

**NOTICE AND AGENDA  
Regular Board Meeting  
Sanitary District No. 5 of Marin County  
Thursday, November 19, 2020**

**5:00 P.M. REGULAR BOARD MEETING**

**CORONA VIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

**How to Submit Public Comments:**

Comments submitted prior to the commencement of the meeting will be presented to the Board and included in the public record for the meeting.

**Public Comments are to be submitted via email to [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org).**

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Join Zoom Meeting by clicking on the following link:**

**<https://us02web.zoom.us/j/6230620778>**

**Meeting ID: 623 062 0778**

**or join by phone:**

**Call in number: (669) 900-9128   Participant Code: 623 062 0778**

**ROLL CALL**

1. Administering of Oaths of Office to newly appointed Board Members

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**CONSENT CALENDAR:**

2. Approval of October 15, 2020 Regular Board Meeting Minutes (Dohrmann)
3. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for October 9 through November 12, 2020; JP Morgan Chase Bank Check No. 7835 through Check No. 7902, all transactions totaling in the amount of \$966,445.28; and Receive October 2020 Payroll, in the amount of \$108,170.11 (Dohrmann)
4. Receipt of Financial Reports for October 2020 (Dohrmann)

**MANAGEMENT REPORTS:**

5. District Management Summary Report (Rubio)

**NEW BUSINESS:**

6. Review and approve Cove Road Force Main Project change orders No. 3 through change order No. 6, and progress payments No. 4 through progress payment No. 6, totaling six hundred twenty-two thousand, seventy-six dollars and sixty-nine cents (\$622,076.69), regarding changed conditions at the Cove Rd. Force Main Replacement Project (Rubio) – Action

**UNFINISHED BUSINESS:**

7. Review and accept HDR’s proposal for an alternative energy study and authorize the District Manager to begin working with HDR. Study will evaluate potential sites for solar projects and provide cost estimates and payback for those options for future consideration. Amount not to exceed \$20,995 (Rubio) - Action

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Carapiet/Moody)
9. Finance & Fiscal Oversight Committee (Carapiet/Snyder)
10. Governance Committee (Snyder/Moody)
11. Personnel Committee (Moody/Lasky)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

**CONVENE TO CLOSED SESSION:**

12. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
  - a) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation
    - i. Employee – District Manager
13. Report out of Closed Session

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 17, 2020, at 5:00 P.M.

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*  
*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*

**Certificate of Appointment In-Lieu of Election  
and Oath of Office**

Item #1

STATE OF CALIFORNIA


*County of Marin*

*I, Lynda Roberts, Registrar of Voters of Marin County, having jurisdiction over the conduct of the  
Presidential General Election held on the 3rd day of November, 2020, do hereby certify that*

**JOHN CARAPIET**

*is nominated and appointed in lieu of election by the Marin County Board of Supervisors  
on the 22nd day of September, 2020, and will take office and serve a 4-year term exactly as if elected,  
to the office of Director, Sanitary District No. 5.*

*IN WITNESS WHEREOF, I have hereunto affixed my hand and official seal on this 9th day of November, 2020*

s/  - Registrar of Voters



STATE OF CALIFORNIA

*County of Marin*

**OATH OF OFFICE**

*I, JOHN CARAPIET, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution for the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

**Director, Sanitary District No. 5**

NAME OF OFFICE

\_\_\_\_\_  
SIGNATURE OF PERSON ADMINISTERING OATH

\_\_\_\_\_  
SIGNATURE OF APPOINTEE AS REQUIRED BY EC SECTION 200

\_\_\_\_\_  
TITLE OF PERSON ADMINISTERING OATH

\_\_\_\_\_ day of \_\_\_\_\_, 2020

Before taking office, each member must take and subscribe to the Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk/Registrar of Voters. (Gov. Code 1360-1369)

**Certificate of Appointment In-Lieu of Election  
and Oath of Office**

STATE OF CALIFORNIA


*County of Marin*

*I, Lynda Roberts, Registrar of Voters of Marin County, having jurisdiction over the conduct of the  
Presidential General Election held on the 3rd day of November, 2020, do hereby certify that*

**RICHARD SNYDER**

*is nominated and appointed in lieu of election by the Marin County Board of Supervisors  
on the 22nd day of September, 2020, and will take office and serve a 4-year term exactly as if elected,  
to the office of Director, Sanitary District No. 5.*

*IN WITNESS WHEREOF, I have hereunto affixed my hand and official seal on this 9th day of November, 2020*

s/  - Registrar of Voters



STATE OF CALIFORNIA

*County of Marin*

**OATH OF OFFICE**

*I, RICHARD SNYDER, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution for the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

**Director, Sanitary District No. 5**

NAME OF OFFICE

\_\_\_\_\_  
SIGNATURE OF PERSON ADMINISTERING OATH

\_\_\_\_\_  
SIGNATURE OF APPOINTEE AS REQUIRED BY EC SECTION 200

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**Certificate of Appointment In-Lieu of Election  
and Oath of Office**

STATE OF CALIFORNIA


*County of Marin*

*I, Lynda Roberts, Registrar of Voters of Marin County, having jurisdiction over the conduct of the  
Presidential General Election held on the 3rd day of November, 2020, do hereby certify that*

**OMAR ARIAS-MONTEZ**

*is nominated and appointed in lieu of election by the Marin County Board of Supervisors  
on the 22nd day of September, 2020, and will take office and serve a 4-year term exactly as if elected,  
to the office of Director, Sanitary District No. 5.*

*IN WITNESS WHEREOF, I have hereunto affixed my hand and official seal on this 9th day of November, 2020*

s/  - Registrar of Voters



STATE OF CALIFORNIA

*County of Marin*

**OATH OF OFFICE**

*I, OMAR ARIAS-MONTEZ, do solemnly swear or affirm that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution for the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.*

**Director, Sanitary District No. 5**

NAME OF OFFICE

\_\_\_\_\_  
SIGNATURE OF PERSON ADMINISTERING OATH

\_\_\_\_\_  
SIGNATURE OF APPOINTEE AS REQUIRED BY EC SECTION 200

\_\_\_\_\_  
TITLE OF PERSON ADMINISTERING OATH

\_\_\_\_\_ day of \_\_\_\_\_, 2020

Before taking office, each member must take and subscribe to the Oath of Office before a governing board member, other school officer, state or county officer, judicial officer or notary public, to be filed with the County Clerk/Registrar of Voters. (Gov. Code 1360-1369)

**Minutes of a Regular Board Meeting  
Sanitary District No. 5 of Marin County  
Thursday, October 15, 2020**

**5:00 P.M. REGULAR BOARD MEETING**

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**<https://us02web.zoom.us/j/6230620778>**

**Meeting ID: 623 062 0778**

**or join by phone:**

**Call in number: (669) 900-9128    Participant Code: 623 062 0778**

**CALL TO ORDER** by President Catharine Benediktsson at 5:00 P.M.

**ROLL CALL**

Directors present: Catharine Benediktsson, President  
Tod Moody, Vice President (through 5:58p.m.)  
Richard Snyder, Secretary  
Michael Lasky, Director  
John Carapiet, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Others is attendance: Mark Wilson, Nute Engineering

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- Director Carapiet requested legal counsel research the sale of 2088 Paradise Drive's easement.
- Secretary Snyder requested legal counsel & the Personnel Committee members investigate future obligations regarding Classic and PEPRA Unfunded Liabilities

**CONSENT CALENDAR:**

1. Approval of September 17, 2020 Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for September 11 through October 8, 2020; JP Morgan Chase Bank Check No. 7775 through Check No. 7831, all transactions totaling in the amount of \$757,358.02; and Receive September 2020 Payroll, in the amount of \$108,170.11 (Dohrmann)
3. Receipt of Financial Reports for September 2020 (Dohrmann)

Discussion by the Board. Motion (Snyder/Carapiet) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed unanimously.

President Benediktsson moved to New Business, Item #7, for consideration, as described on the agenda to this time (5:04 p.m.).

**NEW BUSINESS:**

7. Review and approve Cove Road Force Main Project Change Order #1- Additional potholing. Time & material change order, in the amount of eighteen thousand, four hundred fifty-six dollars and seventy-four cents (\$18,456.74) (Rubio) - Action

Mark Wilson, from Nute Engineering, provided a power point presentation, documenting progress on the Cove Road Force Main Replacement Project.

Discussion by the Board. Motion (Snyder/Carapiet) to approve Cove Road Force Main Project Change Order #1- Additional potholing. Time & material change order, in the amount of eighteen thousand, four hundred fifty-six dollars and seventy-four cents (\$18,456.74). Passed unanimously.

8. Review and approve Cove Road Force Main Project Changer Order #2 – Changed conditions on Cove Rd. Time & material change order, in the amount of one hundred seventy-one thousand, thirty-seven dollars and forty-eight cents (\$171,037.48) (Rubio) - Action

Discussion by the Board. Motion (Carapiet/Snyder) to approve Cove Road Force Main Project Changer Order #2 – Changed conditions on Cove Rd. Time & material change order, in the amount of one hundred seventy-one thousand, thirty-seven dollars and forty-eight cents (\$171,037.48). Passed unanimously.

9. Review and accept HDR's proposal for an alternative energy study and authorize the District Manager to begin working with HDR. Study will evaluate potential sites for solar projects and provide cost estimates and payback for those options for future consideration. Amount not to exceed \$20,995 (Rubio) - Action

Discussion by the Board. Item #9 was tabled to the November Regular Board Meeting.

President Benediktsson moved to New Business, Item #5, for consideration, as described on the agenda to this time (5:52 p.m.).

**NEW BUSINESS:**

5. Review and approve Resolution No. 2020-09: A resolution ratifying use of approximately \$93,691 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for Classic Members' unfunded liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Lasky) to approve Resolution No. 2020-09: A resolution ratifying use of approximately \$93,691 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for Classic Members' unfunded liability. Passed unanimously.

6. Review and approve Resolution No. 2020-10: A resolution ratifying use of approximately \$2,676 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for PEPRAs Members' unfunded liability (Rubio) – Action

Discussion by the Board. Motion (Carapiet/Snyder) to approve Resolution No. 2020-10: A resolution ratifying use of approximately \$2,676 from Capital Reserve funds for payment of CalPERS' Fresh Start & asset offsets, assumption & method changes, accrued asset & non-asset balances for PEPRAs Members' unfunded liability.

President Benediktsson moved to Committee Reports, Item #10, for consideration, as described on the agenda to this time (5:56 p.m.).

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

10. Capital Improvement Program Committee (Carapiet/Moody) – Verbal Report from T Moody
11. Finance & Fiscal Oversight Committee (Carapiet/Snyder) – Verbal report from J Carapiet
12. Governance Committee (Snyder/Moody) – N/A
13. Personnel Committee (Moody/Lasky) – N/A

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

President Benediktsson moved to Committee Reports, Item #10, for consideration, as described on the agenda to this time (5:56 p.m.).



**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**ADJOURNMENT**

The Board adjourned at 6:15 p.m. to a Regular Board Meeting on November 19, 2020, at 5:00 P.M.

Approved:

Attest:

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Catharine Benediktsson  
President, Board of Directors

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Richard Snyder  
Secretary, Board of Directors

**Sanitary Distr. No.5 of Marin Co.  
Warrant List Summary  
October 9 through November 12, 2020**

11/12/20

Date	Num	Name	Memo	Amount
<b>JP Morgan Chase - Primary 7399</b>				
11/03/20	EFT	CalPERS	EFT Health Premium, November 2020, Cust #4163206459	-15,484.84
11/03/20	EFT	CalPERS	#4163206459, SSA 218 Annual Reporting Fee - SSA , FY20-21	-250.00
11/03/20	EFT	PERS	EFT PERS Retirement, October 2020	-17,683.96
10/15/20	7835	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Oct-Nov, 2020	-542.01
10/15/20	7836	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., Nov 2020	-1,598.44
10/15/20	7837	Verizon Wireless	Acct #0342125502-00001: iPhones, September, 2020	-351.03
10/15/20	7838	La Torre, Daniel P.	Employee Incentive, October 2020	-1,045.22
10/15/20	7839	Driscoll, Stephen	EE Incentive + CWEA Cert Reimb., October, 2020	-1,250.00
10/15/20	7840	Ken Grady Company, Inc.	Lab Supplies, September, 2020	-2,293.37
10/15/20	7841	NSI Lab Solutions, Inc.	Cust#21528, Lab Chemicals, September 2020	-400.00
11/12/20	7842	Access Answering Service	Acct #4080C, Answering Service, November 2020	-60.00
11/12/20	7843	Alhambra	Acct #547945611762129, Water, Sept - Oct 2020	-136.69
11/12/20	7844	AT&T	Acct #960732-76375559, Oct 2020	-810.07
11/12/20	7845	BAAQMD	Permits, BPS#1 & TPS#11/SF#1 Renewals, Nov 2020	-712.00
11/12/20	7846	Bearing Engineering	Cust ID #102052, M.P. Maint, Oct 2020	-1,036.88
11/12/20	7847	Brelje and Race Laboratories, Inc.	M.P./P.C. Plant Samples, Aug & Sept 2020	-2,420.00
11/12/20	7848	Burke, Williams & Sorensen, LLP	Legal Advice, September 2020	-1,633.50
11/12/20	7849	California Association of Sanitation Agen	2021 Membership Dues (FY21-22 AJE)	-5,000.00
11/12/20	7850	California Special Districts Assoc.	ID#294, Membership Renewal, Oct 2020 (AJE FY21-22)	-7,805.00
11/12/20	7851	California State Disbursement Unit	CSE Case# 200000002184580; Court Case# SFL 81271, Oct - Nov 2020	-600.00
11/12/20	7852	Caltest Analytical Laboratory	M.P./P.C. Lab Sampling, October 2020	-1,629.25
11/12/20	7853	Caltronics Business Systems, Inc.	Acct #SD15, Multi-purpose Copier Contract, October 2020	-118.65
11/12/20	7854	Center For Hearing Health, Inc.	Annual on-site hearing tests, Oct '20	-600.00
11/12/20	7855	Cintas Corporation #626	Acct #626-00821, PPE/Safetywear + Service, October 2020	-148.80
11/12/20	7856	Code Publishing, Inc.	Project# :329170, Web Hosting, Oct 2020	-400.00
11/12/20	7857	Comcast Business	Acct# 8155 30 011 0149465, Bus. Voice, Internet & Cable, Oct-Nov, 2020	-575.91
11/12/20	7859	DKF Solutions Group, LLC	My Safety Officer Monthly Subscription, Nov 2020	-350.00
11/12/20	7860	East Bay Muni Utility District	Cust #SADI3002, BACWA Membership & Prog. Fees for FY21, Oct '20	-4,892.50
11/12/20	7861	FKC Co., Ltd.	M.P. Parts & Service, Oct 2020	-3,524.00
11/12/20	7862	Goodman Building Supply Co.	Acct #20070, Parts & Svc, P&L, MP+PC, October 2020	-875.52
11/12/20	7863	Grainger	Acct #810128785, BPS & P.C. Supplies, October 2020	-798.03
11/12/20	7864	Harrington Industrial Plastics LLC	Cust #:044227, SD5 Supplies, October 2020	-2,401.88
11/12/20	7865	HDR Engineering, Inc.	Consulting, MCSD5 CIlxn Sys Mstr Plan, October 2020	-26,738.08
11/12/20	7866	Home Depot Credit Services	Acct #6035 3220 0516 4334, M.P. Supplies, October 2020	-1,663.38
11/12/20	7867	JWC Environmental	Cust ID #5034423, M.P. Parts, October 2020	-23,486.90
11/12/20	7868	Linscott Engineering Contractors Inc.	P.C. P&L, September 2020	-26,546.75
11/12/20	7869	Lystek Int'l, LTD	Biosolids Transport, September, 2020	-713.61
11/12/20	7870	Marin Municipal Water District	Water, Aug-Oct 2020	-1,419.02
11/12/20	7871	McCampbell Analytical, Inc.	M.P. Monitoring, Chron Tox Testing, Nov 2020	-862.00
11/12/20	7872	MidAmerica	Acct#: SD5MARIN0G5, 2021 Rates, Jan - Jun 2021	-32,338.44
11/12/20	7873	Mill Valley Refuse Service, Inc.	Acct #032945, Garbage Service + 1 yd rental + Sludge Transport, Oct - Nov 2...	-3,709.20
11/12/20	7874	Nute Engineering Corp.	Consulting & Engr. Svcs., Jul + Sept 2020	-48,813.92
11/12/20	7875	Owen Equipment Sales	Acct #C10655, SD5 Vactor Truck Warranty, October 2020	-7,891.43
11/12/20	7876	Pacific Gas & Electric	Acct #2908031411-4, Utilities, October 2020	-24,021.89
11/12/20	7877	Perotti & Carrade	Client #1901 - FY19-20 Audit Services, PP#5 & PP#6, October 2020	-14,000.00
11/12/20	7878	Peterson	Cust #:5656305, Portable P&L Generator Warranty + M.P. Service, Oct - Nov ...	-5,750.70
11/12/20	7879	Roy's Sewer Service, Inc.	P&L, October 2020	-1,440.00
11/12/20	7880	Service Station Systems, Inc.	M.P. Parts & Service, Sept 2020	-2,106.01
11/12/20	7881	SWRCB - ELAP Fees	Cert# 2164, Annual ELAP Fees, Nov 2020	-3,289.00
11/12/20	7882	State Water Resources Control Board	T O'day & J Rosser Cert Renewals - November 2020	-300.00
11/12/20	7884	Tiburon Mail Services	Account1, Postage, October 2020	-18.36
11/12/20	7885	U.S. Bank	Acct#:4246-0441-0158-3635, October 2020	-4,564.01
11/12/20	7886	Univar	Cust ID #STDT001, Chemicals, Oct - Nov 2020	-11,056.48
11/12/20	7887	USA BlueBook	Cust #933682, Safety & P.C. & Lab Supplies, October 2020	-798.72
11/12/20	7888	Waste Management of Redwood Landfill	Acct #507-0000190-1507-2, Sludge Disposal, October 2020	-1,708.04
11/12/20	7889	Water Components & Building Supply	Acct #454, P.C. & M.P. Maint. Parts & Service, October 2020	-429.30
11/12/20	7890	Wonderware NorCal	Cust #SANI5, SCADA Sys. Maint. & IT Support Contract Renewal, Nov 2020 (...)	-10,105.00
11/12/20	7891	Mitul Modi	Refund of 1EDU for 370 Bella Vista Ave., Belv, Nov 2020	-1,034.00
11/12/20	7892	Bilsborough, Chad	2nd Copy of S/B Mileage Reimb (lost), from FY19/20, November 2020	-48.30
11/12/20	7893	Cottrell, Rulon	Reimb. for S/B Mileage, Mar - Oct 2020	-606.97
11/12/20	7894	Driscoll, Stephen	EE Incentive, November 2020	-1,000.00
11/12/20	7895	La Torre, Daniel P.	Employee Incentive + Reimb re Con't Ed + S/B Mi., November 2020	-1,583.00
11/12/20	7896	Banshee Networks, Inc.	Computer/IT Support, Sept-Oct 2020	-2,931.25
11/12/20	7897	CWEA	Cert renewals, October 2020	-45.50
11/12/20	7899	Special District Risk Management Authorit	Member #7665, Life, Vision, DDS & LTD Ins., Dec 2020	-1,598.44
11/12/20	7900	TESCO Controls, Inc.	Cust #TIBU, P.C. Parts & Svc, Oct 2020	-3,533.60
11/12/20	7901	Town of Tiburon	Fuel, October 2020	-789.74
11/12/20	7902	Maggiora & Ghilotti, Inc.	M&G Project #7716 - Cove Rd. Force Main Replacement Project, October 2020	-622,076.69
Total JP Morgan Chase - Primary 7399				-966,445.28
<b>TOTAL</b>				<b>-966,445.28</b>

**Sanitary Distr. No.5 of Marin Co.  
Warrant List Detail**

October 9 through November 12, 2020

11/12/20

Date	Num	Name	Memo	Account	Class	Paid Amount
11/03/20	EFT	CaIPERS	<b>EFT Health Premium, November 2020, Cust #4163206459</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Active Employee Health Premium - November 2020	8020.05 · Employee Health	Belvedere	-5,249.16
			Active Employee Health Premium - November 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-378.17
			Active Employee Health Premium - November 2020	8020.05 · Employee Health	Tiburon	-8,973.96
			Retiree Health Premium - November 2020	8022.05 · Reitree Health	Belvedere	-299.82
			Retiree Health Premium - November 2020	8022.05 · Reitree Health	Tiburon:Paradise Cove	-21.60
			Retiree Health Premium - November 2020	8022.05 · Reitree Health	Tiburon	-512.58
			Active Employee Health Premium - November 2020 - Admin Fee	8020.05 · Employee Health	Belvedere	-12.60
			Active Employee Health Premium - November 2020 - Admin Fee	8020.05 · Employee Health	Tiburon:Paradise Cove	-0.91
			Active Employee Health Premium - November 2020 - Admin Fee	8020.05 · Employee Health	Tiburon	-21.53
			Retiree Health Premium - November 2020 - Admin Fee	8022.05 · Reitree Health	Belvedere	-5.22
			Retiree Health Premium - November 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon:Paradise Cove	-0.38
			Retiree Health Premium - November 2020 - Admin Fee	8022.05 · Reitree Health	Tiburon	-8.91
TOTAL						-15,484.84
11/03/20	EFT	CaIPERS	<b>#4163206459, SSA 218 Annual Reporting Fee - SSA , FY20-21</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #100000016224616, SSA 218 Annual Admin Fee, FY20-21	8019 · PERS Retirement	Belvedere	-89.90
			Inv #100000016224616, SSA 218 Annual Admin Fee, FY20-21	8019 · PERS Retirement	Tiburon:Paradise Cove	-6.05
			Inv #100000016224616, SSA 218 Annual Admin Fee, FY20-21	8019 · PERS Retirement	Tiburon	-154.05
TOTAL						-250.00
11/03/20	EFT	PERS	<b>EFT PERS Retirement, October 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Retirement October 2020 (Classic 1600 Rate): ER @ 14.194 %; EE @ 3.0%	8019.05 · PERS Retirement	Belvedere	-4,460.93
			Retirement October 2020 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-321.39
			Retirement October 2020 (Classic 1600 Rate)	8019.05 · PERS Retirement	Tiburon	-7,626.38
			Retirement October 2020 (PEPRA Rates: ER @ 7.732%; EE @ 6.75%)	8019.05 · PERS Retirement	Belvedere	-1,827.04
			Retirement October 2020 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-131.63
			Retirement October 2020 (PEPRA Rate)	8019.05 · PERS Retirement	Tiburon	-3,123.50
			Spec. Comp for Holiday Worked on 10.12.2020 (SD)	8019.05 · PERS Retirement	Belvedere	-69.42
			Spec. Comp for Holiday Worked on 10.12.2020 (SD)	8019.05 · PERS Retirement	Tiburon:Paradise Cove	-5.00
			Spec. Comp for Holiday Worked on 10.12.2020 (SD)	8019.05 · PERS Retirement	Belvedere	-118.67
TOTAL						-17,683.96
10/15/20	7835	Comcast Business	<b>Acct# 8155 30 011 0149465, Bus. Voice, Internet &amp; Cable, Oct-Nov, 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo @ +/- \$12.55+\$8.00)), 9.12.2020 - 1...	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-22.07
			Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo)), 9.12.2020 - 10.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-1.59
			Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo)), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-37.74
			Bundle: Internet (\$128.35+modem (eqpmnt @\$18.45/mo.) (incl/ \$60 credit)), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-39.51
			Bundle: Internet (\$109.90+modem (eqpmnt @\$18.45/mo.) (incl/ \$60 credit)), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-2.85
			Bundle: Internet (\$109.90+modem (eqpmnt @\$18.45/mo.) (incl/ \$60 credit)), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-67.54
			Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s...	8531 · Main Plant Telephones	Belvedere	-130.08
			Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s...	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-9.37
			Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s...	8531 · Main Plant Telephones	Tiburon	-222.38
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Belvedere	-1.60
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon:Paradise Cove	-0.12
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8510 · Data/Alarms/IT Supp & Licensing	Tiburon	-2.72
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8531 · Main Plant Telephones	Belvedere	-1.60
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8532 · Paradise Cove Telephones	Tiburon:Paradise Cove	-0.12
			Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	8531 · Main Plant Telephones	Tiburon	-2.72
TOTAL						-542.01

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10/15/20	7836	Special District Risk Man...	<b>Member #7665, Life, Vision, DDS &amp; LTD Ins., Nov 2020</b>  Employee Life Insurance - Inv #33936, November 2020 Employee Life Insurance - Inv #33936, November 2020 Employee Life Insurance - Inv #33936, November 2020 Employee LTD Insurance - Inv #33936, November 2020 Employee LTD Insurance - Inv #33936, November 2020 Employee LTD Insurance - Inv #33936, November 2020 Employee DDS Insurance - Inv #33936, November 2020 Employee DDS Insurance - Inv #33936, November 2020 Employee DDS Insurance - Inv #33936, November 2020 Employee Vision Insurance - Inv #33936, November 2020 Employee Vision Insurance - Inv #33936, November 2020 Employee Vision Insurance - Inv #33936, November 2020	<b>JP Morgan Chase - Primary 7399</b>  8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health 8020.05 · Employee Health	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-48.89 -3.52 -83.59 -127.22 -9.17 -217.48 -337.76 -24.33 -577.44 -60.77 -4.38 -103.89
TOTAL						-1,598.44
10/15/20	7837	Verizon Wireless	<b>Acct #0342125502-00001: iPhones, September, 2020</b>  Inv #9862217820: Monthly Charges (\$342.40) - September, 2020 Inv #9862217820: Monthly Charges (\$320.79) - September, 2020 Inv #9862217820: Monthly Charges (\$320.79) - September, 2020 Inv #9862217820: Taxes, Gov't Surcharges & Fees - September, 2020 Inv #9862217820: Taxes, Gov't Surcharges & Fees - September, 2020 Inv #9862217820: Taxes, Gov't Surcharges & Fees - September, 2020	<b>JP Morgan Chase - Primary 7399</b>  8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-123.09 -8.87 -210.44 -3.10 -0.21 -5.32
TOTAL						-351.03
10/15/20	7838	La Torre, Daniel P.	<b>Employee Incentive, October 2020</b>  FY20-21 Employee Certification Incentive, Obtained add'l H2o Distribution System Ops & Maint., S... FY20-21 Employee Certification Incentive, Obtained add'l H2o Distribution System Ops & Maint., S... FY20-21 Employee Certification Incentive, Obtained add'l H2o Distribution System Ops & Maint., S... Reimb. for supplies at P.C. Plant, Reliable Hardware, 10.7.2020	<b>JP Morgan Chase - Primary 7399</b>  8005 · Employee Incentives 8005 · Employee Incentives 8005 · Employee Incentives 7042 · Paradise Supplies & Chemicals	Belvedere Tiburon:Paradise Cove Tiburon Tiburon:Paradise Cove	-359.50 -25.90 -614.60 -45.22
TOTAL						-1,045.22
10/15/20	7839	Driscoll, Stephen	<b>EE Incentive + CWEA Cert Reimb., October, 2020</b>  Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept... Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept... Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept... CWEA Ops Certificate Fee + Sac State Exam Fee re Cert #549886, as of 7.8.2020 CWEA Ops Certificate Fee + Sac State Exam Fee re Cert #549886, as of 7.8.2020 CWEA Ops Certificate Fee + Sac State Exam Fee re Cert #549886, as of 7.8.2020	<b>JP Morgan Chase - Primary 7399</b>  8005 · Employee Incentives 8005 · Employee Incentives 8005 · Employee Incentives 6020 · Continuing Education 6020 · Continuing Education 6020 · Continuing Education	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-359.50 -25.90 -614.60 -89.88 -6.48 -153.64
TOTAL						-1,250.00
10/15/20	7840	Ken Grady Company, Inc.	<b>Lab Supplies, September, 2020</b>  Inv #4411, SASM Lab Supplies, Chlorine Analyzers, 9.25.2020 Inv #4411, SASM Lab Supplies, Chlorine Analyzers, 9.25.2020	<b>JP Morgan Chase - Primary 7399</b>  7025 · Lab Supplies & Chemicals 7025 · Lab Supplies & Chemicals	Belvedere Tiburon	-846.48 -1,446.89
TOTAL						-2,293.37
10/15/20	7841	NSI Lab Solutions, Inc.	<b>Cust#21528, Lab Chemicals, September 2020</b>  Inv #383029, Lab Chemicals, 6 cases @ 24 Ampules Chlorine Conc, 1.00 mg/L, 9.9.2020 Inv #383029, Lab Chemicals, 6 cases @ 24 Ampules Chlorine Conc, 1.00 mg/L, 9.9.2020	<b>JP Morgan Chase - Primary 7399</b>  7025 · Lab Supplies & Chemicals 7025 · Lab Supplies & Chemicals	Belvedere Tiburon	-147.64 -252.36
TOTAL						-400.00

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11/12/20	7842	Access Answering Service	Acct #4080C, Answering Service, November 2020  Inv #23090, Answering Service, November 2020 - SSO & Alarm Notifications Inv #23090, Answering Service, November 2020 - SSO & Alarm Notifications Inv #23090, Answering Service, November 2020 - SSO & Alarm Notifications	JP Morgan Chase - Primary 7399  8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Belvedere Tiburon:Paradise Cove Tiburon	-21.57 -1.55 -36.88
TOTAL						-60.00
11/12/20	7843	Alhambra	Acct #547945611762129, Water, Sept - Oct 2020  Inv #12012314 101620 Water, 9.17.2020 - 10.14.2020 Inv #12012314 101620 Water, 9.17.2020 - 10.14.2020 Inv #12012314 101620 Water, 9.17.2020 - 10.14.2020	JP Morgan Chase - Primary 7399  7023 · Janitorial Supplies & Service 7042 · Paradise Supplies & Chemicals 7023 · Janitorial Supplies & Service	Belvedere Tiburon:Paradise Cove Tiburon	-49.14 -3.54 -84.01
TOTAL						-136.69
11/12/20	7844	AT&T	Acct #960732-76375559, Oct 2020  PC Plant Telephones, Oct 2020 PC Pumps & Lines Telephones, Oct 2020 Tib Pumps & Lines Telephones, Oct 2020	JP Morgan Chase - Primary 7399  8532 · Paradise Cove Telephones 8533 · Pumps & Lines Telephones 8533 · Pumps & Lines Telephones	Tiburon:Paradise Cove Tiburon:Paradise Cove Tiburon	-330.43 -173.77 -305.87
TOTAL						-810.07
11/12/20	7845	BAAQMD	Permits, BPS#1 & TPS#11/SF#1 Renewals, Nov 2020  Cust#:28KC1E3998, Inv #4JC55, Plant #:239989, Belv P.S. #1 - Permit to Operate & Toxic Surchar... Cust#:28KC2E3999, Inv #4JB58, Plant #:23999, SFPS#1/TPS#11, - Permit to Operate & Toxic Surchar...	JP Morgan Chase - Primary 7399  7062 · Permits/Fees - General 7063 · Paradise Cove Permits/Fees	Tiburon Tiburon:Paradise Cove	-356.00 -356.00
TOTAL						-712.00
11/12/20	7846	Bearing Engineering	Cust ID #102052, M.P. Maint, Oct 2020  Inv #5563126, M.P. Maint - Clarifier cross connectors, 10.6.2020 Inv #5563126, M.P. Maint - Clarifier cross connectors, 10.6.2020	JP Morgan Chase - Primary 7399  7022 · Plant Maint. Parts & Service 7022 · Plant Maint. Parts & Service	Belvedere Tiburon	-382.71 -654.17
TOTAL						-1,036.88
11/12/20	7847	Brelje and Race Laborato...	M.P./P.C. Plant Samples, Aug & Sept 2020  Inv #130254, #130508, M.P. Samples for Aug + Sept 2020 Inv #130254, #130508, P.C. Samples for Aug + Sept 2020 Inv #130254, #130508, M.P. Samples for Aug + Sept 2020	JP Morgan Chase - Primary 7399  7051 · Main Plant Lab Monitoring 7052 · Paradise Cove Monitoring 7051 · Main Plant Lab Monitoring	Belvedere Tiburon:Paradise Cove Tiburon	-764.04 -350.00 -1,305.96
TOTAL						-2,420.00
11/12/20	7848	Burke, Williams & Sorens...	Legal Advice, September 2020  Inv #260587, SD5 DCS, September 2020 Inv #260587, SD5 DCS, September 2020 Inv #260587, SD5 DCS, September 2020 Inv #260587, SD5 CVD19, September 2020 Inv #260587, SD5 CVD19, September 2020 Inv #260587, SD5 CVD19, September 2020	JP Morgan Chase - Primary 7399  6039 · Legal 6039 · Legal 6039 · Legal 6039 · Legal 6039 · Legal 6039 · Legal	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-553.27 -39.86 -945.87 -33.97 -2.45 -58.08
TOTAL						-1,633.50

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11/12/20	7849	California Association of ...	<b>2021 Membership Dues (FY21-22 AJE)</b> CASA 2020 Membership Dues, 1.1.2021 - 6.30.2021 CASA 2020 Membership Dues, 1.1.2021 - 6.30.2021 CASA 2020 Membership Dues, 1.1.2021 - 6.30.2021 CASA 2020 Membership Dues, 7.1.2021 - 12.31.2021 (FY21-22 AJE) CASA 2020 Membership Dues, 7.1.2021 - 12.31.2021 (FY21-22 AJE) CASA 2020 Membership Dues, 7.1.2021 - 12.31.2021 (FY21-22 AJE)	<b>JP Morgan Chase - Primary 7399</b> 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-898.75 -64.75 -1,536.50 -898.75 -64.75 -1,536.50
TOTAL						-5,000.00
11/12/20	7850	California Special District...	<b>ID#294, Membership Renewal, Oct 2020 (AJE FY21-22)</b> CSDA Member ID#294, Membership Renewal - 1.1.21 - 6.30.21 CSDA Member ID#294, Membership Renewal - 1.1.21 - 6.30.21 CSDA Member ID#294, Membership Renewal - 1.1.21 - 6.30.21 CSDA Member ID#294, Membership Renewal - 7.1.21 - 12.31.21 (AJE FY21-22) CSDA Member ID#294, Membership Renewal - 7.1.21 - 12.31.21 (AJE FY21-22) CSDA Member ID#294, Membership Renewal - 7.1.21 - 12.31.21 (AJE FY21-22)	<b>JP Morgan Chase - Primary 7399</b> 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-1,402.95 -101.07 -2,398.48 -1,402.95 -101.07 -2,398.48
TOTAL						-7,805.00
11/12/20	7851	California State Disburse...	<b>CSE Case# 20000002184580; Court Case# SFL 81271, Oct - Nov 2020</b> CSE Case# 20000002184580	<b>JP Morgan Chase - Primary 7399</b> 8012 · Wage Garnishments	Tiburon	-600.00
TOTAL						-600.00
11/12/20	7852	Caltest Analytical Laborat...	<b>M.P./P.C. Lab Sampling, October 2020</b> M.P. - B: #613988, #614557, #614771, #61516, #615261, #615439, #615052, October 2020 P.C.: Inv #614940, October 2020 M.P. - T: #613988, #614557, #614771, #61516, #615261, #615439, #615052, October 2020	<b>JP Morgan Chase - Primary 7399</b> 7051 · Main Plant Lab Monitoring 7052 · Paradise Cove Monitoring 7051 · Main Plant Lab Monitoring	Belvedere Tiburon:Paradise Cove Tiburon	-485.99 -312.55 -830.71
TOTAL						-1,629.25
11/12/20	7853	Caltronics Business Syst...	<b>Acct #SD15, Multi-purpose Copier Contract, October 2020</b> Inv #3131133, Konica Multi-purpose copier (C308) contract, October 2020 Inv #3131133, Konica Multi-purpose copier (C308) contract, October 2020 Inv #3131133, Konica Multi-purpose copier (C308) contract, October 2020	<b>JP Morgan Chase - Primary 7399</b> 6047 · Office Supplies 6047 · Office Supplies 6047 · Office Supplies	Belvedere Tiburon:Paradise Cove Tiburon	-42.65 -3.07 -72.93
TOTAL						-118.65
11/12/20	7854	Center For Hearing Healt...	<b>Annual on-site hearing tests, Oct '20</b> Inv #18188, Annual on-site hearing tests, 10.14.2020 Inv #18188, Annual on-site hearing tests, 10.14.2020 Inv #18188, Annual on-site hearing tests, 10.14.2020	<b>JP Morgan Chase - Primary 7399</b> 8515 · Safety 8515 · Safety 8515 · Safety	Belvedere Tiburon:Paradise Cove Tiburon	-215.70 -15.54 -368.76
TOTAL						-600.00
11/12/20	7855	Cintas Corporation #626	<b>Acct #626-00821, PPE/Safetywear + Service, October 2020</b> #4063348131, PPE/Safetywear, October 2020 - no billing issues #4063348131, PPE/Safetywear, October 2020 - no billing issues #4063348131, PPE/Safetywear, October 2020 - no billing issues #4063967495, #4064607101, #4065265069, #4065932688, PPE/Safetywear, Oct 2020 #4063967495, #4064607101, #4065265069, #4065932688, PPE/Safetywear, Oct 2020 #4063967495, #4064607101, #4065265069, #4065932688, PPE/Safetywear, Oct 2020 Outsanding SD5 Credit @ Cintas, as of 11.5.2020 Outsanding SD5 Credit @ Cintas, as of 11.5.2020 Outsanding SD5 Credit @ Cintas, as of 11.5.2020	<b>JP Morgan Chase - Primary 7399</b> 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear 8520 · Personal Protection/Safety Wear	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-14.46 -1.04 -24.71 -66.27 -4.77 -113.29 27.23 1.96 46.55
TOTAL						-148.80

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11/12/20	7856	Code Publishing, Inc.	<b>Project#:329170, Web Hosting, Oct 2020</b>  Inv #67818, SD5 Annual Web Hosting, October 2020 Inv #67818, SD5 Annual Web Hosting, October 2020 Inv #67818, SD5 Annual Web Hosting, October 2020	<b>JP Morgan Chase - Primary 7399</b>  6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Tiburon:Paradise Cove Tiburon	-143.80 -10.36 -245.84
TOTAL						-400.00
11/12/20	7857	Comcast Business	<b>Acct# 8155 30 011 0149465, Bus. Voice, Internet &amp; Cable, Oct-Nov, 2020</b>  Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo @ +/- \$12.55+\$8.00)), 10.12.2020 - ... Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo @ +/- \$12.55+\$8.00)), 10.12.2020 - ... Bundle: Cable (\$72.60 + Broadcast & Regional Fees (varies/mo @ +/- \$12.55+\$8.00)), 10.12.2020 - ... Bundle: Internet (\$128.35+modem (eqpmnt @\$18.45/mo.) (incl/ \$60 credit)), 10.12.2020 - 11.11.2020 Bundle: Internet (\$109.90+modem (eqpmnt @\$18.45/mo. (incl/ \$60 credit)), 10.12.2020 - 11.11.2020 Bundle: Internet (\$109.90+modem (eqpmnt @\$18.45/mo. (incl/ \$60 credit)), 10.12.2020 - 11.11.2020 Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s... Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s... Bundle: Land Line Phones (Varies: \$254.50 (incl/ \$45 credit) + Voice Ntwrk, Dir Listing, Fed U-s... Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020 Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020 Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020 Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020 Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020 Bundle: Taxes & Fees (+/- \$5 - varies/mo), 10.12.2020 - 11.11.2020	<b>JP Morgan Chase - Primary 7399</b>  8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8531 · Main Plant Telephones 8532 · Paradise Cove Telephones 8531 · Main Plant Telephones	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-33.49 -2.41 -57.25 -46.14 -3.32 -78.89 -123.16 -8.87 -210.55 -2.13 -0.15 -3.64 -2.13 -0.15 -3.63
TOTAL						-575.91
11/12/20	7859	DKF Solutions Group, LLC	<b>My Safety Officer Monthly Subscription, Nov 2020</b>  Inv #15427, My Safety Officer Monthly Subscription Fee, November 2020 Inv #15427, My Safety Officer Monthly Subscription Fee, November 2020 Inv #15427, My Safety Officer Monthly Subscription Fee, November 2020	<b>JP Morgan Chase - Primary 7399</b>  8515 · Safety 8515 · Safety 8515 · Safety	Belvedere Tiburon:Paradise Cove Tiburon	-125.83 -9.07 -215.10
TOTAL						-350.00
11/12/20	7860	East Bay Muni Utility Dist...	<b>Cust #SADI3002, BACWA Membership &amp; Prog. Fees for FY21, Oct '20</b>  Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020 Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020 Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020 Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020 Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020 Inv #EBM-BDO-013945, FY21 BACWA Membership Contributions (Permit Required Activities), 10.13.2020	<b>JP Morgan Chase - Primary 7399</b>  7062 · Permits/Fees - General 7063 · Paradise Cove Permits/Fees 7062 · Permits/Fees - General 6059 · Pollution Prevention/Public Edu 6059 · Pollution Prevention/Public Edu 6059 · Pollution Prevention/Public Edu	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-999.07 -477.60 -1,707.54 -536.00 -256.28 -916.01
TOTAL						-4,892.50
11/12/20	7861	FKC Co., Ltd.	<b>M.P. Parts &amp; Service, Oct 2020</b>  Inv #0013054, M.P. Parts & Service, SEW Drive, Oct 2020 Inv #0013054, M.P. Parts & Service, SEW Drive, Oct 2020	<b>JP Morgan Chase - Primary 7399</b>  7022 · Plant Maint. Parts & Service 7022 · Plant Maint. Parts & Service	Belvedere Tiburon	-1,300.71 -2,223.29
TOTAL						-3,524.00
11/12/20	7862	Goodman Building Suppl...	<b>Acct #20070, Parts &amp; Srvc, P&amp;L, MP+PC, October 2020</b>  #708950, #811268, #810432, #810782, #811685, M.P. Supplies, October 2020 #708950, #811268, #810432, #810782, #811685, M.P. Supplies, October 2020 #810172, P.C. Plant Supplies, 10.5.2020 #810434, Vehicle Maint, 10.8.2020 #810434, Vehicle Maint, 10.8.2020 #810434, Vehicle Maint, 10.8.2020	<b>JP Morgan Chase - Primary 7399</b>  7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7042 · Paradise Supplies & Chemicals 7072 · Truck Maintenance 7072 · Truck Maintenance 7072 · Truck Maintenance	Belvedere Tiburon Tiburon:Paradise Cove Belvedere Tiburon:Paradise Cove Tiburon	-255.52 -436.77 -177.83 -1.94 -0.14 -3.32
TOTAL						-875.52

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11/12/20	7863	Grainger	<b>Acct #810128785, BPS &amp; P.C. Supplies, October 2020</b> Inv #9670069989, P&L Supplies, October 2020 Inv #9694770265, P.C. Parts & Svc. (Vbelts @ blowers), October 2020	<b>JP Morgan Chase - Primary 7399</b> 7011 · Pumps & Lines Maintenance 7041 · Paradise Parts & Service	Belvedere Tiburon:Paradise Cove	-561.79 -236.24 <hr/> -798.03
TOTAL						
11/12/20	7864	Harrington Industrial Plas...	<b>Cust #:044227, SD5 Supplies, October 2020</b> Inv #006M1201, M.P. Supplies, October 2020 Inv #006M0521, #006M0685, P.C. Supplies, October 2020 Credit Memo #006M0686, P.C. Supplies, October 2020 Inv #006M1201, M.P. Supplies, October 2020	<b>JP Morgan Chase - Primary 7399</b> 7021 · Plant Maintenance Supplies 7042 · Paradise Supplies & Chemicals 7042 · Paradise Supplies & Chemicals 7021 · Plant Maintenance Supplies	Belvedere Tiburon:Paradise Cove Tiburon:Paradise Cove Tiburon	-720.98 -729.47 280.94 -1,232.37 <hr/> -2,401.88
TOTAL						
11/12/20	7865	HDR Engineering, Inc.	<b>Consulting, MCSD5 Clxn Sys Mstr Plan, October 2020</b> Inv #1200300527, HDR Collection System Master Plan, October 2020 Inv #1200300527, HDR Collection System Master Plan, October 2020 Inv #1200300527, HDR Collection System Master Plan, October 2020	<b>JP Morgan Chase - Primary 7399</b> 6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Tiburon:Paradise Cove Tiburon	-9,612.34 -692.52 -16,433.22 <hr/> -26,738.08
TOTAL						
11/12/20	7866	Home Depot Credit Servic...	<b>Acct #6035 3220 0516 4334, M.P. Supplies, October 2020</b> M.P. Supplies replenishment, 10.10.2020 M.P. Supplies replenishment, 10.10.2020 BPS#2, Electrical parts, 10.23.2020	<b>JP Morgan Chase - Primary 7399</b> 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies 7011 · Pumps & Lines Maintenance	Belvedere Tiburon Belvedere	-585.23 -1,000.34 -77.81 <hr/> -1,663.38
TOTAL						
11/12/20	7867	JWC Environmental	<b>Cust ID #5034423, M.P. Parts, October 2020</b> Inv #103762, M.P. Parts,9.30.2020 Inv #103762, M.P. Parts,9.30.2020	<b>JP Morgan Chase - Primary 7399</b> 7021 · Plant Maintenance Supplies 7021 · Plant Maintenance Supplies	Belvedere Tiburon	-8,669.01 -14,817.89 <hr/> -23,486.90
TOTAL						
11/12/20	7868	Linscott Engineering Con...	<b>P.C. P&amp;L, September 2020</b> Inv #3578, P.C. Plant Traffic Cover Installation, 9.14.2020 - 9.25.2020	<b>JP Morgan Chase - Primary 7399</b> 7011 · Pumps & Lines Maintenance	Tiburon:Paradise Cove	-26,546.75 <hr/> -26,546.75
TOTAL						
11/12/20	7869	Lystek Int'l, LTD	<b>Biosolids Transport, September, 2020</b> Inv #153-331, Biosolids Transport to Lystek Facility, October 2020 Inv #153-331, Biosolids Transport to Lystek Facility, October 2020 Inv #153-331, Biosolids Transport to Lystek Facility, October 2020	<b>JP Morgan Chase - Primary 7399</b> 7029 · Main Plant Sludge Disposal 7043 · Paradise Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon:Paradise Cove Tiburon	-256.54 -18.48 -438.59 <hr/> -713.61
TOTAL						
11/12/20	7870	Marin Municipal Water Di...	<b>Water, Aug-Oct 2020</b> Cust #:424791, Cove Rd. BPS - Water, Aug - Oct, 2020 Cust #:424793, Golden Gate BPS - Water, Aug - Oct, 2020 Cust #138856, Mar West TPS - Water, Aug - Oct, 2020 Cust #100098, M.P. - Water, Aug - Oct, 2020 Cust #100098, M.P. - Water, Aug - Oct, 2020	<b>JP Morgan Chase - Primary 7399</b> 8541 · Water 8541 · Water 8541 · Water 8541 · Water 8541 · Water	Belvedere Belvedere Tiburon Belvedere Tiburon	-81.29 -77.20 -77.20 -436.77 -746.56 <hr/> -1,419.02
TOTAL						



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11/12/20	7871	McC Campbell Analytical, Inc.	<b>M.P. Monitoring, Chron Tox Testing, Nov 2020</b>  Inv #2010D45, M.P. Monitoring, Chronic Acute Toxicity Testing, 11.3.2020 Inv #2010D45, M.P. Monitoring, Chronic Acute Toxicity Testing, 11.3.2020	<b>JP Morgan Chase - Primary 7399</b>  7053 · Chronic Toxicity Program Eval 7053 · Chronic Toxicity Program Eval	Belvedere Tiburon	-318.16 -543.84
TOTAL						-862.00
11/12/20	7872	MidAmerica	<b>Acct#: SD5MARINOG5, 2021 Rates, Jan - Jun 2021</b>  (2021 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2021 - Trust Funding (2021 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2021 - Trust Funding (2021 Rates) HRA Retiree Health Reimbursements for Jan - Jun 2021 - Trust Funding	<b>JP Morgan Chase - Primary 7399</b>  8022.05 · Reitree Health 8022.05 · Reitree Health 8022.05 · Reitree Health	Belvedere Tiburon:Paradise Cove Tiburon	-11,625.67 -837.57 -19,875.20
TOTAL						-32,338.44
11/12/20	7873	Mill Valley Refuse Service...	<b>Acct #032945, Garbage Service + 1 yd rental + Sludge Transport, Oct - Nov 2020</b>  Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 10.1.2020 - 10.31.2020 Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 10.1.2020 - 10.31.2020 Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 11.1.2020 - 11.30.2020 Garbage Service, Including 1 yd trash + 1 yd cardboard rental, 11.1.2020 - 11.30.2020 Acct #63092, Sludge Transport to Lystek Facility, 3 loads, September 2020 Acct #63092, Sludge Transport to Lystek Facility, 3 loads, September 2020 Acct #63092, Sludge Transport to Lystek Facility, 3 loads, October 2020 Acct #63092, Sludge Transport to Lystek Facility, 3 loads, October 2020	<b>JP Morgan Chase - Primary 7399</b>  7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service 7023 · Janitorial Supplies & Service 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon Belvedere Tiburon Belvedere Tiburon Belvedere Tiburon	-86.59 -148.01 -86.59 -148.01 -531.50 -908.50 -664.38 -1,135.62
TOTAL						-3,709.20
11/12/20	7874	Nute Engineering Corp.	<b>Consulting &amp; Engr. Svcs., Jul + Sept 2020</b>  Inv #21105, Cove Rd Force Main Project - Belv, July 2020 (61%) Inv #21105, Cove Rd Force Main Project - Belv, July 2020 (39%) Inv #21187, Cove Rd Force Main Project - Belv, September, 2020 (100%)	<b>JP Morgan Chase - Primary 7399</b>  6017 · Consulting Fees 6017 · Consulting Fees 6017 · Consulting Fees	Belvedere Tiburon Belvedere	-12,306.87 -7,868.33 -28,638.72
TOTAL						-48,813.92
11/12/20	7875	Owen Equipment Sales	<b>Acct #C10655, SD5 Vactor Truck Warranty, October 2020</b>  Inv #00050803, Vactor Truck Warranty, October 2020 Inv #00050803, Vactor Truck Warranty, October 2020 Inv #00050803, Vactor Truck Warranty, October 2020	<b>JP Morgan Chase - Primary 7399</b>  9227.8 · Rodder/Vactor Truck 9227.8 · Rodder/Vactor Truck 9227.8 · Rodder/Vactor Truck	Belvedere Tiburon:Paradise Cove Tiburon	-2,836.97 -204.39 -4,850.07
TOTAL						-7,891.43
11/12/20	7876	Pacific Gas & Electric	<b>Acct #2908031411-4, Utilities, October 2020</b>  Acct #2908031411-4, Main Plant Utilities, October 2020 Acct #2908031411-4, P.C. Plant Utilities, October 2020 Acct #2908031411-4, Main Plant Utilities, October 2020 Acct #2908031411-4, Belv Pump St Utilities, October 2020 Acct #2908031411-4, P.C. Pump St Utilities, October 2020 Acct #2908031411-4, Tib Pump St Utilities, October 2020	<b>JP Morgan Chase - Primary 7399</b>  8542 · Main Plant Utilities 8543 · Paradise Cove Utilities 8542 · Main Plant Utilities 8544 · Pump Station Utilities 8544 · Pump Station Utilities 8544 · Pump Station Utilities	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-7,025.95 -1,613.83 -12,009.41 -1,456.77 -248.76 -1,667.17
TOTAL						-24,021.89
11/12/20	7877	Perotti & Carrade	<b>Client #1901 - FY19-20 Audit Services, PP#5 &amp; PP#6, October 2020</b>  Inv #94191, PP#5, FY19-20 Field Audit svcs, October 2020 Inv #94191, PP#5, FY19-20 Field Audit svcs, October 2020 Inv #94191, PP#5, FY19-20 Field Audit svcs, October 2020 Inv #94428, PP#6, FY19-20 Field Audit svcs, October 2020 Inv #94428, PP#6, FY19-20 Field Audit svcs, October 2020 Inv #94428, PP#6, FY19-20 Field Audit svcs, October 2020	<b>JP Morgan Chase - Primary 7399</b>  6008 · Audit & Accounting 6008 · Audit & Accounting 6008 · Audit & Accounting 6008 · Audit & Accounting 6008 · Audit & Accounting 6008 · Audit & Accounting	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-2,157.00 -155.40 -3,687.60 -2,876.00 -207.20 -4,916.80
TOTAL						-14,000.00

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11/12/20	7878	Peterson	<b>Cust #:5656305, Portable P&amp;L Generator Warranty + M.P Service, Oct - Nov 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #SW270051190, ER Parts & Labor Ext. Warranty for Model # XQ35, Serial #JK800341, November 2020	9314 · Portable Emergency Generators	Belvedere	-907.99
			Inv #SW270051190, ER Parts & Labor Ext. Warranty for Model # XQ35, Serial #JK800341, November 2020	9314 · Portable Emergency Generators	Tiburon	-1,552.01
			Inv #SW5656305, Replacement/installation of M.P. parts + fuel polishing @ M.P. tanks, October 2020	7022 · Plant Maint. Parts & Service	Belvedere	-1,214.60
			Inv #SW5656305, Replacement/installation of M.P. parts + fuel polishing @ M.P. tanks, October 2020	7022 · Plant Maint. Parts & Service	Tiburon	-2,076.10
TOTAL						-5,750.70
11/12/20	7879	Roy's Sewer Service, Inc.	<b>P&amp;L, October 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #209874, Cleared lines along St. Bernard Wy, Tiburon, as instructed, 10.5.2020	7011 · Pumps & Lines Maintenance	Tiburon	-185.00
			Inv #209971, #209903, Cleared interior (boiler rm + shop) & exterior at (RAS & shop) drains @ M....	7011 · Pumps & Lines Maintenance	Belvedere	-463.22
			Inv #209971, #209903, Cleared interior (boiler rm + shop) & exterior at (RAS & shop) drains @ M....	7011 · Pumps & Lines Maintenance	Tiburon	-791.78
TOTAL						-1,440.00
11/12/20	7880	Service Station Systems, ...	<b>M.P. Parts &amp; Service, Sept 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #2059141, Deisel Pump Maint & Srvc, 9.15.2020	7022 · Plant Maint. Parts & Service	Tiburon	-777.33
			Inv #2059141, Deisel pump Maint & Srvc, 9.15.2020	7022 · Plant Maint. Parts & Service	Belvedere	-1,328.68
TOTAL						-2,106.01
11/12/20	7881	SWRCB - ELAP Fees	<b>Cert# 2164, Annual ELAP Fees, Nov 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #EA 0221-2164, Cert #2164, Payment due 11.25.2020	7060 · Permits/Fees	Belvedere	-1,182.40
			Inv #EA 0221-2164, Cert #2164, Payment due 11.25.2020	7063 · Paradise Cove Permits/Fees	Tiburon:Paradise Cove	-85.19
			Inv #EA 0221-2164, Cert #2164, Payment due 11.25.2020	7060 · Permits/Fees	Tiburon	-2,021.41
TOTAL						-3,289.00
11/12/20	7882	State Water Resources C...	<b>T O'day &amp; J Rosser Cert Renewals - November 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Belvedere	-26.96
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.94
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Tiburon	-46.10
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Belvedere	-26.96
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.94
			T. O'Day - SWRCB Cert Renewal (#9802) Application Fee: WWTP Operator, Grade III, Exp: 12.30.2021...	6025 · Dues & Subscriptions	Tiburon	-46.10
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Belvedere	-26.96
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.94
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Tiburon	-46.10
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Belvedere	-26.96
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Tiburon:Paradise Cove	-1.94
			J Rosser - SWRCB Cert Renewal (#28195) Application Fee: WWTP Operator, Grade III, Exp: 12.30.202...	6025 · Dues & Subscriptions	Tiburon	-46.10
TOTAL						-300.00
11/12/20	7884	Tiburon Mail Services	<b>Account1, Postage, October 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Returned P&L Parts & Service/T Rubio, 10.09.2020	6056 · Postage	Belvedere	-3.30
			Returned P&L Parts & Service/T Rubio, 10.09.2020	6056 · Postage	Tiburon:Paradise Cove	-0.24
			Returned P&L Parts & Service/T Rubio, 10.09.2020	6056 · Postage	Tiburon	-5.64
			Add'l Keys for New Portable Genset/T Rubio, 10.9.2020	9314 · Portable Emergency Generators	Belvedere	-3.30
			Add'l Keys for New Portable Genset/T Rubio, 10.9.2020	9314 · Portable Emergency Generators	Tiburon:Paradise Cove	-0.24
			Add'l Keys for New Portable Genset/T Rubio, 10.9.2020	9314 · Portable Emergency Generators	Tiburon	-5.64
TOTAL						-18.36

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11/12/20	7885	U.S. Bank	<b>Acct#:4246-0441-0158-3635, October 2020</b> #0822:/9545: Zoom, Oct 2020 #0822:/9545: Zoom, Oct 2020 #0822:/9545: Zoom, Oct 2020 #0822:/9545: Electric Exprs Appl., TBD, 9.28.2020 #0822:/9545: Electric Exprs Appl., TBD, 9.28.2020 #0822:/9545: O'Reilly - VW TDI Battery, 9.30.2020 #0822:/9545: O'Reilly - VW TDI Battery, 9.30.2020 #0822:/9545: O'Reilly - VW TDI Battery, 9.30.2020 #0822:/9545: Apple.com: replacement iPhone X, 10.7.2020 #0822:/9545: Apple.com: replacement iPhone X, 10.7.2020 #0822:/9545: Apple.com: replacement iPhone X, 10.7.2020 #0822:/9545: Steady Power: Power cables for new protable genset, 10.15.2020 #0822:/9545: Steady Power: Power cables for new protable genset, 10.15.2020 #0822:/9545: Steady Power: Power cables for new protable genset, 10.15.2020	<b>JP Morgan Chase - Primary 7399</b> 6018.1 · Meetings & Travel 6018.1 · Meetings & Travel 6018.1 · Meetings & Travel 7027 · Electrical & Instrument 7027 · Electrical & Instrument 7072 · Truck Maintenance 7072 · Truck Maintenance 7072 · Truck Maintenance 7072 · Truck Maintenance 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 9314 · Portable Emergency Generators 9314 · Portable Emergency Generators 9314 · Portable Emergency Generators	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-19.77 -1.42 -33.80 -51.30 -87.70 -79.51 -5.73 -135.92 -376.71 -27.14 -644.01 -1,114.81 -80.32 -1,905.87
TOTAL						-4,564.01
11/12/20	7886	Univar	<b>Cust ID #STDT001, Chemicals, Oct - Nov 2020</b> Inv #48809729, Inv #48782433, Sodium Bisulfite 25% (\$1.163/Gal), October - November 2020 Inv #48809729, Inv #48782433, Sodium Bisulfite 25% (\$1.163/Gal), October - November 2020 Inv #48809729, Inv #48782433, Sodium Bisulfite 25% (\$1.163/Gal), October - November 2020	<b>JP Morgan Chase - Primary 7399</b> 7024 · Main Plant Chemicals 7042 · Paradise Supplies & Chemicals 7024 · Main Plant Chemicals	Belvedere Tiburon:Paradise Cove Tiburon	-3,974.80 -286.36 -6,795.32
TOTAL						-11,056.48
11/12/20	7887	USA BlueBook	<b>Cust #933682, Safety &amp; P.C. &amp; Lab Supplies, October 2020</b> Inv #373669, Safety - MSA Advantage GME/P100, October 2020 Inv #373669, Safety - MSA Advantage GME/P100, October 2020 Inv #373669, Safety - MSA Advantage GME/P100, October 2020 Inv #3389377, P.C. Supplies & Chemicals, October 2020	<b>JP Morgan Chase - Primary 7399</b> 8515 · Safety 8515 · Safety 8515 · Safety 7042 · Paradise Supplies & Chemicals	Belvedere Tiburon:Paradise Cove Tiburon Tiburon:Paradise Cove	-108.00 -7.78 -184.64 -498.30
TOTAL						-798.72
11/12/20	7888	Waste Management of Re...	<b>Acct #507-0000190-1507-2, Sludge Disposal, October 2020</b> Inv #010172-1507-8 Sludge Disposal - 7 Drop-offs, 41.73 tons, October 2020 Inv #010172-1507-8 Sludge Disposal - 7 Drop-offs, 41.73 tons, October 2020 Inv #010172-1507-8 Sludge Disposal - 7 Drop-offs, 41.73 tons, October 2020	<b>JP Morgan Chase - Primary 7399</b> 7029 · Main Plant Sludge Disposal 7043 · Paradise Sludge Disposal 7029 · Main Plant Sludge Disposal	Belvedere Tiburon:Paradise Cove Tiburon	-614.04 -44.24 -1,049.76
TOTAL						-1,708.04
11/12/20	7889	Water Components & Bui...	<b>Acct #454, P.C. &amp; M.P. Maint. Parts &amp; Service, October 2020</b> Inv #30540047, #30540037, M.P. Supplies, October 2020 Inv #30539056, Inv #30538250: P.C. Supplies, October, 2020 Inv #30540047, #30540037, M.P. Supplies, October 2020 Inv #30539056, TPS#4 P&L Materials, October, 2020	<b>JP Morgan Chase - Primary 7399</b> 7021 · Plant Maintenance Supplies 7041 · Paradise Parts & Service 7021 · Plant Maintenance Supplies 7011 · Pumps & Lines Maintenance	Belvedere Tiburon:Paradise Cove Tiburon Tiburon	-89.34 -150.03 -152.70 -37.23
TOTAL						-429.30
11/12/20	7890	Wonderware NorCal	<b>Cust #SANI5, SCADA Sys. Maint.&amp; IT Support Contract Renewal, Nov 2020 (AJE FY21-22)</b> SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve... SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve... SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve... SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve... SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve... SO#: 198232 / WW CFA#100158 / Cust. Site ID#118116, SCADA System Maintenance & IT Support, Inve...	<b>JP Morgan Chase - Primary 7399</b> 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon	-1,816.37 -130.86 -3,105.27 -1,816.37 -130.86 -3,105.27
TOTAL						-10,105.00

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11/12/20	7891	Mitul Modi	<b>Refund of 1EDU for 370 Bella Vista Ave., Belv, Nov 2020</b>  Refund of 1EDU for 370 Bella Vista Ave., Belvedere, November 2020 Refund of 1EDU for 370 Bella Vista Ave., Belvedere, November 2020	<b>JP Morgan Chase - Primary 7399</b>  5007.2 · Sewer Service-Belv Ops 5007.3 · Sewer Service-Belv Cap	Tiburon Tiburon	-625.57 -408.43 <hr/> -1,034.00
TOTAL						
11/12/20	7892	Bilsborough, Chad	<b>2nd Copy of S/B Mileage Reimb (lost), from FY19/20, November 2020</b>  Reimb for Standby Mileage, M.P. - Belv, thru 4.10.2020 Reimb for Standby Mileage, M.P. - Tib thru 4.10.2020	<b>JP Morgan Chase - Primary 7399</b>  6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Belvedere Tiburon	-17.83 -30.47 <hr/> -48.30
TOTAL						
11/12/20	7893	Cottrell, Rulon	<b>Reimb. for S/B Mileage, Mar - Oct 2020</b>  Reimb. for M.P. S/B Mileage, Belvedere, thru 10.25.2020 Reimb. for M.P. S/B Mileage, Tiburon, thru 10.25.2020	<b>JP Morgan Chase - Primary 7399</b>  6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Belvedere Tiburon	-224.03 -382.94 <hr/> -606.97
TOTAL						
11/12/20	7894	Driscoll, Stephen	<b>EE Incentive, November 2020</b>  Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept... Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept... Employee Incentive/Con't Ed Stipend: Completion of CSU Sm. WW System Ops & Maint., Vol. II, Sept...	<b>JP Morgan Chase - Primary 7399</b>  8005 · Employee Incentives 8005 · Employee Incentives 8005 · Employee Incentives	Belvedere Tiburon:Paradise Cove Tiburon	-359.50 -25.90 -614.60 <hr/> -1,000.00
TOTAL						
11/12/20	7895	La Torre, Daniel P.	<b>Employee Incentive + Reimb re Con't Ed + S/B Mi., November 2020</b>  FY20-21 Employee Certification Incentive, Obtained add'l ps & Maint of WW Colxn Systems, Vol II,... FY20-21 Employee Certification Incentive, Obtained add'l ps & Maint of WW Colxn Systems, Vol II,... FY20-21 Employee Certification Incentive, Obtained add'l ps & Maint of WW Colxn Systems, Vol II,... Reimb. for CSU, Sac Certificates (Vol. 1 & 2), May 2020 Reimb. for CSU, Sac Certificates (Vol. 1 & 2), May 2020 Reimb. for CSU, Sac Certificates (Vol. 1 & 2), May 2020 Standby Mi. reimb. for SD5 Callouts - Belv, thru 10.13.2020 Standby Mi. reimb. for SD5 Callouts - Tib, thru 10.13.2020	<b>JP Morgan Chase - Primary 7399</b>  8005 · Employee Incentives 8005 · Employee Incentives 8005 · Employee Incentives 6020 · Continuing Education 6020 · Continuing Education 6020 · Continuing Education 6018.2 · Standby Mileage Expense Reimb 6018.2 · Standby Mileage Expense Reimb	Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon:Paradise Cove Tiburon Belvedere Tiburon	-359.50 -25.90 -614.60 -35.95 -2.59 -61.46 -241.50 -241.50 <hr/> -1,583.00
TOTAL						
11/12/20	7896	Banshee Networks, Inc.	<b>Computer/IT Support, Sept-Oct 2020</b>  Inv #14591 & #14592, Troubleshooting, IT & security renewals + maintenance of all SD5 systems, S... Inv #14591 & #14592, Troubleshooting, IT & security renewals + maintenance of all SD5 systems, S... Inv #14591 & #14592, Troubleshooting, IT & security renewals + maintenance of all SD5 systems, S...	<b>JP Morgan Chase - Primary 7399</b>  8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing 8510 · Data/Alarms/IT Supp & Licensing	Belvedere Tiburon:Paradise Cove Tiburon	-1,053.78 -75.92 -1,801.55 <hr/> -2,931.25
TOTAL						
11/12/20	7897	CWEA	<b>Cert renewals, October 2020</b>  R Cottrell (ID#58912), Plant Maint Tech, Grade I, 1.1.2021 - 6.30.21 R Cottrell (ID#58912), Plant Maint Tech, Grade I, 1.1.2021 - 6.30.21 R Cottrell (ID#58912), Plant Maint Tech, Grade I, 1.1.2021 - 6.30.21	<b>JP Morgan Chase - Primary 7399</b>  6025 · Dues & Subscriptions 6025 · Dues & Subscriptions 6025 · Dues & Subscriptions	Belvedere Tiburon:Paradise Cove Tiburon	-16.36 -1.18 -27.96 <hr/> -45.50
TOTAL						

**Sanitary Distr. No.5 of Marin Co.  
Warrant List Detail**

October 9 through November 12, 2020

11/12/20

Date	Num	Name	Memo	Account	Class	Paid Amount
11/12/20	7899	Special District Risk Man...	<b>Member #7665, Life, Vision, DDS &amp; LTD Ins., Dec 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Employee Life Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Belvedere	-48.89
			Employee Life Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-3.52
			Employee Life Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon	-83.59
			Employee LTD Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Belvedere	-127.22
			Employee LTD Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-9.17
			Employee LTD Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon	-217.48
			Employee DDS Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Belvedere	-337.76
			Employee DDS Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-24.33
			Employee DDS Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon	-577.44
			Employee Vision Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Belvedere	-60.77
			Employee Vision Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon:Paradise Cove	-4.38
			Employee Vision Insurance - Inv #34150, December 2020	8020.05 · Employee Health	Tiburon	-103.89
TOTAL						-1,598.44
11/12/20	7900	TESCO Controls, Inc.	<b>Cust #TIBU, P.C. Parts &amp; Srvc, Oct 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #0071611-IN, P.C. Parts & Srvc, Troubleshoot remote alarms, 10.6.2020	7041 · Paradise Parts & Service	Tiburon:Paradise Cove	-3,533.60
TOTAL						-3,533.60
11/12/20	7901	Town of Tiburon	<b>Fuel, October 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Fuel, October 2020	7071 · Fuel	Belvedere	-283.91
			Fuel, October 2020	7071 · Fuel	Tiburon:Paradise Cove	-20.45
			Fuel, October 2020	7071 · Fuel	Tiburon	-485.38
TOTAL						-789.74
11/12/20	7902	Maggiora & Ghilotti, Inc.	<b>M&amp;G Project #7716 - Cove Rd. Force Main Replacement Project, October 2020</b>	<b>JP Morgan Chase - Primary 7399</b>		
			Inv #11521, Progress Payment #4 (C.O.#2), Cove Rd. Force Main Rplcmnt (100.0% Belv), thru Septem...	9311.2 · Cove Rd FM - Const, Ph I	Belvedere	-192,809.53
			Inv #11521, Retention Withheld re Progress Payment #4, thru September 2020	Retainage Payable	Belvedere	30,323.93
			Inv #11523, Progress Payment #5 (C.O.#3 & C.O. #4), Cove Rd. Force Main Rplcmnt (100.0% Belv), t...	9311.2 · Cove Rd FM - Const, Ph I	Belvedere	-301,329.83
			Inv #11523, Retention Withheld re Progress Payment #4, thru October 2020	Retainage Payable	Belvedere	43,874.24
			Inv #11538, Progress Payment #6 for work completed 100.0% Belvedere), thru October, October 2020	9311.2 · Cove Rd FM - Const, Ph I	Belvedere	-112,626.00
			Inv #11538, Progress Payment #6 (C.O.#5 & C.O. #6), Cove Rd. Force Main Rplcmnt (100.0% Belveder...	9311.2 · Cove Rd FM - Const, Ph I	Belvedere	-100,148.21
			Inv #11538, Retention Withheld re Progress Payment #5, thru October 2020	Retainage Payable	Belvedere	10,638.71
TOTAL						-622,076.69

SEP 11, 2020

SANITARY DISTRICT NO 5 - 0400-2116  
PO BOX 227  
BELVEDERE TIBURON, CA 94920

CHECK DATE : 09/15/2020 WEEK 38  
PERIOD BEGIN : 09/01/2020  
PERIOD END : 09/15/2020

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Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 09/15/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

**PAYROLL TOTALS**

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	34965.78		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	14
<b>TOTAL NET PAYROLL</b>	<b>34965.78</b>		

BILLING PAYMENT	239.40 ✓	Withdrawal made by PAYCHEX INC. on above check date.	
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AMOUNT DEBITED FROM TAX ACCOUNT	17788.40		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
<b>TOTAL TAX LIABILITY</b>	<b>17788.40 ✓</b>	<b>NUMBER OF CHECKS PRINTED</b>	<b>14</b>

**ADJUSTMENTS TO TAX LIABILITY**

<b>TOTAL ADJUSTMENTS</b>	-0.00		
<b>TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES</b>	<b>52754.18</b>		
<b>TOTAL COST OF PAYROLL</b>	<b>52993.58 @</b>	<b>NUMBER OF MANUAL/VOID TRANSACTIONS</b>	<b>0</b>

**Important: If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.**

**TAX DEPOSITS DUE**

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	14846.91		09/18/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2941.49		09/18/2020	Deposit made by PAYCHEX INC. on your behalf.

SEP 29, 2020

SANITARY DISTRICT NO 5 - 0400-2116  
PO BOX 227  
BELVEDERE TIBURON, CA 94920

CHECK DATE : 09/30/2020 WEEK 40  
PERIOD BEGIN : 09/16/2020  
PERIOD END : 09/30/2020

Dear Paychex Preview Client,

Enclosed are your payroll reports and checks. Please verify that all information is accurate and correct. If there are any questions or concerns, please contact us immediately.

If you have tax deposits due, ensure the deposits are initiated at least one banking day prior to the due date to avoid penalties. We will assume that these deposits were made on the due dates and they will be reflected on your returns accordingly.

This is a summary of your payroll transactions of the check date of 09/30/2020. It does not reflect miscellaneous administrative charges. Please refer to your Paychex Human Resource Services invoice(s) for any additional cash required for this check date.

**PAYROLL TOTALS**

DIRECT DEPOSIT DEBITED FROM YOUR ACCOUNT	36923.07		
READYCHEX DEBITED FROM YOUR ACCOUNT	0.00	NUMBER OF PAYROLL CHECKS	17
<b>TOTAL NET PAYROLL</b>	<b>36923.07</b>		
 BILLING PAYMENT	 253.95 ✓	 Withdrawal made by PAYCHEX INC. on above check date.	
 AMOUNT DEBITED FROM TAX ACCOUNT	 17999.51		
TOTAL TAX LIABILITY DUE BY CLIENT	0.00		
<b>TOTAL TAX LIABILITY</b>	<b>17999.51 ✓</b>	<b>NUMBER OF CHECKS PRINTED</b>	<b>17</b>
 <b>ADJUSTMENTS TO TAX LIABILITY</b>			
<b>TOTAL ADJUSTMENTS</b>	-0.00		
<b>TOTAL NET PAYROLL, TAX LIABILITY, AND SERVICES</b>	<b>54922.58</b>		
<b>TOTAL COST OF PAYROLL</b>	<b>55176.53</b>	NUMBER OF MANUAL/VOID TRANSACTIONS	0

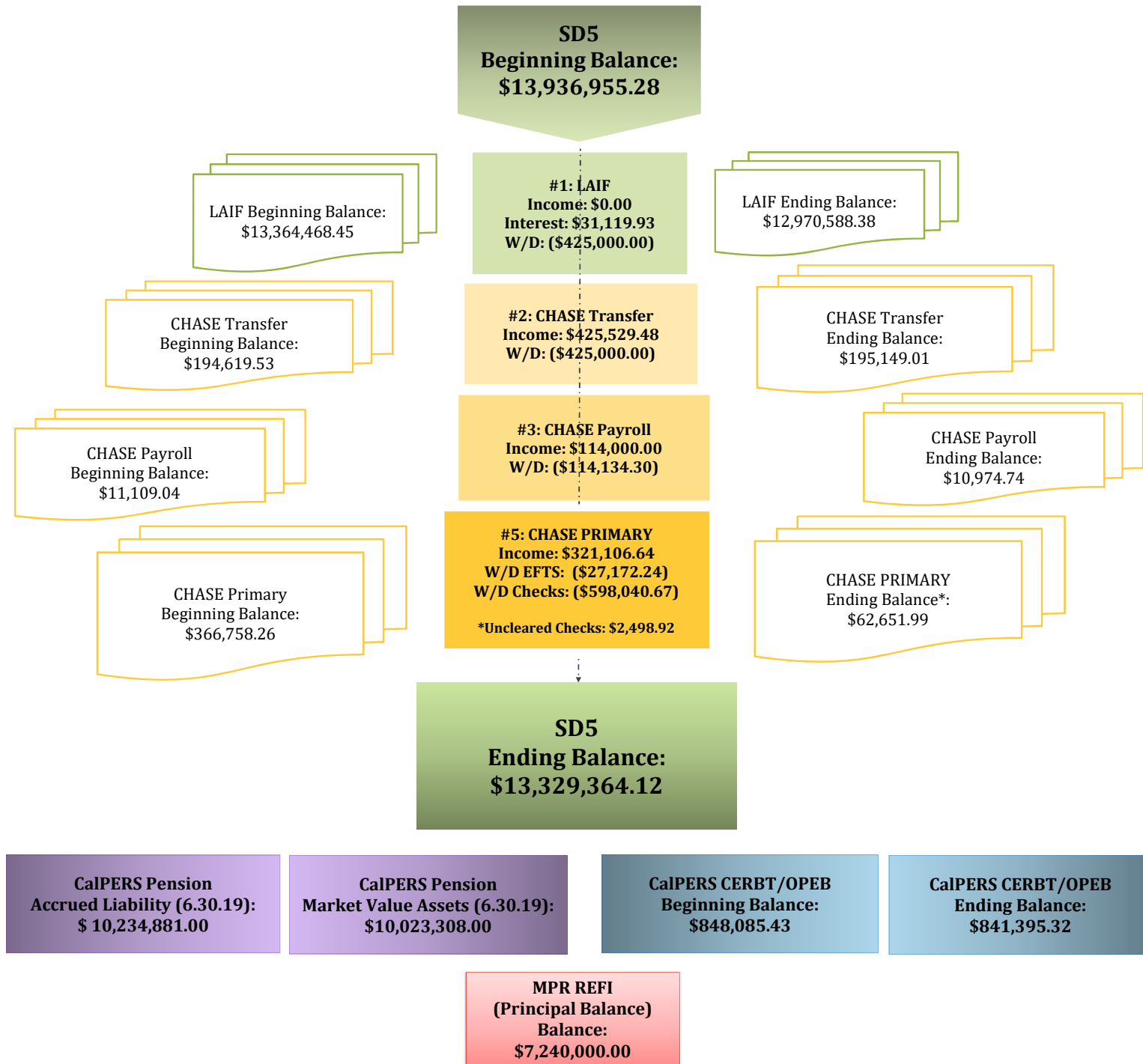
Important: If you filed Form 7200, Advance Payment of Employer Credits Due to COVID-19, please notify your Paychex representative so that credits are accurately reported on Form 941.

**TAX DEPOSITS DUE**

TAX AGENCY	TAXPAY	NON-TAXPAY	DUE DATE	
FEDERAL	15117.95		10/07/2020	Deposit made by PAYCHEX INC. on your behalf.
STATE - CA	2881.56		10/07/2020	Deposit made by PAYCHEX INC. on your behalf.

# CASH FLOW CHART

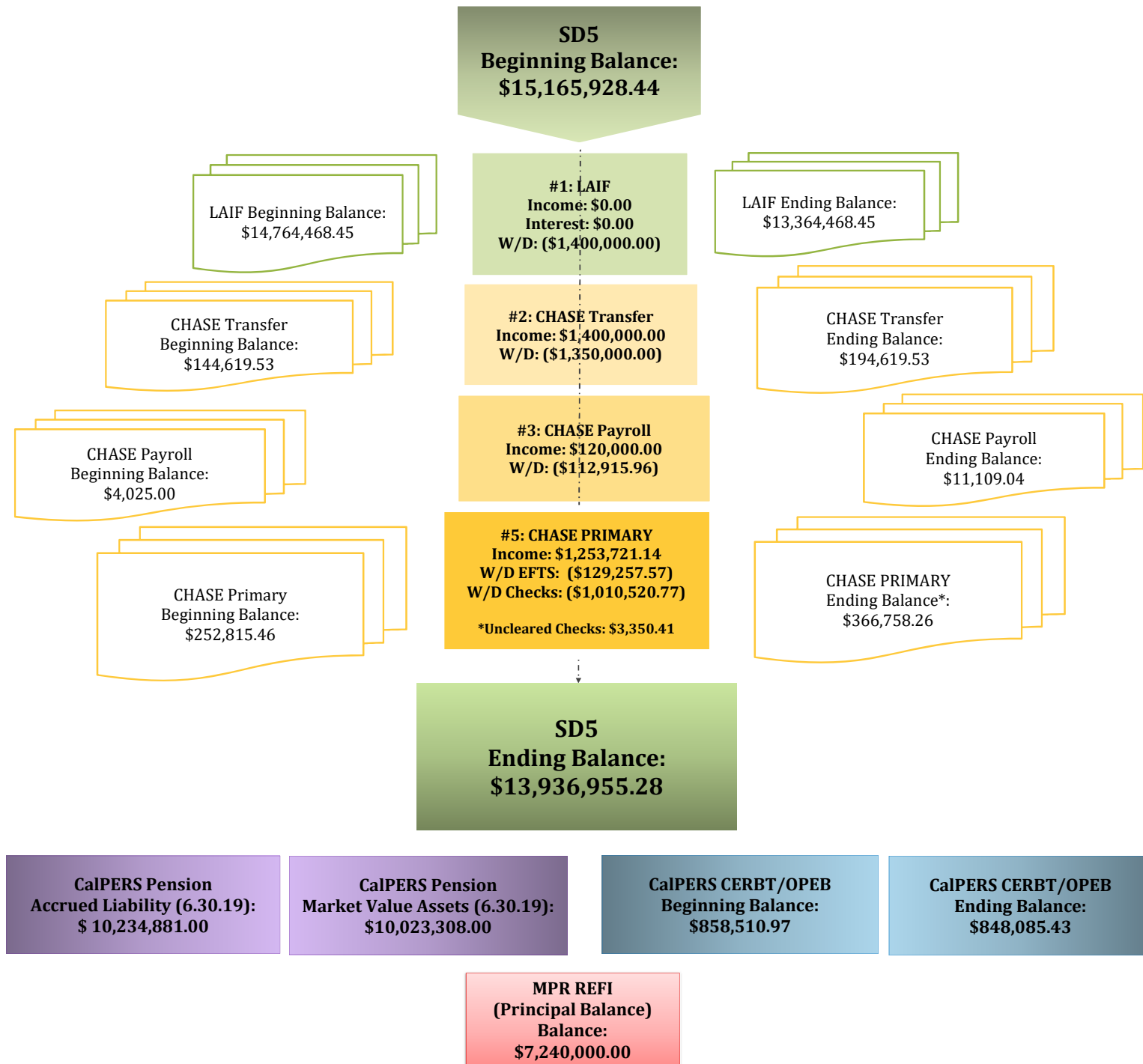
SANITARY DISTRICT NO. 5 OF MARIN COUNTY: October 2020





# CASH FLOW CHART

SANITARY DISTRICT NO. 5 OF MARIN COUNTY: September 2020



Sanitary Distr. No.5 of Marin Co.  
Comparative Balance Sheet  
As of October 31, 2020

	Oct 31, 20	Sep 30, 20	\$ Change
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
Local Agency Investment Fund			
Belvedere			
Belvedere Operating	2,910,062.12	3,012,096.81	-102,034.69
Belvedere Operating Reserve	516,923.05	516,923.05	0.00
Belvedere Capital & CIP Reserve	2,368,627.17	2,643,814.78	-275,187.61
Belvedere PERS Retirement Trust	366,215.00	366,215.00	0.00
Belvedere Disaster Recovery Fnd	356,250.00	356,250.00	0.00
<b>Total Belvedere</b>	<b>6,518,077.34</b>	<b>6,895,299.64</b>	<b>-377,222.30</b>
Tiburon			
Tiburon Operating	1,380,445.91	1,170,649.65	209,796.26
Tiburon Operating Reserve	683,930.00	683,930.00	0.00
Tiburon Capital & CIP Reserve	2,972,349.00	3,133,099.16	-160,750.16
Tiburon PERS Retirement Trust	661,740.00	661,740.00	0.00
Tiburon Disaster Recovery Fund	643,750.00	643,750.00	0.00
<b>Total Tiburon</b>	<b>6,342,214.91</b>	<b>6,293,168.81</b>	<b>49,046.10</b>
Local Agency Investment Fund - Other	176,000.00	176,000.00	0.00
<b>Total Local Agency Investment Fund</b>	<b>13,036,292.25</b>	<b>13,364,468.45</b>	<b>-328,176.20</b>
JP Morgan Chase - Primary 7399	60,201.37	363,456.15	-303,254.78
JP Morgan Chase - Payroll 7506	10,974.74	10,855.09	119.65
JP Morgan Chase - Transfer 7522	195,149.01	194,619.53	529.48
<b>Total Checking/Savings</b>	<b>13,302,617.37</b>	<b>13,933,399.22</b>	<b>-630,781.85</b>
Accounts Receivable			
Accounts Receivable	23,358.89	1,509.64	21,849.25
<b>Total Accounts Receivable</b>	<b>23,358.89</b>	<b>1,509.64</b>	<b>21,849.25</b>
Other Current Assets			
Petty Cash	881.92	881.92	0.00
<b>Total Other Current Assets</b>	<b>881.92</b>	<b>881.92</b>	<b>0.00</b>
<b>Total Current Assets</b>	<b>13,326,858.18</b>	<b>13,935,790.78</b>	<b>-608,932.60</b>
Fixed Assets	19,228,004.19	19,228,004.19	0.00
Other Assets			
Debt Issuance Cost	93,188.00	93,188.00	0.00
<b>Total Other Assets</b>	<b>93,188.00</b>	<b>93,188.00</b>	<b>0.00</b>
<b>TOTAL ASSETS</b>	<b><u>32,648,050.37</u></b>	<b><u>33,256,982.97</u></b>	<b><u>-608,932.60</u></b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Other Current Liabilities			
Deferred Income for Permits	2,300.00	2,300.00	0.00
Compensated Absences Current	133,202.91	133,202.91	0.00
Retainage Payable	25,186.98	3,415.03	21,771.95
MPR Rev Bond Interest Payable	50,341.00	50,341.00	0.00
MPR Rev Bonds Payable Current	660,000.00	660,000.00	0.00
<b>Total Other Current Liabilities</b>	<b>871,030.89</b>	<b>849,258.94</b>	<b>21,771.95</b>
<b>Total Current Liabilities</b>	<b>871,030.89</b>	<b>849,258.94</b>	<b>21,771.95</b>
Long Term Liabilities			
2061 · OPEB Related Liability	809,282.00	809,282.00	0.00
Pension-related Liabilities	-484,265.00	-484,265.00	0.00
MPR Revenue Bonds Payable	7,240,000.00	7,240,000.00	0.00
<b>Total Long Term Liabilities</b>	<b>7,565,017.00</b>	<b>7,565,017.00</b>	<b>0.00</b>
<b>Total Liabilities</b>	<b>8,436,047.89</b>	<b>8,414,275.94</b>	<b>21,771.95</b>
Equity			
3900 · Net Assets	26,485,416.11	26,485,416.11	0.00
Net Income	-2,273,413.63	-1,642,709.08	-630,704.55
<b>Total Equity</b>	<b>24,212,002.48</b>	<b>24,842,707.03</b>	<b>-630,704.55</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>32,648,050.37</u></b>	<b><u>33,256,982.97</u></b>	<b><u>-608,932.60</u></b>

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
 July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget	% of Bu...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>5000 · Property Taxes</b>				
5001.2 · TEETER	0.00	700,000.00	-700,000.00	0.0%
5002 · UNSEC	0.00	13,000.00	-13,000.00	0.0%
5003 · PUNS / PRIOR UNSECURED	0.00	0.00	0.00	0.0%
5004 · REDEMPTION / RDMPT	373.33	500.00	-126.67	74.7%
5006 · SPLU	210.41	100.00	110.41	210.4%
5041 · SUPSEC	0.00	15,000.00	-15,000.00	0.0%
5043 · SECU	0.00	0.00	0.00	0.0%
5046 · Excess ERAF	19,461.53	250,000.00	-230,538.47	7.8%
5280 · HOPTR	0.00	3,333.00	-3,333.00	0.0%
5483 · Other tax	0.00			
<b>Total 5000 · Property Taxes</b>	<b>20,045.27</b>	<b>981,933.00</b>	<b>-961,887.73</b>	<b>2.0%</b>
<b>5007 · Sewer Service Charge</b>				
5007.1 · Sewer Service - Tiburon Ops	0.00	2,523,700.00	-2,523,700.00	0.0%
5007.5 · Sewer Service - Tiburon Cap	0.00	121,313.00	-121,313.00	0.0%
5007.2 · Sewer Service-Belv Ops	0.00	1,400,843.00	-1,400,843.00	0.0%
5007.3 · Sewer Service-Belv Cap	0.00	914,600.00	-914,600.00	0.0%
5007.4 · Other User Fees	0.00	24,826.00	-24,826.00	0.0%
<b>Total 5007 · Sewer Service Charge</b>	<b>0.00</b>	<b>4,985,282.00</b>	<b>-4,985,282.00</b>	<b>0.0%</b>
<b>5201 · Interest</b>				
5201.1 · Interest County of Marin	136.53			
5201.2 · Interest LAIF	96,823.80	156,402.00	-59,578.20	61.9%
<b>Total 5201 · Interest</b>	<b>96,960.33</b>	<b>156,402.00</b>	<b>-59,441.67</b>	<b>62.0%</b>
<b>5900.3 · Connection Fees</b>				
5900.30 · Connection Permit Fees	2,425.00	11,062.00	-8,637.00	21.9%
5900.31 · Collection	26,341.00	100,000.00	-73,659.00	26.3%
5900.34 · Treatment	25,165.00	100,000.00	-74,835.00	25.2%
<b>Total 5900.3 · Connection Fees</b>	<b>53,931.00</b>	<b>211,062.00</b>	<b>-157,131.00</b>	<b>25.6%</b>
5900.4 · Inspection Permit Fees	6,547.00	11,062.00	-4,515.00	59.2%
5900.5 · SASM Expense Reimb.	23,358.89	101,680.00	-78,321.11	23.0%
5900.9 · Other Income	0.00	100.00	-100.00	0.0%
5900.10 · Paradise Sewer Line Ext. Fees	0.00	13,806.00	-13,806.00	0.0%
<b>Total Income</b>	<b>200,842.49</b>	<b>6,461,327.00</b>	<b>-6,260,484.51</b>	<b>3.1%</b>
<b>Gross Profit</b>	<b>200,842.49</b>	<b>6,461,327.00</b>	<b>-6,260,484.51</b>	<b>3.1%</b>
<b>Expense</b>				
<b>6000 · Administrative Expenses</b>				
6001 · Advertising	0.00	1,000.00	-1,000.00	0.0%
6008 · Audit & Accounting	7,000.00	35,000.00	-28,000.00	20.0%
6017 · Consulting Fees	36,940.07	200,000.00	-163,059.93	18.5%
<b>6018 · Travel &amp; Meetings</b>				
6018.1 · Meetings & Travel	1,638.62	7,000.00	-5,361.38	23.4%
6018.2 · Standby Mileage Expense Reimb	1,997.55	8,000.00	-6,002.45	25.0%
<b>Total 6018 · Travel &amp; Meetings</b>	<b>3,636.17</b>	<b>15,000.00</b>	<b>-11,363.83</b>	<b>24.2%</b>
6020 · Continuing Education	2,352.40	10,000.00	-7,647.60	23.5%
6021 · County Fees	4,145.48	16,500.00	-12,354.52	25.1%
6024 · Director Fees	0.00	9,000.00	-9,000.00	0.0%
6025 · Dues & Subscriptions	7,864.82	34,000.00	-26,135.18	23.1%
6026 · Elections	0.00	9,000.00	-9,000.00	0.0%
<b>6033 · Insurance Property &amp; Liability</b>				
6033.1 · PLP Public Entity Phys Damage	25,857.00	23,301.00	2,556.00	111.0%
6033.2 · General Liability	18,326.00	43,291.00	-24,965.00	42.3%
6033.3 · Physical Property Damage - Auto	3,716.00	1,435.00	2,281.00	259.0%
<b>Total 6033 · Insurance Property &amp; Liability</b>	<b>47,899.00</b>	<b>68,027.00</b>	<b>-20,128.00</b>	<b>70.4%</b>

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
 July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget	% of Bu...
6039 · Legal	3,802.50	50,000.00	-46,197.50	7.6%
6047 · Office Supplies	5,993.16	13,000.00	-7,006.84	46.1%
6056 · Postage	6.43	1,000.00	-993.57	0.6%
6059 · Pollution Prevention/Public Edu	1,817.90	5,000.00	-3,182.10	36.4%
6065 · Miscellaneous Expense	209.95			
<b>Total 6000 · Administrative Expenses</b>	<b>121,667.88</b>	<b>466,527.00</b>	<b>-344,859.12</b>	<b>26.1%</b>
<b>7000 · Ops &amp; Maintenance Expenses</b>				
7010 · Pumps & Lines Maintenance				
7011 · Pumps & Lines Maintenance	15,706.02	50,000.00	-34,293.98	31.4%
7013 · Emergency Line Repair	0.00	50,000.00	-50,000.00	0.0%
<b>Total 7010 · Pumps &amp; Lines Maintenance</b>	<b>15,706.02</b>	<b>100,000.00</b>	<b>-84,293.98</b>	<b>15.7%</b>
7020 · Main Plant Maintenance				
7021 · Plant Maintenance Supplies	9,772.56	15,000.00	-5,227.44	65.2%
7022 · Plant Maint. Parts & Service	11,940.62	100,000.00	-88,059.38	11.9%
7023 · Janitorial Supplies & Service	2,233.90	9,000.00	-6,766.10	24.8%
7024 · Main Plant Chemicals	17,429.36	105,000.00	-87,570.64	16.6%
7025 · Lab Supplies & Chemicals	2,834.64	15,000.00	-12,165.36	18.9%
7027 · Electrical & Instrument	2,065.08	5,000.00	-2,934.92	41.3%
7028 · Grounds Maintenance	279.36	5,000.00	-4,720.64	5.6%
7029 · Main Plant Sludge Disposal	6,925.25	40,000.00	-33,074.75	17.3%
<b>Total 7020 · Main Plant Maintenance</b>	<b>53,480.77</b>	<b>294,000.00</b>	<b>-240,519.23</b>	<b>18.2%</b>
7040 · Paradise Cove Plant Maint				
7041 · Paradise Parts & Service	22,565.48	10,000.00	12,565.48	225.7%
7042 · Paradise Supplies & Chemicals	3,780.07	5,000.00	-1,219.93	75.6%
7043 · Paradise Sludge Disposal	2,829.15			
<b>Total 7040 · Paradise Cove Plant Maint</b>	<b>29,174.70</b>	<b>15,000.00</b>	<b>14,174.70</b>	<b>194.5%</b>
7050 · Monitoring				
7051 · Main Plant Lab Monitoring	8,612.60	50,000.00	-41,387.40	17.2%
7052 · Paradise Cove Monitoring	2,767.95	15,000.00	-12,232.05	18.5%
<b>Total 7050 · Monitoring</b>	<b>11,380.55</b>	<b>65,000.00</b>	<b>-53,619.45</b>	<b>17.5%</b>
7060 · Permits/Fees				
7061 · Main Plant NPDES Renewal	199.50			
7062 · Permits/Fees - General	18,964.75	41,000.00	-22,035.25	46.3%
7063 · Paradise Cove Permits/Fees	572.29	8,000.00	-7,427.71	7.2%
7064 · Paradise Cove NPDES Renewal	0.00	40,000.00	-40,000.00	0.0%
<b>Total 7060 · Permits/Fees</b>	<b>19,736.54</b>	<b>89,000.00</b>	<b>-69,263.46</b>	<b>22.2%</b>
7070 · Truck Maintenance				
7071 · Fuel	2,550.43	8,000.00	-5,449.57	31.9%
7072 · Truck Maintenance	14,443.72	8,000.00	6,443.72	180.5%
<b>Total 7070 · Truck Maintenance</b>	<b>16,994.15</b>	<b>16,000.00</b>	<b>994.15</b>	<b>106.2%</b>
<b>Total 7000 · Ops &amp; Maintenance Expenses</b>	<b>146,472.73</b>	<b>579,000.00</b>	<b>-432,527.27</b>	<b>25.3%</b>
<b>8000 · Salaries and Benefits Expenses</b>				
8001 · Salaries	369,956.13	1,143,549.00	-773,592.87	32.4%
8003 · Overtime	34,552.14	100,000.00	-65,447.86	34.6%
8004 · Standby Pay	23,906.76	72,450.00	-48,543.24	33.0%
8005 · Employee Incentives	10,000.00	45,000.00	-35,000.00	22.2%
8006 · Vacation Buyout	10,747.44	25,000.00	-14,252.56	43.0%
8013 · Payroll Taxes	31,076.71	98,212.00	-67,135.29	31.6%
8015 · Payroll/Bank Fees	1,985.75	5,500.00	-3,514.25	36.1%
8016 · Car Allowance	6,000.00	6,000.00	0.00	100.0%
8019 · PERS Retirement				
8019.05 · PERS Retirement	29,755.25	253,061.00	-223,305.75	11.8%
8019.08 · PERS Retirement - CalPERS UAL	96,367.00	20,000.00	76,367.00	481.8%
8019.10 · PERS Retirement Trust	0.00	313,250.00	-313,250.00	0.0%
8019 · PERS Retirement - Other	700.00			
<b>Total 8019 · PERS Retirement</b>	<b>126,822.25</b>	<b>586,311.00</b>	<b>-459,488.75</b>	<b>21.6%</b>

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
 July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget	% of Bu...
<b>8020 · Employee Health</b>				
8020.05 · Employee Health	66,699.90	200,653.00	-133,953.10	33.2%
8021 · Employee Health Deductions	-992.64			
<b>Total 8020 · Employee Health</b>	65,707.26	200,653.00	-134,945.74	32.7%
<b>8022 · Retiree Health</b>				
8022.05 · Retiree Health	17,714.58	80,994.00	-63,279.42	21.9%
8022.10 · CERBT/OPEB Annual Arc Contribtn	0.00	72,400.00	-72,400.00	0.0%
<b>Total 8022 · Retiree Health</b>	17,714.58	153,394.00	-135,679.42	11.5%
<b>8023 · Workers Comp Insurance</b>	39,624.00	50,250.00	-10,626.00	78.9%
<b>Total 8000 · Salaries and Benefits Expenses</b>	738,093.02	2,486,319.00	-1,748,225.98	29.7%
<b>8500 · Other Operating Expenses</b>				
8510 · Data/Alarms/IT Supp & Licensing	43,226.05	80,000.00	-36,773.95	54.0%
8515 · Safety	9,609.84	20,000.00	-10,390.16	48.0%
8520 · Personal Protection/Safety Wear	3,752.99	15,000.00	-11,247.01	25.0%
8530 · Telephone				
8531 · Main Plant Telephones	2,679.31	11,000.00	-8,320.69	24.4%
8532 · Paradise Cove Telephones	1,051.66	4,000.00	-2,948.34	26.3%
8533 · Pumps & Lines Telephones	1,436.40	7,000.00	-5,563.60	20.5%
<b>Total 8530 · Telephone</b>	5,167.37	22,000.00	-16,832.63	23.5%
8540 · Utilities				
8541 · Water	1,435.38	5,000.00	-3,564.62	28.7%
8542 · Main Plant Utilities	54,871.43	180,000.00	-125,128.57	30.5%
8543 · Paradise Cove Utilities	4,540.07	13,500.00	-8,959.93	33.6%
8544 · Pump Station Utilities	10,052.64	35,000.00	-24,947.36	28.7%
<b>Total 8540 · Utilities</b>	70,899.52	233,500.00	-162,600.48	30.4%
<b>Total 8500 · Other Operating Expenses</b>	132,655.77	370,500.00	-237,844.23	35.8%
<b>Total Expense</b>	1,138,889.40	3,902,346.00	-2,763,456.60	29.2%
<b>Net Ordinary Income</b>	-938,046.91	2,558,981.00	-3,497,027.91	-36.7%
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
9100 · Capital Expenditures				
9200 · Main Plant Equipment Capital				
9209 · Screw Press Blend Redundancy	0.00	15,000.00	-15,000.00	0.0%
9212 · Headworks Grinder Replacement	0.00	15,000.00	-15,000.00	0.0%
9218 · Generator Control Panel	0.00	35,000.00	-35,000.00	0.0%
9219 · Cl2 Flash Mixer	0.00	15,000.00	-15,000.00	0.0%
9220 · M.P. Office + Bath Flooring	0.00	15,000.00	-15,000.00	0.0%
9221 · Portable Fuel Storage Tank	0.00	15,000.00	-15,000.00	0.0%
<b>Total 9200 · Main Plant Equipment Capital</b>	0.00	110,000.00	-110,000.00	0.0%
9300 · Pumps & Lines Capital				
9306 · PS Pump & Valve Replacements	0.00	50,000.00	-50,000.00	0.0%
9307 · PS Generator Replacement	89,828.02			
9311 · Cove Rd Force Main Project				
9311.2 · Cove Rd FM - Const, Ph I	439,323.56	1,200,000.00	-760,676.44	36.6%
<b>Total 9311 · Cove Rd Force Main Project</b>	439,323.56	1,200,000.00	-760,676.44	36.6%
9312 · Force Main Rehab - Mltpl Sites	0.00	700,000.00	-700,000.00	0.0%
9313 · Manholes/Rodholes	0.00	70,000.00	-70,000.00	0.0%
9314 · Portable Emergency Generators	0.00	75,000.00	-75,000.00	0.0%
9227.8 · Rodder/Vactor Truck	478.98			
<b>Total 9300 · Pumps &amp; Lines Capital</b>	529,630.56	2,095,000.00	-1,565,369.44	25.3%

**Sanitary Distr. No.5 of Marin Co.**  
**Annual Budget vs Actual Expenses**  
 July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget	% of Bu...
<b>9400 · Paradise Cove Capital</b>				
9401 · P.C. Sewer Line Rehab Prog	0.00	500,000.00	-500,000.00	0.0%
9404 · P.C. Infl WWI Access Replcmnt	0.00			
9406 · P.C. Plant Grating Replacement	0.00	20,000.00	-20,000.00	0.0%
9415 · P.C. Paint @ Treatment Plant	0.00			
<b>Total 9400 · Paradise Cove Capital</b>	<b>0.00</b>	<b>520,000.00</b>	<b>-520,000.00</b>	<b>0.0%</b>
<b>9500 · Undesignated Capital</b>				
9510 · Undesignated Cap - M.P.	0.00	25,000.00	-25,000.00	0.0%
9520 · Undesignated Cap - P.C. Plant	0.00	10,000.00	-10,000.00	0.0%
9530 · Undesignated Cap - P & L	0.00	50,000.00	-50,000.00	0.0%
<b>Total 9500 · Undesignated Capital</b>	<b>0.00</b>	<b>85,000.00</b>	<b>-85,000.00</b>	<b>0.0%</b>
<b>Total 9100 · Capital Expenditures</b>	<b>529,630.56</b>	<b>2,810,000.00</b>	<b>-2,280,369.44</b>	<b>18.8%</b>
<b>9700 · Debt Service</b>				
9730 · Debt Service - MPR Project				
9734 · MPR Refi - Principal	660,000.00	660,000.00	0.00	100.0%
9735 · MPR Refi - Interest	100,656.26	190,457.00	-89,800.74	52.8%
<b>Total 9730 · Debt Service - MPR Project</b>	<b>760,656.26</b>	<b>850,457.00</b>	<b>-89,800.74</b>	<b>89.4%</b>
<b>Total 9700 · Debt Service</b>	<b>760,656.26</b>	<b>850,457.00</b>	<b>-89,800.74</b>	<b>89.4%</b>
<b>Total Other Expense</b>	<b>1,290,286.82</b>	<b>3,660,457.00</b>	<b>-2,370,170.18</b>	<b>35.2%</b>
<b>Net Other Income</b>	<b>-1,290,286.82</b>	<b>-3,660,457.00</b>	<b>2,370,170.18</b>	<b>35.2%</b>
<b>Net Income</b>	<b><u>-2,228,333.73</u></b>	<b><u>-1,101,476.00</u></b>	<b><u>-1,126,857.73</u></b>	<b><u>202.3%</u></b>

**Sanitary Distr. No.5 of Marin Co.  
Zone Report  
October 2020**

	Paradise Co... (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>5000 · Property Taxes</b>					
5004 · REDEMPTION / RDMPT	12.89	306.18	319.07	0.00	319.07
5006 · SPLU	8.50	201.91	210.41	0.00	210.41
<b>Total 5000 · Property Taxes</b>	21.39	508.09	529.48	0.00	529.48
<b>5201 · Interest</b>					
5201.2 · Interest LAIF	0.00	39,723.82	39,723.82	57,099.98	96,823.80
<b>Total 5201 · Interest</b>	0.00	39,723.82	39,723.82	57,099.98	96,823.80
<b>5900.3 · Connection Fees</b>					
5900.30 · Connection Permit Fees	0.00	100.00	100.00	100.00	200.00
5900.31 · Collection	0.00	1,605.00	1,605.00	2,229.00	3,834.00
5900.34 · Treatment	0.00	1,161.00	1,161.00	1,605.00	2,766.00
<b>Total 5900.3 · Connection Fees</b>	0.00	2,866.00	2,866.00	3,934.00	6,800.00
<b>5900.4 · Inspection Permit Fees</b>	0.00	1,347.00	1,347.00	400.00	1,747.00
<b>5900.5 · SASM Expense Reimb.</b>	0.00	14,737.13	14,737.13	8,621.76	23,358.89
<b>Total Income</b>	21.39	59,182.04	59,203.43	70,055.74	129,259.17
<b>Gross Profit</b>	21.39	59,182.04	59,203.43	70,055.74	129,259.17
<b>Expense</b>					
<b>6000 · Administrative Expenses</b>					
6001 · Advertising	0.00	0.00	0.00	0.00	0.00
6008 · Audit & Accounting	181.30	4,302.20	4,483.50	2,516.50	7,000.00
6017 · Consulting Fees	378.51	8,981.90	9,360.41	27,074.76	36,435.17
6018 · Travel & Meetings					
6018.1 · Meetings & Travel	3.27	123.41	126.68	72.18	198.86
6018.2 · Standby Mileage Expense Reimb	0.00	673.42	673.42	533.03	1,206.45
6018.3 · SASM Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
<b>Total 6018 · Travel &amp; Meetings</b>	3.27	796.83	800.10	605.21	1,405.31
6020 · Continuing Education	6.48	153.64	160.12	89.88	250.00
6025 · Dues & Subscriptions	8.11	192.36	200.47	112.52	312.99
6033 · Insurance Property & Liability					
6033.3 · Physical Property Damage - Auto	-1.30	-30.72	-32.02	-17.98	-50.00
<b>Total 6033 · Insurance Property &amp; Liability</b>	-1.30	-30.72	-32.02	-17.98	-50.00
6039 · Legal	63.40	1,504.54	1,567.94	880.06	2,448.00
6047 · Office Supplies	2.90	68.93	71.83	40.32	112.15
6056 · Postage	0.00	0.00	0.00	0.00	0.00
6065 · Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
<b>Total 6000 · Administrative Expenses</b>	642.67	15,969.68	16,612.35	31,301.27	47,913.62
<b>7000 · Ops &amp; Maintenance Expenses</b>					
7010 · Pumps & Lines Maintenance					
7011 · Pumps & Lines Maintenance	873.97	1,786.15	2,660.12	3,161.24	5,821.36
<b>Total 7010 · Pumps &amp; Lines Maintenance</b>	873.97	1,786.15	2,660.12	3,161.24	5,821.36
7020 · Main Plant Maintenance					
7021 · Plant Maintenance Supplies	0.00	4,540.93	4,540.93	2,656.61	7,197.54
7022 · Plant Maint. Parts & Service	0.00	4,596.82	4,596.82	2,969.92	7,566.74
7023 · Janitorial Supplies & Service	0.00	563.01	563.01	48.78	611.79
7024 · Main Plant Chemicals	0.00	-1,062.02	-1,062.02	-621.79	-1,683.81
7025 · Lab Supplies & Chemicals	0.00	-3,054.30	-3,054.30	-1,786.88	-4,841.18
7026 · SASM Supplies & Chem	0.00	10,646.51	10,646.51	6,228.60	16,875.11
7027 · Electrical & Instrument	0.00	0.00	0.00	14.70	14.70
7029 · Main Plant Sludge Disposal	0.00	828.38	828.38	484.55	1,312.93
<b>Total 7020 · Main Plant Maintenance</b>	0.00	17,059.33	17,059.33	9,994.49	27,053.82

**Sanitary Distr. No.5 of Marin Co.  
Zone Report  
October 2020**

	Paradise Co... (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
<b>7040 · Paradise Cove Plant Maint</b>					
7041 · Paradise Parts & Service	1,571.68	0.00	1,571.68	0.00	1,571.68
7042 · Paradise Supplies & Chemicals	2,707.03	0.00	2,707.03	0.00	2,707.03
7043 · Paradise Sludge Disposal	1,309.91	0.00	1,309.91	0.00	1,309.91
<b>Total 7040 · Paradise Cove Plant Maint</b>	5,588.62	0.00	5,588.62	0.00	5,588.62
<b>7050 · Monitoring</b>					
7051 · Main Plant Lab Monitoring	0.00	3,008.83	3,008.83	1,760.27	4,769.10
7052 · Paradise Cove Monitoring	1,947.85	0.00	1,947.85	0.00	1,947.85
7055 · MP Dilution Study	0.00	209.77	209.77	122.73	332.50
<b>Total 7050 · Monitoring</b>	1,947.85	3,218.60	5,166.45	1,883.00	7,049.45
<b>7060 · Permits/Fees</b>					
7061 · Main Plant NPDES Renewal	0.00	125.86	125.86	73.64	199.50
<b>Total 7060 · Permits/Fees</b>	0.00	125.86	125.86	73.64	199.50
<b>7070 · Truck Maintenance</b>					
7071 · Fuel	64.99	1,542.32	1,607.31	902.16	2,509.47
7072 · Truck Maintenance	166.51	3,951.20	4,117.71	2,311.19	6,428.90
<b>Total 7070 · Truck Maintenance</b>	231.50	5,493.52	5,725.02	3,213.35	8,938.37
<b>Total 7000 · Ops &amp; Maintenance Expenses</b>	8,641.94	27,683.46	36,325.40	18,325.72	54,651.12
<b>8000 · Salaries and Benefits Expenses</b>					
8001 · Salaries	2,422.76	53,400.78	55,823.54	31,235.46	87,059.00
8030 · Salaries Reimbursed by SASM	0.00	4,090.62	4,090.62	2,393.16	6,483.78
8003 · Overtime	240.12	5,698.12	5,938.24	3,333.02	9,271.26
8004 · Standby Pay	145.59	3,454.85	3,600.44	2,020.86	5,621.30
8005 · Employee Incentives	51.80	1,229.20	1,281.00	719.00	2,000.00
8006 · Vacation Buyout	60.09	1,425.90	1,485.99	834.05	2,320.04
8007 · Voluntary Deductions	0.00	0.00	0.00	0.00	0.00
8008 · Deferred Comp 457	0.00	0.00	0.00	0.00	0.00
8012 · Wage Garnishments	0.00	0.00	0.00	0.00	0.00
8013 · Payroll Taxes	192.68	4,572.30	4,764.98	2,674.48	7,439.46
8015 · Payroll/Bank Fees	15.97	279.06	295.03	221.72	516.75
8019 · PERS Retirement					
8019.05 · PERS Retirement	199.54	4,735.09	4,934.63	2,769.69	7,704.32
<b>Total 8019 · PERS Retirement</b>	199.54	4,735.09	4,934.63	2,769.69	7,704.32
<b>8020 · Employee Health</b>					
8020.05 · Employee Health	420.48	9,977.89	10,398.37	5,836.40	16,234.77
8021 · Employee Health Deductions	-6.42	-152.52	-158.94	-89.22	-248.16
<b>Total 8020 · Employee Health</b>	414.06	9,825.37	10,239.43	5,747.18	15,986.61
<b>8022 · Retiree Health</b>					
8022.05 · Retiree Health	21.98	521.49	543.47	305.04	848.51
<b>Total 8022 · Retiree Health</b>	21.98	521.49	543.47	305.04	848.51
<b>Total 8000 · Salaries and Benefits Expenses</b>	3,764.59	89,232.78	92,997.37	52,253.66	145,251.03
<b>8500 · Other Operating Expenses</b>					
8510 · Data/Alarms/IT Supp & Licensing	624.12	14,810.05	15,434.17	8,752.67	24,186.84
8515 · Safety	16.17	383.50	399.67	224.34	624.01
8520 · Personal Protection/Safety Wear	27.29	647.55	674.84	378.78	1,053.62
8530 · Telephone					
8531 · Main Plant Telephones	0.00	440.86	440.86	257.87	698.73
8532 · Paradise Cove Telephones	346.46	0.00	346.46	0.00	346.46
8533 · Pumps & Lines Telephones	173.48	305.32	478.80	0.00	478.80
<b>Total 8530 · Telephone</b>	519.94	746.18	1,266.12	257.87	1,523.99



**Sanitary Distr. No.5 of Marin Co.**  
**Zone Report**  
**October 2020**

	Paradise Co... (Tiburon)	Tiburon - Ot... (Tiburon)	Total Tiburon	Belvedere	TOTAL
<b>8540 · Utilities</b>					
8542 · Main Plant Utilities	0.00	11,794.47	11,794.47	6,900.21	18,694.68
8543 · Paradise Cove Utilities	1,634.74	0.00	1,634.74	0.00	1,634.74
8544 · Pump Station Utilities	267.73	1,665.87	1,933.60	1,633.80	3,567.40
<b>Total 8540 · Utilities</b>	<u>1,902.47</u>	<u>13,460.34</u>	<u>15,362.81</u>	<u>8,534.01</u>	<u>23,896.82</u>
<b>Total 8500 · Other Operating Expenses</b>	3,089.99	30,047.62	33,137.61	18,147.67	51,285.28
<b>Total Expense</b>	<u>16,139.19</u>	<u>162,933.54</u>	<u>179,072.73</u>	<u>120,028.32</u>	<u>299,101.05</u>
<b>Net Ordinary Income</b>	-16,117.80	-103,751.50	-119,869.30	-49,972.58	-169,841.88
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>9100 · Capital Expenditures</b>					
<b>9300 · Pumps &amp; Lines Capital</b>					
9307 · PS Generator Replacement	0.00	44,914.01	44,914.01	44,914.01	89,828.02
9311 · Cove Rd Force Main Project					
9311.2 · Cove Rd FM - Const, Ph I	0.00	128,603.96	128,603.96	241,951.71	370,555.67
<b>Total 9311 · Cove Rd Force Main Project</b>	0.00	128,603.96	128,603.96	241,951.71	370,555.67
9227.8 · Rodder/Vactor Truck	12.41	294.37	306.78	172.20	478.98
<b>Total 9300 · Pumps &amp; Lines Capital</b>	<u>12.41</u>	<u>173,812.34</u>	<u>173,824.75</u>	<u>287,037.92</u>	<u>460,862.67</u>
<b>Total 9100 · Capital Expenditures</b>	<u>12.41</u>	<u>173,812.34</u>	<u>173,824.75</u>	<u>287,037.92</u>	<u>460,862.67</u>
<b>Total Other Expense</b>	<u>12.41</u>	<u>173,812.34</u>	<u>173,824.75</u>	<u>287,037.92</u>	<u>460,862.67</u>
<b>Net Other Income</b>	-12.41	-173,812.34	-173,824.75	-287,037.92	-460,862.67
<b>Net Income</b>	<u><u>-16,130.21</u></u>	<u><u>-277,563.84</u></u>	<u><u>-293,694.05</u></u>	<u><u>-337,010.50</u></u>	<u><u>-630,704.55</u></u>

10:21 AM

11/10/20

Accrual Basis

**Sanitary Distr. No.5 of Marin Co.**  
**Monthly O.T. Report**  
**October 2020**

Type	Date	Num	Name	Memo	Amount	Balance
<b>Bilsborough, Chad</b>						
Check	10/15/20	2891-3750	Bilsborough, Chad	10.0 Hrs. O.T. @ 1.5x	560.82	560.82
Check	10/15/20	2891-3751	Bilsborough, Chad	10.0 Hrs. O.T. @ 1.5x	560.82	1,121.64
Check	10/15/20	2891-3749	Bilsborough, Chad	5.0 Hrs. O.T. @ 1.5x	280.41	1,402.05
Check	10/15/20	2891-3749	Bilsborough, Chad	1.0 Hrs. O.T. @ 2.0x	74.78	1,476.83
Check	10/30/20	3041-3769	Bilsborough, Chad	10.0 Hrs. O.T. @ 1.5x	560.82	2,037.65
Total Bilsborough, Chad					2,037.65	2,037.65
<b>Cottrell, Rulon</b>						
Check	10/15/20	2891-3753	Cottrell, Rulon	15.0 Hrs. O.T. @ 1.5x	1,242.88	1,242.88
Check	10/15/20	2891-3752	Cottrell, Rulon	5.0 Hrs. O.T. @ 1.5x	414.29	1,657.17
Check	10/30/20	3041-3771	Cottrell, Rulon	8.0 Hrs. O.T. @ 1.5x	828.59	2,485.76
Total Cottrell, Rulon					2,485.76	2,485.76
<b>Dohrmann, Robin</b>						
Check	10/15/20	2891-3756	Dohrmann, Robin	4.0 Hrs. O.T. @ 1.5x	348.01	348.01
Check	10/30/20	3041-3773	Dohrmann, Robin	12.0 Hrs. O.T. @ 1.5x	1,109.27	1,457.28
Total Dohrmann, Robin					1,457.28	1,457.28
<b>Driscoll, Stephen</b>						
Check	10/30/20	3041-3775	Driscoll, Stephen	10.0 Hrs. O.T. @ 1.5x	870.01	870.01
Total Driscoll, Stephen					870.01	870.01
<b>La Torre, Daniel P.</b>						
Check	10/15/20	2891-3759	La Torre, Daniel P.	9.0 Hrs. O.T. @ 1.5x	710.21	710.21
Check	10/15/20	2891-3760	La Torre, Daniel P.	1.5 Hrs. O.T. @ 1.5x	907.50	1,617.71
Check	10/30/20	3041-3777	La Torre, Daniel P.	6.0 Hrs. O.T. @ 1.5x	473.48	2,091.19
Total La Torre, Daniel P.					2,091.19	2,091.19
<b>Swett, Drake</b>						
Check	10/15/20	2891-3765	Swett, Drake	3.5 Hrs. O.T. @ 1.5x (9.16.2020 - 9.30.2020)	186.94	186.94
Check	10/15/20	2891-3765	Swett, Drake	2.0 Hrs. O.T. @ 2.0x (9.16.2020 - 9.30.2020)	142.43	329.37
Total Swett, Drake					329.37	329.37
<b>TOTAL</b>					<b>9,271.26</b>	<b>9,271.26</b>

# Sanitary District No. 5 of Marin County



## District Management Report October 2020

### Contents:

- Transmittal Memo
- Financial/Budgetary
- HR & Personnel
- Business Administration
- Collection System Performance
- Treatment Plant Performance – Paradise Cove
- Treatment Plant Performance – Main Plant
- Pollution Prevention Activities
- Continuing Education & Safety Training
- Capital Improvement Projects

# Transmittal Memo

**Date:** November 19, 2020  
**To:** Board of Directors  
**From:** Tony Rubio, District Manager/ Chief Plant Operator  
**Subject:** Management Report for October 2020

## Fiscal Status

Period Covered: July 1, 2020 –October 31, 2020  
Percent of Fiscal Year: 33 %  
Percent of Budgeted Income to Date: 3.1%  
Percent of Budgeted Expenditures to Date: 29.2% (operating only)

## Personnel

Separations: None  
New Hires: None  
Promotions: None  
Recruitment Activities: None

## Regulatory Compliance

MP Collection System WDR Compliance: Full Compliance with all regulations  
PC Collection System WDR Compliance: Full Compliance with all regulations  
MP NPDES Permit Compliance: Full Compliance with all regulations  
PC NPDES Permit Compliance: Full Compliance with all regulations  
BAAQMD Compliance: Full Compliance with all regulations  
Bio-Solids Compliance: Full Compliance with all regulations  
Significant Comments: None

*Summary of Operational Highlights are on the following pages.*

## ***Significant Events for the Month of October 2020 Include:***

### **Financial/Budgetary/Business Administration**

- Scanning project underway- Historical Belvedere maintenance records being scanned
- Annual audit work fiscal year 19/20 nearly complete
- Review of commercial data ongoing for fiscal year 2021-2222
- Updates to website- new links for agendas and packets and other updates.
- Sent email to Realtor of 2088 Paradise Drive regarding pump station #9, access and disclosures.
- Meetings with HDR regarding Collection System Master Plan work- draft report anticipated in December

### **HR and Personnel**

- Office remains closed to the public through the end of December.

### **Continuing Education and Safety Training.**

- 1 Education Incentives Certificate was achieved by a staff member in maintenance.
- Hearing conservation training

### **Collection System Performance**

#### **Main Plant Tiburon/Belvedere:**

- Submitted 1 Cat. 3 SSO for the month of September to RWQCB on CIWQS.
- Hydro Jet cleaning continues as time allows.
- Annual Pump station pump and electrical PM's being performed
- Staff toured with HDR representative regarding Collection System Master Plan work

#### **Paradise Cove:**

- Submitted No Spill report for month of September to RWQCB on CIWQS

### **Treatment Plant Performance**

#### **Paradise Cove:**

- Bay Side package plant tank is being coated by Redwood Painting
- Overhead Crane installed by staff for ease of use and safety improvements for maintenance- will be coated by Redwood Painting
- Submitted 3<sup>rd</sup> Q SMR and DMR to the RWQCB
- Virtual NPDES Inspection Performed by RWQCB staff

**Main Plant:**

- Submitted September 2020 SMR and DMR to the RWQCB
- Bi-Annual Blower Service scheduled with APG Neuros
- Simulated PG&E Power Shut Performed in preparation for wet weather season.
- New SCADA server upgrade underway
- New ATI chlorine residual analyzers installed for better process control and reduction in staff time maintenance.
- Virtual NPDES Inspection performed by RWQCB staff.
- Working with Larry Walker Associates in preparing BMP's for exemption to use treated effluent for sewer cleaning with new Vactor. Once BMP's are completed- they will be sent to RWQCB for approval.

**Pollution Prevention Activities**

- Holiday advertisement outreach activities to begin airing on Comcast emphasizing FOG, Wipes and no drugs down the drain- Ads will air from November 23, 2020 - February 22, 2021.

**Capital Improvement Projects**

- Cove Road Force Main Project has begun. Over 70% of the new line has been installed.
- New Influent grinder received and ready for installation in headworks.
- Working on putting line segments together for a small pipe burst project in Paradise Cove service area for bidding this upcoming winter and work to be done in the Spring of 2021.
- Work continues on Belvedere Pump station #2 Generator Installation- once complete- Control Panel will be installed.

## Glossary of Terms

- **B.O.D. (Biochemical Oxygen Demand):** Measurement of the effluent's capacity to consume dissolved oxygen to stabilize all remaining organic matter. The permit limits for our effluent for discharge into San Francisco bay require that we remove 85% influent B.O.D. and meet a weekly average of less than 45mg/l and a monthly average of less than 30 mg/l B.O.D.
- **TSS (Total Suspended Solids):** Measurement of suspended solids in the effluent. Our permit requires that we remove at least 85% of the influent TSS and that the effluent limit is less than 45 mg/l as a weekly average and less than 30 mg/l as a monthly average.
- **Chlorine Residual:** The plant effluent is disinfected with hypochlorite (chlorine "bleach") and then the residual chlorine is neutralized with sodium bisulfite to protect the bay. The effluent chlorine residual limit is 0.0 mg/l which we monitor continuously.
- **pH:** pH is a measurement of acidity with pH 7.0 being neutral and higher pH values being basic and lower pH values being acidic. Our permit effluent pH must stay within the range of 6.0-9.0, which we monitor continuously.
- **Coliform:** Coliform bacteria are the indicator organism for determination of the efficiency of the disinfection process. The lab culture samples of our effluent and the presence of coliform is an indication that pathogenic organisms may be present. This is reported as MPN/100 (number of coliform bacteria in 100 milliliters sample).
- **Flow Through Bioassay:** A 96 hour test in which we test the toxicity of our effluent to tiny fish (sticklebacks) in a flow through tank to determine the survivability under continuous exposure to our effluent. Our permit requires that we maintain a 90<sup>th</sup> percentile survival of at least 70% and an 11 sample median survival of at least 90%. In layman's terms, this means that out of the last 11 samples only one bioassay may fall below 70% survival and the middle value when all 11 samples are placed in numerical order must be at least 90%.
- **Metals Analysis:** Our permit requires that we analyze our effluent for many different metals on a monthly basis. We have permit limits for some metals. The metals are stated as a daily max and a monthly average limit. The daily max limit is the number we cannot exceed on any sample and the monthly average applies to all samples collected in any month. (although usually we are only required to take one).
- **F.O.G. (Fats, oils and grease):** Quarterly we are required to monitor our effluent for Fats, Oils and Grease.

## Glossary of terms continued...

- **Headworks:** The point where all raw wastewater enters the treatment plant. In this building wastewater goes through 3 grinders to grind up all large objects that could possibly damage our influent and sludge pumps further down the treatment process.
- **Primary Sedimentation:** The next treatment process is a physical treatment process where solids that settle or float are removed and sent to the digesters for further processing.
- **Activated Sludge:** Next is the activate sludge process. This process is a biological wastewater treatment process that uses microorganisms to speed up the decomposition of wastes. When activated sludge is added to wastewater, the microorganisms feed and grow on waste particles in the wastewater. As the organisms grow and reproduce, more and more waste is removed, leaving the wastewater partially cleaned. To function efficiently, the mass of organisms needs a steady balance of food and oxygen. These tasks are closely monitored by the operations staff.
- **Secondary Clarification:** Next is secondary clarification, like primary sedimentation/clarification, this also is a physical treatment process where solids that settle or float are removed and sent to the next treatment process. The difference between Secondary Clarification and primary sedimentation is that the solids removed from the secondary clarifiers goes to 2 places. Some goes to waste to the DAFT and some goes back to the activated sludge process for further treatment. (*Microorganisms must be returned to the activated sludge process to keep an equal balance of food and microorganisms*).
- **DAFT (dissolved air floatation thickener):** Next is the DAFT. The dissolved air floatation thickening process uses air bubbles to thicken WAS(waste active sludge) solids removed from the secondary clarifier, by floating solids to the tank surface, where they are removed and sent to the digesters for final processing.
- **Sludge Digestion:** In the anaerobic digestion process, all the organic material removed from the primary sedimentation tanks and DAFT's are digested by anaerobic bacteria. The end products are methane, carbon dioxide, water and neutralized organic matter.
- **Solids Handling:** This is the process where all the neutralized sludge from the digester is finally treated. Sludge from the digester is pumped to the screw press where it is conditioned with a polymer (chemical that reacts with the sludge to remove the water from the sludge and bind the sludge particles together) in order to dewater the sludge and produce a dry cake for final disposal to the Redwood landfill.



## Glossary of terms continued...

- **Disinfection:** This is the end point for the wastewater- at this point wastewater flows through the chlorine contact tank. This contact tank allows for enough contact time for chlorine solution to disinfect the wastewater. Sodium bisulfite is introduced at the end of the tank to neutralize any residual chlorine to protect the bay.
- **MLSS (mixed liquor suspended solids):** Suspended solids in the mixed liquor of an aeration tank measured in mg/l
- **MCRT (mean cell resident time):** An expression of the average time that a microorganism will spend in the activated sludge process.
- **SVI (sludge volume index):** This is a calculation used to indicate the settling ability of activated sludge in the secondary clarifier.
- **RAS (return activated sludge):** The purpose of returning activated sludge, is to maintain a sufficient concentration of activated sludge in the aeration tank.
- **WAS (waste activated sludge):** To maintain a stable process, the amount of solids added each day to the activated sludge process are removed as WAS. We track this by our MCRT which averages 3 days
- **TWAS (thickened waste activated sludge):** The WAS is thickened in the DAFT and the thickened sludge is then pumped to the digester.
- **MPN (most probable number):** Concentrations of total coliform bacteria are reported as the most probable number. The MPN is not the absolute count of the bacteria but a statistical estimate of their concentration.
- **Bio-solids:** Anaerobic digested sludge is pumped to a screw press where excess water is removed to reduce the volume (and weight) thus producing an end result called bio-solids.
- **Polymer:** Organic polymers are added to digested sludge to bring out the formation of larger particles by bridging to improve processing.

## Wastewater Acronyms

<b>ACWA</b>	Assoc of California Water Agencies	<b>APWA</b>	American Public Works Association
<b>AWWA</b>	American Water Works Association	<b>BAAQMD</b>	Bay Area Air Quality Management District
<b>BACWA</b>	Bay Area Clean Water Agencies	<b>BAPPG:</b>	Bay Area Pollution Prevention Group
<b>CASA</b>	California Association of Sanitation Agencies	<b>CSDA</b>	California Special Districts Association
<b>CSRMA:</b>	California Sanitation Risk Management Authority	<b>CAAQS</b>	California Ambient Air Quality Standard
<b>CalARP</b>	California Accidental Release Prevention Program	<b>CARB</b>	California Air Resources Board
<b>CDO</b>	Cease and Desist Order	<b>CECs</b>	Constituents of Emerging Concern
<b>CEQA</b>	California Environmental Quality Act	<b>CIWQS</b>	California Integrated Water Quality System
<b>CFR</b>	Code of Federal Regulations	<b>CMOM</b>	Capacity, Management, Operation and Maintenance
<b>CIWMB</b>	California Integrated Waste Management Board	<b>CPUC</b>	California Public Utilities Commission
<b>CSO</b>	Combined Sewer Overflow	<b>CTR</b>	California Toxics Rule
<b>CWA</b>	Clean Water Act	<b>CWAP</b>	Clean Water Action Plan
<b>CWARA</b>	Clean Water Authority Restoration Act	<b>CWEA</b>	California Water Environment Association
<b>DHS</b>	Dept of Health Services	<b>DTSC</b>	Dept of Toxic Substances Control
<b>EBEP</b>	Enclosed Bays and Estuaries Plan	<b>EDW</b>	Effluent Dominated Water body
<b>EIS/EIR</b>	Environmental Impact Statement/Report	<b>EPA</b>	Environmental Protection Agency
<b>ERAF</b>	Educational Reserve Augmentation Fund	<b>ESMP</b>	Electronic Self-Monitoring Report
<b>FOG</b>	Fats, Oils and Grease	<b>GASB</b>	Government Accounting Standards Board
<b>ISWP</b>	Inland Surface Waters Plan	<b>JPA</b>	Joint Powers Authority
<b>LAFCO</b>	Local Agency Formation Commission	<b>LOCC</b>	League of California Cities
<b>MACT</b>	Maximum Achievable Control Technology (air controls)	<b>MCL</b>	Maximum Contaminant Level
<b>MMP</b>	Mandatory Minimum Penalty	<b>MOU</b>	Memorandum of Understanding
<b>MUN</b>	Municipal Drinking Water Use	<b>NACWA</b>	National Association of Clean Water Agencies
<b>NGOs</b>	Non Governmental Organizations	<b>NOX</b>	Nitrogen Oxides
<b>NPDES</b>	Nat'l Pollutant Discharge Elimination System	<b>NRDC</b>	Natural Resources Defense Council
<b>NTR</b>	National Toxics Rule	<b>OWP:</b>	Office of Water Programs
<b>OSHA:</b>	Occupational Safety and Health Administration	<b>PCBs</b>	Poly Chlorinated Biphenyls
<b>POTWs</b>	Publicly Owned Treatment Works	<b>PPCPs</b>	Pharmaceutical and personal Care Products
<b>QA/QC</b>	Quality Assurance / Quality Control	<b>Region</b>	IX Western Region of EPA (CA, AZ, NV & HI)
<b>RFP</b>	Request For Proposals	<b>RMP</b>	Risk Management Program
<b>RFQ</b>	Request For Qualifications	<b>RWQCB</b>	Regional Water Quality Control Board
<b>SEP</b>	Supplementary Environmental Projects	<b>SIP</b>	State Implementation Policy (CTR/NTR criteria)
<b>SFEI:</b>	San Francisco Estuary Institute	<b>SRF</b>	State Revolving Fund
<b>SSO</b>	Sanitary Sewer Overflow	<b>SSMP</b>	Sewer System Management Plan
<b>SWRCB</b>	State Water Resources Control Board	<b>TMDL</b>	Total Maximum Daily Load
<b>WDR</b>	Waste Discharge Requirements	<b>WEF</b>	Water Environment Federation
<b>WERF</b>	Water Environment Research Foundation	<b>WET</b>	Whole Effluent Toxicity or Waste Extraction Test
<b>WMI</b>	Watershed Management Initiative	<b>WRFP</b>	Water Recycling Funding Program
<b>WRDA</b>	Water Resource Development Act	<b>WWTP</b>	Wastewater Treatment Plant
<b>WQBEL</b>	Water Quality Based Effluent Limitation Agency	<b>WWWIFA</b>	Water and Wastewater Infrastructure Financing

**Project:** Cove Road Force Main Replacement**Change Order No.** 03**Date:** November 6, 2020**Owner:** Sanitary District No. 5**Phone:** (415) 435-1501**Contractor:** Maggiora & Ghilotti, Inc.**Phone:** (415) 435-4960

The following change is hereby made to the contract:

**Description of Change:**

Remaining Time and Material construction of the new force main on Cove Road from Sta 2+00 to Sta 2+25, including force main traffic control, sawcutting, trenching excavation, pipe placement and backfill work. This work is being done on a Time and Materials basis in lieu of contract bid item 2 (Install New 16 inch OD Force Main), and contract bid item 6 (Install 5 Segment Bends) for this distance of the pipeline (and inclusive of all 5 segment bends within this distance). Change Order #2 and Change Order #3 encompass this Time and Material work order for pipeline construction from Sta 0+00 to Sta 2+25.

**Reason for Change:**

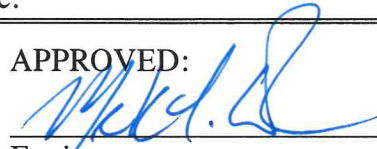
The District approved Time and Material construction of new force main from Sta 0+00 to Sta 2+25 (Change Order #2 and #3 – see attached directive from July 31<sup>st</sup>), because of issues discovered during the potholing on Cove Road; additional utilities marked by utility companies, existing asphalt pavement thickness greater than expected, discovery of drain rock backfill and concerns of pumping additional ground water from the trench.

**Pricing Data:** \$ 41,546.47 (attached Daily Extra Work Reports #27.0-30.0)**Requested by:** District**Contract Time:** Adds 21 calendar days to the Contract for Change Orders 2 and 3

The Owner and the Contractor hereby agree that this change order constitutes full and mutual accord and satisfaction for all time, all costs, and all impacts related to this revision. In accepting this change order, the Contractor agrees that it represents a full and equitable adjustment to the Contract, and further agrees to waive all rights to file claim with respect to any difficulties arising from, or as a result of, this change.

Original Contract:	\$1,971,971.00
Previous Additions:	\$ 189,494.22
Previous Deductions:	0.00
This Change Order:	<u>\$ 41,546.47</u>
Contract to Date:	\$ 2,203,011.69

APPROVED:

  
 \_\_\_\_\_  
 Engineer

  
 \_\_\_\_\_  
 Owner

  
 \_\_\_\_\_  
 Contractor

**Project:** Cove Road Sewer Rehab

**Change Order No.** 04

**Owner:** Sanitary District No. 5

**Date:** November 6, 2020

**Phone:** (415) 435-1501

**Contractor:** Maggiora & Ghilotti, Inc.

**Phone:** (415) 435-4960

The following change is hereby made to the contract:

**Description of Change:**

Time and material construction of the new force main from Sta 2+25 to 5+00, including force main traffic control, sawcutting, trenching excavation, pipe placement and backfill work. This work is being done on a time and material basis in lieu of contract bid items 2 (install new 16 inch force main), and contract bid item 6 (install 5 segment bends) and additive alt. bid item (City required CDF backfill).

**Reason for Change:**

The portion of the new force main runs parallel to the old asbestos cement force main just a few feet away from the Beach Road seawall. The District approved time and material construction of the new force main per the discovery that the sea wall supporting Beach Rd. had been backfilled with a native beach cobble and sand. The contractor demonstrated this material cannot be supported with expected shoring methods. The contractor also demonstrated that steel trench plates driven below the pipe grade will safely protect the old asbestos cement force main and protect the seawall backfill (see attached directive dated Sept 4, 2020).

**Pricing Data:** \$191,699.43 (attached Daily Extra Work Reports #31.0, #33.0-35.0, 37.0-50.0)

**Requested by:** District

**Contract Time:** Adds 14 calendar days to the Contract.

The Owner and the Contractor hereby agree that this change order constitutes full and mutual accord and satisfaction for all time, all costs, and all impacts related to this revision. In accepting this change order, the Contractor agrees that it represents a full and equitable adjustment to the Contract, and further agrees to waive all rights to file claim with respect to any difficulties arising from, or as a result of, this change.

Original Contract: \$1,971,971.00

Previous Additions: \$ 231,040.69

Previous Deductions: 0.00

This Change Order: \$ 191,699.43

Contract to Date: \$ 2,394,711.12

APPROVED:

Engineer

Owner

Contractor

**EXPLANATION OF CHANGE ORDERS NO. 3 AND NO. 4 ADJUSTMENTS**

<b>Change Order No. 3</b>	
Excavation, shoring and backfill (STA 2+00 to 2+25)	\$41,546.47
Offsets and/or adjustments	(\$15,647.00)
Bid Item 2 - 25 ft @ \$322 (Unit Price Credit)	(\$8,050.00)
Bid Item 6 - \$1,000 ea (2 Bends)	(\$2,000.00)
Additive Alternate - CDF 25 ft @ \$223/ft	(\$5,597.00)
Adjusted Total:	\$25,899.47
<b>Change Order No. 4</b>	
Open cut and installation of force main segments (STA 2+25 to 5+00)	\$191,699.43
Offsets and/or adjustments	(\$149,875.00)
Bid Item 2 - 275 ft @ \$322	(\$88,550.00)
Bid Item 6 - \$1,000 ea (No Bends)	
Additive Alternate - CDF 275 ft @ \$223/ft	(\$61,325.00)
Adjusted Total:	\$41,824.43

Change Order Nos. 3 and 4 are for agreed upon time and material construction of the new 16" HDPE force main in lieu of contract Bid items 2, 6 and Additive Alternate A-1 for the pipeline distances shown. The final Bid item adjustments will be made at the completion of the project with a Balancing Change Order and are not yet reflected in the total Contract to Date on these Change Orders.

**Project:** Cove Road Sewer Rehab

**Change Order No.** 05

**Owner:** Sanitary District No. 5

**Date:** November 11, 2020

**Phone:** (415) 435-1501

**Contractor:** Maggiora & Ghilotti, Inc.

**Phone:** (415) 435-4960

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The following change is hereby made to the contract:

**Description of Change:**

Time and material construction of the new force main from Sta 5+00 to 5+75, including force main traffic control, sawcutting, trenching excavation, pipe placement and backfill work. This work is being done on a time and material basis in lieu of contract bid items 2 (install new 16 inch force main), and contract bid item 6 (install 5 segment bends) and additive alt. bid item (City required CDF backfill).

**Reason for Change:**

The portion of the new force main runs parallel to the old asbestos cement force main just a few feet away from the Beach Road seawall. This is the completion of work approved in Change Order #4 (see attached email directive). The District approved time and material construction of the new force main per the discovery that the sea wall supporting Beach Rd. had been backfilled with a native beach cobble and sand. The contractor demonstrated this material cannot be supported with expected shoring methods. The contractor also demonstrated that steel trench plates driven below the pipe grade will safely protect the old asbestos cement force main and protect the seawall backfill (see attached directive dated Sept 4, 2020).

**Pricing Data:** \$83,916.62 (attached Daily Extra Work Reports #51.0-56.0, 59.0-60.0)

**Requested by:** District

**Contract Time:** Adds 7 calendar days to the Contract.

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The Owner and the Contractor hereby agree that this change order constitutes full and mutual accord and satisfaction for all time, all costs, and all impacts related to this revision. In accepting this change order, the Contractor agrees that it represents a full and equitable adjustment to the Contract, and further agrees to waive all rights to file claim with respect to any difficulties arising from, or as a result of, this change.

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Original Contract: \$1,971,971.00

Previous Additions: \$ 422,740.12

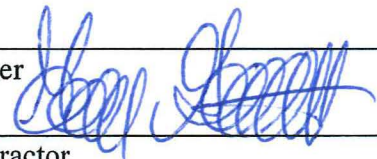
Previous Deductions: 0.00

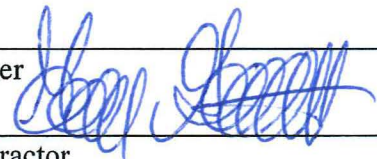
This Change Order: \$ 83,916.62

Contract to Date: \$ 2,478,627.74

APPROVED:

  
\_\_\_\_\_  
Engineer

  
\_\_\_\_\_  
Owner

  
\_\_\_\_\_  
Contractor

**Project:** Cove Road Sewer Rehab

**Change Order No.** 06

**Owner:** Sanitary District No. 5

**Date:** November 11, 2020

**Phone:** (415) 435-1501

**Contractor:** Maggiora & Ghilotti, Inc.

**Phone:** (415) 435-4960

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The following change is hereby made to the contract:

**Description of Change:**

Time and material construction of the new force main from Sta 5+75 to 6+00, including force main traffic control, sawcutting, trenching excavation, pipe placement and backfill work. This work is being done on a time and material basis in lieu of contract bid items 2 (install new 16 inch force main), and contract bid item 6 (install 5 segment bends) and additive alt. bid item (City required CDF backfill). This is the final pipe install and backfilling to Sta 6+00.

**Reason for Change:**

The portion of the new force main runs parallel to the old asbestos cement force main just a few feet away from the Beach Road seawall. The District approved time and material construction of the new force main per the discovery that the sea wall supporting Beach Rd. had been backfilled with a native beach cobble and sand. The contractor demonstrated this material cannot be supported with expected shoring methods. The contractor also demonstrated that steel trench plates driven below the pipe grade will safely protect the old asbestos cement force main and protect the seawall backfill (see attached directive dated Sept 4, 2020).

**Pricing Data:** \$16,231.59 (attached Daily Extra Work Reports #57.0-58.0)

**Requested by:** District

**Contract Time:** Adds 0 calendar days to the Contract.

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The Owner and the Contractor hereby agree that this change order constitutes full and mutual accord and satisfaction for all time, all costs, and all impacts related to this revision. In accepting this change order, the Contractor agrees that it represents a full and equitable adjustment to the Contract, and further agrees to waive all rights to file claim with respect to any difficulties arising from, or as a result of, this change.


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Original Contract:	\$1,971,971.00
Previous Additions:	\$ 506,656.74
Previous Deductions:	0.00
This Change Order:	\$ <u>16,231.59</u>
Contract to Date:	\$ 2,494,859.33

APPROVED:

  
\_\_\_\_\_  
Engineer

Owner

  
\_\_\_\_\_  
Contractor

**EXPLANATION OF CHANGE ORDER NO. 5 ADJUSTMENTS**

<b>Change Order No. 5</b>		
Excavation, shoring and backfill (STA 5+00 to 5+75)		\$83,916.62
Offsets and/or adjustments		(\$41,875.00)
Bid Item 2 - 75 ft @ \$322 (Unit Price Credit)	(\$24,150.00)	
Bid Item 6 - \$1,000 ea (1 Bend)	(\$1,000.00)	
Additive Alternate - CDF 75 ft @ \$223/ft	(\$16,725.00)	
	Adjusted Total:	\$42,041.62
<b>Change Order No. 6</b>		
Excavation, shoring and backfill (STA 5+75 to 6+00)		\$16,231.59
Offsets and/or adjustments		(\$13,625.00)
Bid Item 2 - 25 ft @ \$322 (Unit Price Credit)	(\$8,050.00)	
Bid Item 6 - \$1,000 ea (No Bends)	\$0.00	
Additive Alternate - CDF 25 ft @ \$223/ft	(\$5,575.00)	
	Adjusted Total:	\$2,606.59

Change Order Nos. 5 and 6 are for agreed upon time and material construction of the new 16" HDPE force main in lieu of contract Bid items 2, 6 and Additive Alternate A-1 for the pipeline distances shown. The final Bid item adjustments will be made at the completion of the project with a Balancing Change Order and are not yet reflected in the total Contract to Date on these Change Orders.





October 14, 2020

Mr. Tony Rubio, District Manager  
Sanitary District 5 of Marin County  
2001 Paradise Drive  
Tiburon, CA 94920

Submitted via email: [trubio@sani5.org](mailto:trubio@sani5.org)

**RE: Proposal for a Renewable Energy Study**

Dear Mr. Rubio:

Sanitary District 5 of Marin County (SD5) is interested in assessing the feasibility of installing a source of renewable energy (i.e., solar) to offset petroleum-based sources of fuel currently used at SD5's wastewater treatment plant. HDR, Inc. (HDR) has prepared the following scope of work, including fee estimate, to perform a renewable energy study.

**SCOPE OF WORK**

HDR will perform a Renewable Energy Feasibility Study for SD5 in Tiburon and Belvedere and will begin with a virtual Project Kickoff.

HDR will review existing energy performance data for all SD5 facilities to determine the amount of energy currently used on an annual basis and will then use this information to provide recommendations for potential renewable energy systems types and the locations at each facility where renewable energy is determined to be feasible. As part of this work, HDR will virtually review potential locations with SD5 representatives and identify the preferred locations for renewable energy at the SD5 facilities.

HDR will coordinate the amount of renewable energy systems with local suppliers to determine preferred ownership models and identify the areas that would be attractive for bidders. As part of this effort, HDR will determine potential first costs and simple payback duration for system types. Note: costs will either be based on information provided by manufacturers or on systems costs for other PV systems in the San Francisco Bay Area.

HDR will summarize the findings of its work in a brief feasibility study report (10 to 15 pages) outlining recommendations, the anticipated renewable energy to be generated and conceptual images (marked up aerial photos) indicating the location and size of the potential renewable energy systems. The report will include an appendix with the calculations that identify the amount of renewable energy. HDR will virtually meet with representatives from SD5 for review of the draft report and finalize the report incorporating SD5 comments.

### Estimated Fee

HDR proposes to perform the scope of work on a time and materials basis, for an estimated twenty one thousand nine hundred and ninety five dollars (\$20,995). A breakdown of estimated labor hours and cost by task follows.

Task No.	Task Name	Estimated Labor Hours	Estimated Cost
1	Project Management	13	\$2,042
2	Client Meetings (Kickoff, Draft Report, and Final)	6	\$1,192
3	Review Existing Energy Performance Data	12	\$2,385
4	Provide Recommendations for Renewable Energy Systems and Preferred Locations	16	\$3,388
5	Model Renewable Energy and Conceptual Images	15	\$3,137
6	Survey Suppliers and Provide Net Lifecycle Costs	15	\$3,137
7	Feasibility Study Report (Draft and Final)	26	\$5,713
<b>Total:</b>		<b>103</b>	<b>\$20,995</b>

We appreciate the opportunity to work with SD5 on this project. Please contact Mary Martis at (415) 741-7025 or [Mary.Martis@hdrinc.com](mailto:Mary.Martis@hdrinc.com) if you have any questions or concerns.

Sincerely,  
HDR ENGINEERING, INC.



Holly L.L. Kennedy  
Senior Vice President



Mary Martis, PE  
Project Manager

**DECISION/ACTION ITEM LOG**  
**CIP Committee: November 10, 2020**  
 Sanitary District No. 5 of Marin County  
**ACTIVE ITEMS SHEET**

Item #8

No.	Item	Submission Date	Responsible Party	DECISION ONLY		ACTION REQUIRED		Comment/Reference Document
				Due	Completed	Due	Completed	
29	Cove Rd. Force Main Replacement Project	3.12.19	Nute/TR/CIP					Nute Preparing Bid Docs, as of 3.12.19; Waiting for CalTrans response re horizontal drilling, as of 5.14.19; Still working w/ CalTrans, waiting for approval, as of 11.12.19; Design Review from Nute, 12.10.19, 1.14.19, 2.11.20; Received Caltrans Permit, 3.9.2020; Notice for Sealed Bid @ Marin IJ on 4.28.2020 w/ Bids due 5.19.2020; Posted RFP at SD5 Wesbite, ( <a href="http://www.sani5.org/about/contracts-proposals-bidding">http://www.sani5.org/about/contracts-proposals-bidding</a> ), 5.5.2020; Project granted to Maggiora & Ghilotti, Inc.; Work to begin on 7.27.2020; Job well underway and progressing smoothly, as of 10.13.2020; <b>Job is 70% complete, as of 11.10.2020</b>
31	FY2020-2021 Sewer Rehab Project		CIP/TR					<b>Small project for Paradise Cove; Enginnering to begin in Dec 2020, as of 7.14.2020</b>
32	SD5 Collection Sytsem Master Plan		CIP/TR					Posted RFP at SD5 Wesbite, ( <a href="http://www.sani5.org/about/contracts-proposals-bidding">http://www.sani5.org/about/contracts-proposals-bidding</a> ), 5.5.2020; Revised RFP from HDR, as of 7.14.2020; <b>Underway, as of 11.10.2020</b>