

Minutes
Regular Board Meeting, July 21, 2022

John Carapiet, President
Omar Arias-Montez, Vice President
Tod Moody, Secretary

Catharine Benediktsson, Director
Richard Snyder, Director

**Regular Board Meeting Minutes
at Sanitary District No. 5 of Marin County
Thursday, July 21, 2022**

5:00 P.M. REGULAR BOARD MEETING

COVID-19 ADVISORY NOTICE

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-07 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by President Carapiet at 5:00 p.m.

ROLL CALL

Directors present:

John Carapiet, President
Omar Arias-Montez, Vice President
Tod Moody, Secretary
Richard Snyder, Director
Catharine Benediktsson, Director

Staff present:

Tony Rubio, District Manager
Robin Dohrmann, Office Manager
Jayne Mulloy, Admin. Assistant
Benjamin Stock, Burke, Williams, & Sorensen, LLC

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

There were no Directors' comments or agenda requests by the Board at this time.

CONSENT CALENDAR:

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 – Action
2. Approval of June 16, 2022, Regular Board Meeting Minutes and June 30, 2022, Special Board Meeting minutes (Dohrmann/Mulloy)
3. Review and receive all electronic fund transfers (EFTs) and approve warrants from June 10th, 2022, through July 14th, 2022 (JP Morgan Chase Bank, check no. 8986 through check no. 9060, all transactions totaling \$420,699.05) and receive June 2022, payroll, in the sum of \$121,806.43 (Dohrmann)
4. Receipt of Financial Reports for June 2022 (Dohrmann)

Discussion by the Board. Motion (Snyder/Arias-Montez) to approve the Consent Calendar. Minutes approved as corrected. Vote passed (5-0-0-0)

President Carapiet moved to Item No. 7, under New Business, for consideration, as described on the agenda to this time (5:04 p.m.).

7. Approval of Resolution 2022-09, a resolution honoring Timothy James O’Day (Rubio) – Action

Discussion by the Board. Motion (Snyder/Benediktsson) to approve with corrections, Resolution 2022-09, a resolution honoring Timothy James O’Day. Vote passed (5-0-0-0)

President Carapiet moved to Item No. 5, under Management Reports, for consideration, as described on the agenda to this time (5:11 p.m.).

MANAGEMENT REPORTS:

5. Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

6. Consideration to approve Resolution 2022-08, a Resolution rejecting all submitted bids for the 2022 Sewer Rehabilitation Project; and that District staff is authorized to re-advertise the Project for bid utilizing the revised specifications prepared by the District Engineer (Rubio) – Action

Discussion by the Board. Motion (Synder/Benediktsson) to approve Resolution 2022-08, a Resolution rejecting all submitted bids for the 2022 Sewer Rehabilitation Project; and that District staff is authorized to re-advertise the Project for bid utilizing the revised specifications prepared by the District Engineer. Vote passed (5-0-0-0)

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

5. Capital Improvement Program Committee (Arias-Montez/Moody) – Verbal report
6. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) – Verbal report
7. Governance Committee (Moody/Snyder) – N/A
8. Personnel Committee (Snyder/Carapiet) – N/A

OTHER BUSINESS: None

ENVIRONMENTAL:

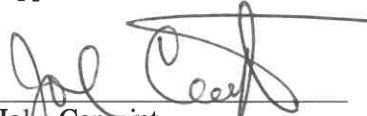
CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT


The Board adjourned at 5:40 p.m. Motion (Benediktsson/Moody) to a Regular Board Meeting on August 18, 2022, at 5:00 P.M. Vote passed (5-0-0-0)

Approved:



John Carapiet
President, Board of Directors

Attest:



Omar-Arias Montez
Vice President, Board of Directors