

Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

**Sanitary District No. 5 of Marin County
Governance Committee Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Thursday, October 23, 2008 10:00 a.m.**

CALL TO ORDER at 10:10 a.m.

- I. ROLL CALL:** Directors, present: Claire McAuliffe, President
Corinne Wiley, Vice President
- Staff, present: Robert L. Lynch, District Manager
Samantha Miller, Office/Finance Manager

II. PUBLIC COMMENTS: None

III. CSRMA – Pooled Liability Program (Public Entity Errors and Omissions Coverage)

At the Board meeting on October 6, 2008, Mgr. Lynch presented to the Board, at their request, a copy of the California Sanitation Risk Management Authority (CSRMA) Pooled Liability Program dated March 10, 2006. The Board requested an updated letter from CSRMA with Section VIII, Exclusions of the MOC, describing what is not covered by the policy.

Mgr. Lynch received the updated 2008 CSRMA Public Entity Errors and Omissions Coverage Policy and MOC Exclusions, which he presented to the Governance Committee. The Committee had many questions about the exclusions of the policy and what is actually covered. The committee agreed that Seth Cole, the Program Administrator for Alliant Insurance Services, should come speak with the Governance Committee to answer all the District's questions about its coverage. Mgr. Lynch will arrange this meeting with Seth (and maybe Dennis, as well).

IV. Consideration of Holiday Function for Board and Staff

Mgr. Lynch requested input from the Committee about having a recognition lunch for staff and Board members, similar to the luncheon that has been held over the past several years. These types of events help the staff and Board members get to know each other better. The Committee agreed to have a holiday luncheon for the District at the San Francisco Yacht Club in late November or early December.

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Pres. McAuliffe requested having the committee meetings set for the same date and time every month, so everyone can mark them on their calendars ahead of time and makes plans accordingly. She would also like the committee members to receive their committee meeting packets two days before the meetings, instead of one.

V. ADJOURNMENT at 10:35 a.m.

Recorded by Samantha Miller