

**Regular Board Meeting Minutes
at Sanitary District No. 5 of Marin County
Thursday, March 17, 2022**

5:00 P.M. REGULAR BOARD MEETING

COVID-19 ADVISORY NOTICE

Consistent with Assembly Bill 361 revising Government Code section 54953, and Resolution No. 2021-07 of this Board enacted in accordance therewith, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

How to Submit Public Comments:

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

Public Comments are to be submitted via email to rdohrmann@sani5.org.

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

How to Participate in the Meeting:

Join Zoom Meeting by clicking on the following link:

<https://us02web.zoom.us/j/6230620778>

Meeting ID: 623 062 0778 or join by phone:

Call in number: (669) 900-9128 Participant Code: 623 062 0778

CALL TO ORDER by President Carapiet at 5:00 p.m.

ROLL CALL

Directors present:	John Carapiet, President Omar Arias-Montez, Vice President Tod Moody, Secretary Richard Snyder, Director Catharine Benediktsson, Director (5:09 p.m.)
Staff present:	Tony Rubio, District Manager
Staff not present:	Robin Dohrmann, Office Manager

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

There were no comments or requests by the Board at this time.

CONSENT CALENDAR:

1. Motion to review and affirm Resolution No. 2021-08: A Resolution proclaiming the continuing need to meet by teleconference in accordance with Government Code Section 54953 – Action
2. Approval of February 17th, 2022 Regular Board Meeting Minutes (Dohrmann)

3. Review and receive all electronic fund transfers (EFTs) and approve warrants from February 11th, 2022, through March 10th, 2022 (JP Morgan Chase Bank, check no. 8769 through check no. 8816, all transactions totaling \$362,575.68) and receive February 2022, payroll, in the sum of \$132,847.93 (Dohrmann)
4. Receipt of Financial Reports for February 2022 (Dohrmann)

Discussion by the Board. Motion (Snyder/Moody) to approve the Consent Calendar, Items No. 4 through No.6. Passed (4-0-0-1).

MANAGEMENT REPORTS:

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

6. Review and accept report from HDR re Staffing Level Assessment at Sanitary District No. 5 of Marin County-presentation by Scott Joslyn/Mary Martis – Action (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to accept report from HDR re Staffing Level Assessment. Passed unanimously.

7. Review and discuss Sanitary District No. 5 of Marin County's 100 years of business, serving our community - Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to approve proclamation utilize new stationary letterhead "Sanitary District No. 5 of Marin County's 100 years of business, serving our community," For 2022. Passed unanimously.

8. Review and discuss upcoming ARC (annual required contribution) payment to CERBT (California Employee Retirement Benefit Trust) for paying down OPEB (other post-employment benefits) liability – Action and consideration to change risk strategy level with CERBT – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Omar Arias-Montez) to fully fund SD5's CalPERS' CERBT account on a monthly basis (\$150k/mo.) for four (4) months, totaling \$600,00.00 (six hundred-thousand dollars and no cents).

9. Review and approve SD5 request for proposal (RFP) for the Districts upcoming Digester cleaning and rehabilitation project, and authorize District manager to solicit proposals for the project – Action (Rubio)

Discussion by the Board. Motion (Benediktsson/Snyder) to approve SD5 request for proposal (RFP) for the Districts upcoming Digester cleaning and rehabilitation project, and authorize District manager to solicit proposals for the project

UNFINISHED BUSINESS: None

COMMITTEE REPORTS: None

10. Capital Improvement Program Committee (Arias-Montez/Moody) – Verbal report
11. Finance & Fiscal Oversight Committee (Benediktsson/Arias-Montez) – Verbal report

- 12. Governance Committee (Moody/Snyder) – N/A
- 13. Personnel Committee (Snyder/Carapiet) – N/A

OTHER BUSINESS:

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION (6:39 p.m.):

- 14. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

a) Conference with Labor Negotiators (Gov. code §54957.6) of Sanitary District No. 5 of Marin County (District Manager - Tony Rubio), and “Employees of Sanitary District No. 5 of Marin County”

- 15. Report out of Closed Session (7:55 p.m.)

No action taken, direction given.

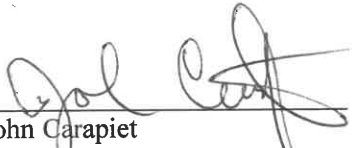
RECONVENE TO OPEN SESSION:

ADJOURNMENT


The Board adjourned at 7:56 p.m. to a Special Board Meeting on April 18th, 2022, at 1:00 P.M.

Approved:

Attest:



John Carapiet
President, Board of Directors



Omar-Arias Montez
Vice President, Board of Directors