPES, SIZES AND
LOCATION SHOWN ON THIS SURVEY ARE BASED
ON VISUAL OBSERVATION. ANY USE OF THIS
INFORMATION SHOULD BE VERIFIED, BEFORE ITS
USE, WITH THE CONTROLLING MUNICIPALITY OR
UTILITY PROVIDER. THIS SURVEY MAKES NO
GUARANTEE OF THE INSTALLED ACTUAL
LOCATION, DEPTHS OR SIZE.



OVERALL LOT LAYOUT

SCALE: 1" = 30'



SCALE: 1" = 8'



LEA & BRAZE ENGINEERING, INC.
CIVIL ENGINEERS & LAND SURVEYORS
REGIONAL OFFICES:
SAN FRANCISCO, CA
SAN JOSE, CA
DUBLIN, CA
HAYWARD, CA
(510) 887-4086
WWW.LEABRAZE.COM

2200 MAR EAST STREET
TIBURON
CALIFORNIA

MARIN COUNTY
APN: 059-181-18

TOPOGRAPHIC SURVEY

REVISIONS	BY
ROOF PEAK 10-15-21	DB
JOB NO: 2211215	
DATE: 9-21-21	
SCALE: 1" = 8'	
BNDY BY: RM	
FIELD BY: EH	
DRAWN BY: JN	
SHEET NO:	

WILSON MORTON ASSAF & McELLIGOTT

JAMES T. MORTON
PHILIP D. ASSAF
PEGGY L. McELLIGOTT (1926-1982)
THOMAS B. ADAMS
SHERROD S. DAVIS
GERALD A. LASTER
JAMES L. COPELAND
MAYER A. DANIEL
JOAN E. BRIDDY

JAMES M. PARMELEE
ROBERT K. BOOTH, JR.
DEBRA L. CAUBLE
KEVIN J. SHANNON
JAMES A. HILDEBRAND
EDGAR J. STEELE

ATTORNEYS AT LAW
630 NORTH SAN MATEO DRIVE
P. O. BOX 152
SAN MATEO, CALIFORNIA 94401
(415) 342-3523

ERNEST A. WILSON
OF COUNSEL

PLEASE REPLY TO:

P. O. BOX 152
SAN MATEO, CA 94401

August 23, 1984

Skip Knauber
General Manager
Sanitary District No. 5 of
Marin County
P.O. Box 227
Tiburon, CA 94920

Re: Encroachment Agreement between the
District and Nolts

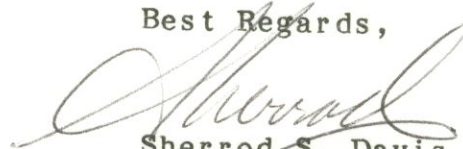
Dear Skip:

Enclosed please find in final form several copies of the Encroachment Agreement between the District and Mr. and Mrs. Nolt which has Exhibits "A" and "B" attached per instructions from the special meeting of August 20, 1984.

Please be sure that all parties are notified to execute the Agreement in the presence of a Notary Public so that we may request recordation of the same upon final execution.

I would appreciate receiving a copy of the duly recorded document for our files. Please advise any questions.

Best Regards,



Sherrod S. Davis
for WILSON MORTON ASSAF & McELLIGOTT

SSD:els
Encl.

cc: Cynthia Gilbert, Esq.

SANITARY DISTRICT NO. 5 OF MARIN COUNTY
P. O. BOX 227
TIBURON, CALIFORNIA 94920
(415) 435-1501

August 31, 1984

San Francisco Bay Conservation
And Development Commission
30 Van Ness Avenue
San Francisco, CA 94102-6080

Attention: Cynthia J. Gonzales
Permit Enforcement Division

Re: Robert Nolt Encroachment (BCDC No. M84-3)

Dear Cynthia:

Recently the Robert Nolt Family of Tiburon requested permission to encroach on Sanitary District #5's property for the purpose of constructing a parking deck. At the August 20th special meeting of the Sanitary District Board of Directors, the Sanitary District granted a revocable encroachment permit to the Nolt Family. The terms and conditions of this encroachment are spelled out in the attached agreement, and Resolution authorizing said agreement. I have forwarded these documents to you at the request of Jean Ellingsen who represents the Nolt Family in this matter.

Sincerely,

Henry Knauber
Manager
Sanitary District No. 5 of Marin County

HK/cf:
Encl.

RECORDED AT REQUEST OF
AGENCY SHOWN

84043966

Recorded at the Request of
and When Recorded Mail to:

Sanitary District No. 5
of Marin County
P.O. Box 227
Tiburon, California 94920

1984 SEP 13 AM 9:00

OFFICIAL RECORDS
MARIN COUNTY CALIFORNIA
W. BRUCE SHAFER

11 00

Space Above This Line for Recorder's Use

ENCROACHMENT PERMIT AND DECLARATION
AND AGREEMENT OF RESTRICTIONS

THIS ENRCROACHMENT PERMIT AND DECLARATION AND AGREEMENT OF RESTRICTIONS is made and entered into as of this 20th day of August, 1984, by Sanitary District No. 5 of Marin County, a public corporation (the "District") and Robert Nolt and Norma Nolt, husband and wife, ("Nolts"), with reference to the following facts:

A. Nolts are the fee owners of certain real property (the "Property") in the County of Marin, State of California, described particularly in Exhibit "A" attached hereto.

B. There are sanitary sewerage facilities on certain property owned by the District, which is described in Exhibit "B" attached hereto.

C. Nolts want to construct and maintain a parking deck addition (the "Deck") on the Property. A portion of the Deck will be over and encroach upon District's property.

D. The District wants to be held harmless from any and all damages that may be caused to the Deck in the event the District must perform work or provide services in order to maintain and operate the

sanitary sewerage facilities, and wants to be recompensed for any cost or loss resulting from damage to any of said sanitary sewerage facilities located in District's property caused by the installation and/or use and maintenance of the Deck.

NOW, THEREFORE, District and Nolts hereby declare that the Property shall henceforth, subject to the provisions hereof, be held, used, occupied, improved, hypothecated, transferred and conveyed in strict accordance with and subject to the restrictions, limitations and covenants (collectively the "Restrictions") hereinafter set forth:

(1) A Deck may be constructed and maintained over the District's above mentioned property.

(2) The owner of the Property shall assume all responsibility for repairs of said Deck in the event the District exercises its rights in and to its property and said Deck is damaged. The owner of the Property shall hold the District harmless from any losses or damage caused to said Deck.

(3) The owner of the Property shall be responsible for any and all damage to District's structures or property, or for injury or death to persons, due directly or indirectly to said owner's occupation and use of District's property, excluding any negligent or intentional misconduct of the District, and shall promptly pay any just claim therefor, and the said owner shall hold the District, its officers, agents and employees free and harmless from liens of every kind and nature, and from claims for damages of any kind whatsoever which may be connected with owner's occupation and use of District's property.

(4) The Restrictions shall run with and burden the Property and shall be binding upon Nolts, their successors and assigns, and on all

parties and on all persons having or acquiring any right, title or interest in the Property or any part thereof.

(5) In the event that litigation is commenced by any party to this Agreement, or for whose benefit it has been executed to enforce any provision of these Restrictions, the prevailing party shall be entitled to its reasonable attorneys' fees and costs.

(6) In the event that any of the Restrictions shall be held by any court of competent jurisdiction to be null and void, all remaining Restrictions shall continue unimpaired and in full force and effect.

(7) The Restrictions shall terminate at such time as either the District ceases to use its property for sanitary sewerage purposes, or the Deck encroachment is voluntarily removed, and shall thereafter be of no further force or effect.

CONCOMITANT AND COEXTENSIVE with this right is the further right in Nolts of ingress and egress over and on that portion of District's immediately adjacent land to effect the purposes of the encroachment right herein granted. Such right shall be exercised in a way to occasion the least practicable inconvenience to District and District's use of its sewerage facilities. Such right is conditioned on the reasonable exercise thereof for the benefit of the dominant tenement, and in the event of excessive use, or use for nondominant purposes, or use by means otherwise injurious to the servient tenement, District shall have the right to extinguish such further right.

NOLTS shall guarantee access to the sewerage facilities at all times by posting signs on the Deck notifying all parties, including owners of cars legally parked thereon that the Deck is subject to towing without notice at the request of District in order to adequately maintain

said sewerage facilities.

DISTRICT shall have the right at all times to insure that the property is properly posted and to tow any cars at any time without notice which interfere with the District's access to its facilities.

NOLTS shall build and maintain an access route to the sewerage facilities which is approved by District. All costs of building and maintaining said access route shall be done at Nolts sole expense.

NOLTS shall reimburse District for any costs incurred by District in exercising its right to achieve access to said sewerage facilities.

NOLTS shall maintain the landscaping on all the land described in this document.

NOLTS shall reimburse District for any damage caused by Nolts, its agents, guests, permissive users or non-permissive users to District's sewerage facilities.

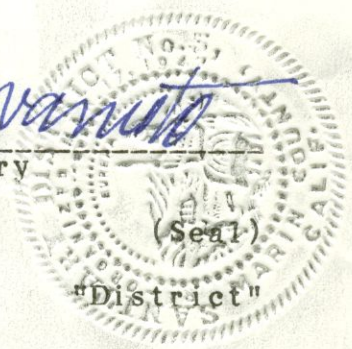
DISTRICT shall have the right to extinguish this encroachment permit upon the failure of Nolts to abide by the conditions hereof.

IN WITNESS WHEREOF, the undersigned have executed this document as of the day and year first above written.

SANITARY DISTRICT NO. 5 OF
MARIN COUNTY
a public corporation

By Bj. Talbot
President

Countersign: [Signature]
Secretary



Robert N. Nolt
Nolt

Norma J. Nolt
Nolt

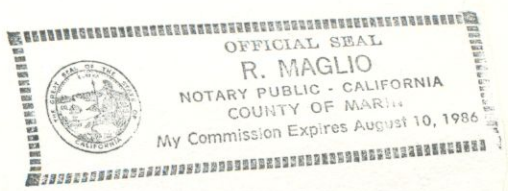
"Nolts"

STATE OF CALIFORNIA }
COUNTY OF Marin } ss.

On August 30, 1984 before me, the undersigned, a Notary Public in and for said County and State, personally appeared Bertram John Talbot

personally known to me or proved to me on the basis of satisfactory evidence to be the person _____ whose name is subscribed to the within instrument and acknowledged that he executed the same.

Acknowledgment - Individual



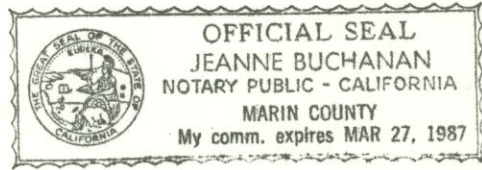
WITNESS my hand and official seal.

(This area for official notarial seal)

STATE OF CALIFORNIA)
)
COUNTY OF MARIN)

On Aug. 31,-----, 1984, before me, the undersigned, a Notary Public in and for said State, personally appeared Robert Nolt and Norma Nolt, known to me to be the persons whose names are subscribed to the within instrument and acknowledged that they executed the same.
WITNESS my hand and official seal.

Jeanne Buchanan
Notary Public in and for said State



DESCRIPTION

All that certain Real Property situate in the City of Tiburon, County of Marin, State of California, described as follows:

COMMENCING at the Southeasterly corner of that certain parcel of land described in the Deed from John H. Lowe, alias, to Sanitary District No. 5 of Marin County, a political subdivision, recorded June 18, 1954 in Book 872 of Official Records, at Page 118, Marin County Records; running thence along the Northeasterly line of said Lot, North 35° West 30 feet to the Southerly line of Mar East Street; running thence Northeasterly along said Southerly line of Mar East Street, 50 feet to a point; thence Southeasterly in a straight line to a point in the line of 9 feet of water at the lowest stage of tide, which point is distant North 62° 15' East 25 feet from the Southeast corner of that certain parcel of land described in the Deed from John H. Lowe, alias, to Claude R. MacKenzie, et ux, recorded June 23, 1954 in Book 873 of Official Records, at Page 2, Marin County Records; running thence along said line of 9 feet of water, South 62° 15' West 25 feet to the Southeast corner of said parcel conveyed to MacKenzie; thence Northwesterly along the Northeasterly boundary line of the last mentioned parcel, 330 feet, more or less, to a point in the Southerly line of parcel conveyed to the Sanitary District No. 5 of Marin County first hereinabove referred to, at a point which is distant South 48° 10' West 10 feet from the most Southeasterly corner thereof; running thence North 48° 10' East 10 feet to the point of commencement.

DESCRIPTION

All that certain Real Property situated in the Town of Tiburon, County of Marin, State of California, described as follows:

COMMENCING at the Southeasterly corner of that certain parcel of land described in the Deed from John H. Lowe, alias, to Sanitary District No. 5 of Marin County, a political subdivision, recorded June 18, 1954 in Book 872 of Official Records, at Page 118, Marin County Records; running thence along the Northeastern line of said Lot, North 35° West 30 feet to the Southerly line of Mar East Street; running thence, along said Southerly line of Mar East Street South $48^{\circ}-10'$ West 10 feet; thence leaving said line South 35° East 30 feet; thence North $48^{\circ}-10'$ East 10 feet to the point of commencement.