

SANITARY DISTRICT NO. 5 OF MARIN COUNTY
2001 Paradise Drive
Tiburon, California 94920

AGENDA
Special Finance & Fiscal Oversight Committee Special Meeting
Tuesday, June 8th 2021, 3:00 p.m.

CORONA VIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling-in will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778

or join by phone:

Call in number: (669) 900-9128

Participant Code: 623 062 0778

I. Roll Call

II. Public Comments

III. New Business

- 1. Warrants for May 12th through June 8th 2021**
- 2. Financial reports for May 2021**
- 3. Final review of SD5 FY21-22 Strategic Plan**
- 4. Upcoming District obligations for June through July 2021**

IV. Adjournment

*This Committee may be attended by Board Members who do not serve on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment. **Accessible public meetings:** Any member of the public who needs accommodations should email the Office Manager, at rdohrmann@sani5.org, who will use her best efforts to provide as much accessibility as possible while also maintaining public safety.*

**Sanitary Distr. No.5 of Marin Co.
Warrant List Summary
May 12 through June 8, 2021**

06/08/21

Date	Num	Name	Memo	Amount
JP Morgan Chase - Primary 7399				
05/17/21			Service Charge	-100.00
06/02/21	EFT	CalPERS	EFT Health Premium, June 2021, Cust #4163206459	-14,248.69
06/02/21	EFT	PERS	EFT PERS Retirement, April 2021	-17,981.45
05/17/21	8244	Alhambra	Acct #547945611762129, Water, April 2021	-158.84
05/17/21	8245	Burke, Williams & Sorensen, LLP	Legal Advice, March 2021	-1,521.00
05/17/21	8246	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, April 2021	-172.82
05/17/21	8247	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, May - June 2021	-574.60
05/17/21	8248	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, May 2021	-255.15
05/17/21	8249	Mill Valley Refuse Service, Inc.	Acct #032945, SLUDGE TRANSPORT, April 2021	-1,800.00
05/17/21	8250	Pacific Gas & Electric	Acct #2908031411-4, Utilities, April 2021	-18,811.03
05/17/21	8251	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., June 2021	-1,433.23
05/17/21	8252	Staples, Inc.	Acct #60111000714, Office Supplies, April 2021	-209.94
05/17/21	8253	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, April 2021	-1,043.30
05/17/21	8254	Driscoll, Stephen	EE Incentive, May 2021	-1,000.00
05/17/21	8255	Triola, Joseph	Reimb. for S/B Mileage, March - April, 2021	-105.28
05/17/21	8256	Lystek Int'l, LTD	Biosolids Transport, April 2021	-723.35
05/17/21	8257	Univar	Cust ID #STDT001, Chemicals, May 2021	-8,252.00
05/17/21	8258	Verizon Wireless	Acct #0342125502-00001: iPhones, April 2021	-310.31
05/17/21	8259	Rosser, John	Reimb. EE Incentive, September 2021	-3,150.00
06/08/21	8260	Access Answering Service	Acct #4080C, Answering Service, June 2021	-60.00
06/08/21	8261	Alhambra	Acct #547945611762129, Water, Apr-May 2021	-204.76
06/08/21	8262	Banshee Networks, Inc.	Computer/IT Support, April - May 2021	-6,894.73
06/08/21	8263	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples, April 2021	-2,085.00
06/08/21	8264	Burke, Williams & Sorensen, LLP	Legal Advice, April 2021	-4,783.50
06/08/21	8265	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, May 2021	-1,581.75
06/08/21	8266	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, May 2021	-142.16
06/08/21	8267	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, May 2021	-350.00
06/08/21	8268	G3 Engineering, Inc.	M.P. Screw Press Polyblend Redundancy, May 2021	-16,914.54
06/08/21	8269	Goodman Building Supply Co.	Acct #20070, M.P. Supplies+P&L, May 2021	-727.55
06/08/21	8270	Grainger	Acct #810128785, M.P., P.C. + SASM Parts & Service, May 2021	-1,157.74
06/08/21	8271	HDR Engineering, Inc.	Consulting, MCS D5 Cllxn Sys Mstr Plan + Alt Energy Study, May 2021	-18,412.42
06/08/21	8272	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. Office + Breakroom, May 2021	-10,747.09
06/08/21	8273	Jackson's Hardware, Inc.	Acct #7601, M.P. supplies, PPE & P&L, May 2021	-840.21
06/08/21	8274	JM Integration, LLC	M.P. Parts & Service, May 2021	-8,012.38
06/08/21	8275	Lystek Int'l, LTD	Biosolids Transport, May 2021	-770.10
06/08/21	8276	Maltby Electric Supply Co., Inc.	Cust No.15953, P.C., T&B P&L, May 2021	-1,835.11
06/08/21	8277	Marin Recycling HHW	M.P. Haz. Mat. Disposal + E-Waste, May 2021	-102.00
06/08/21	8278	McC Campbell Analytical, Inc.	M.P. Monitoring, Acute & Chronic Toxicity Testing, May 2021	-3,379.50
06/08/21	8279	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, June 2021	-255.15
06/08/21	8280	Ongaro & Sons, Inc.	Client #1082,TPS#2, April - May 2021	-902.42
06/08/21	8281	Peterson	Cust #:5656305, BPS#1, TPS#3, TPS#6, May 2021	-5,758.64
06/08/21	8282	Redwood Engineering, Inc.	P&L., May 2021	-19,788.58
06/08/21	8283	Roy's Sewer Service, Inc.	P&L, May 2021	-724.00
06/08/21	8284	Terminix Processing Center	Acct #327163, Pest Control, FY20-21 (+ AJE FY21-22)	-2,582.16
06/08/21	8285	U.S. Bank	Acct#:4246-0441-0158-3635, April-May 2021	-9,922.46
06/08/21	8286	U.S. Postal Service	Box rental #227, 12 Months, FY21-22 (FYAJE 21-22)	-146.00
06/08/21	8287	Water Components & Building Supply	Acct #454, M.P. Maint. Supplies, May 2021	-230.93
06/08/21	8288	Water Environment Federation	Member ID #17586993, Rulon Cottrell, June 2021 (AJE FY21-22)	-382.00
06/08/21	8289	Weco Industries	Acct #:MARINC, P&L, March 2021	-3,022.52
06/08/21	8290	Alvarez, Joel	eEimb for Ed. materials + (2) EE Incentives, May 2021	-2,100.00
06/08/21	8291	Bilsborough, Chad	Reimb for Ed. materials + (5) EE Incentives, May 2021	-5,314.55
06/08/21	8292	Driscoll, Stephen	Boot Reimb + EE Incentives, May 2021	-1,167.93
06/08/21	8293	Rosser, John	S/B Exp.Reimb. for J Rosser, April - May, 2021	-637.58
06/08/21	8294	AT&T	Acct #960732-76375559, May 2021	-815.82
06/08/21	8295	Cornely Company	Cust ID: SANDIST, Flare, Piping & Valve Service, May 2021	-10,596.00
06/08/21	8296	Larry Walker Associates, Inc.	Tech Support for M.P. NPDES Reg. Assistance, April 2021	-548.00
06/08/21	8297	Shape Incorporated	Acct #400M14, Flygt Pump Replacement, Jun 2021	-14,906.03
06/08/21	8298	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, May 2021	-605.16
06/08/21	8299	Triola, Joseph	Reimb. for S/B Mileage, December 2020	-150.47
06/08/21	8300	Swett, Drake	Reimb. for S/B Mileage, Sept-Oct, 2020	-158.70
06/08/21	8301	Swett, Drake	Reimb. for CalPERS 457 Contribution, February 2021	-40.00
Total JP Morgan Chase - Primary 7399				-231,606.63
TOTAL				-231,606.63

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

May 12 through June 8, 2021

06/08/21

Date	Num	Name	Memo	Account	Class	Paid Amount
05/17/21			Service Charge	JP Morgan Chase - Primary 7399	Belvedere	
			Service Charge	5900.4 · Inspection Permit Fees	Belvedere	-100.00
TOTAL						-100.00
06/02/21	EFT	CaIPERS	EFT Health Premium, June 2021, Cust #4163206459	JP Morgan Chase - Primary 7399		
			Active Employee Health Premium - June 2021	8020.05 · Employee Health	Belvedere	-4,797.05
			Active Employee Health Premium - June 2021	8020.05 · Employee Health	Tiburon:Paradise Cove	-345.60
			Active Employee Health Premium - June 2021	8020.05 · Employee Health	Tiburon	-8,201.03
			Retiree Health Premium - June 2021	8022.05 · Retiree Health	Belvedere	-308.45
			Retiree Health Premium - June 2021	8022.05 · Retiree Health	Tiburon:Paradise Cove	-22.22
			Retiree Health Premium - June 2021	8022.05 · Retiree Health	Tiburon	-527.33
			Active Employee Health Premium - June 2021 - Admin Fee	8020.05 · Employee Health	Belvedere	-11.51
			Active Employee Health Premium - June 2021 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.83
			Active Employee Health Premium - June 2021 - Admin Fee	8020.05 · Employee Health	Tiburon	-19.68
			Retiree Health Premium - June 2021 - Admin Fee	8022.05 · Retiree Health	Belvedere	-5.39
			Retiree Health Premium - June 2021 - Admin Fee	8022.05 · Retiree Health	Tiburon:Paradise Cove	-0.39
			Retiree Health Premium - June 2021 - Admin Fee	8022.05 · Retiree Health	Tiburon	-9.21
TOTAL						-14,248.69
06/02/21	EFT	PERS	EFT PERS Retirement, April 2021	JP Morgan Chase - Primary 7399		
			Retirement May 2021(Classic 1600 Rate): ER @ 14.194 %; EE @ 3.0%	8019.05 · PERS Retirement	Belvedere	-4,756.73
			Retirement May 2021(Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-342.70
			Retirement May 2021(Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-8,132.08
			Retirement May 2021(PEPRA Rates: ER @ 7.732%; EE @ 6.75%)	8019.05 · PERS Retirement	Belvedere	-1,707.61
			Retirement May 2021(PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-123.02
			Retirement May 2021(PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-2,919.31
TOTAL						-17,981.45
05/17/21	8244	Alhambra	Acct #547945611762129, Water, April 2021	JP Morgan Chase - Primary 7399		
			Inv #12012314 043021 Water, 4.04.2021 - 4.28.2021	7023 · Janitorial Supplies & Service	Belvedere	-57.10
			Inv #12012314 043021 Water, 4.04.2021 - 4.28.2021	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-4.11
			Inv #12012314 043021 Water, 4.04.2021 - 4.28.2021	7023 · Janitorial Supplies & Service	Tiburon	-97.63
TOTAL						-158.84
05/17/21	8245	Burke, Williams & Sorensen, LLP	Legal Advice, March 2021	JP Morgan Chase - Primary 7399		
			Inv #268302, SD5 HR, March 2021	6039 · Legal	Belvedere	-45.30
			Inv #268302, SD5 HR, March 2021	6039 · Legal	Tiburon:Paradise Cove	-3.26
			Inv #268302, SD5 HR, March 2021	6039 · Legal	Tiburon	-77.44
			Inv #268302, SD5 VLTNS, March 2021	6039 · Legal	Belvedere	-472.50
			Inv #266946, DCS, March 2021	6039 · Legal	Belvedere	-331.64
			Inv #266946, DCS, March 2021	6039 · Legal	Tiburon:Paradise Cove	-23.89
			Inv #266946, DCS, March 2021	6039 · Legal	Tiburon	-566.97
TOTAL						-1,521.00
05/17/21	8246	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, April 2021	JP Morgan Chase - Primary 7399		
			Inv #3248904, Konica Multi-purpose copier (C308) contract, April 2021	6047 · Office Supplies	Belvedere	-62.13
			Inv #3248904, Konica Multi-purpose copier (C308) contract, April 2021	6047 · Office Supplies	Tiburon:Paradise Cove	-4.48
			Inv #3248904, Konica Multi-purpose copier (C308) contract, April 2021	6047 · Office Supplies	Tiburon	-106.21
TOTAL						-172.82

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

May 12 through June 8, 2021

Date	Num	Name	Memo	Account	Class	Paid Amount
05/17/21	8247	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, May - June 2021	JP Morgan Chase - Primary 7399		
			Bundle: Cable (\$218.25), 5.12.2021 - 6.11.2021 + Reg. Fees (\$53.99)	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-97.87
			Bundle: Cable (\$218.25), 5.12.2021 - 6.11.2021 + Reg. Fees (\$53.99)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-7.05
			Bundle: Cable (\$218.25), 5.12.2021 - 6.11.2021 + Reg. Fees (\$53.99)	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-167.32
			Bundle: Internet (\$134.85), 5.12.2021 - 6.11.2021 + Fed U Srvc Fund Fees (\$14.69)	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-12.45
			Bundle: Internet (\$134.85), 5.12.2021 - 6.11.2021	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.90
			Bundle: Internet (\$134.85), 5.12.2021 - 6.11.2021	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-21.29
			Bundle: Land Line Phones (\$249.50), 5.12.2021 - 6.11.2021 + Fees (\$5)	8531 · Main Plant Telephones	Belvedere	-91.49
			Bundle: Land Line Phones (\$249.50), 5.12.2021 - 6.11.2021	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-6.59
			Bundle: Land Line Phones (\$249.50), 5.12.2021 - 6.11.2021	8531 · Main Plant Telephones	Tiburon	-156.42
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-2.38
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.17
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-4.06
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8531 · Main Plant Telephones	Belvedere	-2.38
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.17
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 5.12.2021 - 6.11.2021	8531 · Main Plant Telephones	Tiburon	-4.06
TOTAL						-574.60
05/17/21	8248	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, May 2021	JP Morgan Chase - Primary 7399		
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, May 2021	7023 · Janitorial Supplies & Service	Belvedere	-94.18
			Garbage Service, Including 1 yd trash + 1 yd cardboard rental, May 2021	7023 · Janitorial Supplies & Service	Tiburon	-160.97
TOTAL						-255.15
05/17/21	8249	Mill Valley Refuse Service, Inc.	Acct #032945, SLUDGE TRANSPORT, April 2021	JP Morgan Chase - Primary 7399		
			Sludge Transport/Exchange only, 4.3.21, 4.13.21, 4.22.21, 4.29.21	7029 · Main Plant Sludge Disposal	Belvedere	-664.38
			Sludge Transport/Exchange only, 4.3.21, 4.13.21, 4.22.21, 4.29.21	7029 · Main Plant Sludge Disposal	Tiburon	-1,135.62
TOTAL						-1,800.00
05/17/21	8250	Pacific Gas & Electric	Acct #2908031411-4, Utilities, April 2021	JP Morgan Chase - Primary 7399		
			Acct #2908031411-4, Main Plant Utilities, April 2021	8542 · Main Plant Utilities	Belvedere	-5,156.04
			Acct #2908031411-4, P.C. Plant Utilities, April 2021	8543 · Paradise Cove Utilities	Tiburon:Paradise Cove	-1,510.95
			Acct #2908031411-4, Main Plant Utilities, April 2021	8542 · Main Plant Utilities	Tiburon	-8,813.20
			Acct #2908031411-4, Belv Pump St Utilities, April 2021	8544 · Pump Station Utilities	Belvedere	-1,353.67
			Acct #2908031411-4, P.C. Pump St Utilities, April 2021	8544 · Pump Station Utilities	Tiburon:Paradise Cove	-261.32
			Acct #2908031411-4, Tib Pump St Utilities, April 2021	8544 · Pump Station Utilities	Tiburon	-1,715.85
TOTAL						-18,811.03
05/17/21	8251	Special District Risk Management...	Member #7665, Life, Vision, DDS & LTD Ins., June 2021	JP Morgan Chase - Primary 7399		
			Employee Life & ADD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Belvedere	-44.00
			Employee Life & ADD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.17
			Employee Life & ADD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon	-75.23
			Employee LTD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Belvedere	-117.15
			Employee LTD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon:Paradise Cove	-8.44
			Employee LTD Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon	-200.27
			Employee DDS Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Belvedere	-301.59
			Employee DDS Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon:Paradise Cove	-21.73
			Employee DDS Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon	-515.60
			Employee Vision Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Belvedere	-52.50
			Employee Vision Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.78
			Employee Vision Insurance - Inv #35428 - June 2021	8020.05 · Employee Health	Tiburon	-89.77
TOTAL						-1,433.23

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

May 12 through June 8, 2021

06/08/21

Date	Num	Name	Memo	Account	Class	Paid Amount
05/17/21	8252	Staples, Inc.	Acct #60111000714, Office Supplies, April 2021 Inv #2830225191, Office supplies, April 2021 Inv #2830225191, Office supplies, April 2021 Inv #2830225191, Office supplies, April 2021	JP Morgan Chase - Primary 7399 6047 · Office Supplies 6047 · Office Supplies 6047 · Office Supplies	Belvedere Tiburon:Paradise Cove Tiburon	-75.47 -5.44 -129.03
TOTAL						-209.94
05/17/21	8253	Waste Management of Redwood ...	Acct #507-0000190-1507-2, Sludge Disposal, April 2021 Inv #0102487-1507-9, Sludge Disposal - 3 Drop-offs, 26.62 tons, April 2021 Inv #0102487-1507-9, Sludge Disposal - 3 Drop-offs, 26.62 tons, April 2021	JP Morgan Chase - Primary 7399 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon	-385.08 -658.22
TOTAL						-1,043.30
05/17/21	8254	Driscoll, Stephen	EE Incentive, May 2021 Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial Waste Treatment (V2), Apri... Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial Waste Treatment (V2), Apri... Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial Waste Treatment (V2), Apri...	JP Morgan Chase - Primary 7399 8005 · Employee Incentives 8005 · Employee Incentives 8005 · Employee Incentives	Belvedere Tiburon:Paradise Cove Tiburon	-359.50 -25.90 -614.60
TOTAL						-1,000.00
05/17/21	8255	Triola, Joseph	Reimb. for S/B Mileage, March - April, 2021 Reimb. for P.C. S/B Mileage, thru 4.6.2021 Reimb. for Tib P&L Mileage, thru 4.6.2021	JP Morgan Chase - Primary 7399 6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Tiburon:Paradise Cove Tiburon	-52.64 -52.64
TOTAL						-105.28
05/17/21	8256	Lystek Int'l, LTD	Biosolids Transport, April 2021 Inv #153-397, Biosolids Transport to Lystek Facility, April 2021 Inv #153-397, Biosolids Transport to Lystek Facility, April 2021	JP Morgan Chase - Primary 7399 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon	-266.99 -456.36
TOTAL						-723.35
05/17/21	8257	Univar	Cust ID #STDT001, Chemicals, May 2021 Inv #49155626, Inv #49116822, Sodium Bisulfite 25% (\$1.163/Gal), May 2021 Inv #49155626, Inv #49116822, Sodium Bisulfite 25% (\$1.163/Gal), May 2021 Inv #49155626, Inv #49116822, Sodium Bisulfite 25% (\$1.163/Gal), May 2021 Inv #49157111, Sodium Hypochlorite 12.5% (\$0.7001/Gal), May 2021 Inv #49157111, Sodium Hypochlorite 12.5% (\$0.7001/Gal), May 2021 Inv #49157111, Sodium Hypochlorite 12.5% (\$0.7001/Gal), May 2021	JP Morgan Chase - Primary 7399 7024 · Main Plant Chemicals 7042 · Paradise Supplies & Chemicals 7024 · Main Plant Chemicals 7024 · Main Plant Chemicals 7024 · Main Plant Chemicals 7042 · Paradise Supplies & Chemicals 7024 · Main Plant Chemicals	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-2,002.01 -144.23 -3,422.62 -964.59 -69.49 -1,649.06
TOTAL						-8,252.00
05/17/21	8258	Verizon Wireless	Acct #0342125502-00001: iPhones, April 2021 Inv #9879154889: Monthly Charges (\$301.60) New NASPO MA 152 Agmnt - April 2021 Inv #9879154889: Monthly Charges (\$301.60) New NASPO MA 152 Agmnt - April 2021 Inv #9879154889: Monthly Charges (\$301.60) New NASPO MA 152 Agmnt - April 2021 Inv #9879154889: Taxes, Gov't Surcharges & Fees - April 2021 Inv #9879154889: Taxes, Gov't Surcharges & Fees - April 2021 Inv #9879154889: Taxes, Gov't Surcharges & Fees - April 2021	JP Morgan Chase - Primary 7399 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-108.43 -7.81 -185.36 -3.13 -0.23 -5.35
TOTAL						-310.31

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

May 12 through June 8, 2021

06/08/21

Date	Num	Name	Memo	Account	Class	Paid Amount
05/17/21	8259	Rosser, John	Reimb. EE Incentive, September 2021	JP Morgan Chase - Primary 7399		
			Employee Incentive/Con't Ed Stipend: Completion of Advanced Waste Treatment @ CSU - Sac,...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of Advanced Waste Treatment @ CSU - Sac,...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of Advanced Waste Treatment @ CSU - Sac,...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: H2o Plant Ops @ CSU - Sac, as of May 2021 (Cert #569...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: H2o Plant Ops @ CSU - Sac, as of May 2021 (Cert #569...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: H2o Plant Ops @ CSU - Sac, as of May 2021 (Cert #569...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Industrial Waste Treatment @ CSU - Sac, as of May 202...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Industrial Waste Treatment @ CSU - Sac, as of May 202...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Industrial Waste Treatment @ CSU - Sac, as of May 202...	8005 · Employee Incentives	Tiburon	-614.60
			Con't Ed Books (Ops & Maint of WW Cllxn Sys., Vol II, Ed 7; Ind Waste Treatment, Vol 1, Ed. 3;...	6020 · Continuing Education	Belvedere	-53.93
			Con't Ed Books (Ops & Maint of WW Cllxn Sys., Vol II, Ed 7; Ind Waste Treatment, Vol 1, Ed. 3;...	6020 · Continuing Education	Tiburon:Paradise Cove	-3.89
			Con't Ed Books (Ops & Maint of WW Cllxn Sys., Vol II, Ed 7; Ind Waste Treatment, Vol 1, Ed. 3;...	6020 · Continuing Education	Tiburon	-92.18
TOTAL						-3,150.00
06/08/21	8260	Access Answering Service	Acct #4080C, Answering Service, June 2021	JP Morgan Chase - Primary 7399		
			Inv #25792, Answering Service, June 2021- SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-21.57
			Inv #25792, Answering Service, June 2021- SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.55
			Inv #25792, Answering Service, June 2021- SSO & Alarm Notifications	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-36.88
TOTAL						-60.00
06/08/21	8261	Alhambra	Acct #547945611762129, Water, Apr-May 2021	JP Morgan Chase - Primary 7399		
			Inv #12012314 052821 Water, 4.1.2021 - 5.28.2021	7023 · Janitorial Supplies & Service	Belvedere	-73.61
			Inv #12012314 052821 Water, 4.1.2021 - 5.28.2021	7042 · Paradise Supplies & Chemicals	Tiburon:Paradise Cove	-5.30
			Inv #12012314 052821 Water, 4.1.2021 - 5.28.2021	7023 · Janitorial Supplies & Service	Tiburon	-125.85
TOTAL						-204.76
06/08/21	8262	Banshee Networks, Inc.	Computer/IT Support, April - May 2021	JP Morgan Chase - Primary 7399		
			Inv #14862, #14873, #14913, Synology setup and Back-up, Pwer-Edge Server set-up + Trouble...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-2,478.66
			Inv #14862, #14873, #14913, Synology setup and Back-up, Pwer-Edge Server set-up + Trouble...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-178.57
			Inv #14862, #14873, #14913, Synology setup and Back-up, Pwer-Edge Server set-up + Trouble...	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-4,237.50
TOTAL						-6,894.73
06/08/21	8263	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples, April 2021	JP Morgan Chase - Primary 7399		
			Inv #134974, M.P. Samples for April 2021	7051 · Main Plant Lab Monitoring	Belvedere	-513.05
			Inv #134974, P.C. Samples for April 2021	7052 · Paradise Cove Monitoring	Tiburon:Paradise Cove	-695.00
			Inv #134974, M.P. Samples for April 2021	7051 · Main Plant Lab Monitoring	Tiburon	-876.95
TOTAL						-2,085.00
06/08/21	8264	Burke, Williams & Sorensen, LLP	Legal Advice, April 2021	JP Morgan Chase - Primary 7399		
			Inv #269134, SD5 HR, April 2021	6039 · Legal	Belvedere	-897.85
			Inv #269134, SD5 HR, April 2021	6039 · Legal	Tiburon:Paradise Cove	-64.69
			Inv #269134, SD5 HR, April 2021	6039 · Legal	Tiburon	-1,534.96
			Inv #269134, SD5 VLTNS, April 2021	6039 · Legal	Tiburon	-157.50
			Inv #269134, DCS, April 2021	6039 · Legal	Belvedere	-430.32
			Inv #269134, DCS, April 2021	6039 · Legal	Tiburon:Paradise Cove	-31.00
			Inv #269134, DCS, April 2021	6039 · Legal	Tiburon	-735.67
			Inv #269134, CRFMP, April 2021 (61%)	6039 · Legal	Belvedere	-568.22
			Inv #269134, CRFMP, April 2021 (39%)	6039 · Legal	Tiburon	-363.29
TOTAL						-4,783.50

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06/08/21	8265	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, May 2021 M.P. - B: #1133, #1212, #1441, #1598, #1667, May 2021 P.C.: Inv #1873, May 2021 M.P. - T: #1133, #1212, #1441, #1598, #1667, May 2021	JP Morgan Chase - Primary 7399 7051 · Main Plant Lab Monitoring 7052 · Paradise Cove Monitoring 7051 · Main Plant Lab Monitoring	Belvedere Tiburon:Paradise Cove Tiburon	-468.46 -312.55 -800.74
TOTAL						-1,581.75
06/08/21	8266	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, May 2021 #4083662251, #4084322928, #40834984099, #4085685803, PPE/Safetywear, May 2021 #4083662251, #4084322928, #40834984099, #4085685803, PPE/Safetywear, May 2021 #4083662251, #4084322928, #40834984099, #4085685803, PPE/Safetywear, May 2021	JP Morgan Chase - Primary 7399 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear	Belvedere Tiburon:Paradise Cove Tiburon	-51.11 -3.68 -87.37
TOTAL						-142.16
06/08/21	8267	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, May 2021 Inv #10888, My Safety Officer Monthly Subscription Fee, May 2021 Inv #10888, My Safety Officer Monthly Subscription Fee, May 2021 Inv #10888, My Safety Officer Monthly Subscription Fee, May 2021	JP Morgan Chase - Primary 7399 8515 · Safety 8515 · Safety 8515 · Safety	Belvedere Tiburon:Paradise Cove Tiburon	-125.83 -9.07 -215.10
TOTAL						-350.00
06/08/21	8268	G3 Engineering, Inc.	M.P. Screw Press Polyblend Redundancy, May 2021 Inv #2021-7108, #2021-7148, M.P. Screw Press Polyblend feed system + circuit board - May 20... Inv #2021-7108, #2021-7148, M.P. Screw Press Polyblend feed system + circuit board - May 20...	JP Morgan Chase - Primary 7399 9209 · ScrewPress PolyBlend Redundancy 9209 · ScrewPress PolyBlend Redundancy	Belvedere Tiburon	-6,243.16 -10,671.38
TOTAL						-16,914.54
06/08/21	8269	Goodman Building Supply Co.	Acct #20070, M.P. SUPplies+P&L, May 2021 Inv #823680, #823650, #824744, M.P. Supplies, May 2021 Inv #823680, #823650, #824744, M.P. Supplies, May 2021 Inv #824179, #824500, #824523, BPSs Maintenance Supplies, May 2021 Inv #824179, #824500, #824523, TPSs Maintenance Supplies, May 2021	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7011 · Pumps & Lines Maintenance 7011 · Pumps & Lines Maintenance	Belvedere Tiburon Belvedere Tiburon	-44.42 -75.94 -224.11 -383.08
TOTAL						-727.55
06/08/21	8270	Grainger	Acct #810128785, M.P., P.C.+ SASM Parts & Service, May 2021 Inv #810128785, SASM Supplies (GT07 Pump), May 2021 Inv #810128785, SASM Supplies (GT07 Pump), May 2021 Inv #810128785, M.P. Polyblend motor + v-belts, May 2021 Inv #810128785, M.P. Polyblend motor + v-belts, May 2021 Inv #810128785, P.C. Exhaust Fan, May 2021	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7022 · Plant Maint. Parts & Service 7022 · Plant Maint. Parts & Service 7041 · Paradise Parts & Service	Belvedere Tiburon Belvedere Tiburon Tiburon	-191.01 -326.50 -173.84 -297.13 -169.26
TOTAL						-1,157.74
06/08/21	8271	HDR Engineering, Inc.	Consulting, MCSD5 CIlxn Sys Mstr Plan + Alt Energy Study, May 2021 Inv #1200347263HDR Collection System Master Plan, May 2021 Inv #1200347263HDR Collection System Master Plan, May 2021 Inv #1200347263HDR Collection System Master Plan, May 2021 Inv #1200346069HDR Alternative Energy Study, May 2021 Inv #1200346069HDR Alternative Energy Study, May 2021 Inv #1200346069HDR Alternative Energy Study, May 2021	JP Morgan Chase - Primary 7399 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-3,198.09 -230.41 -5,467.45 -3,421.17 -246.48 -5,848.82
TOTAL						-18,412.42

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06/08/21	8272	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. Office + Breakroom, May 2021 M.P. Office & Breakroom flooring & appliances, May 2021 M.P. Office & Breakroom flooring & appliances, May 2021	JP Morgan Chase - Primary 7399 9217 · SD5 Shop Rplcmnt /Ops Control 9217 · SD5 Shop Rplcmnt /Ops Control	Belvedere Tiburon	-3,966.75 -6,780.34
TOTAL						-10,747.09
06/08/21	8273	Jackson's Hardware, Inc.	Acct #7601, M.P. supplies, PPE & P&L, May 2021 Inv #81719, M.P. Supplies, May 2021 Inv #81719, M.P. Supplies, May 2021 Inv #81252, Safety Boots (JT), May 2021 Inv #81252, Safety Boots (JT), May 2021 Inv #81252, Safety Boots (JT), May 2021 Inv #81251, P&L (TPS#5), May 2021	JP Morgan Chase - Primary 7399 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 8515 · Safety 8515 · Safety 8515 · Safety 7011 · Pumps & Lines Maintenance	Belvedere Tiburon Belvedere Tiburon:Paradise Cove Tiburon Tiburon	-122.90 -210.08 -84.82 -6.11 -145.01 -271.29
TOTAL						-840.21
06/08/21	8274	JM Integration, LLC	M.P. Parts & Service, May 2021 Inv #21051, Inv #21062: M.P. Parts & Service (troubleshoot sensor readings at Hypo tanks/ingni... Inv #21051, Inv #21062: M.P. Parts & Service (troubleshoot sensor readings at Hypo tanks/ingni...	JP Morgan Chase - Primary 7399 7022 · Plant Maint. Parts & Service 7022 · Plant Maint. Parts & Service	Belvedere Tiburon	-2,957.37 -5,055.01
TOTAL						-8,012.38
06/08/21	8275	Lystek Int'l, LTD	Biosolids Transport, May 2021 Inv #153-407 Biosolids Transport to Lystek Facility, May 2021 Inv #153-407 Biosolids Transport to Lystek Facility, May 2021	JP Morgan Chase - Primary 7399 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon	-284.24 -485.86
TOTAL						-770.10
06/08/21	8276	Maltby Electric Supply Co., Inc.	Cust No.15953, P.C., T&B P&L, May 2021 Inv #S1945327.001, .002, +.003, #S1945327.004: TPS#5 Gen Chargers + Parts, May 2021 Inv #S1945327.001, .002, +.003, #S1945327.004: TPS#5 Gen Chargers + Parts, May 2021 Inv #S1945713.001+#S1940632.001, Parts & Service at P.C., March - May 2021	JP Morgan Chase - Primary 7399 7011 · Pumps & Lines Maintenance 7027 · Electrical & Instrument 7041 · Paradise Parts & Service	Tiburon Tiburon Tiburon:Paradise Cove	-517.24 -517.25 -800.62
TOTAL						-1,835.11
06/08/21	8277	Marin Recycling HHW	M.P. Haz. Mat. Disposal + E-Waste, May 2021 Inv #9463, M.P. Haz. Mat. + E-Waste Disposal, May 2021 Inv #9463, M.P. Haz. Mat. + E-Waste Disposal, May 2021	JP Morgan Chase - Primary 7399 7028 · Grounds Maintenance 7028 · Grounds Maintenance	Belvedere Tiburon	-37.65 -64.35
TOTAL						-102.00
06/08/21	8278	McCampbell Analytical, Inc.	M.P. Monitoring, Acute & Chronic Toxicity Testing, May 2021 Inv #2105013, M.P. Monitoring, Chronic Toxicity Testing, May 2021 Inv #2105013, M.P. Monitoring, Chronic Toxicity Testing, May 2021 Inv #2105855, M.P. Monitoring, Acute Toxicity Testing, May 2021 Inv #2105855, M.P. Monitoring, Acute Toxicity Testing, May 2021	JP Morgan Chase - Primary 7399 7053 · Chronic Toxicity 7053 · Chronic Toxicity 7051 · Main Plant Lab Monitoring 7051 · Main Plant Lab Monitoring	Belvedere Tiburon Belvedere Tiburon	-836.75 -1,430.25 -410.62 -701.88
TOTAL						-3,379.50
06/08/21	8279	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental, June 2021 Garbage Service, Including 1 yd trash + 1 yd cardboard rental, June 2021 Garbage Service, Including 1 yd trash + 1 yd cardboard rental, June 2021	JP Morgan Chase - Primary 7399 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service	Belvedere Tiburon	-94.18 -160.97
TOTAL						-255.15

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06/08/21	8280	Ongaro & Sons, Inc.	Client #1082,TPS#2, April - May 2021	JP Morgan Chase - Primary 7399		
			Inv #84586: Backflow Prevention Testing @ BPS#1, Meter #81438679 (HID#848), May 2021	7011 · Pumps & Lines Maintenance	Belvedere	-120.00
			Inv #86572: Backflow Prevention Repair + Testing @ BPS#1, Meter #81438679 (HID#848), May...	7011 · Pumps & Lines Maintenance	Belvedere	-782.42
TOTAL						-902.42
06/08/21	8281	Peterson	Cust #:5656305, BPS#1, TPS#3, TPS#6, May 2021	JP Morgan Chase - Primary 7399		
			Inv #SW270053287, Annual Inspection/Service re BPS#1, May 2021	7011 · Pumps & Lines Maintenance	Belvedere	-2,090.40
			Inv #SW270053272, Annual Inspection/Service re TPS#6, May 2021	7011 · Pumps & Lines Maintenance	Tiburon	-2,112.33
			Inv #SW270053228, Annual Inspection/Service re TPS#3, May 2021	7011 · Pumps & Lines Maintenance	Tiburon	-1,555.91
TOTAL						-5,758.64
06/08/21	8282	Redwood Engineering, Inc.	P&L., May 2021	JP Morgan Chase - Primary 7399		
			Inv #5998, Sewer Line Repair, 12 Spring Lane, May 2021	7011 · Pumps & Lines Maintenance	Tiburon	-4,967.62
			Inv #5997, Sewer Line Repair, 36 Linda Vista , May 2021	7011 · Pumps & Lines Maintenance	Tiburon	-14,820.96
TOTAL						-19,788.58
06/08/21	8283	Roy's Sewer Service, Inc.	P&L, May 2021	JP Morgan Chase - Primary 7399		
			Inv #212607, Cleared line at Vistazo East, as directed, 5.15.2021	7011 · Pumps & Lines Maintenance	Tiburon	-525.00
			Inv #212551, Cleared line at 26 Eucalyptus, as directed, 3.1.2021	7011 · Pumps & Lines Maintenance	Belvedere	-199.00
TOTAL						-724.00
06/08/21	8284	Terminix Processing Center	Acct #327163, Pest Control, FY20-21 (+ AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Inv #407847315, Pest (Rodent) Control, 5.1.2021 - 6.30.2021	7028 · Grounds Maintenance	Belvedere	-324.07
			Inv #407847315, Pest (Rodent) Control, 5.1.2021 - 6.30.2021	7028 · Grounds Maintenance	Tiburon	-553.93
			Inv #407847315, Pest (Rodent) Control, 7.1.2021 - 6.30.2022 (AJEFY21-22) - RD	7028 · Grounds Maintenance	Belvedere	-631.39
			Inv #407847315, Pest (Rodent) Control, 7.1.2021 - 6.30.2022 (AJEFY21-22) - RD	7028 · Grounds Maintenance	Tiburon	-1,072.77
TOTAL						-2,582.16
06/08/21	8285	U.S. Bank	Acct#:4246-0441-0158-3635, April-May 2021	JP Morgan Chase - Primary 7399		
			#0822:/9545: Mtgs & Travel	6018.1 · Meetings & Travel	Belvedere	-34.13
			#0822:/9545: Mtgs & Travel	6018.1 · Meetings & Travel	Tiburon:Paradise Cove	-2.46
			#0822:/9545: Mtgs & Travel	6018.1 · Meetings & Travel	Tiburon	-58.36
			#0822:/9545: Seminars & training	6020 · Continuing Education	Belvedere	-298.39
			#0822:/9545: Seminars & training	6020 · Continuing Education	Tiburon:Paradise Cove	-21.50
			#0822:/9545: Seminars & training	6020 · Continuing Education	Tiburon	-510.11
			#0822:/9545: Office Supplies, Amazon	6047 · Office Supplies	Belvedere	-64.19
			#0822:/9545: Office Supplies, Amazon	6047 · Office Supplies	Tiburon:Paradise Cove	-4.62
			#0822:/9545: Office Supplies, Amazon	6047 · Office Supplies	Tiburon	-109.73
			#0822:/9545: Return-receipt postage re add'l Violation Notices+Stamps, USPO	6056 · Postage	Belvedere	-76.23
			#0822:/9545: Return-receipt postage re add'l Violation Notices, USPO	6056 · Postage	Tiburon:Paradise Cove	-5.49
			#0822:/9545: Return-receipt postage re add'l Violation Notices, USPO	6056 · Postage	Tiburon	-130.33
			#0822:/9545: Global Industries	7022 · Plant Maint. Parts & Service	Belvedere	-98.41
			#0822:/9545: Global Industries	7022 · Plant Maint. Parts & Service	Tiburon	-168.20
			#0822:/9545:	7023 · Janitorial Supplies & Service	Belvedere	-176.00
			#0822:/9545:	7023 · Janitorial Supplies & Service	Tiburon	-300.82
			#0822:/9545: Charging electronics for M.P. + Vehicles	7027 · Electrical & Instrument	Belvedere	-189.98
			#0822:/9545: Charging electronics for M.P. + Vehicles	7027 · Electrical & Instrument	Tiburon	-324.73
			#0822:/9545: Replacement lights	7072 · Truck Maintenance	Belvedere	-27.11
			#0822:/9545: Replacement lights	7072 · Truck Maintenance	Tiburon:Paradise Cove	-1.95
			#0822:/9545: Replacement lights	7072 · Truck Maintenance	Tiburon	-46.35
			#0822:/9545: Keiser Corp, Forklift certifications, 5.19.2021	8515 · Safety	Belvedere	-1,023.90
			#0822:/9545: Keiser Corp, Forklift certifications, 5.19.2021	8515 · Safety	Tiburon:Paradise Cove	-73.76
			#0822:/9545: Keiser Corp, Forklift certifications, 5.19.2021	8515 · Safety	Tiburon	-1,750.47
			#0822:/9545: Flooring at M.P. Office & Breakroom	9217 · SD5 Shop Rplcmnt /Ops Control	Belvedere	-1,590.87

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			#0822:/9545: Flooring at M.P. Office & Breakroom	9217 · SD5 Shop Rplcmnt /Ops Control	Tiburon:Paradise Cove	-114.61
			#0822:/9545: Flooring at M.P. Office & Breakroom	9217 · SD5 Shop Rplcmnt /Ops Control	Tiburon	-2,719.76
TOTAL						-9,922.46
06/08/21	8286	U.S. Postal Service	Box rental #227, 12 Months, FY21-22 (FYAJE 21-22)	JP Morgan Chase - Primary 7399		
			Box rental #227, 7.1.21 - 6.30.22 (AJE FY21-22) - RD	6056 · Postage	Belvedere	-52.50
			Box rental #227, 7.1.21 - 6.30.22 (AJE FY21-22) - RD	6056 · Postage	Tiburon:Paradise Cove	-4.26
			Box rental #227, 7.1.21 - 6.30.22 (AJE FY21-22) - RD	6056 · Postage	Tiburon	-89.24
TOTAL						-146.00
06/08/21	8287	Water Components & Building Su...	Acct #454, M.P. Maint. Supplies, May 2021	JP Morgan Chase - Primary 7399		
			Inv #30555132, #30555235 - M.P. supplies (floor drains) - May 2021	7021 · Plant Maintenance Supplies	Belvedere	-85.24
			Inv #30555132, #30555235 - M.P. supplies (floor drains) - May 2021	7021 · Plant Maintenance Supplies	Tiburon	-145.69
TOTAL						-230.93
06/08/21	8288	Water Environment Federation	Member ID #17586993, Rulon Cottrell, June 2021 (AJE FY21-22)	JP Morgan Chase - Primary 7399		
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Belvedere	-125.92
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-10.22
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Tiburon	-214.03
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Belvedere	-11.45
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-0.93
			Member ID #17586993, Rulon Cottrell - 2021 WEF Membership Dues, Code #RE90BE (exp 7.3...	6025 · Dues & Subscriptions	Tiburon	-19.45
TOTAL						-382.00
06/08/21	8289	Weco Industries	Acct #:MARINC, P&L, March 2021	JP Morgan Chase - Primary 7399		
			Inv #0047509-IN, equipment for P&L use - April 2021	7011 · Pumps & Lines Maintenance	Belvedere	-1,086.60
			Inv #0047509-IN, equipment for P&L use - April 2021	7011 · Pumps & Lines Maintenance	Tiburon:Paradise Cove	-78.28
			Inv #0047509-IN, equipment for P&L use - April 2021	7011 · Pumps & Lines Maintenance	Tiburon	-1,857.64
TOTAL						-3,022.52
06/08/21	8290	Alvarez, Joel	eImb for Ed. materials + (2) EE Incentives, May 2021	JP Morgan Chase - Primary 7399		
			Reimb. re CSU, Sac materials re WWTP courses, 4.28.2021	6020 · Continuing Education	Belvedere	-35.95
			Reimb. re CSU, Sac materials re WWTP courses, 4.28.2021	6020 · Continuing Education	Tiburon:Paradise Cove	-2.59
			Reimb. re CSU, Sac materials re WWTP courses, 4.28.2021	6020 · Continuing Education	Tiburon	-61.46
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V1), ...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V1), ...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V1), ...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V2), ...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V2), ...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU Sm WW System Ops & Maint, (V2), ...	8005 · Employee Incentives	Tiburon	-614.60
TOTAL						-2,100.00
06/08/21	8291	Bilsborough, Chad	Reimb for Ed. materials + (5) EE Incentives, May 2021	JP Morgan Chase - Primary 7399		
			Reimb. re CSU, Sac materials re WWTP courses, 5.20.2021	6020 · Continuing Education	Belvedere	-113.08
			Reimb. re CSU, Sac materials re WWTP courses, 5.20.2021	6020 · Continuing Education	Tiburon:Paradise Cove	-8.15
			Reimb. re CSU, Sac materials re WWTP courses, 5.20.2021	6020 · Continuing Education	Tiburon	-193.32
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops (V1), May 2021, Cert #5...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops (V1), May 2021, Cert #5...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops (V1), May 2021, Cert #5...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU Advanced WW Treatment, (V2), Dec ...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU Advanced WW Treatment, (V2), Dec ...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU Advanced WW Treatment, (V2), Dec ...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU Ops & Maint of WW Collxn, (V2), Dec...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU Ops & Maint of WW Collxn, (V2), Dec...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU Ops & Maint of WW Collxn, (V2), Dec...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial WW Treatment, (V1), Feb 2...	8005 · Employee Incentives	Belvedere	-359.50

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

May 12 through June 8, 2021

06/08/21

Date	Num	Name	Memo	Account	Class	Paid Amount
			Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial WW Treatment, (V1), Feb 2...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU Industrial WW Treatment, (V1), Feb 2...	8005 · Employee Incentives	Tiburon	-614.60
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Distribution Syst. Ops & Maint., (...)	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Distribution Syst. Ops & Maint., (...)	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU WW Distribution Syst. Ops & Maint., (...)	8005 · Employee Incentives	Tiburon	-614.60
TOTAL						-5,314.55
06/08/21	8292	Driscoll, Stephen	Boot Reimb + EE Incentives, May 2021	JP Morgan Chase - Primary 7399		
			Boot Reimb. for FY20-21	8520 · Personal Protection/Safety Wear	Belvedere	-60.37
			Boot Reimb. for FY20-21	8520 · Personal Protection/Safety Wear	Tiburon:Paradise Cove	-4.35
			Boot Reimb. for FY20-21	8520 · Personal Protection/Safety Wear	Tiburon	-103.21
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops, (V1), May 2021, Cert #5...	8005 · Employee Incentives	Belvedere	-359.50
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops, (V1), May 2021, Cert #5...	8005 · Employee Incentives	Tiburon:Paradise Cove	-25.90
			Employee Incentive/Con't Ed Stipend: Completion of CSU WWTP Ops, (V1), May 2021, Cert #5...	8005 · Employee Incentives	Tiburon	-614.60
TOTAL						-1,167.93
06/08/21	8293	Rosser, John	S/B Exp.Reimb. for J Rosser, April - May, 2021	JP Morgan Chase - Primary 7399		
			Belv Standby Mileage Reim, 4.15.2021 - 5.10.2021	6018.2 · Standby Mileage Expense Reimb	Belvedere	-637.58
TOTAL						-637.58
06/08/21	8294	AT&T	Acct #960732-76375559, May 2021	JP Morgan Chase - Primary 7399		
			PC Plant Telephones, May 2021	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-332.56
			PC Pumps & Lines Telephones, May 2021	8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove	-175.07
			Tib Pumps & Lines Telephones, May 2021	8533 · Pumps & Lines Telephones	Tiburon	-308.19
TOTAL						-815.82
06/08/21	8295	Cornely Company	Cust ID: SANDIST, Flare, Piping & Valve Service, May 2021	JP Morgan Chase - Primary 7399		
			Inv #INV-22329, M.P. Flare, piping & Valve service, May 2021	7022 · Plant Maint. Parts & Service	Belvedere	-3,910.98
			Inv #INV-22329, M.P. Flare, piping & Valve service, May 2021	7022 · Plant Maint. Parts & Service	Tiburon	-6,685.02
TOTAL						-10,596.00
06/08/21	8296	Larry Walker Associates, Inc.	Tech Support for M.P. NPDES Reg. Assistance, April 2021	JP Morgan Chase - Primary 7399		
			Inv #00113.10-20, M.P. Regulatory Assistance, thru April 2021	7061 · Main Plant NPDES Renewal	Belvedere	-202.27
			Inv #00113.10-20, M.P. Regulatory Assistance, thru April 2021	7061 · Main Plant NPDES Renewal	Tiburon	-345.73
TOTAL						-548.00
06/08/21	8297	Shape Incorporated	Acct #400M14, Flygt Pump Replacement, Jun 2021	JP Morgan Chase - Primary 7399		
			Inv #25921, 2 Flygt Pump Replacement @ BPSs, 6.4.21	9306 · PS Pump & Valve Replacements	Belvedere	-14,906.03
TOTAL						-14,906.03
06/08/21	8298	Waste Management of Redwood ...	Acct #507-0000190-1507-2, Sludge Disposal, May 2021	JP Morgan Chase - Primary 7399		
			Inv #0102698-1507-9, Sludge Disposal - 1 Drop-offs, 5.61 tons, May 2021	7029 · Main Plant Sludge Disposal	Belvedere	-223.36
			Inv #0102698-1507-9, Sludge Disposal - 1 Drop-offs, 5.61 tons, May 2021	7029 · Main Plant Sludge Disposal	Tiburon	-381.80
TOTAL						-605.16

Sanitary Distr. No.5 of Marin Co.

Warrant List Detail

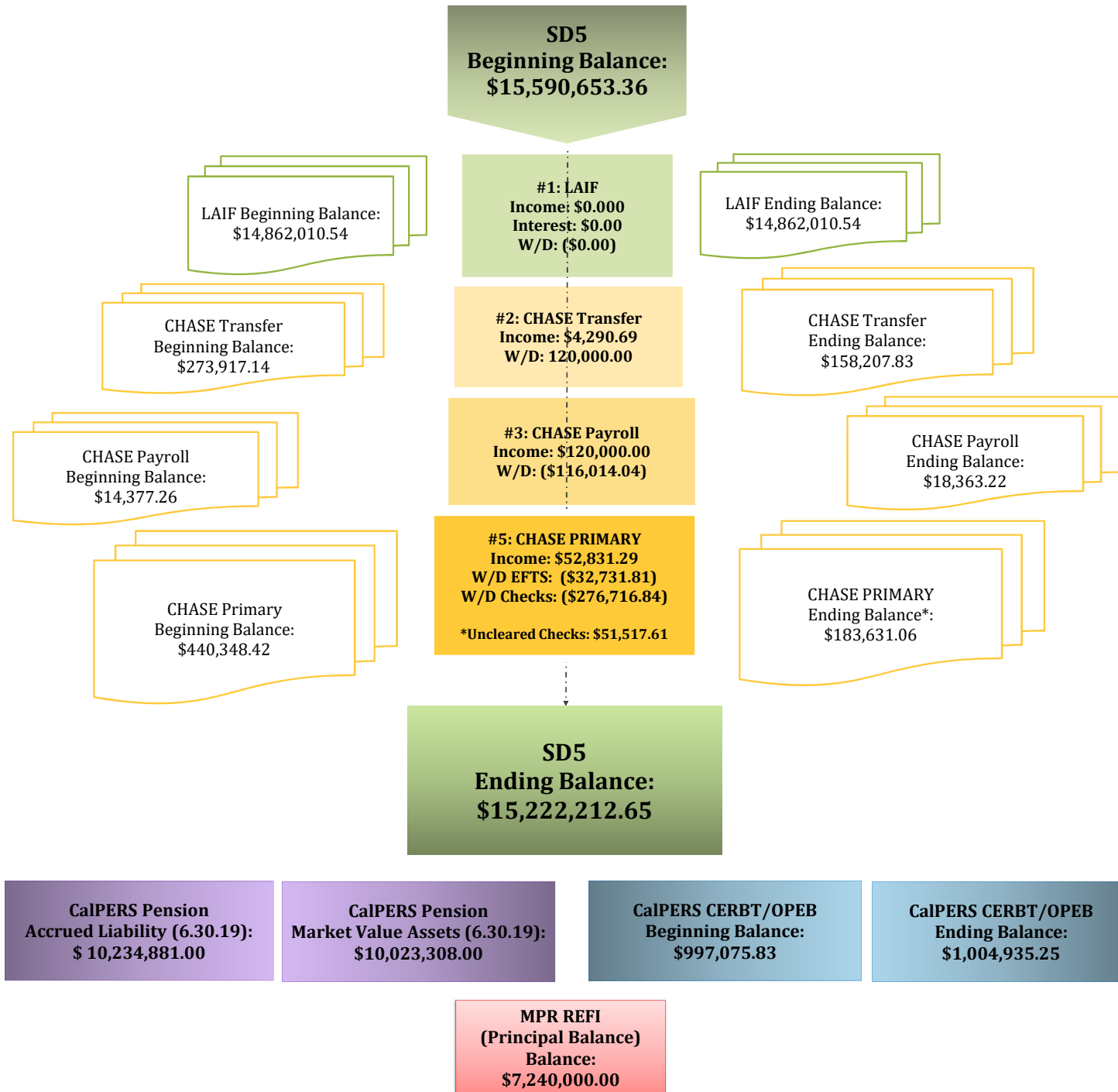
May 12 through June 8, 2021

06/08/21

Date	Num	Name	Memo	Account	Class	Paid Amount
06/08/21	8299	Triola, Joseph	Reimb. for S/B Mileage, December 2020	JP Morgan Chase - Primary 7399		
			Reimb. for M.P. materials (Chemical Pumps), 12.16.2020	7021 · Plant Maintenance Supplies	Belvedere	-37.53
			Reimb. for M.P. materials (Chemical Pumps), 12.16.2020	7021 · Plant Maintenance Supplies	Tiburon	-64.15
			Reimb. for SD5 Utility Truck parts (NAPA), 5.21.2021	7072 · Truck Maintenance	Belvedere	-17.54
			Reimb. for SD5 Utility Truck parts (NAPA), 5.21.2021	7072 · Truck Maintenance	Tiburon:Paradise Cove	-1.26
			Reimb. for SD5 Utility Truck parts (NAPA), 5.21.2021	7072 · Truck Maintenance	Tiburon	-29.99
TOTAL						-150.47
06/08/21	8300	Swett, Drake	Reimb. for S/B Mileage, Sept-Oct, 2020	JP Morgan Chase - Primary 7399		
			Reimb. for S/B Mileage, Belvedere, thru 10.5.2020	6018.2 · Standby Mileage Expense Reimb	Belvedere	-105.80
			Reimb. for S/B Mileage, Belvedere, thru 1.19.2021	6018.2 · Standby Mileage Expense Reimb	Tiburon	-52.90
TOTAL						-158.70
06/08/21	8301	Swett, Drake	Reimb. for CalPERS 457 Contribution, February 2021	JP Morgan Chase - Primary 7399		
			Reimb. for CalPERS 457 Contribution w/h at 2.26.2021 PR check	8008 · Deferred Comp 457	Tiburon	-40.00
TOTAL						-40.00

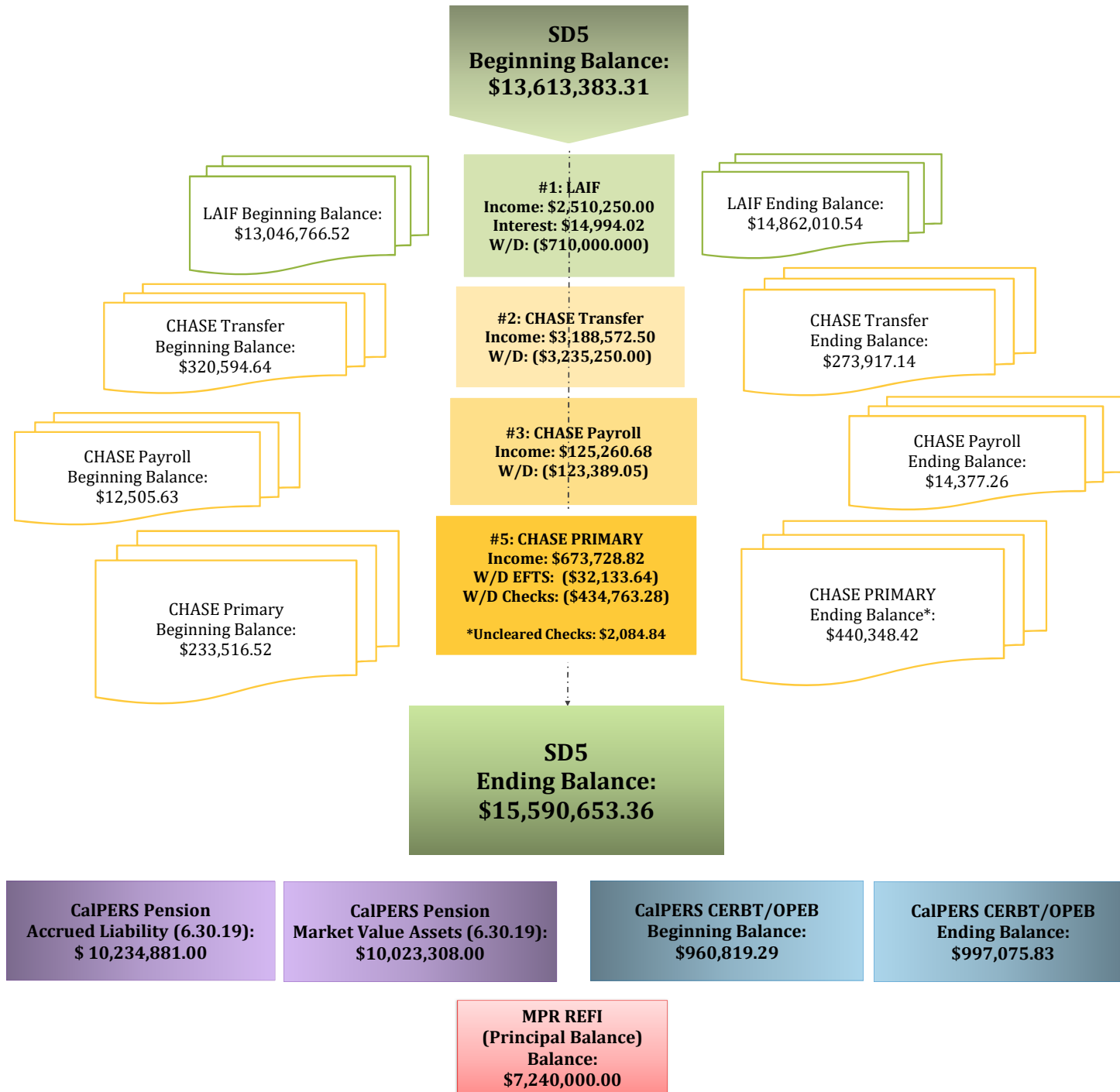
CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: May 2021



CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: APRIL 2021



MAY 12, 2021

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 05/14/2021 WEEK 20
PERIOD BEGIN : 05/01/2021
PERIOD END : 05/15/2021

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 05/14/2021. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	33032.71		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	15
TOTAL NET PAYROLL	33032.71		
BILLING PAYMENT	245.20 ✓	Withdrawal made by PAYCHEX INC. on above check date.	
AMOUNT DEBITED FROM TAX ACCOUNT	18969.76 ✓		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	18969.76	NUMBER OF CHECKS PRINTED	15
ADJUSTMENTS TO TAX LIABILITY			
TOTAL ADJUSTMENTS	-0.00		
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	52002.47		
TOTAL COST OF PAYROLL	52247.67 (D)	NUMBER OF MANUAL/VOID TRANSACTIONS	0

RECEIVED
MAY 13 2021
Sanitary District No. 5
of Marin County

Important: If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE
FEDERAL	16150.39		05/19/2021 Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2819.37		05/19/2021 Deposit made by PAYCHEX INC. on your behalf.

MAY 26, 2021

SANITARY DISTRICT NO 5 - 0400-2116
PO BOX 227
BELVEDERE TIBURON, CA 94920

CHECK DATE : 05/28/2021 WEEK 22
PERIOD BEGIN : 05/16/2021
PERIOD END : 05/31/2021

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 05/28/2021. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

PAYROLL TOTALS

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	33723.24		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	16
TOTAL NET PAYROLL	33723.24		

BILLING PAYMENT	249.30 ✓	Withdrawal made by PAYCHEX INC. on above check date.	
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AMOUNT DEBITED FROM TAX ACCOUNT	18905.23		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
TOTAL TAX LIABILITY	18905.23 ✓	NUMBER OF CHECKS PRINTED	16

ADJUSTMENTS TO TAX LIABILITY

TOTAL ADJUSTMENTS	-0.00		
TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES	52628.47		
TOTAL COST OF PAYROLL	52877.77 (D)	NUMBER OF MANUAL/VOID TRANSACTIONS	0

Important: If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.

TAX DEPOSITS DUE

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	16061.49		06/03/2021	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2843.74		06/03/2021	Deposit made by PAYCHEX INC. on your behalf.

Sanitary Distr. No.5 of Marin Co.
Comparative Balance Sheet
As of May 31, 2021

	<u>May 31, 21</u>	<u>Apr 30, 21</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Local Agency Investment Fund			
Belvedere			
Belvedere Operating	3,663,516.66	3,653,551.66	9,965.00
Belvedere Operating Reserve	516,923.05	516,923.05	0.00
Belvedere Capital & CIP Reserve	2,168,491.17	2,168,491.17	0.00
Belvedere PERS Retirement Trust	356,250.00	366,215.00	-9,965.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
Total Belvedere	<u>7,061,430.88</u>	<u>7,061,430.88</u>	<u>0.00</u>
Tiburon			
Tiburon Operating	1,964,799.80	1,946,809.80	17,990.00
Tiburon Operating Reserve	683,930.00	683,930.00	0.00
Tiburon Capital & CIP Reserve	3,512,349.86	3,512,349.86	0.00
Tiburon PERS Retirement Trust	643,750.00	661,740.00	-17,990.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
Total Tiburon	<u>7,448,579.66</u>	<u>7,448,579.66</u>	<u>0.00</u>
Local Agency Investment Fund - Other	<u>352,000.00</u>	<u>352,000.00</u>	<u>0.00</u>
Total Local Agency Investment Fund	<u>14,862,010.54</u>	<u>14,862,010.54</u>	<u>0.00</u>
JP Morgan Chase - Primary 7399	132,113.45	438,263.58	-306,150.13
JP Morgan Chase - Payroll 7506	12,918.92	8,932.96	3,985.96
JP Morgan Chase - Transfer 7522	158,207.83	273,917.14	-115,709.31
Total Checking/Savings	<u>15,165,250.74</u>	<u>15,583,124.22</u>	<u>-417,873.48</u>
Accounts Receivable			
Accounts Receivable	19,120.43	37,476.11	-18,355.68
Total Accounts Receivable	<u>19,120.43</u>	<u>37,476.11</u>	<u>-18,355.68</u>
Other Current Assets			
Petty Cash	881.92	881.92	0.00
Total Other Current Assets	<u>881.92</u>	<u>881.92</u>	<u>0.00</u>
Total Current Assets	<u>15,185,253.09</u>	<u>15,621,482.25</u>	<u>-436,229.16</u>
Fixed Assets	19,228,004.19	19,228,004.19	0.00
Other Assets			
Debt Issuance Cost	93,188.00	93,188.00	0.00
Total Other Assets	<u>93,188.00</u>	<u>93,188.00</u>	<u>0.00</u>
TOTAL ASSETS	<u><u>34,506,445.28</u></u>	<u><u>34,942,674.44</u></u>	<u><u>-436,229.16</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 - Accounts Payable	-78,249.12	-78,249.12	0.00
Total Accounts Payable	<u>-78,249.12</u>	<u>-78,249.12</u>	<u>0.00</u>

Sanitary Distr. No.5 of Marin Co.
Comparative Balance Sheet
As of May 31, 2021

	<u>May 31, 21</u>	<u>Apr 30, 21</u>	<u>\$ Change</u>
Other Current Liabilities			
Deferred Income for Permits	2,300.00	2,300.00	0.00
Compensated Absences Current	133,202.91	133,202.91	0.00
Retainage Payable	168,869.72	158,903.35	9,966.37
MPR Rev Bond Interest Payable	50,341.00	50,341.00	0.00
MPR Rev Bonds Payable Current	660,000.00	660,000.00	0.00
Total Other Current Liabilities	<u>1,014,713.63</u>	<u>1,004,747.26</u>	<u>9,966.37</u>
Total Current Liabilities	936,464.51	926,498.14	9,966.37
Long Term Liabilities			
2061 · OPEB Related Liability	809,282.00	809,282.00	0.00
Pension-related Liabilities	-484,265.00	-484,265.00	0.00
MPR Revenue Bonds Payable	7,240,000.00	7,240,000.00	0.00
Total Long Term Liabilities	<u>7,565,017.00</u>	<u>7,565,017.00</u>	<u>0.00</u>
Total Liabilities	8,501,481.51	8,491,515.14	9,966.37
Equity			
3900 · Net Assets	26,485,416.11	26,485,416.11	0.00
Net Income	-480,452.34	-34,256.81	-446,195.53
Total Equity	<u>26,004,963.77</u>	<u>26,451,159.30</u>	<u>-446,195.53</u>
TOTAL LIABILITIES & EQUITY	<u><u>34,506,445.28</u></u>	<u><u>34,942,674.44</u></u>	<u><u>-436,229.16</u></u>

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget	% of Bu...
Ordinary Income/Expense				
Income				
5000 · Property Taxes				
5001.2 · TEETER	828,278.45	700,000.00	128,278.45	118.3%
5002 · UNSEC	16,276.23	13,000.00	3,276.23	125.2%
5003 · PUNS / PRIOR UNSECURED	493.50	0.00	493.50	100.0%
5004 · REDEMPTION / RDMPT	546.06	500.00	46.06	109.2%
5006 · SPLU	332.41	100.00	232.41	332.4%
5041 · SUPSEC	15,511.66	15,000.00	511.66	103.4%
5043 · SECU	86.54	0.00	86.54	100.0%
5046 · Excess ERAF	388,631.21	250,000.00	138,631.21	155.5%
5280 · HOPTR	3,136.04	3,333.00	-196.96	94.1%
5483 · Other tax	7,119.91			
Total 5000 · Property Taxes	1,260,412.01	981,933.00	278,479.01	128.4%
5007 · Sewer Service Charge				
5007.1 · Sewer Service - Tiburon Ops	2,347,006.43	2,523,700.00	-176,693.57	93.0%
5007.5 · Sewer Service - Tiburon Cap	112,807.04	121,313.00	-8,505.96	93.0%
5007.2 · Sewer Service-Belv Ops	1,340,409.96	1,400,843.00	-60,433.04	95.7%
5007.3 · Sewer Service-Belv Cap	875,143.69	914,600.00	-39,456.31	95.7%
5007.4 · Other User Fees	0.00	24,826.00	-24,826.00	0.0%
Total 5007 · Sewer Service Charge	4,675,367.12	4,985,282.00	-309,914.88	93.8%
5201 · Interest				
5201.1 · Interest County of Marin	136.53			
5201.2 · Interest LAIF	66,292.09	156,402.00	-90,109.91	42.4%
Total 5201 · Interest	66,428.62	156,402.00	-89,973.38	42.5%
5900.3 · Connection Fees				
5900.30 · Connection Permit Fees	7,775.00	11,062.00	-3,287.00	70.3%
5900.31 · Collection	103,933.07	100,000.00	3,933.07	103.9%
5900.34 · Treatment	117,669.93	100,000.00	17,669.93	117.7%
Total 5900.3 · Connection Fees	229,378.00	211,062.00	18,316.00	108.7%
5900.4 · Inspection Permit Fees	20,570.50	11,062.00	9,508.50	186.0%
5900.5 · SASM Expense Reimb.	53,596.54	101,680.00	-48,083.46	52.7%
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
5900.10 · Paradise Sewer Line Ext. Fees	13,805.63	13,806.00	-0.37	100.0%
Total Income	6,319,558.42	6,461,327.00	-141,768.58	97.8%
Gross Profit	6,319,558.42	6,461,327.00	-141,768.58	97.8%
Expense				
6000 · Administrative Expenses				
6001 · Advertising	365.00	1,000.00	-635.00	36.5%
6008 · Audit & Accounting	28,350.03	35,000.00	-6,649.97	81.0%
6017 · Consulting Fees	339,707.06	200,000.00	139,707.06	169.9%
6018 · Travel & Meetings				
6018.1 · Meetings & Travel	6,816.46	7,000.00	-183.54	97.4%
6018.2 · Standby Mileage Expense Reimb	7,519.88	8,000.00	-480.12	94.0%
Total 6018 · Travel & Meetings	14,336.34	15,000.00	-663.66	95.6%
6020 · Continuing Education	3,151.78	10,000.00	-6,848.22	31.5%
6021 · County Fees	16,570.52	16,500.00	70.52	100.4%
6024 · Director Fees	2,700.00	9,000.00	-6,300.00	30.0%
6025 · Dues & Subscriptions	22,344.52	34,000.00	-11,655.48	65.7%
6026 · Elections	250.00	9,000.00	-8,750.00	2.8%
6033 · Insurance Property & Liability				
6033.1 · PLP Public Entity Phys Damage	23,377.31	23,301.00	76.31	100.3%
6033.2 · General Liability	43,337.00	43,291.00	46.00	100.1%
6033.3 · Physical Property Damage - Auto	3,730.00	1,435.00	2,295.00	259.9%
Total 6033 · Insurance Property & Liability	70,444.31	68,027.00	2,417.31	103.6%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget	% of Bu...
6039 · Legal	23,035.50	50,000.00	-26,964.50	46.1%
6047 · Office Supplies	8,991.35	13,000.00	-4,008.65	69.2%
6056 · Postage	783.26	1,000.00	-216.74	78.3%
6059 · Pollution Prevention/Public Edu	5,018.19	5,000.00	18.19	100.4%
6065 · Miscellaneous Expense	0.00			
Total 6000 · Administrative Expenses	536,047.86	466,527.00	69,520.86	114.9%
7000 · Ops & Maintenance Expenses				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	39,746.29	50,000.00	-10,253.71	79.5%
7013 · Emergency Line Repair	16,803.18	50,000.00	-33,196.82	33.6%
Total 7010 · Pumps & Lines Maintenance	56,549.47	100,000.00	-43,450.53	56.5%
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	20,880.89	15,000.00	5,880.89	139.2%
7022 · Plant Maint. Parts & Service	105,663.71	100,000.00	5,663.71	105.7%
7023 · Janitorial Supplies & Service	5,481.55	9,000.00	-3,518.45	60.9%
7024 · Main Plant Chemicals	78,656.95	105,000.00	-26,343.05	74.9%
7025 · Lab Supplies & Chemicals	10,010.09	15,000.00	-4,989.91	66.7%
7027 · Electrical & Instrument	3,036.10	5,000.00	-1,963.90	60.7%
7028 · Grounds Maintenance	3,890.76	5,000.00	-1,109.24	77.8%
7029 · Main Plant Sludge Disposal	33,781.06	40,000.00	-6,218.94	84.5%
Total 7020 · Main Plant Maintenance	261,401.11	294,000.00	-32,598.89	88.9%
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	9,707.43	10,000.00	-292.57	97.1%
7042 · Paradise Supplies & Chemicals	6,826.34	5,000.00	1,826.34	136.5%
7043 · Paradise Sludge Disposal	2,645.00	8,000.00	-5,355.00	33.1%
Total 7040 · Paradise Cove Plant Maint	19,178.77	23,000.00	-3,821.23	83.4%
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	38,328.50	50,000.00	-11,671.50	76.7%
7052 · Paradise Cove Monitoring	12,229.10	15,000.00	-2,770.90	81.5%
7053 · Chronic Toxicity	1,112.50			
Total 7050 · Monitoring	51,670.10	65,000.00	-13,329.90	79.5%
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	3,269.00			
7062 · Permits/Fees - General	57,986.41	41,000.00	16,986.41	141.4%
7063 · Paradise Cove Permits/Fees	7,500.18	8,000.00	-499.82	93.8%
7064 · Paradise Cove NPDES Renewal	4,828.50	40,000.00	-35,171.50	12.1%
Total 7060 · Permits/Fees	73,584.09	89,000.00	-15,415.91	82.7%
7070 · Truck Maintenance				
7071 · Fuel	7,748.78	8,000.00	-251.22	96.9%
7072 · Truck Maintenance	22,229.14	8,000.00	14,229.14	277.9%
Total 7070 · Truck Maintenance	29,977.92	16,000.00	13,977.92	187.4%
Total 7000 · Ops & Maintenance Expenses	492,361.46	587,000.00	-94,638.54	83.9%
8000 · Salaries and Benefits Expenses				
8001 · Salaries	1,052,607.09	1,143,549.00	-90,941.91	92.0%
8003 · Overtime	104,998.28	100,000.00	4,998.28	105.0%
8004 · Standby Pay	67,710.46	72,450.00	-4,739.54	93.5%
8005 · Employee Incentives	17,000.00	45,000.00	-28,000.00	37.8%
8006 · Vacation Buyout	27,098.98	25,000.00	2,098.98	108.4%
8013 · Payroll Taxes	85,504.24	98,212.00	-12,707.76	87.1%
8015 · Payroll/Bank Fees	5,912.66	5,500.00	412.66	107.5%
8016 · Car Allowance	6,000.01	6,000.00	0.01	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	130,136.22	253,061.00	-122,924.78	51.4%
8019.06 · PERS Retirement - RBP	341.64			
8019.08 · PERS Retirement - CalPERS UAL	96,367.00	20,000.00	76,367.00	481.8%
8019.10 · PERS Retirement Trust	0.00	313,250.00	-313,250.00	0.0%
8019 · PERS Retirement - Other	0.00			
Total 8019 · PERS Retirement	226,844.86	586,311.00	-359,466.14	38.7%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget	% of Bu...
8020 · Employee Health				
8020.05 · Employee Health	175,173.22	200,653.00	-25,479.78	87.3%
8021 · Employee Health Deductions	-2,442.42			
Total 8020 · Employee Health	172,730.80	200,653.00	-27,922.20	86.1%
8022 · Retiree Health				
8022.05 · Retiree Health	56,564.99	80,994.00	-24,429.01	69.8%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	72,400.00	-72,400.00	0.0%
Total 8022 · Retiree Health	56,564.99	153,394.00	-96,829.01	36.9%
8023 · Workers Comp Insurance	39,318.00	50,250.00	-10,932.00	78.2%
Total 8000 · Salaries and Benefits Expenses	1,862,290.37	2,486,319.00	-624,028.63	74.9%
8500 · Other Operating Expenses				
8510 · Data/Alarms/IT Supp & Licensing	103,790.61	80,000.00	23,790.61	129.7%
8515 · Safety	26,666.69	20,000.00	6,666.69	133.3%
8520 · Personal Protection/Safety Wear	6,158.46	15,000.00	-8,841.54	41.1%
8530 · Telephone				
8531 · Main Plant Telephones	8,137.84	11,000.00	-2,862.16	74.0%
8532 · Paradise Cove Telephones	3,516.51	4,000.00	-483.49	87.9%
8533 · Pumps & Lines Telephones	5,036.85	7,000.00	-1,963.15	72.0%
Total 8530 · Telephone	16,691.20	22,000.00	-5,308.80	75.9%
8540 · Utilities				
8541 · Water	7,324.14	5,000.00	2,324.14	146.5%
8542 · Main Plant Utilities	155,160.83	180,000.00	-24,839.17	86.2%
8543 · Paradise Cove Utilities	15,541.18	13,500.00	2,041.18	115.1%
8544 · Pump Station Utilities	39,018.93	35,000.00	4,018.93	111.5%
Total 8540 · Utilities	217,045.08	233,500.00	-16,454.92	93.0%
Total 8500 · Other Operating Expenses	370,352.04	370,500.00	-147.96	100.0%
Total Expense	3,261,051.73	3,910,346.00	-649,294.27	83.4%
Net Ordinary Income	3,058,506.69	2,550,981.00	507,525.69	119.9%
Other Income/Expense				
Other Expense				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9209 · Screw Press Blend Redundancy	0.00	15,000.00	-15,000.00	0.0%
9212 · M.P. Headworks Grinder Rplcmnt	23,486.90	15,000.00	8,486.90	156.6%
9217 · SD5 Shop Rplcmnt /Ops Control	0.00	15,000.00	-15,000.00	0.0%
9218 · Generator Control Panel	0.00	35,000.00	-35,000.00	0.0%
9219 · C12 Flash Mixer	12,160.81	15,000.00	-2,839.19	81.1%
9220 · M.P. Office + Bath Flooring	0.00	15,000.00	-15,000.00	0.0%
9221 · Portable Fuel Storage Tank	0.00	15,000.00	-15,000.00	0.0%
9225.95 · SCADA Upgrade & Replacement	18,850.01			
9229.8 · Vehicle Replacement	3,000.00			
Total 9200 · Main Plant Equipment Capital	57,497.72	125,000.00	-67,502.28	46.0%
9300 · Pumps & Lines Capital				
9303 · Lateral Camera	362.71			
9306 · PS Pump & Valve Replacements	3,231.81	50,000.00	-46,768.19	6.5%
9307 · PS Generator Replacement	54.98			
9311 · Cove Rd Force Main Project				
9311.1 · Cove Rd FM - Engineering	5,656.80			
9311.2 · Cove Rd FM - Const, Ph I	2,341,117.33	1,200,000.00	1,141,117.33	195.1%
Total 9311 · Cove Rd Force Main Project	2,346,774.13	1,200,000.00	1,146,774.13	195.6%
9312 · Force Main Rehab - Mltpl Sites	0.00	700,000.00	-700,000.00	0.0%
9313 · Manholes/Rodholes	15,097.72	70,000.00	-54,902.28	21.6%
9314 · Portable Emergency Generators	95,587.89	75,000.00	20,587.89	127.5%
9227.8 · Rodder/Vactor Truck	7,891.43			
Total 9300 · Pumps & Lines Capital	2,469,000.67	2,095,000.00	374,000.67	117.9%

Sanitary Distr. No.5 of Marin Co.
Annual Budget vs Actual Expenses
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget	% of Bu...
9400 · Paradise Cove Capital				
9401 · P.C. Sewer Line Rehab Prog	0.00	500,000.00	-500,000.00	0.0%
9402 · P.C. Flow Meter Replacement	19,501.62			
9404 · P.C. Infl WWI Access Replcmnt	0.00			
9406 · P.C. Plant Grating Replacement	1,730.73	20,000.00	-18,269.27	8.7%
9415 · P.C. Paint @ Treatment Plant	52,759.00			
Total 9400 · Paradise Cove Capital	73,991.35	520,000.00	-446,008.65	14.2%
9500 · Undesignated Capital				
9510 · Undesignated Cap - M.P.	0.00	25,000.00	-25,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	26,546.75	10,000.00	16,546.75	265.5%
9530 · Undesignated Cap - P & L	0.00	50,000.00	-50,000.00	0.0%
Total 9500 · Undesignated Capital	26,546.75	85,000.00	-58,453.25	31.2%
Total 9100 · Capital Expenditures	2,627,036.49	2,825,000.00	-197,963.51	93.0%
9700 · Debt Service				
9730 · Debt Service - MPR Project				
9734 · MPR Refi - Principal	660,000.00	660,000.00	0.00	100.0%
9735 · MPR Refi - Interest	190,432.26	190,457.00	-24.74	100.0%
Total 9730 · Debt Service - MPR Project	850,432.26	850,457.00	-24.74	100.0%
Total 9700 · Debt Service	850,432.26	850,457.00	-24.74	100.0%
Total Other Expense	3,477,468.75	3,675,457.00	-197,988.25	94.6%
Net Other Income	-3,477,468.75	-3,675,457.00	197,988.25	94.6%
Net Income	-418,962.06	-1,124,476.00	705,513.94	37.3%

**Sanitary Distr. No.5 of Marin Co.
Zone Report
May 2021**

06/03/21

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
Ordinary Income/Expense					
Income					
5000 · Property Taxes					
5004 · REDEMPTION / RDMPT	0.69	16.36	17.05	0.00	17.05
5041 · SUPSEC	120.49	2,861.84	2,982.33	0.00	2,982.33
5280 · HOPTR	52.17	1,239.14	1,291.31	0.00	1,291.31
Total 5000 · Property Taxes	173.35	4,117.34	4,290.69	0.00	4,290.69
5900.3 · Connection Fees					
5900.30 · Connection Permit Fees	400.00	200.00	600.00	500.00	1,100.00
5900.31 · Collection	0.00	774.00	774.00	0.00	774.00
5900.34 · Treatment	16,058.00	1,070.00	17,128.00	0.00	17,128.00
5900.3 · Connection Fees - Other	0.00	100.00	100.00	0.00	100.00
Total 5900.3 · Connection Fees	16,458.00	2,144.00	18,602.00	500.00	19,102.00
5900.4 · Inspection Permit Fees					
5900.10 · Paradise Sewer Line Ext. Fees	0.00	1,000.00	1,000.00	400.00	1,400.00
	13,805.63	0.00	13,805.63	0.00	13,805.63
Total Income	30,436.98	7,261.34	37,698.32	900.00	38,598.32
Gross Profit	30,436.98	7,261.34	37,698.32	900.00	38,598.32
Expense					
6000 · Administrative Expenses					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6008 · Audit & Accounting	0.00	0.00	0.00	0.00	0.00
6017 · Consulting Fees	423.66	10,053.47	10,477.13	5,880.62	16,357.75
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	123.33	2,882.42	3,005.75	1,687.17	4,692.92
6018.2 · Standby Mileage Expense Reimb	52.64	174.64	227.28	986.80	1,214.08
Total 6018 · Travel & Meetings	175.97	3,057.06	3,233.03	2,673.97	5,907.00
6020 · Continuing Education					
6020 · Continuing Education	3.89	92.18	96.07	53.93	150.00
6025 · Dues & Subscriptions					
6025 · Dues & Subscriptions	21.51	1,065.14	1,086.65	599.35	1,686.00
6039 · Legal					
6039 · Legal	27.15	644.41	671.56	849.44	1,521.00
6047 · Office Supplies					
6047 · Office Supplies	14.23	337.63	351.86	197.48	549.34
6056 · Postage					
6056 · Postage	0.98	23.19	24.17	13.56	37.73
6065 · Miscellaneous Expense					
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
Total 6000 · Administrative Expenses	667.39	15,273.08	15,940.47	10,268.35	26,208.82
7000 · Ops & Maintenance Expenses					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	0.00	0.00	0.00	1,693.14	1,693.14
Total 7010 · Pumps & Lines Maintenance	0.00	0.00	0.00	1,693.14	1,693.14
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	2,520.63	2,520.63	1,474.66	3,995.29
7022 · Plant Maint. Parts & Service	0.00	3,211.35	3,211.35	1,878.65	5,090.00
7023 · Janitorial Supplies & Service					
7023 · Janitorial Supplies & Service	0.00	279.94	279.94	163.77	443.71
7024 · Main Plant Chemicals					
7024 · Main Plant Chemicals	0.00	12,234.81	12,234.81	7,156.55	19,391.36
7025 · Lab Supplies & Chemicals					
7025 · Lab Supplies & Chemicals	0.00	1,114.60	1,114.60	652.08	1,766.68
7027 · Electrical & Instrument					
7027 · Electrical & Instrument	0.00	0.00	0.00	0.00	0.00
7029 · Main Plant Sludge Disposal					
7029 · Main Plant Sludge Disposal	0.00	3,385.82	3,385.82	1,980.83	5,366.65
Total 7020 · Main Plant Maintenance	0.00	22,747.15	22,747.15	13,306.54	36,053.69
7040 · Paradise Cove Plant Maint					
7041 · Paradise Parts & Service	52.08	0.00	52.08	0.00	52.08
7042 · Paradise Supplies & Chemicals	1,841.09	0.00	1,841.09	0.00	1,841.09
Total 7040 · Paradise Cove Plant Maint	1,893.17	0.00	1,893.17	0.00	1,893.17
7050 · Monitoring					
7051 · Main Plant Lab Monitoring	0.00	2,743.15	2,743.15	1,604.85	4,348.00
7052 · Paradise Cove Monitoring	1,066.05	0.00	1,066.05	0.00	1,066.05
7053 · Chronic Toxicity	0.00	701.88	701.88	410.62	1,112.50
Total 7050 · Monitoring	1,066.05	3,445.03	4,511.08	2,015.47	6,526.55

**Sanitary Distr. No.5 of Marin Co.
Zone Report
May 2021**

06/03/21

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
7060 · Permits/Fees					
7061 · Main Plant NPDES Renewal	0.00	259.30	259.30	151.70	411.00
7062 · Permits/Fees - General	0.00	9,757.45	9,757.45	5,530.55	15,288.00
Total 7060 · Permits/Fees	0.00	10,016.75	10,016.75	5,682.25	15,699.00
7070 · Truck Maintenance					
7071 · Fuel	24.18	573.85	598.03	335.67	933.70
7072 · Truck Maintenance	0.00	0.00	0.00	0.00	0.00
Total 7070 · Truck Maintenance	24.18	573.85	598.03	335.67	933.70
Total 7000 · Ops & Maintenance Expenses	2,983.40	36,782.78	39,766.18	23,033.07	62,799.25
8000 · Salaries and Benefits Expenses					
8001 · Salaries	2,368.76	56,209.93	58,578.69	32,879.07	91,457.76
8003 · Overtime	328.38	7,792.32	8,120.70	4,558.00	12,678.70
8004 · Standby Pay	179.24	4,253.39	4,432.63	2,487.95	6,920.58
8005 · Employee Incentives	129.50	3,073.00	3,202.50	1,797.50	5,000.00
8007 · Voluntary Deductions	0.00	0.00	0.00	0.00	0.00
8008 · Deferred Comp 457	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	219.74	5,214.39	5,434.13	3,050.07	8,484.20
8015 · Payroll/Bank Fees	12.81	303.92	316.73	177.77	494.50
8019 · PERS Retirement					
8019.05 · PERS Retirement	369.65	8,771.67	9,141.32	5,130.84	14,272.16
8019.06 · PERS Retirement - RBP	8.85	209.97	218.82	122.82	341.64
Total 8019 · PERS Retirement	378.50	8,981.64	9,360.14	5,253.66	14,613.80
8020 · Employee Health					
8020.05 · Employee Health	383.55	9,101.58	9,485.13	5,323.80	14,808.93
8021 · Employee Health Deductions	-3.94	-93.66	-97.60	-54.78	-152.38
Total 8020 · Employee Health	379.61	9,007.92	9,387.53	5,269.02	14,656.55
8022 · Retiree Health					
8022.05 · Retiree Health	22.61	536.54	559.15	313.84	872.99
Total 8022 · Retiree Health	22.61	536.54	559.15	313.84	872.99
Total 8000 · Salaries and Benefits Expenses	4,019.15	95,373.05	99,392.20	55,786.88	155,179.08
8500 · Other Operating Expenses					
8510 · Data/Alarms/IT Supp & Licensing	412.31	9,726.91	10,139.22	5,691.05	15,830.27
8515 · Safety	9.07	215.10	224.17	125.83	350.00
8520 · Personal Protection/Safety Wear	4.59	108.96	113.55	63.74	177.29
8530 · Telephone					
8531 · Main Plant Telephones	0.00	351.19	351.19	205.43	556.62
8532 · Paradise Cove Telephones	347.52	0.00	347.52	0.00	347.52
8533 · Pumps & Lines Telephones	175.07	425.16	600.23	68.43	668.66
Total 8530 · Telephone	522.59	776.35	1,298.94	273.86	1,572.80
8540 · Utilities					
8541 · Water	0.00	795.38	795.38	578.65	1,374.03
8542 · Main Plant Utilities	0.00	8,813.20	8,813.20	5,156.04	13,969.24
8543 · Paradise Cove Utilities	1,510.95	0.00	1,510.95	0.00	1,510.95
8544 · Pump Station Utilities	261.32	1,715.85	1,977.17	1,353.67	3,330.84
Total 8540 · Utilities	1,772.27	11,324.43	13,096.70	7,088.36	20,185.06
Total 8500 · Other Operating Expenses	2,720.83	22,151.75	24,872.58	13,242.84	38,115.42
Total Expense	10,390.77	169,580.66	179,971.43	102,331.14	282,302.57
Net Ordinary Income	20,046.21	-162,319.32	-142,273.11	-101,431.14	-243,704.25
Other Income/Expense					
Other Expense					
9100 · Capital Expenditures					
9300 · Pumps & Lines Capital					
9306 · PS Pump & Valve Replacements	0.00	0.00	0.00	3,231.81	3,231.81

**Sanitary Distr. No.5 of Marin Co.
Zone Report
May 2021**

	Paradise C... (Tiburon)	Tiburon - Oth... (Tiburon)	Total Tiburon	Belvedere	TOTAL
9311 · Cove Rd Force Main Project					
9311.2 · Cove Rd FM - Const, Ph I	0.00	77,737.71	77,737.71	121,589.74	199,327.45
Total 9311 · Cove Rd Force Main Project	0.00	77,737.71	77,737.71	121,589.74	199,327.45
Total 9300 · Pumps & Lines Capital	0.00	77,737.71	77,737.71	124,821.55	202,559.26
Total 9100 · Capital Expenditures	0.00	77,737.71	77,737.71	124,821.55	202,559.26
Total Other Expense	0.00	77,737.71	77,737.71	124,821.55	202,559.26
Net Other Income	0.00	-77,737.71	-77,737.71	-124,821.55	-202,559.26
Net Income	20,046.21	-240,057.03	-220,010.82	-226,252.69	-446,263.51

**SANITARY DISTRICT NO. 5
OF MARIN COUNTY**

STRATEGIC PLAN

JUNE 30, 20210



BOARD OF DIRECTORS:

Richard Snyder, President

John Carapiet, Vice President

Omar Arias, Secretary

Tod Moody, Director

Catherine Benediktsson, Director

DISTRICT MANAGER:

Tony Rubio

Sanitary District No.5 of Marin County

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1. Introduction, History and Overview

Sanitary District No.5 of Marin County was formed in 1922 primarily as a refuse district. In the 1960's a primary treatment plant was constructed at its current location at 2001 Paradise Drive. In the 1980's the District added on a secondary treatment portion to the plant to comply with new local and federal standards of the 1972 Clean Water Act. During that period state and federal grant funding was available for those upgrades which the District took advantage of. Also during the 1980's upgrade the Main Plant treatment facility was designed with a new commonly shared out fall into the SF Bay. The District shares an outfall with SASM (Sewerage Agency of Southern Marin) The District is also responsible for dechlorinating SASM's effluent prior to discharge into the receiving waters of the state of California. In the mid 1980's, a smaller, secondary treatment package plant was constructed on the eastern side of the Tiburon peninsula to serve the unincorporated area of Tiburon, known as the Paradise Cove plant. The District was able to get about 30+ years out of both plants before they were due for major upgrades and were upgraded to improve efficiencies and reliability.

In 2005 the City of Belvedere sewage collection system was annexed to the District. When this task was completed, a new sewer rate had to be established for the City of Belvedere residents, as it was treated as a separate zone per the annexation agreement with Belvedere. In that annexation agreement, the City of Belvedere negotiated keeping the sewer service revenue portion of the property tax, thus the higher rates in the City of Belvedere currently. As of 2021~~18~~ the Belvedere zone sewer service fee charge is \$1985 per EDU compared to \$1034 per EDU in the Tiburon zone. Prior to annexation into Sanitary District No.5 of Marin County, an investigation of the entire sewer collection was performed by Harris & Associates to assist the District in determining the condition of the collection system and the required repairs that would be needed in the future. A similar study was also performed for the collection system owned by the District for the Tiburon zone. Those studies assisted in determining the rates that are in place today.

In 2009, the smaller Paradise Cove plant was upgraded and enlarged to accommodate a growing population on the eastern Tiburon peninsula. Treatment plant capacity went from 20,000 gallons per day up to 40,000 gallons per day, with a peak flow max of 100,000 gallons per day. In conjunction with the treatment plant upgrades, the Seafirth Estates subdivision constructed 2 pump stations to serve the residents in that area, in order for them (Seafirth Estates) to cease operation of the Seafirth Estates RBC (Rotating Biological Contactor) plant that had reached its useful life. Both pump stations were turned over to the District for ownership and operation after a year of successful operation. In 2018 the District worked with San Francisco State Romberg Center in successfully negotiating an outside sewer service agreement which allowed the university to decommission several septic tanks serving the property and allowed for the construction of a new pump station that the university owns and operates to pump into the Districts publicly available sewer system located on Paradise Drive (Vogt Extension Line). SFSU Romberg began service on January 1, 2019.

In 2014 the District invested \$12 million dollars to upgrade and enhance the Main Treatment plant, which serves the City of Belvedere and the residents eastward of Gilmartin Drive in the Town of Tiburon. The electrical system of the plant was upgraded with a more reliable up-to-date system, major treatment plant equipment was replaced with newer, more energy-efficient equipment, and additional wet weather storage was configured into the project using the existing facilities.

In 2017 the District completed a 2-year phased project at the Mar West Pump Station in Tiburon worth 1.5 million dollars. The work involved converting an older dry pit pump station to a wet pet submersible style pump station. It also involved the installation of Diesel standby generator and all new electrical control panels and meters. This pump station is the largest pump station in the Tiburon service area.

In 2021 the District completed a 2.2 Million Dollar force main installation project in which it installed a new sewer force main serving the city of Belvedere starting at the Cove Road Pump Station #1 moving towards

Beach road then down Juanita Ln to its terminus point on Tiburon Blvd near the round-about. Part of this project included a bypass line serving Tiburon Pump station #6 located on the corner of Tiburon Blvd and Beach Road.

The District has a total of 24 pump stations in its service area and 153,120 lateral feet (29 miles) of gravity sewer lines that range in size from 6” to 24” and a total of 26,400 lateral feet (5 miles) of pressure force main. The District is governed by a 5-member Board of Directors, while the day- to-day management is the responsibility of the District Manager, and his or her staff of 9 employees. Many Districts have different priorities, goals and challenges that face them day-to-day and in the future. That is why this District seeks to layout its priorities, address its concerns and prioritize its future challenges with the creation of this strategic plan. This planning would also assist future Board Members and District Managers with staying on-course in providing the best, safest, and most reliable collection conveyance and treatment of sewage for the Tiburon/Belvedere peninsula residents. The strategic plan shall reflect the direction, insight, and expertise of the Board Members and its District Staff and shall provide for the overall strategic direction of the District.



1920's era –Tiburon Peninsula- Location of future Waste Water Treatment Plant



1960's era- Tiburon Peninsula – Wastewater Treatment Plant in service- Primary Treatment only



1980's era- Tiburon Peninsula- Secondary Treatment additions to Wastewater Treatment Plant



2014 – Tiburon Peninsula –Main Plant Rehabilitation at Wastewater Treatment Plant



1980's era Unincorporated East Tiburon -Paradise Cove Wastewater Treatment Plant



2010 Unincorporated East Tiburon- Upgraded Paradise Cove Wastewater Treatment Plant

2. Mission Statement and Values

Mission Statement

Sanitary District No.5 of Marin County is a special district dedicated to the protection of public health and the environment through effective and economical collection, conveyance, treatment and disposal of wastewater that meets or exceeds all local, state, and federal regulations.

SD5 Values

Sanitary District No.5 of Marin County Board Members and Staff operate under a set of core values in respect to all District Functions. That set of values include:

- Public Health & Sanitation
- Excellent Customer Service
- Fiscal Responsibility
- Public Transparency
- Work Place Safety
- Effective/Reliable Long Term Capital, Operation, Maintenance, Fiscal Planning
- Valued Work Force
- Effective Communication and Decision Making
- Environmental Stewardship

3. Accomplishments

SD5 Accomplishments

A generalized list of recent accomplishments:

Main Treatment Plant:

- Invested \$12 Million dollars and rehabilitated the Main Treatment Plant: this was a 2-year project, which improved treatment plant efficiencies and reliability
- Updated the Sewer Use Ordinance to include sewer lateral inspection and repair mechanism to reduce I&I from the collection system
- Began pump station controls replacement program: ~~2016~~ of 22 pump stations now have new standardized control panels –Panels have been raised per Baywave sea level report study
- ~~260,350~~ Linear feet of pipe have been replaced/rehabilitated since 2006
- Completed the Point Tiburon Sewer Line acquisition (a 30+yr dispute/unresolved item)
- Completed the Mar West Phase 1 and Phase 2 Pump Station Upgrade - \$1.5 Million Invested to this site.
- Completed a LED lighting upgrade as part of our continued efforts to conserve energy & keep costs down
- Completed Bio-Solids Management Plan and negotiated disposal contract with Lystek Intl.
- Completed Cove Road Force Main Project- Installation of 2100 LF of 14” HDPE Pressure Force Main.
- Completed Collection System Master Plan
- Completed Alternative Energy Options Study

Paradise Cove Plant:

- Acceptance of the Seafirth Estates subdivision pump stations: allowed for the decommissioning of Seafirth Estates’ Rotating Biological Contactor (RBC) treatment plant
- Acceptance of the Paradise Drive Sewer Line Extension (PDSLE) Line Sewer line: allowed sewer service connections for 52 homes allowing people to decommission septic systems in the unincorporated area of Tiburon an connecting to the public sewer
- Acceptance of Vogt sewer line extension at Paradise Cove which will allow for an additional 12 connections and the connection of the Romberg Tiburon Center
- Established an Outside Sewer Service Agreement with SFSU Romberg Center for Sewer Service
- Paradise Cove Treatment Plant upgrade and installation of new discharge pipe and diffuser: treatment plant capacity doubled and treatment efficiency improvement

Finance & HR:

- Major work on the District’s Finances and Capital Improvement Program in FY2009/2010: this led to difficult decisions to increase sewer rates for the prolonged safety and compliance of both treatment plants and its collection system. Prior to 2005, the sewer rates had not been raised in 20+ years
- Made the difficult decisions to cut benefits for new hires, in part of the 2012 Employee Negotiations: this established a lower tier for transferring Classic Members as a result of higher CalPERS pension obligations
- Began funding a California Employee Retirement Benefit Trust (CERBT) for Other Post-Employment Benefits (OPEB) in 2011
- Paid off CalPERS side fund and SD5’s unfunded accrued liability, through 2018
- Updated the SD5 Connection Fee Schedule

- Created a District wide succession plan
- Created new Financial Policy & Procedure Manual
- Updated the SD5 Reserve Policy and created a new CalPERS Reserve Trust in order to fund future CalPERS' inability to obtain target returns in their investment strategies
- [Refinanced the 2012 MPR Revenue Bonds](#)

4. Current Conditions, Future Challenges & Opportunities

Current Conditions:

The District overall income is around \$6 million dollars. Total operations and maintenance costs, which includes salary, is averaging around \$3 million dollars (not including CalPERS unfunded liabilities) with about 3% inflation each year. Currently, Capital Expenditures run anywhere between \$1.5 - \$2.5 million dollars yearly including debt service. The Districts net operating/capital income varies between \$500k-\$1 million dollars each year. That is the current overall trend of the District finances as of 2018. Please note that both treatment plants recently were improved so the need for costly capital expenditures at both of these facilities will mostly likely not occur for another 4-9 years.

The current National Pollutant Discharge Elimination System (NPDES) permits, for both facilities, have been in compliance year-in and year-out with our current standard of treatment and configuration of both facilities. Labor, Electricity, and Chemicals are the costliest items for operating and maintaining both facilities. The District has done everything possible to reduce those costs, such as installing automated Supervisory Control and Data Acquisition (SCADA) software for improved reliability and to keep labor costs down, installing new energy-efficient equipment (blowers) & completing a LED lighting upgrade throughout the plant to reduce PG&E costs; and performing annual competitive bidding on chemical purchasing contracts to ensure we get the lowest price from the most competitive suppliers.

In 2013, CalPERS enacted new retirement formulas for new-hire employees into the CalPERS' retirement system (Public Employees' Pension Reform Act - PEPPRA), which keeps our employee overhead costs down. Currently the District has 5 employees under the Classic Member formula of 2.7% @ 55 formula, and 4 employees under the PEPPRA formula of 2.0% @ 62. The District has paid its CalPERS pension liabilities up through fiscal year 2019. The Districts OPEB Other Post-Employment Benefits (retiree health) is around 63.4% funded as of 2021. The District currently has 6 retirees receiving OPEB. The Board of Directors receive compensation of \$100 for attendance at each Board Meeting; no other benefits are granted to the Board of Directors.

Capital Improvement wise, the Districts main function is to provide high quality collection, conveyance, treatment and disposal of the wastewater in this service area. A main priority currently for the District is the rehabilitation of the districts collection system – an ongoing 10 year Capital Improvement Program (CIP) is in place to replace/rehabilitate the collection system based on video reports conducted in 2006 and 2011. [The District recently completed a Collection System Master Plan to further assist and guide the District along in prioritizing the Capital Projects forecasted for the next 15 years.](#) Also, the District is currently under way with a project standardizing the control panels at the 24 pump stations, servicing the areas and raising them per the Marin BayWAVE Marin Bay Waterfront Adaptation Vulnerability Evaluation

The District when feasible participates in regional programs/partnerships for the benefit of rate payers and the overall enhancement of services in Marin. Some examples include, mutual aid services agreements which allows the District to call on other sewer agencies that participate in the group for assistance with equipment/staffing in times of need, the Marin County Public Education Group, which collaborates with other agencies in the Districts efforts to inform the rate payers and the general public about pollution

prevention, and monthly general manager meetings with the managers of the 5 other Treatment plant agencies in Marin to share ideas and assist one another on critical issues facing the agency or the wastewater community.

Future Challenges and Opportunities:

The District has several challenges in the near and far future. Some of those items include:

Wastewater Treatment System:

- Possible Nutrient limits in National Pollutant Discharge Elimination System (NPDES) permits - requiring expensive upgrades to facilities
- Possible Toxicity Limits in NPDES permit- requiring expensive upgrades to facilities
- More stringent requirements from the Bay Area Air Quality Management District (BAAQMD) -New Sources-Emergency Generators and Portable Pumps must comply with new standards
- Increased electrical costs due to provider raising rates
- Treatment Plant Upgrades in 2040
- Opportunities to enhance collaboration with neighboring agencies on larger items like laboratory service and safety training services

Customer Service:

- Improved web site for ease of customer use
- Development of quarterly newsletter -increased awareness of district activities and accomplishments for customers- for website
- ~~Additional Staff time for permits and Inspections as identified in the recently approved succession plan~~
- Additional Ark Newspaper Articles

HR and Employee Development:

- Encourage staff to cross train in Operations and Maintenance
- ~~Enhance SR WWTP Maintenance/Collection System Tech Position to a Supervisor to assist in the day to day organization of maintenance and long range planning and responsibility in keeping up to date records responsible for WDR's (waste discharge requirements) for Main Plant and Paradise Cove (LRO Legally Responsible Official Requirement) as identified in the recently approved succession plan~~
- ~~Enhance SR WWTP Operator Position to a Supervisor position to assist in the day to day organization of operations and long range planning (Chief Plant Operator) responsible for Main Plant and Paradise Cove permits (designated operator in charge) as identified in the recently approved succession plan~~
- ~~Create a Permits/Administrative Tech position to assist in the office and to handle the increased work as result of sewer lateral inspections required by Sewer Use Ordinance 2014-02~~

Renewable Energies and Continued Energy Reduction:

- Investigate all possible paths to energy savings
- Investigate pumping plan development for pumping during off hours and or reducing the start & stops

Organization, Budget and Finance:

- Sewer Rate Sustainability
- CalPERS Pension Sustainability
- Other Post Employee Benefits (OPEB) Sustainability
- Complete scanning project
- Clean up and organize current District administrative database

Organization, Budget and Finance (Cont'd):

- Create standards and file storage location, and file storage paths for staff to save work that all staff need access to
- Connection Fee Rates
- Contracted Services
- Sewer Rate Study- Last sewer rate survey completed in 2010

Facilities and Operations:

- Rebuild the maintenance shop and create 2nd floor for an overall operations/maintenance building.
- Review of Emergency Planning/Preparedness: Boat access to treatment plant sites, ~~and Vaector truck availability,~~ and bypass pumping review
- Planning for future Treatment Plant Rehabilitation or Relocation Options
- Office Upgrades – Limited Space
- ~~Complete a Collection System Master Plan in conjunction with Sewer Rate Study—Last full scale sewer system evaluation completed in 2006~~

5. SD5 Goals

The SD5 Strategic Plan is organized according to six major goals which assumes Financial Stability as the overall goal:

- **Goal One: *Protecting Public Health and Employee Safety***
- **Goal Two: *Infrastructure Reliability***
- **Goal Three: *Fiscal Accountability***
- **Goal Four: *Operational Capability***
- **Goal Five: *Employee Development***
- **Goal Six: *Resource Recovery/Energy Sustainability***

The Goal areas represent Board members overall top priorities. Within each Goal area, Board Members identified their top priorities and programs which are summarized on the following pages.

Goal One: Protecting Public Health and Employee Safety

The Districts main purpose for existing is for the sole purpose of protecting public health through safe and efficient collection, conveyance, treatment, and disposal of wastewater generated in the Districts service area, and to ensure a safe working environment for all staff.

The SD5 Board established the following key objectives:

- Maintain Adequate Staffing and Training of Staff
- Strive to eliminate all SSO's
- Compliance with National Pollutant Discharge Elimination System (NPDES) and Bay Area Air Quality Management Board (BAAQMD) permit requirements
- Maintain Robust safety
- Proactive with our Maintenance Activities

Goal Two: Infrastructure Reliability

In order to protect public health, the Districts infrastructure reliability goes a long way in achieving that primary purpose. Good, sound planning and management of the District's facilities must be in order, while preventive maintenance must also be a top priority.

The SD5 Board established the following key objectives:

- Maintain and evaluate the on-going 10-year Capital Improvement Plan annually
- Maintain a comprehensive CMMS system for tracking and forecasting of future Capital work and to maintain current equipment in service
- Clean 25% of SD5's sewer line each year
- ~~Installation of a new sewer force main serving the city of Belvedere (Cove Road Pump Station Sewer Force Main Replacement Project)~~
- Develop Emergency Plan for abandoned emergency outfall line at the Main Plant
- Review Emergency Plan for plant-access during non-access situations (road closures, etc.)

Goal Three: Fiscal Accountability

To maintain a well-operating and functional District, we must be conscious of its financial obligations, by budgeting accurately and managing the operations of the District fittingly in order to maintain financial stability.

The SD5 Board established the following key objectives:

- Ensure sewer rates are adequate for operation of the District
- Review CalPERS unfunded liabilities annually
- Ensure Achievable CIP Plan is in-line with current level of funding
- Review Sewer Rates (2020-2021)
- Ensure Adequate Sewer Reserves in-line with Reserve Policy
- Review California Employee Retirement Benefit Trust (CERBT) Trust Funding
- Evaluate & Apply for Grant Funding when applicable
- Review MOU obligations regarding Classic and PEPRA and keeping pensions costs down

Goal Four: Operational Capability

Evaluation of operational strategies to ensure satisfactory collection, conveyance and treatment for possible reductions in operational costs.

The SD5 Board established the following key objectives:

- National Pollutant Discharge Elimination System (NPDES) , Occupational Safety and Health Administration (OSHA), and Bay Area Air Quality Management District (BAAQMD) Compliance
- Reduce Inflow and Infiltration (I&I)
- Reclaim Water Program Review for use in sewer cleaning activities
- Maintain good partnership with Sanitary Agency of Southern Marin SASM
- Continue Collaboration, with MASS Group Marin Association of Sanitary Sewers group
- Evaluate Grit Removal System at Paradise Cove Plant

Goal Five: Employee Development

A well trained and hard-working staff leads to operational success, and a safe and fun work environment. In order to maintain that type of culture and work space, employee development plays a key role.

The SD5 Board established the following key objectives:

- ~~Create new WWTP Operations Superintendent Position~~
- ~~Create new WWTP Maintenance & Collection System Superintendent Position~~
- ~~Create new Permit/Administration Assistant Position~~
- Maintain Adequate Staffing levels
- Continue Cross training activities
- Review Staff - Bi-annual Performance Evaluations
- Maintain and update succession plan as necessary

Goal Six: Resource Recovery and Energy Reduction

With the operation of two wastewater treatment plants, the District collects, treats, and disposes tons of organic matter each year. That organic matter, which is eliminated during the treatment process, requires a lot of energy to remove it. It also generates energy in the form of methane gas, during the treatment process, which is currently used for heating purposes. Other forms of re-use exist and should be explored. The disposal of bio-solids is becoming increasingly difficult with new regulations and the restrictions of landfills. A comprehensive plan for disposal should be a key objective.

The SD5 Board established the following key objectives:

- ~~Develop Bio-Solids Master Plan~~
- Develop Energy Saving Master Plan
- Seek Economical Go Green options/projects

6. Strategic Plan Review and Monitoring

Board members and staff agree that the strategic plan should be reviewed annually, in conjunction with the budget, making review process. Annual reports shall be prepared by SD5 staff for presentation to the Board Members in order to explore top priorities in more depth, as needed or requested by the Board.

June 2021

June 2021							July 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 30	31	Jun 1	2 Transmittal 1 (Contact Info Sheet) > CoM	3	4	5
6	7	8 2:00pm CIP Meeting 3:00pm Finance Meeting	9	10	11	12
13	14	15 TRANSMITTAL 3: ANNUAL SEWER SERVICE RATES (COMMERCIAL & RESIDENTIAL - MMWD) FOR BOARD	16 CONFIGURE ANNUAL SEWER SERVICE RATES (COMMERCIAL - MMWD) > CoM	17 5:00 PM: Regular Board Meeting	18	19
20	21	22 8:00am Field Audit	23	24	25	26
27	28	29	30	Jul 1	2	3

July 2021

July 2021							August 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 27	28	29	30	Jul 1 APPLY NEW FY BUDGET Board of Directors: \$	2	3
4	5	6	7	8	9	10
11	12	13 2:00pm CIP Meeting 3:00pm Finance Meeting	14	15 5:00 PM: Regular Board Meeting	16 ELECTIONS: Candidates pick up Election Documents	17
18	19	20	21	22	23	24
ELECTIONS: Candidates pick up Election Documents						
			SEND APPROVED FINAL BUDGET > CoM (DEPT of FINANCE - AUDIT DIVISION: Edmond Dea			
25 ELECTIONS: Candidates p	26	27 8:00am Field Audit	28	29	30	31