

**Regular Board Meeting Minutes
Sanitary District No. 5 of Marin County
Thursday, April 21, 2022**

5:00 P.M. REGULAR BOARD MEETING

COVID-19 ADVISORY NOTICE

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-07 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by President Carapiet at 5:01 p.m.

ROLL CALL

Directors present: John Carapiet, President
Omar Arias-Montez, Vice President
Tod Moody, Secretary
Richard Snyder, Director
Catharine Benediktsson, Director (5:09 p.m.)

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, District Counsel
Rick Simonson, HF&H Consulting
Gabe Sasser, HF&H Consulting

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

- President Carapiet requested District Manager (DM), Tony Rubio, to investigate a pending CalPERS Unfunded Actuarial Liability on the CalPERS' website
- Director Benediktsson requested DM Rubio provide annual linear footage cleaned (Tiburon & Belvedere) over the last several years, via SD5's Annual Sewer Line Rehabilitation Projects

CONSENT CALENDAR:

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 – Action
2. Approval of March 17th, 2022 Regular Board Meeting Minutes (Dohrmann)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from March 12th, 2022, through April 14th 2022 (JP Morgan Chase Bank, check no. 8817 through check no. 8878, all transactions totaling \$169,617.13) and receive March 2022, payroll, in the sum of \$117,969.37 (Dohrmann)
4. Receipt of Financial Reports for March 2022 (Dohrmann)

Discussion by the Board. Motion (Snyder/Moody) to approve the Consent Calendar. Passed (4-0-0-1).

President Carapiet moved to Item No. 6, under New Business, for consideration, as described on the agenda to this time (5:12 p.m.).

NEW BUSINESS:

6. Presentation from Consultant HF&H regarding phase 1 of the District’s Sewer Rate Evaluation and possible action to accept results of the presentation and proceed with Prop 218 notices regarding sewer rate increases in Tiburon and Belvedere– Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to postpone presenting a Proposition 218 to SD5 constituents. Passed unanimously.

President Carapiet returned to Item No. 5, under Management Reports, for consideration, as described on the agenda to this time (5:52 p.m.).

MANAGEMENT REPORTS:

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

CONVENE TO CLOSED SESSION:

CALL TO ORDER by President Carapiet at 6:01 P.M.

ROLL CALL

Directors present:	John Carapiet, President Omar Arias-Montez, Vice President Tod Moody, Secretary Richard Snyder, Director Catharine Benediktsson, Director (5:09 p.m.)
Staff present:	Tony Rubio, District Manager
Consultants present:	Benjamin Stock, District Counsel

7. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

CLOSED SESSION (Cont'd):

A) CONFERENCE WITH LABOR NEGOTIATORS:

- i. Agency designated representatives: (Tony Rubio)
- ii. Employee organization: (Employees of Sanitary District No. 5 of Marin County)

Direction given, no action taken.

8. Report out of Closed Session: 6:45 p.m.

RECONVENE TO OPEN SESSION (6:54 p.m.)

9. Review and accept changes to the Preliminary Fiscal Year 2022-2023 Budget for final consideration and for noticing the Fiscal Year 2022-2023 Budget public hearing (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Snyder) to accept changes to the Preliminary Fiscal Year 2022-2023 Budget for final consideration and for noticing the Fiscal Year 2022-2023 Budget public hearing. Passed unanimously.

10. PUBLIC HEARING: Fiscal Year 2022-2023 Budget

a. Public Comment

- b. Set Hearing for Consideration of Adoption of Fiscal Year 2022-2023 Final Budget at Regular Board Meeting on June 16th, 2022 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to Set a Public Hearing for Consideration of Adoption of Fiscal Year 2022-2023 Final Budget at Regular Board Meeting on June 16th, 2022. Passed unanimously.

11. Consideration of adoption of Resolution No. 2022-02: Determination of Appropriations Limit for the Tiburon Zone of Sanitary District No. 5 of Marin County for Fiscal Year 2022-2023 (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to table Item #11 to the May 19th 2022 Sanitary District No. 5 of Marin County's Regular Board Meeting. Passed unanimously.

12. Consideration of Adoption of Resolution No. 2022-01: A Resolution Approving and Adopting Fiscal Year 2022-2023's Financial Reserve/Fund Policies for the Belvedere and Tiburon / Paradise Cove Zones (Rubio) – Action

Discussion by the Board. Motion (Arias-Montez/Benediktsson) to adopt Resolution No. 2022-01: A Resolution Approving and Adopting Fiscal Year 2022-2023's Financial Reserve/Fund Policies for the Belvedere and Tiburon / Paradise Cove Zones

13. Consideration of Approval and Adoption of Fiscal Year 2022-2023 Final SD5 Strategic Plan (Rubio) – Action

Discussion by the Board. Motion to (Benediktsson/Snyder) to Approve and Adopt Fiscal Year 2022-2023 Final SD5 Strategic Plan. Passed unanimously.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

14. Capital Improvement Program Committee (Arias-Montez/Moody) - None
15. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) - None

COMMITTEE REPORTS (Con't):

16. Governance Committee (Moody/Snyder) - None

17. Personnel Committee (Snyder/Carapiet) - None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

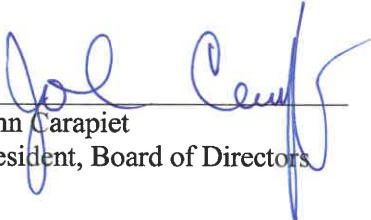
INFORMATIONAL ITEMS: None

ADJOURNMENT


The Board adjourned at 7:22 p.m. to a Regular Board Meeting on May 19, 2022, at 5:00 P.M.

Approved:

Attest:



John Carapiet
President, Board of Directors



Tod Moody
Secretary, Board of Directors